

Huntingdonshire FA



Official Handbook

Season 2014-2015



Think award winning



Insurance specialists in
the world of football

Think Bluefin Sport

bluefinsport.co.uk
sport@bluefingroup.co.uk



HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED



(Founded 1894)

OFFICIAL HANDBOOK Season 2014/2015

Huntingdonshire Football Association Limited
Headquarters and Registered Office
Cromwell Chambers
8 St Johns Street
Huntingdon
PE29 3DD

General Enquiries:

01480 414422

Fax:

01480 447489

Email:

Info@huntsfa.com

Website:

www.huntsfa.com

Facebook:

www.facebook.com/HuntsFA

Twitter:

<https://twitter.com/HuntsFA>

Incorporated as a Private Limited Company July 2002
Company Number 4451011



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Patron

Rt.Hon. Sir John Major KG, CH.

President

A Worraker

Life Vice-Presidents

A Andrews, M M Armstrong, J A Bremner, E K Heads
A Longley, B Obray & A Worraker

Vice-Presidents

R Adams - Ramsey	A Poulain – St Neots
A Barks - Peterborough	R S Matthews - Catworth
S Bassett – St Neots	Mrs A McCaul - Needingworth
R J Bull – Huntingdon	K Miles - Brampton
L Cooke - Holme	K C Minney - St Neots
A C Dockerill - Fenstanton	G S Richardson - Abbots Ripton
J Drewnicki – Peterborough	R Stephen - Huntingdon
M C Frost - March	R Terrell - Peterborough
M A Hair - Peterborough	J S Walker - St Neots
D Irons - Bedford	N Vidale - Eynesbury
B Obray - Huntingdon	

Directors

Chairman: M M Armstrong

A Andrews (2 year term 2014 - 2016) A Barks (2 year term 2013 - 2015)

L Cooke (2 year term 2013 - 2015) M A Hair (2 year term 2014 - 2016)

Representatives to The Football Association

F.A. Life Vice President

M M Armstrong

Huntingdonshire F.A. Representative

M C Frost

23 Berryfield, March PE15 8PN

Tel: 01354 659197

(3 Year Term 2014 - 2017)



COUNCIL OF THE ASSOCIATION

Patron

Rt.Hon. Sir John Major KG, CH.

President

Alec Worraker

Chairman

Maurice Armstrong

Vice-Chairman

Michael Hair

Life Vice-Presidents

Maurice Armstrong (1974)
1 Chapel End

Great Gidding, Huntingdon
PE28 5NP

Tel: 01832 293262

Email: maurice349@btinternet.com

Alan Andrews (1989)
1 Willowgate

Eye Road, Peterborough
PE1 4RS

Tel: 01733 735726

Email: alan@yaxleyfc.com

Jim Bremner (1983)

27 American Lane
Huntingdon
PE29 1TX

Tel: 01480 456346

Eric Heads (1979)

3 Chestnut Close, Brampton
Huntingdon
PE28 4TP

Tel: 01480 413485

Email: e.heads@sky.com

Alf Longley (1972)

Trelyn, 7 Pound Road
Hemingford Grey, Huntingdon
PE28 9EA

Tel: 01480 462886

Brian Obray (1982)

11a Lark Crescent
Hartford, Huntingdon
PE29 1YN

Tel: 01480 454362

Email: brianobray@hotmail.co.uk

Alec Worraker (1965)

231 Coneygree Road
Stanground, Peterborough
PE2 8LP

Tel: 01733 313807



Serving Vice-Presidents

Ray Bull (1999)

15 Avenue Road, Huntingdon PE29 1JB
Tel: 01480 451363 Email: r126bull@btinternet.com
(3 Year Term 2012-2015)

Mike Hair (1998)

15 Melrose Drive, Old Fletton, Peterborough PE2 9DN
Tel: 01733 552754 Email: m.hair12@btinternet.com
(3 Year Term 2012-2015)

Richard Stephen (2004)

12 Buttermere, Stukeley Meadows, Huntingdon PE29 6UB
Tel: 01480 434091 Email: richard.stephen.1.gb@us.af.mil
(3 Year Term 2013-2016)

Kevin Miles (2004)

6 Croot Close, Brampton, Huntingdon PE28 4SZ
Tel: 01480 457770 Email: kevinbmiles@ntlworld.com
(3 Year Term 2013-2016)

Lawrie Cooke (2004)

Ivy Cottage, Church Street, Holme, Peterborough PE7 3PB
Tel: 01480 830114 Email: lawrence.l.cooke@btinternet.com
(3 Year Term 2014-2017)

Mark Frost (2004)

23 Berryfield, March, Cambridgeshire PE15 8PN
Tel: 01354 659197 Email: mark.frost@huntsfa.com
(3 Year Term 2014-2017)



Divisional Representatives

Division 1

Andy Barks (2005)

29 Lidgate Close, Botolph Green, Orton Longueville, Peterborough PE2 7ZA

Tel: 01733 239283 Email: andrew.barks@hotmail.com

(3 Year Term 2013-2016)

Division 2

Alison McCaul (2009)

40 St Johns Close, Needingworth, St Ives PE27 4TT

Tel: 01480 462090 (m) 07736 463184 Email: alison@mccaul.me

(3 Year Term 2012-2015)

Division 3

Stephen Bassett (2010)

10 The Crofts, Little Paxton, St Neots PE19 6PG

Tel: 01480 474839 Email: stevejbassett@virginmedia.com

(3 Year Term 2014-2017)

Division 4

Ian Taylor (2012)

15 Bernard Road, Brampton, Huntingdon PE28 4RW

Tel: 01480 456013 (m) 07436 799655: Email: stumpyen@btinternet.com

(3 Year Term 2014-2017)

Division 5

Russell Yezek (2011)

39 Thongsley, Huntingdon PE29 INU

Tel: 01480 394903 Email: russell.yezek@ntlworld.com

(3 Year Term 2012-2015)

Division 6

Simon Clark (2012)

28 Tudor Road, Godmanchester PE29 2DP

Tel: 07884 398770 Email: simonclark1980@gmail.com

(3 Year Term 2012-2015)

Division 7

Dee Walker (2013)

84 Lakeview Way, Hampton Hargate, Peterborough PE7 8DQ

Tel: 01733 312216 Email: dee.cowalker@btinternet.com

(3 Year Term 2013-2016)



Huntingdonshire Mini Soccer League Representative

Dave Copson (2014)
12 Brambles Close, Brampton, Huntingdon PE28 4FQ
Tel: 01480 531015 Email: davecopson@tesco.net

Hunts Youth League Representative

Marina Howlett (2011)
49 Coldhams Crescent, Huntingdon PE29 1UE
Tel: 01480 384130 Email: secretaryhyl@aol.com

Huntingdonshire Referees Association Representative

Russell Matthews (2008)
The Old Chapel, High Street, Catworth, Huntingdon PE28 0PF
Tel: 01832 710297 Email: russell@matthewsmail.com

St Neots & District Sunday Football League Representative

Chris Dance (2011)
Churchside, 1 Rectory Lane, Southoe, St Neots PE19 5YA
Tel: 01480 215999 Email: dancey77@hotmail.com

**County Representative Team Manager
Under 18 Boys**

Martin Hipwell
(h) 07810 831522
Email: hipwellm2@hotmail.com

Assistant Manager



MEMBERS OF STAFF

County Secretary / Company Secretary

Mark Frost
Tel: 01480 447480
Email: mark.frost@huntsfa.com

Football Development Manager

Dean Watson
Tel: 01480 447483
Email: dean.watson@huntsfa.com

Football Development Officer including Womens & Girls

Andy Coles
Tel: 01480 447486
Email: andy.coles@huntsfa.com

Governance Administrator

Valerie Bryant
Tel: 01480 447481
Email: valerie.bryant@huntsfa.com

Course Administrator

Wendy Chambers
Tel: 01480 447482
Email: wendy.chambers@huntsfa.com

Finance Administrator (Tuesday & Thursday PM)

Susan Brydon
Tel: 01480 447485
Email: susan.brydon@huntsfa.com

County Welfare Officer (Friday's)

Mark Moffett
Tel: 01480 896880 - 07876 337722
Email: mark.moffett@huntsfa.com

Referees Development Officer (Wednesday's)

David Seaman
Tel: 01480 219387
Email: david.seaman@huntsfa.com

Governance Assistant County Cups & Youth Appointments (Monday's)

Alan Poulain
Tel: 01480 447485
Email: alan.poulain@huntsfa.com

Communications Apprentice

Matthew Binding
Tel: 01480 447484
Email: matthew.binding@huntsfa.com

Independent Financial Examiner:

David Mason
DWM Accounting, 9 Needham Court,
Yaxley PE7 3LE



COMMITTEES 2014- 2015

**The Chairman and the County Secretary are
Ex-Officio Members of all Committees**

Emergency Committee

Consists of any 5 Members

Club Accounts Committee

Chairman:

Andy Barks

Vice Chairman: Ian Taylor **Secretary:** Steve Bassett

Committee Members:

Alan Andrews, Simon Clark, Alison McCaul, Kevin Miles
Brian Obray, Dee Walker & Russell Yezek

County Cups Committee

Chairman:

Lawrie Cooke

Vice Chairman: Russell Matthews **Secretary:** Mark Frost

Committee Members:

Andy Barks, Steve Bassett, Ray Bull, Simon Clark, Chris Dance, Mike Hair
Eric Heads, Marina Howlett, Brian Obray, Richard Stephen, Ian Taylor
& Russell Yezek

Disciplinary Committee

Chairman:

Maurice Armstrong

Vice Chairman: Eric Heads **Secretary:** Mark Frost

Committee Members:

Alan Andrews, Ray Bull, Lawrie Cooke, Marina Howlett,
Kevin Miles & Richard Stephen



Referees Committee

Chairman:

Mike Hair

Vice Chairman: Russell Matthews ***Secretary:*** Mark Frost

Senior, Adult & FA Cups Appointments Secretary:

Russell Matthews

Youth Cups Appointments Secretary:

Alan Poulain (co-opted Member)

Assessing Secretary:

Lawrie Cooke

Referees Development Officer:

David Seaman

Committee Members:

Andy Barks, Ray Bull, Eric Heads, Alison McCaul

Brian Obray & Richard Stephen

Rules, Advisory and Sanctions Committee

Chairman:

Alan Andrews

Vice Chairman: Marina Howlett ***Secretary:*** Mark Frost

Committee Members:

Lawrie Cooke, Dave Copson, Chris Dance, Mike Hair

Alison McCaul, Dee Walker & Russell Yezek



Youth & Representative Match Committee

Chairman:

Kevin Miles

Vice Chairman: Stephen Bassett ***Secretary:*** Mark Frost

Under 18 Representative Team Manager:

Martin Hipwell

Committee Members:

Ray Bull, Simon Clark, Dave Copson, Chris Dance, Eric Heads
Marina Howlett, Ian Taylor & Dee Walker

**The Chairman and the County Secretary are
Ex-Officio Members of all Committees**

Huntingdonshire FA Youth Council

Chair: Jade Ramm

Vice Chair: Dominic Johnson

County Development Manager: Dean Watson

Football Development Officer: Andy Coles

Administration: Daniel Leggett

Marketing and Social Media: Madison Wilson

Projects: Lee Barsby and Lianna Bell

Youth Council Member: Matthew Robinson

Coach/Mentor: John Chambers



Meeting Dates

<p>Council</p> <p>Thursday 2 October 2014 Thursday 4 December 2014 Thursday 5 February 2015 Thursday 2 April 2015 Thursday 4 June 2015 Thursday 9 July 2015</p> <p>Directors</p> <p>Tuesday 9 September 2014 Tuesday 18 November 2014 Tuesday 20 January 2015 Tuesday 24 March 2015 Tuesday 19 May 2015 Tuesday 30 June 2015</p> <p>Annual General Meeting</p> <p>Monday 22 June 2015</p>	<p>Club Accounts Committee</p> <p>As and when required</p> <p>Disciplinary Committee</p> <p>As and when required</p> <p>County Cups Committee</p> <p>Tuesday 7 October 2014 Thursday 11 December 2014 Thursday 19 February 2015 Thursday 14 May 2015</p> <p>Referees Committee</p> <p>Thursday 4 September 2014 Thursday 27 November 2014 Thursday 19 March 2015 Thursday 11 June 2015</p> <p>Rules, Advisory and Sanctions Committee</p> <p>Tuesday 16 September 2014 Tuesday 16 December 2014 Tuesday 27 January 2015 Tuesday 31 March 2015</p> <p>Youth and Representative Match Committee</p> <p>Monday 3 November 2014 Monday 5 January 2015 Monday 27 April 2015 Monday 6 July 2015</p>
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DIRECTORS AND COMMITTEE MEETINGS

*All meetings will be held at the Hunts FA Headquarters
Cromwell Chambers, 8 St Johns Street, Huntingdon PE29 3DD*

2014

September

Thursday 4 Referees
Tuesday 9 Directors
Tuesday 16 Rules

October

Thursday 2 **Council**
Tuesday 7 County Cups

November

Monday 3 Youth
Tuesday 18 Directors
Thursday 27 Referees

December

Thursday 4 **Council**
Thursday 11 County Cups
Tuesday 16 Rules

Club Accounts Committee
Will meet as and when required

Disciplinary Committee
Will meet as and when required

Annual General Meeting
Monday 22 June 2015
St Neots Town FC

2015

January

Monday 5 Youth
Tuesday 20 Directors
Tuesday 27 Rules

February

Thursday 5 **Council**
Thursday 19 County Cups

March

Thurs 19 Referees
Tuesday 24 Directors
Tuesday 31 Rules

April

Thursday 9 **Council**
Monday 27 Youth

May

Tuesday 5 Rules
Thursday 14 County Cups
Tuesday 19 Directors

June

Thursday 4 Council
Thursday 11 Referees
Monday 22 **AGM**
Tuesday 30 Directors

July

Tuesday 6 Youth
Thursday 9 **Council**



DIVISIONS

Season 2014-2015

DIVISION 1 Representative - Andy Barks 01733 239283

AFC Allbright, City of Peterborough Futsal, Farcet United, FC United Hammers, Fletton Sports, Malborne United, Longueville, Park Farm Pumas, Parkside Athletic, Parkside, Peterborough ICA Sports, Peterborough Regional College, Premierair, Premier Decorators, RCSL Eastern, Woodston Dynamo, Woodston Rovers.

DIVISION 2 Representative - Alison McCaul 01480 462090

Bluntisham Blasters, Bluntisham Rangers, Bury Rangers, Earith United, Needingworth Colts, Needingworth United, Ramsey Colts, Ramsey Town, Somersham Town, Somersham Town Colts, Somersham Town Youth, Warboys Colts, Warboys Town.

DIVISION 3 Representative - Stephen Bassett 01480 474839

Bulls Head, Eaton Socon, Eaton Socon Colts, Eynesbury Rovers, Eynesbury Rovers Youth, Gransden, Gransden Youth, Little Paxton, Little Paxton Colts, Priory Parkside Colts, St Neots Town, St Neots Town Youth & Saints, Staploe & Duloe.

DIVISION 4 Representative – Ian Taylor 01480 456013

Alconbury, Alconbury Colts, Brampton, Brampton Spartans, Buckden, Buckden Juniors, Catworth, Great Paxton, KC Cougars, Kimbolton, Offord United, Offord United Kingfishers, Sawtry, Sawtry Colts.

**DIVISION 5 Representative – Russell Yezek 01480 394903**

AFC Barley Mow, Godmanchester Rovers, Godmanchester Rovers Youth, Huntingdon Rovers, Huntingdon Town Rowdies Youth, Huntingdon Town, Huntingdon Town Ladies, Huntingdon United, Huntingdon Regional College, Lord Protector United, LP Wanderers, Stukeley Meadows Youth.

DIVISION 6 Representative – Simon Clark 07884 398770

Fenstanton, Fenstanton Youth, Hemingford Colts, Hemingford Juniors, Hemingfords United, Houghton & Wyton Saturday, Houghton & Wyton Sunday, Queens Head, St.Ives Rangers, St.Ives Rangers Colts, St.Ives Town.

DIVISION 7 Representative - Dee Walker 01733 312216

AFC Stanground, Cardea, Feeder Soccer, Hampton, Hampton Sports, IPTA, Phoenix, Phoenix United, Stanground Sports, Stanground Sports Youth, Stilton United, Stilton United Colts, Yaxley, Yaxley Juniors, Yaxley British Legion.

Alterations to Divisions will be made as required by the Council



COUNTY CUP ROUND DATES

Senior Cup

Round 1	04/10/2014
Semi Finals	03/01/2015
Final (Friday)	01/05/2015

Scott Gatty Intermediate Cup

Round 1	13/09/2014
Round 2	25/10/2014
Round 3	29/11/2014
Semi Finals	17/01/2015
Final (Wednesday)	18/03/2015

Sunday Cup

Round 1	14/09/2014
Round 2	19/10/2014
Round 3	23/11/2014
Semi Finals	18/01/2015
Final (Wednesday)	22/04/2015

Junior Cup

Round 1	20/09/2014
Round 2	01/11/2014
Round 3	06/12/2014
Semi Finals	24/01/2015
Final (Wednesday)	15/04/2015

Lower Junior Cup

Round 1	06/09/2014
Round 2	18/10/2014
Round 3	22/11/2014
Semi Finals	10/01/2015
Final (Wednesday)	11/03/2015

Kick off Times for Saturday Competitions - 3.00pm

For grounds without floodlights

3.00 pm September & 4 & 11 October + March and April

2.30 pm 18 & 25 October

2.00 pm February

1.30 pm November, December and January

Kick Off Times for the Sunday Cup

10.30 am for the Sunday Cup



COUNTY CUP ROUND DATES

Under 18 Gayton Cup

To be played on or before	
Round 1	12/10/2014
Round 2	14/12/2014
Semi Final	25/01/2015
Final (Friday)	10/04/2015

Under 14 Cup

Round 1	28/09/2014
Round 2	09/11/2014
Round 3	07/12/2014
Semi Finals	01/02/2015
Final (Friday)	24/04/2015

Under 16 Cup

Round 1	07/09/2014
Round 2	26/10/2014
Round 3	07/12/2014
Semi Final	11/01/2015
Final (Friday)	20/03/2015

Under 13 Cup

Round 1	05/10/2014
Round 2	16/11/2014
Round 3	08/02/2015
Semi Finals	08/03/2015
Final (Friday)	08/05/2015

Under 15 Cup

Round 1	14/09/2014
Round 2	19/10/2014
Round 3	23/11/2014
Semi Finals	18/01/2015
Final (Friday)	17/04/2015

Under 12 Cup

Round 1	21/09/2014
Round 2	02/11/2014
Round 3	30/11/2014
Round 4	15/02/2015
Semi Finals	22/03/2015
Final (Sunday)	10/05/2015

Kick Off Times are 10.30 am - unless the home Team has a regular kick-off time other than 10.30am.

In such circumstances, the home club Secretary must submit a written request to the County Secretary at least 14 days prior to the date of the match seeking permission to change the time of kick off.

Under 18 Cup - Matches may be played midweek evening, if both clubs agree and as above 14 days notice seeking such request is given to the County Secretary. In such circumstances matches must be played before the published date of each round.



SCHEDULE OF FEES AND FINES - Season 2014 - 2015

Affiliation Fees	Clubs playing at Steps 1 to 4	£65.00 + £5.00 per team
	Clubs playing at Steps 5 & 6	£55.00 + £5.00 per team
	Clubs playing at Step 7	£45.00 + £5.00 per team
	Junior Clubs (Outside the national League System)	£25.00 + £5.00 per team
	Youth Clubs / Mini Soccer Clubs	£10.00 + £5.00 per team
League / Competition Affiliation Fee		£15.00
Late Club Affiliation Fee		£50.00
Referee Registration Fee		£20.00
County Handbooks (via App Free) Printed version optional		£15.00 each
Failure to inform change of Secretary		£10.00
Failure to inform temporary change of Secretary and / or address		£10.00
Failure to inform change of playing colours		£10.00
Failure to reply to correspondence		£10.00
Discipline Administration Fee		£10.00 per case
Personal Hearing Fee Steps 5/6/7 - Non 5/6/7 & Youth		£50 per case / £30 per case
Cup Entry Fees	Senior Cup	£25.00
	Scott Gatty Intermediate Cup	£20.00
	Junior Cup	£20.00
	Lower Junior Cup	£20.00
	Sunday Cup	£20.00
	Under 18 Cup	£20.00
	All other Youth Cups U12 - U16	£6.00
Withdrawing / Scratching from Cup after entry		Not exceeding £50 per Cup
Playing an understrength team		Not exceeding £30.00



SCHEDULE OF FEES AND FINES - Season 2014 - 2015

Playing an ineligible player		Not exceeding £20 per player
Appeal / Protest Fee		£25 - £5 for Youth Matters
Late Kick Off		Not exceeding £25.00
Short Team		£5.00 per player
Failure to return Result Sheet 1 st / 2 nd / 3 rd offence		£5.00 / £10.00 / £15.00
Failure to supply Club Assistant Referee		£5.00
Failure to SMS Result – to be received by the office		£5.00
County Cup Referees Fees	Senior Cup	£26.00 (£18.00)
	Scott Gatty Intermediate	£22.00 (£18.00)
	Junior Cup	£20.00 (£16.00)
	Lower Junior Cup	£20.00 (£16.00)
Assistant Referees Fees (in brackets)	Sunday Cup	£20.00 (£16.00)
	Under 18 Cup	£20.00 (£16.00)
	Under 16 Cup	£20.00 (£16.00)
	U15 – U12 Cups	£16.00 (£12.00)
Mileage Allowance		£0.35p per mile
Failure to telephone and / or submit written report of unplayed match		Not exceeding £50.00
Falsifying Team Sheet		Not exceeding £50 per player
Failure to display numbers on shirts		£5.00 per offence
Displaying names and / or obscure numbers on shirts		Not exceeding £50.00
Late arrival of match officials		Not exceeding £10
Failure to submit annual accounts		£25.00
Failure to return / respond to disciplinary charge		£20.00
Failure to exchange team sheets with opponents / match officials		£5.00



SCHEDULE OF INSURANCE COVER REQUIRED

Public Liability Insurance

Minimum level of cover required - £10 Million - As per Bluefin CountyCover Plus Policy
(Must include player to player and member to member cover)

Personal Accident Insurance

Minimum Requirements	Adult Teams	Youth Teams
Accidental Death	£30,000	£10,000
Life Cover	£7,000	£7,000
Permanent Total Disablement (Including Permanent Partial Disablement)	Up to £50,000	Up to £30,000
Loss of Sight in one or both eyes	£30,000	£25,000
Loss of one or more limbs	£30,000	£25,000
Loss of speech	£30,000	£25,000
Loss of hearing (both ears)	£30,000	£25,000
Loss of internal organ	£30,000	£6,250
Emergency Medical Expenses	£500	£100
Rehabilitation and retraining	Up to £2,500	Up to £2,500
Home/Car Adaptation Expenses	Up to £10,000	Up to £10,000
Extra Travel expenses Benefit Period 4 weeks	Up to £25 per week	not applicable
Hospitalisation Benefit period 30 days	£25 per day	£15 per day
Coma Benefit Benefit period 365 days	£25 per day	£25 per day
Emergency Dental (pain relief)	£500	£100
Legal advice and Counselling helplines	24/7	24/7
Broken Bones (legs, collar arms & or cheek) (Fingers & Toes)	£100 Youth Only	£100 £50
Primary dislocation of kneecap, Elbow, Shoulder or Hip	£100	not applicable
Weekly Benefit (Temporary total disablement – TTD) - Benefit period 104 weeks - 14 day deferment period	£30 per week	not applicable
Home Help (TTD extension)	includes being a f/t housewife or househusband as an occupation	not applicable



TO ALL CLUBS AND REFEREES

INTERNATIONAL TICKET SERVICE

Any affiliated Club or Referee wishing to receive application forms in connection with international matches to be played at Wembley Stadium are required to pay a Ticket Service Charge of £5.00 which will cover the season.

Upon payment of the ticket service charge, ticket service members will receive details and application forms in order to apply to obtain tickets through the Association as soon as the information is received from The Football Association. Tickets are subject to availability from The Football Association, in addition members should be aware that applications do not guarantee an allocation.

Payment of the “Service Charge” to be sent to the Association Office using the form overleaf.

In order to prevent any loss of tickets in the post, all such tickets will need to be collected from the Association Office. (The FA do not issue duplicate tickets)

It should be noted that the above procedure does **NOT** apply to applications for the FA Cup Final. Applications for the FA Cup Final should be made using the appropriate form in the Association Handbook.



INTERNATIONAL TICKET SERVICE

APPLICATION FORM

Complete and return this form to the Association Office

Name of Club or Referee _____

Club Affiliation Number _____

Referee FAN Number _____

On behalf of the above named member of the Huntingdonshire Football Association, I wish to make application for membership of the International Ticket Service for the season 2014/2015.

Upon receipt of this form, an invoice will be raised for you which can be paid via "Whole Game System"

I have enclosed a cheque made payable to "Hunts FA Ltd".

For Hunts FA Use:

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BENEVOLENT FUND RULES

1. The object of the Fund shall be to grant assistance to necessitous players, families and others who have rendered service to the game.
2. The fund shall be under the management of the 'Huntingdonshire Football Association Benevolent Fund', registered charity number 1127240
3. The Trustees shall have the power to make a grant from the balance in the hands of the Fund at any time, to arrange a match for the benefit of the Fund and to write private subscriptions or donations.
4. Applications for grant shall be made using the appropriate form to the Secretary stating the nature of the injury received, and shall be countersigned by a Member of the Council who is prepared to support the application.
5. The payments shall be made in the form of a (1) lump sum or (2) a series of weekly payments or as decided by the Council.
6. That the sum as per the Schedule be paid by each team of 17 years and upwards in the County at the time of affiliating for that season.



APPLICATION FOR FA CUP FINAL TICKETS

FA CUP FINAL – 30 MAY 2015

Applications for an allocation of a ticket or tickets for this match **MUST** be made on the form overleaf to arrive not later than 31st January 2015.

Conditions:

1. No money to be sent with applications, If you do not receive an acknowledgment within 7 days please contact the Association Office.
2. Application does not guarantee an allocation of a ticket or tickets. Tickets cannot be guaranteed to be with the supporters of your choice, nor will claims for a refund be accepted if the ticket is not with the supporters of your choice.
3. Do not expect any notification of allocation until March or April 2015.
4. Those who secure tickets must take all possible precautions to prevent the tickets being supplied to any person for re-sale at enhanced prices, or for the use as prizes in lotteries or competitions.
5. For information, if your application is successful, an invoice for payment will be issued in March/April 2015.
6. All tickets will be required to be collected from the County Office, it will be the responsibility of the Club Secretary to ensure that the recipient received the ticket(s).
7. Within 14 days of the final, clubs and leagues must return the ticket stub to the Association Office. Anyone failing to comply with this condition will be excluded from receiving any future allocation of ticket(s). The Association will return any stubs if a stamped addressed envelope is enclosed.

**PLEASE NOTE CLUBS AFFILIATING AFTER 10TH OCTOBER
WILL NOT BE ENTITLED TO AN ALLOCATION OF TICKETS**



FA CUP FINAL TICKET APPLICATION FORM

SATURDAY 30 MAY 2015

APPLICATION FOR TICKETS BY AFFILIATED CLUBS AND LEAGUES
COMPLETE AND RETURN THIS FORM TO THE ASSOCIATION OFFICE

Name of Club / League _____

Affiliation Number _____

On behalf of the above Huntingdonshire FA affiliated Full Member Club / League I wish to make application for an allocation of a ticket for the 2015 FA Cup Final.

(not applicable to Small Sided Clubs or Small Sided Leagues / Competitions)

Signed _____ Secretary

This application to be sent to the Association Office to arrive no later than the 31st January 2015. An acknowledgement will be sent to you upon receipt by the Association Office. If possible, please supply an email address for acknowledgement.

Email address
for acknowledgement: _____

Do not enclose any money with this application. If your application is successful you will receive an invoice for payment in March / April 2015.

Applications will only be valid if received on this form in accordance with the dates above. Allocation is made on a first come first served basis.

For Hunts FA Use:



HUNTINGDONSHIRE FOOTBALL ASSOCIATION

Guide to the Provisions for the Annual General meeting or an Extraordinary General Meeting.

These guidelines are prepared as an *aide memoir*, the full procedures can be found in the Articles of the Association and the Rules of the Association.

1. The Association shall hold an Annual General Meeting not later than 1st July in any year.
2. Each Club shall be entitled to send up to (2) two representatives to the AGM or EGM, however only one of the members shall have a vote via a show of card by hand or by ballot. No person may represent more than one member.
3. Each Associate Member (note Affiliated Leagues are Associate Members of the Association) shall be entitled to send (1) one representative to the AGM or EGM, but shall not be entitled to vote thereat. No person may represent more than one member.
4. Each Council Member shall be entitled to attend and vote at such meetings.
5. The quorum for a meeting shall be not less than 15 members.
6. Business to be conducted at a General Meeting.
 - (a) To receive from the Directors a full statement of account.
 - (b) To receive from the Directors a report of the activities of the Association since the previous AGM.
 - (c) To announce the appointments of the Divisional Representatives.
 - (d) To elect the Patron, President, Vice Presidents and 2 Serving Vice Presidents.
 - (e) To appoint the Association's Auditors / Financial Advisors.
 - (f) To transact such other business as may be brought before it in accordance with the Articles of the Association.

Only items on the agenda may be discussed at General Meetings.

7. The Directors may call General Meetings.
8. One tenth of the members may call Extraordinary General Meetings.



9. 21 days notice shall be given for the AGM or an EGM required for the passing of a special resolution. At least 14 days notice shall be required for any other General Meeting.
10. Unless stated by the Chairman, voting shall be conducted by a show of card by hand. Voting cards will be issued at each meeting. The Chairman or the Members (at least 2) present have the right to decide that a vote shall be conducted by ballot.

Members unable to be present at an AGM or EGM may exercise their right to vote via Proxy.
11. The Chairman shall have a casting vote in addition to any other vote he may have.
12. Any proposed amendment, variation or revocation to the Rules of the Association must be received in writing by the County Secretary by 1st January in any year.
13. Nominations for Divisional Representative must be received by the County Secretary by 1st May in each year. Such nominations shall be at the approval of the Directors of the Association.
14. Nominations for Patron must be received by the County Secretary by 1st May in each year. Such nominations shall be at the approval of the Directors of the Association.
15. Nominations for President must be received by the County Secretary by 1st May in each year. Such nominations shall be at the approval of the Directors of the Association.
16. Nominations for Vice Presidents must be received by the County Secretary by 1st May in each year. Such nominations shall be at the approval of the Directors of the Association.
17. Nominations for Serving Vice Presidents be received by the County Secretary by 1st May in each year. To be nominated as a Serving Vice President, the nominee must be an existing Vice President. Such nomination or nominations shall be at the approval of the Directors of the Association.



THE COMPANIES ACT 2006

COMPANY LIMITED BY GUARANTEE

ARTICLES OF ASSOCIATION OF HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

Adopted by Members' Resolution June 2013

Interpretation

1. The model articles for a private company limited by guarantee set out in schedule 2 of the Companies (Model Articles) Regulations 2008 (s)2008/3229) and any amendment or replacement from time to time shall not apply to the Association but the regulations contained in the following clauses (as originally adopted or from time to time altered by Special Resolution) shall be the Articles.

2. In these Articles:

“the Act” Means the Companies Act 2006 as amended, restated or re-enacted from time to time;

“Affiliated Club” Means a football club which the Council has accepted from time to time may affiliate to the Association as an Affiliated Club;

“Affiliated League” Means a league of Affiliated Clubs which the Council has accepted from time to time may affiliate to the Association as an Associate Member;

“Articles” Means these Articles of Association;

“Area” Means the County or such area as is determined from time to time by the Council.

“Associate Member” Means a person, Competition or an Affiliated League which the Council has resolved may be an associate member of the Association but who shall not be entitled to vote at general meetings of the Association;

“Association” Means Huntingdonshire Football Association Limited;

“Chairman” Means the person appointed from time to time to be the chairman of the Association in accordance with Article 49;

“clear days” in relation to the period of a notice means that period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect;

“Competition” Means a competition of Affiliated Clubs which the Council has accepted from time to time may affiliate to the Association as an Associate Member;



“the Council” Means the Council of the Association as constituted from time to time under these Articles and any Rules made pursuant thereto;

“Council Members” Means the persons appointed or elected from time to time to be members of the Council in accordance with these Articles;

“County” Means the area described in Article 114 (b)

“County Secretary” Means the person appointed from time to time to be the County secretary for the Association in accordance with Article 70;

“directors of the Board” Means the directors of the Association for the purposes of the Act as appointed from time to time under these Articles;

“Division” Means such geographical area of the County as is determined by the Council from time to time;

“Divisional Representative” Means a Council Member elected pursuant to Article 33 (viii) and in accordance with Articles 34 to 41;

“executed” Includes any mode of execution;

“FA Representative” Means the person appointed in accordance with Article 53 to be the Association’s representative from time to time at The Football Association under the Articles of The Football Association;

“Finance Director” Means the person appointed from time to time to be the Finance Director of the Association in accordance with Article 63;

“First Council Meeting” Means the first meeting of the Council to be held after the Association’s first annual general meeting;

“The Football Association” Means The Football Association Limited of Wembley Stadium, Wembley, London HA9 0WS;

“Huntingdonshire Referees’ Association” Means the representative body, recognised by the directors, for the referees operating within the County;

“Huntingdonshire Mini Soccer League” Means the League of Affiliated Clubs known as the Huntingdonshire Mini Soccer League or such other League of Affiliated clubs as the Directors shall from time to time recognise;

“Hunts Youth League” Means the League of Affiliated Clubs known as the Hunts Youth League or such other League of Affiliated clubs as the Directors shall from time to time recognise;

“Laws of the Game” Means the laws of Association Football as settled by the Federation Internationale de Football Associations (“FIFA”) from time to time;



“Life Vice-Presidents” Means the persons appointed from time to time to be the Life Vice-Presidents of the Association in accordance with Article 50;

“members” Means those Affiliated Clubs, Associate Members and individuals admitted into membership of the Association in accordance with Article 3;

“Membership Rules” Means the membership rules of the Association created and amended from time to time pursuant to Article 6;

“office” Means the registered office of the Association;

“Patron” Means the person elected from time to time to be the patron of the Association in accordance with Article 47;

“President” Means the person elected from time to time to be the president of the Association in accordance with Article 48;

“Rules” Means the rules, regulations, standing-orders and bye-laws of the Association as amended from time to time;

“Rules of The Football Association” Means the rules of The Football Association as amended from time to time;

“Secretary” Means the company secretary of the Association or any other person appointed to perform the duties of the company secretary of the Association pursuant to the Act, including a joint, assistant or deputy secretary;

“Serving Vice-Presidents” Means the Vice-Presidents elected from time to time to be the serving vice-presidents of the Association in accordance with Article 52;

“Standing Committees” Means the standing committees of the Council created in accordance with Article 80 as amended from time to time in accordance with Article 81;

“St Neot’s and District Sunday League” Means the league of Affiliated Clubs known as the St Neot’s and District Sunday League or such other league of Affiliated Clubs as the directors shall from time to time recognise;

“United Kingdom” Means Great Britain and Northern Ireland;

“Vice-Chairman” Means the person appointed from time to time to be the Vice-Chairman of the Association appointed in accordance with Article 49;

“Vice-Presidents” Means the persons elected from time to time to be the Vice-Presidents of the Association appointed in accordance with Article 51;

Unless the context otherwise requires, words or expressions contained in these Articles bear the same meaning as in the Act but excluding any statutory modification thereof not in force when these Articles become binding on the Association.



References to writing include references to any visible substitute for writing and to anything partly in one form and partly in another form.

Words denoting the singular number include the plural number and vice versa; words denoting the masculine gender include the feminine gender; and words denoting persons include bodies corporate (however incorporated) and unincorporated, including unincorporated associations of persons and partnerships.

Headings are inserted for convenience only and do not affect the construction of these Articles.

MEMBERS OF THE ASSOCIATION

3. The members as at the date of adoption of these Articles and such other persons as are admitted to membership by the Council in accordance with the Articles shall be the members of the Association. Every person who wishes to become a member shall deliver to the Association an application for membership in such form as the Council requires executed by him. The provisions of section 113 of the Act shall be observed by the Association and every member shall either sign a written consent to become a member or sign the register of members on becoming a member. For the purposes of registration the number of members is declared to be unlimited. Every corporation and unincorporated association which is admitted to membership may exercise such powers as are prescribed by section 323 of the Act. Council Members shall be members but any person who ceases to be a Council Member shall automatically cease to be a member and his name shall be erased from the Register of Members.
4. A member may withdraw from membership of the Association on seven clear days' notice to the Association. Membership shall not be transferable in any event and shall cease immediately on death or dissolution or on the failure of the member to comply or to continue to comply with any condition of membership set out in these Articles or the Rules or the Membership Rules.
5. The directors may from time to time make, vary and revoke Rules relating to the levels of subscriptions or affiliation fees to be paid by the different categories of members.
6. Subject to Article 5, the Council may from time to time make, vary and revoke membership Rules relating to all aspects of membership of the Association including (without limitation) Membership Rules:
 - (a) setting out different categories of membership of the Association including Rules for Associate Members;
 - (b) setting out rights, privileges and obligations of the different categories of members;



- (c) relating to the organisation of members including (without limitation) rules of, finances of and financial and other records and minute books to be kept by members;
 - (d) setting out which office holder(s) of a member may represent the member at general meetings of the Association;
 - (e) setting out disciplinary procedures for members and players.
7. It shall be the duty of the directors, if at any time they shall be of the opinion that the interests of the Association so require, by notice in writing sent by prepaid post to a member's address, to request that member to withdraw from membership of the Association within a time specified in such notice. No such notice shall be sent except on a vote of the majority of the directors present and voting, which majority shall include one half of the total number of the directors for the time being.
8. If, on the expiry of the time specified in such notice, the member concerned has not withdrawn from membership by submitting written notice of his resignation, or if at any time after receipt of the notice requesting him to withdraw from membership the member shall so request in writing, the matter shall be submitted to a properly convened and constituted meeting of the directors. The directors and the member whose expulsion is under consideration shall be given at least 14 days' notice of the meeting, and such notice shall specify the matter to be discussed. The member concerned shall at the meeting be entitled to present a statement in his defence either verbally or in writing, and he shall not be required to withdraw from membership unless half of the directors present and voting shall, after receiving the statement in his defence, vote for his expulsion, or unless the member fails to attend the meeting without sufficient reason being given. If such a vote is carried, or if the member shall fail to attend the meeting without sufficient reason being given, he shall thereupon cease to be a member and his name shall be erased from the register of members.
9. The members shall pay any subscription, affiliation or other fees set by the directors. Any member whose subscription or affiliation fee is more than one month in arrears shall be deemed to have resigned his membership of the Association.

GENERAL MEETINGS

10. The Association shall hold a general meeting in every calendar year as its annual general meeting at such time and place as may be determined by the directors, and shall specify the meeting as such in the notices calling it, The annual general meeting shall be held for the following purposes:
- (a) to receive from the directors a full statement of account;
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- (b) to receive from the directors a report of the activities of the Association since the previous annual general meeting;
 - (c) to announce the appointment of the Divisional representatives elected pursuant to Articles 34 to 41;
 - (d) to elect the Patron, the President, the Vice-Presidents and two Serving Vice-Presidents;
 - (e) to appoint the Association's auditors; and
 - (f) to transact such other business as may be brought before it in accordance with these Articles. All general meetings other than annual general meetings shall be called extraordinary general meetings.
11. The directors may call general meetings and, on the requisition of one-tenth of the members pursuant to the provisions of the Act, shall within twenty one days proceed to convene an extraordinary general meeting for a date not later than twenty eight days after the date of the notice convening the meeting. Such requisition must state the object of the meeting. If there are not within the United Kingdom sufficient directors to call a general meeting, any director or the secretary may call a general meeting.

NOTICE OF GENERAL MEETINGS

12. An annual general meeting and an extraordinary general meeting called for the passing of a special resolution shall be called by at least 21 clear days' notice and every other extraordinary general meeting shall be called by at least 14 days' notice. A general meeting may be called by shorter notice if it is so agreed:
- (a) in the case of an annual general meeting, by all the members entitled to attend and vote thereat; and
 - (b) in the case of any other meeting, by a majority in number of the members having a right to attend and vote being a majority together holding not less than 90% of the total voting rights at the meeting of all the members.
13. The notice shall specify the time and place of the meeting and, in the case of special business, the general nature of such business. All business shall be deemed special that is transacted at an extraordinary general meeting and also all business that is transacted at an annual general meeting with the exception of:
- (a) the consideration and adoption of the accounts and balance sheet and the reports of the directors and auditors and other documents required to be annexed to the accounts;



- (b) the appointment of auditors (and the fixing of their remuneration) where special notice of the resolution for such appointment is not required by the Companies Act.

The notice shall, in the case of an annual general meeting, specify the meeting as such, and, in the case of a meeting to pass a special resolution, specify the intention to propose the resolution as a special resolution.

14. The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate any resolution passed or the proceedings at that meeting.

PROCEEDINGS AT GENERAL MEETINGS

15. No business shall be transacted at any meeting unless a quorum of 15 members is present in person, by proxy or in the case of a corporate member by representative.
16. If such a quorum is not present within half an hour from the time appointed for the meeting, or if during a meeting such a quorum ceases to be present, the meeting shall stand adjourned to the same day in the next week at the same time and place or to such time and place as the directors may determine and if at such adjourned meeting a quorum is not present within half an hour from the time appointed for holding the meeting the members present shall be a quorum.
17. The Chairman or in his absence the Vice-Chairman shall preside as chairman of the meeting, but if neither the Chairman nor the Vice-Chairman be present within 15 minutes after the time appointed for holding the meeting and willing to act, the directors present shall elect one of their number to be chairman of the meeting and, if there is only one director present and willing to act, he shall be chairman of the meeting.
18. If no director is willing to act as chairman of the meeting, or if no director is present within 15 minutes after the time appointed for holding the meeting, the members entitled to vote and present in person, by proxy or in the case of a corporate member by representative shall choose one of their number to be chairman of the meeting.
19. The chairman of the meeting may, with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had the adjournment not taken place. When a meeting is adjourned for 14 days or more, at least seven clear days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice.
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20. The chairman of the meeting may at any time without the consent of the meeting adjourn any meeting (whether or not it has commenced or a quorum is present) either without fixing a day for the meeting or to another time or place where it appears to him that:
- (a) members wishing to attend cannot be conveniently accommodated in the place appointed for the meeting;
 - (b) the conduct of persons present prevents or is likely to prevent the orderly continuation of business; or
 - (c) an adjournment is otherwise necessary so that the business of the meeting may be properly conducted.
21. If an amendment shall be proposed to any resolution under consideration but shall in good faith be ruled out of order by the chairman of the meeting, the proceedings on the substantive resolution shall not be invalidated by any error in such ruling. With the consent of the chairman of the meeting, an amendment may be withdrawn by its proposer before it is voted upon. In the case of a resolution duly proposed as a special resolution, no amendment thereto (other than a mere clerical amendment to correct a typographical error) may in any event be considered or voted upon.
22. A resolution put to the vote of a meeting shall be decided on a show of hands unless before, or on the declaration of the result of, the show of hands a poll is duly demanded. Subject to the provisions of the Act, a poll may be demanded:
- (a) by the chairman of the meeting; or
 - (b) by at least two members present in person, by proxy or in the case of a corporate member by representative and having the right to vote at the meeting.
23. Unless a poll is duly demanded a declaration by the chairman of the meeting that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.
24. The demand for a poll may, before the poll is taken, be withdrawn but only with the consent of the chairman and a demand so withdrawn shall not be taken to have invalidated the result of a show of hands declared before the demand was made.
25. A poll shall be taken at such time and place and in such manner as the chairman of the meeting directs and he may appoint scrutineers (who need not be members) and fix a time and place for declaring the result of the poll. The result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.
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26. In the case of an equality of votes, whether on a show of hands or on a poll, if the chairman of the meeting is a member of the Association then he shall be entitled to a casting vote in addition to any other vote he may have.
27. A poll demanded on the election of a chairman of the meeting or on a question of adjournment shall be taken forthwith. A poll demanded on any other question shall be taken either forthwith or at such time and place as the chairman of the meeting directs not being more than 14 days after the poll is demand. The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which the poll was demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn, the meeting shall continue as if the demand had not been made.
28. No notice need be given of a poll not taken forthwith if the time and place at which it is to be taken are announced at the meeting at which it is demanded. In any other case at least seven clear days' notice shall be given specifying the time and place at which the poll is to be taken.
29. A resolution in writing executed by or on behalf of such number of members who would have been entitled to vote for the resolution had it been proposed in a general meeting at which all of the members were present and voting shall be as valid and effectual as if it had been passed at a general meeting duly convened and held and may consist of several instruments in the like form each executed by or on behalf of one or more members.

VOTES OF MEMBERS

30. Every member (other than an Associate Member) is entitled to send up to two representatives to general meetings but only one of those representatives who is present in person shall have one vote on a show of hands or a poll. No person may represent more than one member. Subject to Article 26, on a show of hands every member entitled to vote who is present in person shall have one vote. On a poll every member entitled to vote present in person by proxy or in the case of a corporate member by representative shall have one vote. Associate Members are entitled to receive notice of and may send a representative to general meetings but shall not be entitled to vote thereat.
- 30A. Proxies may only validly be appointed by a notice in writing which:
 - (a) states the name and address of the member appointing the proxy;
 - (b) identifies the person appointed to be that member's proxy and the general meeting in relation to which that person is appointed;
 - (c) is signed by or on behalf of the member appointing the proxy, or is authenticated in such manner as the directors may determine; and



- (d) is delivered to the Association in accordance with the Articles and any instructions contained in the notice of the general meeting to which they relate.
- 30B. A person who is entitled to attend, speak or vote (either on a show of hands or on a poll) at a general meeting remains so entitled in respect of that meeting or any adjournment of it, even though a valid proxy notice has been delivered to the Association by or on behalf of that person.
- 30C. An appointment under a proxy notice may be revoked by delivering to the Association a notice in writing given by or on behalf of the person by whom or on whose behalf the proxy notice was given. A notice revoking a proxy appointment only takes effect if it is delivered before the start of the meeting or adjourned meeting to which it relates.
31. If any votes are given or counted at a general meeting which shall afterwards be discovered to be improperly given or counted, the same shall not affect the validity of any resolution or thing passed or done at the said meeting, unless the objection to such votes be taken at the same meeting, and not in that case, unless the chairman of the meeting shall then and there decide that the error is of sufficient magnitude to affect such resolution or thing.
32. No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the chairman of the meeting whose decision shall be final and conclusive.

COUNCIL

33. The Council shall comprise:
- (i) the Patron;
 - (ii) the President;
 - (iii) the Chairman;
 - (iv) the Vice-Chairman;
 - (v) the Life Vice-Presidents;
 - (vi) the Serving Vice-Presidents;
 - (vii) the County Secretary;
 - (viii) the Divisional Representatives;
 - (ix) one representative appointed by the Huntingdonshire Referees' Association;
 - (x) one representative appointed by the St Neots and District Sunday League;
 - (xi) one representative appointed by the Huntingdonshire Mini Soccer League;
 - (xii) one representative appointed by the Hunts Youth League;



ELECTIONS TO COUNCIL

34. The Council shall divide the County into seven geographical areas known as Divisions. The Divisions shall be numbered from one to seven. Each Division shall be entitled to one Divisional Representative. At the annual general meeting in 2002 and at the annual general meeting in every third year thereafter, the Divisional Representatives representing Divisions three and four shall retire but shall be eligible for re-election. At the annual general meeting in 2003 and at the annual general meeting in every third year thereafter, the Divisional Representatives representing Divisions two, five and six shall retire but shall be eligible for re-election. At the annual general meeting in 2004 and at the annual general meeting in every third year thereafter, the Divisional Representatives representing Divisions one and seven shall retire but shall be eligible for re-election.
35. Each year the County Secretary shall send to the Affiliated Clubs within each Division whose Divisional Representatives are due to retire that year a nomination form for the election of a Divisional Representative in the place of the Divisional representative retiring. Those persons proposed to be nominated as a Divisional Representative to fill any vacancy that has arisen must be nominated by two Affiliated Clubs within the relevant Division on the nomination form prescribed by the Board. Such form must be submitted to the County Secretary by such date as the Board shall prescribe each year and must be signed by the chairman of the meeting of the Affiliated Club at which the candidate was nominated and counter-signed by the secretary of that member and by the candidate himself. No affiliated Club may nominate more than one candidate for any one vacancy.
36. No person may be nominated as a Divisional Representative for more than one Division.
37. If there is only one candidate nominated to be the Divisional Representative for a particular Division, that candidate shall, subject to the Board's approval, be declared elected unopposed as the Divisional Representative for that particular Division at the next annual general meeting. If there is more than one candidate nominated for a particular Division there shall be a postal ballot for that particular Division in accordance with the provisions of Articles 38 to 42.
38. If there is to be a postal ballot, the names of the candidates and voting papers shall be sent at such time as the Board shall prescribe each year to the Affiliated Clubs playing within the Division concerned.
39. Voting papers must be delivered in a sealed envelope by such time as the Board shall prescribe to the office and shall be opened by such person or persons as the Board shall decide. The candidate receiving the largest numbers of votes for each Division shall, subject to the Board's approval, be declared elected at the annual general meeting.



40. In the case of two or more candidates polling an equal number of votes, at the first Council meeting following the annual general meeting the Council shall elect one such candidate to be the Divisional Representative for that particular Division and for the purposes of Article 41, the Divisional Representative so appointed shall be deemed to have been appointed from the date of the previous annual general meeting. In the event of no nomination having been received from a Division the representative for that particular Division may be appointed by the Council at the first Council meeting after the annual general meeting.
41. Subject to Article 43, those persons elected as Divisional Representatives shall hold office for a period of three years from the annual general meeting at which their election was announced but shall be eligible for re-election.

APPOINTMENT TO COUNCIL

42. Each organisation or group of organisations, entitled to nominate a person to be a Council Member pursuant to paragraphs (ix) to (xii) of Article 33, shall submit to the Council for approval by such time in each year as the Board shall prescribe, the name of the person they propose to nominate as a Council Member. Such persons, if approved by the Council, shall serve for a one year term from the annual general meeting in each year and shall be eligible for re-appointment.
43. In the event of a casual vacancy occurring in relation to any Divisional Representatives, the Affiliated Clubs within the Division concerned shall have power but shall not be obliged to appoint, in accordance with such procedure as the Board shall decide and, subject to the Board's approval, a substitute Divisional Representative, suitably qualified to represent that Division. In the event that the Affiliated Clubs within the Division do not fill the vacancy, the Council shall have power (but shall not be obliged) to appoint a suitably qualified substitute. A person so appointed shall hold office until such time as the person who was replaced was due to retire and shall be eligible for re-election in accordance with these Articles.
44. A Council Member shall remain in office until the end of the meeting at which he is due to retire unless he is re-appointed. In addition to the power set out in Article 43, the Council shall have power to fill any other vacancy which may occur on the Council during the year. A Council Member so appointed to fill a vacancy shall hold office until such time as the person who was replaced was due to retire but shall be eligible for re-appointment in accordance with these Articles.
45. No person shall be elected or serve as a Council Member if they are a member of the Council of any other county football association, either at the time of nomination or after election.
46. Subject to Articles 42 to 45, the Council shall have power to fill any other vacancy which may occur on the Council during the year. A Council Member so appointed to fill a vacancy shall hold office until such time as the person who was replaced



was due to retire but shall be eligible for re-appointment in accordance with these Articles.

PATRON

47. At each annual general meeting the Patron shall retire but shall be eligible for re-election. Nominations for the office of Patron may be made by any member (other than an Associate Member) and must be submitted to the County Secretary by such date as the Board shall prescribe in each year. The Patron shall be elected by the members at the annual general meeting. Such person shall hold office for a one year term from the annual general meeting at which he is elected until the next annual general meeting but shall be eligible for re-election. The Patron shall have such rights and privileges as the directors shall from time to time prescribe. Any vacancy in the position of Patron shall be filled in accordance with Article 46.

PRESIDENT

48. At each annual general meeting the President, shall retire but shall be eligible for re-election. Nominations for the office of President, may be made by any member (other than an Associate Member) and must be submitted to the County Secretary by such date as the Board shall prescribe in each year. The president shall be elected by the members at the annual general meeting. Such person shall hold office for a one year term from the annual general meeting at which he is elected until the next annual general meeting but shall be eligible for re-election. The President shall have such rights and privileges as the directors shall from time to time prescribe. Any vacancy in the position of President shall be filled in accordance with Article 46.

CHAIRMAN AND VICE CHAIRMAN

49. At the first Council meeting following the annual general meeting in each year, the Council shall decide which Council Members shall be appointed as the Chairman and the Vice-Chairman. Those persons appointed as the Chairman and the Vice-Chairman shall hold office for a one year term from the Council meeting at which they are appointed but are eligible for re-appointment. The Chairman and Vice Chairman shall have such rights and privileges as the directors shall from time to time prescribe. Any vacancy in the position of Chairman and Vice Chairman shall be filled in accordance with Article 46.

LIFE VICE-PRESIDENTS

50. Life Vice-Presidents may be appointed at any time by the Council. No person shall be eligible for election as a Life Vice-President unless he has been a Member of Council for in excess of 25 years (not necessarily continuous) and in the opinion of the Council given meritorious service to the Association. Life Vice-Presidents shall, on being elected pursuant to this Article, be entitled to remain



on the Council and vote at Council meetings for the rest of their lives without the need to be re-appointed. Life Vice-Presidents shall have such rights and privileges as the directors shall from time to time prescribe.

VICE-PRESIDENTS

51. At the first annual general meeting and at the annual general meeting in each subsequent year, the Vice-Presidents shall retire but shall be eligible for re-election. Nominations for the office of Vice-President may be made by any member (other than an Associate Member). Such persons appointed as Vice-Presidents shall hold office for a one year term from the annual general meeting at which they are elected until the next annual general meeting, but shall be eligible for re-election. Vice-Presidents shall have such rights and privileges as the directors shall from time to time prescribe.

SERVING VICE-PRESIDENTS

52. There shall be a maximum of six Serving Vice-Presidents at any time. At the Annual General Meeting one third of the Serving Vice-Presidents or if their number is not three or a multiple of three, the number nearest to one third shall retire but shall be eligible for re-election. Those to retire shall be those who have served longest in office since their last election. As between those who have served for an equal length of time the Serving Vice-President to retire shall (unless they otherwise agree) be determined by lot. The members entitled to vote shall elect the Serving Vice-Presidents at the annual general meeting (only on the recommendation of the Council) in place of those retiring. No person may be elected as a Serving Vice-President unless he has previously been elected as a Vice-President. Those persons appointed as Serving Vice-Presidents shall hold office for a three year term from the annual general meeting at which they are elected until the annual general meeting in the third year thereafter but shall be eligible for re-election. Serving Vice-Presidents shall be entitled to receive notice of, attend and vote at all Council meetings. Serving Vice-Presidents shall have such rights and privileges as the directors shall from time to time prescribe. Any vacancy in the position of Serving Vice President shall be filled in accordance with Article 46.

FA REPRESENTATIVE

53. The Council shall decide which person should be the FA Representative each year. Such person shall be appointed for a three year term and upon such conditions as the Council think fit. Any person so appointed may be removed at any time by the Council. A casual vacancy arising in the position of FA Representative shall be filled by the Council in accordance with Article 46.



POWERS OF COUNCIL

54. The Council has the power to appoint and remove the directors in accordance with these Articles.
55. The Council has the power to regulate and manage all footballing matters referred to it including (without limitation) all disciplinary, selection, referees, league sanctions and other matters pertaining to the regulation and conduct of football in the County.

PROCEEDINGS OF COUNCIL

56. Council Members are entitled to attend all Council meetings and general meetings and subject to the provisions of these Articles are entitled to vote at such meetings.
57. The secretary may, and on the request of the Chairman, shall call Council meetings. The notice shall be sent to all the Council Members individually. At least five clear days' notice shall be given of Council meetings. The accidental omission to give notice of a Council meeting to, or the non-receipt of notice of a meeting by, any Council Member shall not invalidate any resolution passed or the proceedings at that meeting. The Council shall meet at least four times in each calendar year. No business shall be transacted at any meeting unless a quorum of seven Council Members is present.
58. The Council shall have the power to make standing orders for the conduct of Council meetings and the Council may otherwise regulate their proceedings as they think fit. Council meetings shall be conducted in accordance with those standing orders. Each Council Member shall have one vote.
59. Any Council Member who shall without sufficient reason be absent, without the permission of the Council, from three consecutive Council meetings and/or three consecutive meetings of a Standing Committee of which he is a member, shall be deemed to have resigned his membership of the Council.

DIRECTORS

60. Subject to Articles 6 and 55, the affairs of the Association shall be governed by the directors who may authorise all such acts and the exercise of all such powers of the Association by the directors, on whom executive management powers are conferred as directors, as may be required to give effect to the objects as described in the provisions of the Memorandum of Association, and which are not by statute or these Articles required to be done or exercised by the Association in general meeting or by the Council.



61. In the absence of any expression to the contrary in the Articles, rules or any regulations, or standing orders, or decisions of the directors, a matter shall be carried if supported by a simple majority of the directors present and voting.

NUMBER OF DIRECTORS

62. Unless otherwise determined by ordinary resolution, the number of directors shall be subject to a maximum of six but shall not be less than three.

BOARD OF DIRECTORS

63. The directors shall be:
- (i) the Chairman;
 - (ii) up to four further persons elected by the Council;
 - (iii) Finance Director:- If none of the five (5) Directors holds adequate financial qualifications equivalent to (FCCA or ACMA) an additional Director with such qualifications may be appointed. (Such person need not be an existing Council Member).

ELECTIONS TO THE BOARD

64. At the first Council meeting following the annual general meeting in each year, the Council shall decide which Council Members shall be the persons elected as Directors by the Council. Directors shall hold office for two years until the first Council meeting following the second annual general meeting following their appointment but are eligible for re-appointment. Directors two year terms of election shall be staggered over two years, in that two Directors shall be elected each year for a period of two years.

For the avoidance of doubt if a Finance Director should be elected in accordance with Article 63(iii) he may serve for a one year term and be eligible for re-appointment at the first Council meeting following the next annual general meeting if the position is required.

65. Only Council Members are eligible for election as a director and only Council Members may participate in the election of directors. The County Secretary shall send, on request, to Council Members a nomination paper on or before such date as the directors shall prescribe each year. Such nomination paper must be completed and returned to the County Secretary not later than such date as the directors shall prescribe each year.
66. Any Council Member may nominate another Council Member to be a director on the form provided, which must be seconded by another Council Member and
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signed by the candidate. Council Members may only nominate or second one candidate.

67. A voting paper containing the names of all candidates will be handed to each Council Member at such time as the Board shall prescribe each year. The name of any person nominated as a director who has failed to be re-appointed to the Council at the annual general meeting shall be withdrawn from the ballot.
68. In the event that a ballot is necessary, such ballot shall take place at the first Council meeting following the annual general meeting in such manner as the directors shall prescribe.
69. The requisite number of candidates recording the highest number of votes shall be declared elected at the first Council meeting following the annual general meeting to fill the vacancies that have arisen, such persons to serve for a two year term (as appropriate pursuant to Article 64) from that Council meeting.

COUNTY SECRETARY

70. The directors shall decide who shall be appointed as the County Secretary for such term and upon such conditions as they think fit. Any person so appointed may be removed by the directors at any time. The directors may fill any casual vacancy in the position of County Secretary.

DELEGATION OF DIRECTORS' POWERS

71. The directors may delegate any of their powers to any committee consisting of one or more directors. They may also delegate to any managing director or any director holding any other executive office such of their powers as they consider desirable to be exercised by him. Any such delegation may be made subject to any conditions the directors may impose, and either collaterally with or to the exclusion of their own powers, and may be revoked or altered. Subject to any such conditions, the proceedings of a committee with two or more members shall be governed by the Articles regulating the proceedings of directors so far as they are capable of applying.

APPOINTMENT AND RETIREMENT OF DIRECTORS

72. Without prejudice to the provisions of section 168 of the Act, the members may by ordinary resolution remove any director before the expiration of his period of office and may by an ordinary resolution appoint another suitably qualified person in his stead; but any person so appointed shall retain his office so long only as the director in whose place he is appointed would have held the same if he had not been removed.



73. The directors may appoint a person who is willing to act to be a director, either to fill a casual vacancy (save that only the Council shall have the power to fill casual vacancies among the Chairman) or as an additional director, provided that the appointment does not cause the number of directors to exceed any number fixed by or in accordance with these Articles as the maximum number of directors. A director so appointed shall hold office until the person he has replaced was due to retire but shall be eligible for re-election.
74. If any director is not re-appointed, he shall retain office until the meeting appoints someone in his place, or if it does not do so, until the end of the meeting.

DISQUALIFICATION AND REMOVAL OF DIRECTORS

75. The office of a director shall be vacated if:
- (a) he ceases to be a Council Member;
 - (b) he ceases to be a director by virtue of an provision of the Act or he becomes prohibited by law from being a director; or
 - (c) he becomes bankrupt or makes any arrangement or composition with his creditors generally; or
 - (d) he is, or may be, suffering from mental disorder and either:
 - (i) he is admitted to hospital in pursuance of an application for admission for treatment under the Mental Health Act 1983 or, in Scotland, an application for admission under the Mental Health (Scotland) Act 1960, or
 - (ii) an order is made by a court having jurisdiction (whether in the United Kingdom or elsewhere) in matters concerning mental disorder for his detention or for the appointment of a receiver, curator bonis or other person to exercise powers with respect to his property or affairs; or
 - (e) he resigns his office by notice to the Association; or
 - (f) he shall without sufficient reason for more than three consecutive Board meetings have been absent without permission of the directors and the directors resolve that his office by vacated; or
 - (g) he is suspended from holding office or from taking part in any footballing activity relating to the administration or management of the Association by a decision of The Football Association; or
 - (h) he is removed from office by a resolution duly passed pursuant to section 168 of the Act; or
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- (i) he is removed from office by three quarters majority of Council Members present and voting at the Council meeting at which the resolution to remove him as a director is proposed.

DIRECTORS' AND COUNCIL MEMBERS' EXPENSES

76. The directors and Council Members may be paid all reasonable travelling, hotel and other expenses properly incurred by them in connection with their attendance at meetings of directors or committees of directors or general meetings or separate meetings of the holders of debentures of the Association or otherwise in connection with the discharge of their duties save where the Rules provide otherwise. The Association may also fund a director's expenditure for the purposes permitted under the Act and may do anything to enable a director to avoid incurring such expenditure as provided in the Act.

DIRECTORS' APPOINTMENTS AND INTERESTS

77. Subject as otherwise provided in the Act or these Articles, a director may be in any way, directly or indirectly, interested in any contract or arrangement or transaction with the Association and he may hold and be remunerated in respect of any office or place of profit (other than the office of auditor of the Association) under the Association and he (or any firm of which he is a member) may act in a professional capacity for the Association and be remunerated and in any such case (save as otherwise agreed) he may retain for his own absolute use and benefit all profits and advantages accruing to him in consequence of so acting.
- (a) A director must declare to the other directors any situation of which he is aware in which he has, or could have, a direct or indirect interest that conflicts, or possibly might conflict, with the interests of the Association unless it relates to a contract, transaction or arrangement with the Association or the matter has been authorised by the directors or the situation cannot reasonably be regarded as likely to give rise to a conflict of interest.
- (b) The directors may (subject to such terms and conditions, if any, as they may think fit to impose from time to time, and subject always to their right to vary or terminate such authorisation) authorise, to the fullest extent permitted by law any conflict or potential conflict disclosed under Article 77(a). Provided that for this purpose the director in question and any other interested director are not counted in the quorum for any resolution at any board meeting pursuant to which such conflict or potential conflict is authorised and it is agreed to without their voting or would have been agreed to if their votes had not been counted.
- (c) A Director shall not, by reason of his office, be accountable to the Association for any benefit which he derives from any matter where the conflict or potential conflict has been authorised by the directors pursuant to Article 77(b) (subject in any such case to any limits or conditions to which such authorisation was subject).



- 78 (a) A director who becomes aware that he is in any way, directly or indirectly interested in a proposed or existing contract, transaction or arrangement with the Association must declare the nature and extent of that interest to the other directors unless it cannot reasonably be regarded as likely to give rise to a conflict of interest.
- (b) Save as herein provided, or otherwise agreed in writing by all of the directors, a director shall not vote in respect of any contract, transaction or arrangement with the Association in which he has an interest which is to his knowledge a material interest otherwise than by virtue of being a member. A director shall not be counted in the quorum at the meeting in relation to any resolution on which he is debarred from voting.
- (c) Subject to the provisions of the Act and always to the provisions of Article 77 a director shall (in the absence of some other material interest than is indicated below) be entitled to vote (and be counted in the quorum) in respect of any resolution concerning:
- (i) the giving of any security, guarantee or indemnity in respect of a debt or obligation of the Association or any subsidiary for which he himself has assumed responsibility in whole or in part under a guarantee or indemnity or by the giving of security; or
 - (ii) any arrangement for the benefit of directors or employees of the Association or directors or employees of any subsidiary which does not award him any privilege or benefit not generally awarded to the other persons to whom such arrangement relates.
- (d) If any question shall arise at any time as to the materiality of a director's interest or as to the entitlement of any director to vote and such question is not resolved by his voluntarily agreeing to abstain from voting, such question shall be referred to the chairman of the meeting (or if the director concerned is the chairman to the other directors at the meeting) and his or their ruling (as the case may be) shall be final and conclusive except in a case where the nature or extent of the interests of such director has not been fairly disclosed.
- (e) Subject as otherwise provided in the Act or these Articles, a director may be in any way, directly or indirectly, interested in any contract or arrangement or transaction with the Association and he may hold and be remunerated in respect of any office or place of profit (other than the office of auditor of the Association) under the Association and he (or any firm of which he is a member) may act in a professional capacity for the Association and be remunerated and in any such case (save as otherwise agreed) he may retain for his own absolute use and benefit all profits and advantages accruing to him in consequence of so acting.
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DIRECTORS' GRATUITIES AND PENSIONS

79. The directors may provide benefits, whether by the payment of gratuities or pensions or by insurance or otherwise, for any director who has held but no longer holds any executive office or employment with the Association or with any body corporate which is or has been a subsidiary of the Association or a predecessor in business of the Association or of any such subsidiary, and for any member of his family (including a spouse and a former spouse) or any person who is or was dependent on him, and may (as well before as after he ceases to hold such office or employment) contribute to any fund and pay premiums for the purchase or provision of any such benefit.

PROCEEDINGS OF DIRECTORS

80. At the first directors' meeting following the appointment of directors in accordance with Article 64 and at the first meeting following the annual general meeting in each subsequent year the directors shall appoint such persons whether or not Council Members as they think fit to the following Standing Committees of the Council to hold office until the first directors' meeting following the next annual general meeting:
- (a) Disciplinary;
 - (b) Cup Competitions and Referees;
 - (c) Rules, Advisory and Sanction;
 - (d) Referee, Training and Assessing;
 - (e) Youth & Representative Match;
 - (f) Club Accounts Committee;
 - (g) Such other ad hoc committees to deal with footballing matters as the directors see fit.
81. The directors may in their absolute discretion at any time amend or add to the list of Standing Committees in Article 80 and the directors may at any time dispense with the need for any of the Standing Committees set out in Article 80 The directors may also amend the name of any Standing Committee at any time.
82. Each Standing Committee appointed in accordance with Article 80 shall decide which of its number shall be chairman and which vice-chairman of the Standing Committee. The chairman of the Standing Committee shall ensure that minutes of each meeting are taken. Each Standing Committee shall conduct its business in accordance with any terms of reference and standing orders set by the directors from time to time.
83. The Chairman and County Secretary shall be members of all Standing Committees ex officio and are entitled to receive notice of all meetings of Standing Committees and shall be entitled to attend and speak and vote at such meetings.
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84. The secretary shall be entitled to receive notice of all general meetings, all meetings of the Council, all meetings of the Standing Committees and all directors' meetings and shall be entitled to attend and speak at such meetings but shall not be entitled to vote at such meetings unless he is appointed as a Council Member or director.
85. The directors shall regularly report to the Council on all their activities.
86. The Board may at its discretion, award honoraria to such persons as it thinks fit.
87. Subject to the provisions of these Articles, the directors may regulate their proceedings as they think fit. A director may, and the secretary at the request of a director shall, call a meeting of the directors. It shall not be necessary to give notice of a meeting to a director who is absent from the United Kingdom. Questions arising at a meeting shall be decided by a majority of votes. In the case of an equality of votes, the chairman of the meeting shall be entitled to a casting vote in addition to any other vote he may have.
88. Any director may participate in a meeting of the Board, or of a committee of directors, by way of video conferencing or conference telephone or similar equipment which allows every person participating to hear and speak to one another throughout such meeting. A person so participating shall be deemed to be present in person at the meeting and shall accordingly be counted in the quorum and be entitled to vote. Such a meeting shall be deemed to take place where the largest group of those participating is assembled, or if there is no such group, where the chairman of the meeting is.
89. A meeting of the directors at which a quorum is present shall be competent to exercise all the authorities, powers and discretions by or under the regulations of the Association for the time being vested in the Association generally. The quorum for the transaction of the business of the directors shall be three.
90. The continuing directors or a sole continuing director may act notwithstanding any vacancies in their number, but, if the number of directors is less than the number fixed as the quorum, the continuing directors or director may act only for the purpose of calling Council meetings, filling vacancies or of calling a general meeting.
91. The Chairman shall be the chairman of the Board of directors. Unless he is unwilling to do so, the Chairman shall preside at every meeting of directors at which he is present. But if there is no person holding that office, or if the Chairman is unwilling to preside or is not present within five minutes after the time appointed for the meeting, the directors present may appoint one of their number to be chairman of the meeting.
92. All acts carried out by a meeting of directors, or of a committee of directors, or by a person acting as a director shall, notwithstanding that it be afterwards discovered that there was a defect in the appointment of any director or that any of them were disqualified from holding office, or had vacated office, or were not



entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a director and had been entitled to vote.

93. A resolution in writing signed by all the directors entitled to receive notice of a meeting of directors or of a committee of directors shall be as valid and effectual as if it had been passed at a meeting of directors or (as the case may be) a committee of directors duly convened and held and may consist of several documents in the like form each signed by one or more directors.
94. Save as otherwise provided by the Articles, a director shall not vote at a meeting of directors or of a committee of directors on any resolution concerning a matter in which he has, directly or indirectly, an interest or duty which is material and which conflicts or may conflict with the interests of the Association.
95. A director shall not be counted in the quorum present at a meeting in relation to a resolution on which he is not entitled to vote.
96. The Association may by ordinary resolution suspend or relax to any extent, in respect of any particular matter, any provision of the Articles prohibiting a director from voting at a meeting of directors or of a committee of directors.
97. Where proposals are under consideration concerning the appointment of two or more directors to offices or employments with the Association or any body corporate in which the Association is interested the proposals may be divided and considered in relation to each director separately and (provided he is not for another reason precluded from voting) each of the directors concerned shall be entitled to vote and be counted in the quorum in respect of each resolution except that concerning his own appointment.
98. If a question arises at a meeting of directors or of a committee of directors as to the right of a director to vote, the question may, before the conclusion of the meeting, be referred to the chairman of the meeting and his ruling in relation to any director other than himself shall be final and conclusive.

SECRETARY

99. Subject to the provisions of the Act, the secretary shall be appointed by the directors for such term, at such remuneration and upon such conditions as they may think fit; and any secretary so appointed may be removed by them. For the avoidance of doubt the County Secretary may be appointed as the secretary.

MINUTES

100. The directors shall cause minutes to be made in books kept for the purpose:
 - (a) of all appointments made by the directors; and
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- (b) of all proceedings at meetings of the Association, which shall include without limitation proceedings of the Council, and of the directors, and of committees of directors, including the names of the directors present at each such meeting. Any such minutes of any meeting, if purporting to be signed by the chairman of such meeting, or by the chairman of the next succeeding meetings, shall be sufficient evidence without any further proof of the facts therein stated.

ACCOUNTS

101. The directors shall cause accounting records of the Association to be kept in accordance with section 386 of the Act and any regulations made pursuant thereto (or as the same may be hereafter amended or altered). No member shall (as such) have any right of inspecting any accounting records or other book or document of the Association except as conferred by statute or authorised by the directors or by ordinary resolution of the Association. Once at least in every year the accounts of the Association shall be examined and the correctness of the income and expenditure account and balance sheet ascertained by one or more appropriately qualified auditor or auditors. Auditors shall be appointed and their duties regulated in accordance with the Act.

NOTICES

102. Any notice to be given to or by any person pursuant to the Articles shall be in writing except that a notice calling a meeting of the directors need not be in writing.
103. The Association may give any notice to a member in any newsletter or other publication of the Association distributed to the members or may be given in a newspaper circulating throughout the County or notice may be affixed to the premises of the Associate or may be given personally or by sending it by post in a prepaid envelope addressed to the member at his registered address or by leaving it at that address. A member who registered address is not within the United Kingdom and who gives to the Association an address within the United Kingdom at which notices may be given to him shall be entitled to have notices given to him at that address, but otherwise no such member shall be entitled to receive any notice from the Association
104. A member present at any meeting of the Association shall be deemed to have received notice of the meeting and, where requisite, of the purposes for which it was called.
105. Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given. A notice shall, unless the contrary is proved, be deemed to be given at the expiration of 48 hours after the envelope containing it was posted.
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DISSOLUTION

106. If upon the winding-up or dissolution of the Association there remains after the satisfaction of all debts and liabilities any property whatsoever, the same shall be paid to or distributed among the members of the Association equally.

RULES

107. The Association and its members shall be bound by and subject to and shall act in accordance with the Rules and the Rules of The Football Association and any regulations, standing orders, decisions, rulings or other findings or orders of any nature made pursuant to the Rules or the Rules of The Football Association. In the case of any difference between provisions under these Articles, the Rules and the Rules of The Football Association, the Rules of The Football Association and any provisions made pursuant to them shall take precedence.

INDEMNITY

108. Subject to the provisions of the Act but without prejudice to any indemnity to which a director may otherwise be entitled, every director or other officer or auditor of the Association shall be indemnified out of the assets of the Association against any liability incurred by him in defending any proceedings, whether civil or criminal, in which judgment is given in his favour or in which he is acquitted or in connection with any application in which relief is granted to him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Association.

ALTERATIONS TO THE MEMORANDUM AND ARTICLES

109. Any proposal to alter the Memorandum or Articles not being such as by statute requires a special resolution or to wind-up the Association shall require the approval of the Association in general meeting and the same may be passed or approved by a resolution of the Association passed by a majority of not less than three-quarters (3/4) of the members of the Association for the time being entitled to vote who may be present in person in accordance with the Act and (in the case of a winding-up) in accordance with the provisions of the Insolvency Act 1986 (as amended from time to time).

110. The Football Association shall, if invited by the Directors to the meeting, have, all the rights of a member of the company in relation to receiving notice of, and attending and speaking at general meetings and to receiving minutes of general meetings.



RULES, STANDING ORDERS AND BYE-LAWS

111. The directors have the power from time to time to make, repeal and amend regulations for the better administration of the Association.
112. The Council has the power to make, repeal and amend regulations for the sanction and control of leagues and competitions, regulations for disciplinary proceedings of players and members, and regulations relating to referees.
113. Any such rules made pursuant to Articles 109 and 110 must be consistent with and subject to the Rules of the Football Association.

OBJECTS

114. The objects for which the Association is established are:
- (a) to promote, foster, develop and support the game of association football ("the game") in every way, without discrimination, and to take all steps as shall be thought necessary or advisable for preventing infringements of the Laws of the Game as they apply from time to time, or any improper methods or practices in the game, and for protecting the game from abuses;
 - (b) to make, adopt, vary and publish rules, regulations, bye-laws and conditions for the regulation of the game or otherwise within the county boundaries of the Huntingdonshire Football Association (as defined by the 1908 Commission) or such other area as shall be determined from time to time by The Football Association Limited ("the County"), and to take all such steps as shall be thought necessary or advisable for enforcing such rules, regulations, bye-laws and conditions;
 - (c) to promote, foster, develop and support the principle of fair play in the game by encouraging everyone involved in the game to show respect to each other and to behave in a sporting manner both on and off the field of play;
 - (d) to promote, foster, develop and support organisations designed in any way to promote, foster, develop and support the game, including playing the game, the training and regulation of players, coaches and referees, the promotion of sportsmanship, the promotion of security in relation to spectating and the advancement of science and medicine as they apply to the game, and in any way in relation to all other aspects of the game, including by subscribing for shares, loan stock, warrants and other instruments in such organisations, or becoming involved as a member or affiliate of such organisations, or facilitating the drafting and adoption of the constitution or memorandum and articles of association of such organisations or by making payments by way of grant or otherwise to such organisations;
 - (e) to maintain, continue and provide for the affiliation and registration of competitions, clubs and other organisations for promoting or playing the game;



- (f) to maintain, continue and provide for the affiliation and registration of players, referees, coaches and others involved in the game;
- (g) to promote, provide for, regulate and manage competitions and matches, in the County or elsewhere, and to do or provide for all or any such matters and things as may be considered necessary for or ancillary to such promotion, provision, regulation or management, including for the comfort, conduct, conveyance, convenience or benefit of players and of the public, and of any other persons concerned or engaged in such competitions or matches;
- (h) to provide for the proper custody, insurance, protection, exhibition, awarding, distribution or loan of or other dealing with all or any of the cups, shields and other prizes of or relating to the Huntingdonshire Football Association;
- (i) to provide for representation at general meetings and on the Council of The Football Association Limited of persons involved in the game within the County by such means and in such manner as shall be determined from time to time under the rules, regulations or bye-laws, conditions or articles of the Association;
- (j) to provide for, make and vary all such rules, regulations and bye-laws as they relate to persons involved in the game in the County from time to time;
- (k) to provide by rules, regulations, conditions, bye-laws, or otherwise, for deciding and settling all differences that may arise between associations, clubs, competitions, players or any persons who are members of or who are employed or engaged by any such association, competition or club, or any other person in reference to due compliance with the Laws of the Game (as from time to time prescribed by The Football Association Limited) or the rules, regulations, conditions or bye-laws of the Association or of The Football Association Limited, or in reference to contracts, or to any other matter of dispute or difference arising between such, or persons, or any of them, and whether the Association is concerned in such dispute or difference or not, and to make such provisions for enforcing any award or decision as shall be thought proper;
- (l) to co-operate with or assist any association or club or competition or other person involved in the game in any way which the Association shall think proper, and to enter into or adopt any agreement or arrangements with such;
- (m) to co-operate with The Football Association Limited in all matters relating to the game, including compliance with the Rules of The Football Association Limited and the rules and regulations of any body to which The Football Association Limited is affiliated; and
- (n) to adopt and carry out all such rules and regulations, conditions, bye-laws, agreements and arrangements of The Football Association Limited, as are now in existence and from time to time, and to comply with or to enforce the due compliance with the same unless and until the same shall have been duly varied in accordance with the terms thereof.



115. The objects stated in each part of Article 114 shall not be restrictively construed but shall be given the widest interpretation. In Article 114, the word "association" shall, except where used to refer to the Association, mean any partnership or other body or person, whether corporate or unincorporated, and whether domiciled in the United Kingdom or elsewhere. Except where the context expressly so requires, none of the objects stated in Article 114, shall be limited by, or be deemed subsidiary or auxiliary to, any other object stated in Article 114.

MEMBERS' LIABILITY AND APPLICATION OF PROPERTY

116. The liability of the members is limited.

117. The income and property of the Association shall be applied solely towards the promotion of its objects as set forth in these Articles and no portion thereof shall be paid or transferred directly or indirectly by way of distribution, bonus or otherwise by way of profit to the members of the Association save that the provisions of Article 119 shall apply on the winding-up or dissolution of the Association. Provided that nothing herein shall prevent any payment in good faith by the Association:

- (a) of reasonable and proper remuneration to any director, member, officer, servant or consultant of the Association for any services rendered to the Association and of reasonable and proper travelling, conference and study expenses necessarily incurred in carrying out the duties of any such director, member, officer, servant or consultant of the Association;
- (b) to any director who is a Solicitor, Accountant or other person engaged in a profession of all reasonable professional and other charges for work done by him or his firm when instructed by the other directors to act in that capacity on behalf of the Association;
- (c) of interest on money lent by a member of the Association or its directors at a commercial rate of interest;
- (d) to any director of reasonable and proper out-of-pocket expenses or other costs as permitted further to Article 76;
- (e) of reasonable and proper rent for premises demised or let by any member of the Association or by any director;
- (f) of any premium in respect of the purchase and maintenance of indemnity insurance in respect of liability for any act or default of the directors (or any of them) in relation to the Association.

118. Every member of the Association undertakes to contribute such amount as may be required (not exceeding £10) to the Association's assets if it should be wound-up while he is a member or within one year after he ceases to be a member, for payment of the Association's debts and liabilities contracted before he ceases to



be a member, and the costs, charges and expenses of winding-up, and for the adjustment of the rights of the contributors among themselves.

119. If upon the winding-up or dissolution of the Association there remains after the satisfaction of all its debts and liabilities any property whatsoever the same shall be paid to or distributed among the members of the Association equally.



HUNTINGDONSHIRE FOOTBALL ASSOCIATION LIMITED

MEMBERSHIP RULES

These rules must be read in conjunction with the Articles of Association.

1. Title and Affiliation

- (a) This Association shall be called “The Huntingdonshire Football Association Limited”, (known as the Huntingdonshire Football Association) and shall be affiliated to The Football Association Limited (known as The Football Association), and members of the Association of Football Associations.
- (b) This Association shall strictly enforce the Rules of The Football Association.
- (c) The playing season shall be as determined by The Football Association.

2. Area

- (a) The Area* of the Association shall be as defined by The Football Association as being under the jurisdiction of the Huntingdonshire Football Association.
** The County of Huntingdonshire as defined by the 1908 Commission.*

3. Membership

- (a) All Clubs, Leagues or Competitions having their headquarters within the area of the Association shall be eligible to apply for membership of the Association. For such Clubs, on acceptance into membership, this Association shall be known as their “Parent Association”.
- (b) Senior and Junior Clubs whose parent Association is another recognised football association, on acceptance into membership shall be known as “Associate Clubs”.
- (c) Before being admitted to membership every Club must satisfy the Association that it is properly constituted for the playing and administration of association football in accordance with the Laws of the Game and observes the Rules and Regulations of The Football Association.
- (d) Before being admitted to membership every League or Competition must satisfy the Association that it is properly constituted for the playing and administration of association football in accordance with the Laws of the Game and observes the Rules and Regulations of The Football Association.
- (e) The Council of the Association shall determine the status of Senior Clubs and Junior Clubs.
- (f) Clubs affiliating to this Association shall register their details as per the nominated form.



- (g) A Club changing its registered colours without prior consent of the Council shall be liable to a fine not exceeding that as per the schedule of fees or fines.
- (h) Clubs, Leagues and Competitions affiliated to this Association shall notify the County Secretary in writing as to the details of a change of Secretary. Failure to notify the County Secretary within 14 days of such change, the Club, League or Competition shall be liable to be fined as per the schedule of fees and fines.
- (i) If the Secretary of a Club/League/competition is proposing to leave the address registered with the Association for a period of at least seven (7) days the secretary must inform the County Secretary in writing before the absence together with the name and address of a deputy to act during such period. Any Club which fails to observe this rule shall be fined as per the schedule.
- (j) All Correspondence from this Association will be sent to the Secretary of the Club, League or Competition as appropriate.
- (k) A Club who is parented to this Association shall enter all of its eligible teams in the appropriate County Cup(s).
- (l) In the event of a deficit for the Association at the end of the season Clubs affiliated may be levied equally to cover the loss.

4. Subscriptions

- (a) The annual subscription for each club shall be as per the schedule of fees and fines.
- (b) The Subscription for each League or Competition shall be as per the schedule of fees and fines for Leagues and Competitions per annum.
- (c) Each affiliated Club shall purchase at least two copies of the handbook each year as per the Schedule of Fees.
- (d) All Clubs whose Parent Association is this Association shall effect to an approved level as per the schedule of fees or fines Public Liability Insurance in respect of all teams registered under this rule.
- (e) The Association shall arrange such cover for Public Liability Insurance on behalf of all eligible clubs in membership, who shall be required to pay the premium, unless a valid policy certificate confirming at least equal cover is furnished at the time of affiliation.
- (f) It shall be the responsibility of Clubs to effect to an approved level, Personal Accident Insurance for all of its teams. Clubs must furnish the Association at the time of affiliation, a copy of a valid policy certificate confirming that Personal Accident Insurance is in place for all teams of the Club.
- (g) The Council shall agree the approved levels of Public Liability Insurance and Personal Accident Insurance annually.
- (h) All Clubs, Leagues and Competitions which have been previously accepted into membership of the Association and which seek to continue membership for the year commencing on 1st July next ensuing shall complete the nominated form supplied by the Association and send it to the County Secretary by 31st May in each year together with proof of annual (12 months) Personal Accident Insurance cover to the approved level of



cover as per rule 4(f) in accordance with the Schedule of Fees. Those Clubs who take out their own Public Liability Insurance are required to supply proof of cover as per rule 4(e). The appropriate subscription shall be paid in accordance with the instructions given on the affiliation form. (i) Any Club whose Personal Accident Insurance expires after re-affiliation and before 1st June next must provide a copy of the new certificate of Insurance to the County Secretary prior to the renewal date. Failure to comply with this rule will result in the club being suspended from all football activities until such time as Personal Accident Insurance is in place and proof provided to the County Secretary.

- (j) Any Club, League or Competition which has not paid the subscription by 31st May in each year and subsequently desires to renew its membership shall be required to pay an additional fee as per the schedule of fees and fines.
- (k) Any Club, League or Competition whose subscription is unpaid on the 30th day of September of the ensuing year shall cease to be a member.

5. Council

- (a) The Chairman and Vice Chairman shall be elected annually at the first Council meeting of the season in accordance with the Regulations of the Association.
- (b) The Directors shall be elected annually at the first Council meeting of the season in accordance with the Regulations of the Association.
- (c) The voting at Council meetings shall be by a show of hands or by ballot if requested by 75% of the members present or at the discretion of the Chairman of the meeting, all matters shall be decided by the majority of votes cast. In the event of votes being equal, the Chairman of the meeting shall be entitled to a casting vote in addition to any other vote he may have.
- (d) The Secretary or The Chairman of Council shall have the power to call a meeting of the Emergency Committee.
- (e) The Council shall have the power to call upon any Club or Participant to produce any books, letters, documents or other such evidence the Council or Emergency Committee called for the purpose may determine.
- (f) In addition to the Members of Council, minutes of all meetings of the Council shall be circulated to affiliated Clubs.
- (g) Members of Council shall be entitled to claim expenses when on Council Business in the manner laid down by the Association.
- (h) The Referees Co-Ordinator shall be appointed by Council annually at the first Council meeting of the season.
- (i) Each Officer and Council member shall be supplied with a copy of these Rules and bound thereby.
- (j) No Member, Official of any Club or Competition or a Referee shall sit as a member of Council or of a Committee during the hearing or appeal, protest, complaint or business in which such Member, Club, Competition or Referee may be concerned.
- (k) If the Council should subsequently discover that any rule or agreement of the rules has in their opinion been violated by mutual agreement or otherwise, it shall be in the powers of



the Council to impose such penalty as it may think fit without protest having been received by the County Secretary.

- (l) The Council shall have the power to deal with any matter not covered within the Articles or Rules of this Association.

6. Committees

- (a) The quorum for any meeting of any Committee shall be four (4) Members.
- (b) The voting at Committee meetings shall be by a show of hands or by ballot if requested by 75% of the members present or at the discretion of the Chairman of the meeting, all matters shall be decided by the majority of votes cast. In the event of votes being equal, the Chairman of the meeting shall be entitled to a casting vote in addition to any other vote he may have.

7. Annual or Extraordinary General Meetings

- (a) All business conducted at the Annual General Meeting or at an Extraordinary General Meeting shall be carried out in accordance with the provisions of the Articles of the Association.
- (b) The Annual General Meeting shall be held not later than 1st July each year.
- (c) Any Member being expelled from the Council shall not be eligible for re-election for a period of (3) three years.
- (d) Any new Club, League or Competition seeking membership of the Association shall be entitled to attend the Annual General Meeting of the season concluding but shall not be allowed to speak unless asked to do so by the Chairman of the meeting. Such new member shall have no voting rights at this meeting.
- (e) All rule changes shall take effect immediately after the General Meeting in which they were approved.

8. Club and Financial Records

- (a) All Clubs, Leagues and Competitions shall keep accounting records for recording the fact and nature of all payments and receipts so as to disclose with reasonable accuracy, at any time, the financial position including the assets and liabilities of the Club, League or Competition.
- (b) Clubs, Leagues and Competitions shall retain accounting records for six years.
- (c) All Clubs, Leagues and Competitions must keep a minute book of their meetings which shall be open to inspection by the Association if required. Each Club shall hold a General Meeting in each calendar year and such meeting shall be held not more than 15 months from the date of the previous meeting. At such meeting the Clubs Financial Records shall be presented.
- (d) **Corporate Bodies** – Clubs, Leagues and Competitions which prepare annual accounts in accordance with the Companies Act 1985 shall, on demand, forward a copy of the annual accounts to the Association by 1st October in each year.



- (e) **Unincorporated Bodies – Financial Statements** – Clubs, Leagues and Competitions which do not prepare annual accounts in accordance with the Companies Act 1985 shall prepare a Financial Statement, in such format as shall be determined by The Football Association from time to time. The Financial Statement shall be verified by an independent, appropriately qualified person. A copy of any Financial Statement shall be forwarded to the Association by 1st October in each year.
- (f) Any Club, League or Competition failing to comply with the request to submit their Financial Statement to the Association shall be liable to a fine not exceeding as per the schedule. Payment of the fine will not replace the requirement to submit the Financial Statement.

9. Misconduct

- (a) This Association shall adopt the Football Association's Disciplinary Memorandum of Procedures as part of these rules, a full copy of which is contained within the County Handbook.
- (a) Each club shall be responsible to the Council for the action of its players, officials and spectators and clubs are further required to take all necessary precautions to prevent spectators abusing, threatening or assaulting officials and players prior to, during or at the conclusion of matches. Any infringement of this rule will be dealt with in accordance with the "Disciplinary Memorandum of Procedures" Part 1 and Part 2.
- (b) It shall be misconduct for any member club to play a club who are not affiliated to this or any other recognised Football Association. Any Club in breach of this Rule shall be dealt with as the Council may determine.
- (c) When a report of alleged misconduct is received by the Association (including a report from a referee alleging misconduct by a person other than a player) it shall be dealt with in accordance with "Disciplinary Memorandum of Procedures" Part 1 and Part 2.
- (d) If, after due investigation by the Commission appointed, the case is found proven, the Association shall have the power [i] to impose a fine, [ii] to censure, [iii] to suspend for a stated period, [iv] to impose such other penalty as thought fit. However, the Commission shall not have the power to expel a Club, Competition or Official from membership but may so recommend to the Council.
- (e) It shall be misconduct for any member Club to engage in any football activities with a Club under suspension during the period of suspensions or with any Club after exclusion by this Association. Should the Association receive a report alleging a violation of this section of this Rule, the procedure set out in sections (c) and (d) shall be operated.
- (f) It shall be misconduct for any member Club to allow a player to play for the Club whilst under suspension by this Association or any other Football Association. Should the Association receive a report alleging a violation of this section of this Rule, the procedure set out in sections (c) and (d) shall be operated.
- (g) The Association shall have the power to publish in the public press, on a web site or in any other manner considered appropriate, reports of any hearing, order, requirement, instruction, decision, proceedings, acts, resolution, finding and penalty and any transcript or document prepared in the course of proceedings, or evidence, whether or not this reflects on the character or conduct of a Participant. Each Participant shall be deemed to have consented to any inquiry or Commission of Inquiry, Disciplinary Commission or Appeal Board and to the publication of any report.



10. Representative Teams

- (a) A player born within the area of this Association shall be eligible for selection for a representative team. Additionally, a player shall be eligible for selection if he or she is a member of a Club in membership of the Association or attends a school or college within the area of this Association. No player who has participated in matches for another recognised football Association shall be eligible to play for this Association in the same season.
- (b) Clubs affiliated to the Association shall place their non contract players at the disposal of the Association for County matches, training sessions and trials each season.
- (c) Any Player, who has been selected in a squad for a Representative Team of the Association shall not be permitted to play for their Club during the 24 hours prior to the kick off time of the Representative match concerned. Any Player and or Club found guilty of a breach of this Rule shall be dealt with in accordance with FA Rule E1 and/or E2.
- (d) Any Player, who qualifies and is selected for a County Representative team fails to make themselves available for the match, will not be permitted to play for his or her club on the day of the County match or for 48 hours thereafter unless the County Team manager gives permission. Any Player and/or Club found guilty of a breach of this Rule shall be dealt with in accordance with FA Rule E1 and/or E2.

11. Regulations

Any Regulation made by this Association in accordance with the Articles of the Association shall have the same status as these rules.



DUTIES AND POWERS OF COMMITTEES

Disciplinary Committee – To deal with all cases of misconduct connected with the playing of matches and such other disciplinary matters as may be referred to the Committee by the Council. The Committee shall have the power to delegate to any affiliated Association any case where it is felt justice will be better served by doing so.

Emergency Committee – The duties of an Emergency Committee shall be to give decisions on matters of immediate urgency and importance relating to football matters. The Committee shall consist of any 5 Members of Council.

Club Accounts Committee - To examine Clubs accounts where available and to investigate where necessary. The Committee are to report their findings to the Board.

County Cups Committee – To control and manage the Cup Competitions including the acceptance of entries, making exemptions, making the draws, making arrangements for matches where necessary and applying penalties for breaches of the Rules of the Competition.

Rules, Advisory and Sanction Committee – To receive and consider all applications for sanction received from Competitions and to grant sanction under “*the Football Association Limited’s Regulations for the Sanction and Control of Leagues and Competitions*” if requested to do so. To receive suggested changes in the Rules of the Association (including Cup Competition Rules), to draft and revise any Rules of the Association, to account any alterations in the Rules and Regulations of The Football Association Limited. To submit to the Council all proposals for changes arising from any of the foregoing items and to submit to the Council any proposals to resolve any anomalies which become apparent to the Committee.

Referees Committee – To be responsible for matters arising under the “*Regulations for the Registration and Control of Referees*” to arrange for the recruitment and training of referees and for the training of practising referees and to have executive powers for the promoting and suspending of Referees.

To be responsible for matters arising under the “*Regulations for the Registration and Control of Referees*” as determined by The Football Association Limited and supplemented by Regulations made by the Association; in so much as to make appointments for the Association’s Cup Competitions and to make any other appointments so requested.

Youth and Representative Match Committee - To be responsible for the Association’s Representative Teams in football Association and Inter County Competitions.

The Chairman and County Secretary are Ex-Officio Members of all Committees.



REGULATIONS OF THE ASSOCIATION

- 1. *Representative Awards*** - A player representing the Association in Competition matches shall be awarded suitable mementoes following 1 match, 5 matches and 10 matches.
- 2. *FA Cup Final Ticket Applications*** - Applications for ticket(s) for the Football Association Challenge Cup Final MUST be submitted in writing to the County Secretary by 31st January of each year using the prescribed form.
- 3. *Sanctioned Competitions playing season end date*** - Any Competition sanctioned by the Association shall complete all fixtures by the second Sunday in May unless written permission to extend the Season is granted by the Association.
- 4. *Disciplinary Administration fees*** - Administration Charges in connection with Disciplinary Matters shall be as per Schedule per player.
- 5. *Request to purchase wedding gifts from club funds*** - Clubs desirous of purchasing wedding gifts for members of their respective Club may do so providing the amount spent does not exceed as per the Schedule
- 6. *Provision of First Aid kits at matches*** - Each Affiliated Club shall provide a First Aid Kit for each Match.
- 7. *Personal Hearing fees*** - Any person or Club requesting a Personal Hearing to forward a Deposit as per the Schedule, to the Secretary which may be forfeited after the hearing to the discretion of the Committee.
- 8. *Assault upon a Match Official*** - In addition to assisting a Referee who has reported an assault upon him by a player following which proceedings in a Court of Law are contemplated, the appropriate affiliated Association shall without delay investigate the report and if the Chairman or Secretary of the Association or their nominees are satisfied that a prime facie case can be made out against the player shall take such steps as are necessary to ensure that a Disciplinary Charge is brought against the player within 28 days of the assault. Until the Disciplinary Committee has heard and adjudicated on the charge the player shall not participate in any football activity.
- 9. *Payment of Fines and Administration Fees*** - Clubs are requested to collect fines and administration charges on players and to forward the sum to the County Secretary within 14 days of the fine being imposed. Failure will result in the club being suspended and the player will remain under suspension until the fine has been paid to the club.
- 10. *Continuing Misconduct (players)*** - The Council shall have the power to charge a player with continuing misconduct where the player has received 5/10/15 Cautions in the current season.



11. Continuing Misconduct (Clubs) - The Council shall have the power to fine, suspend or cancel the affiliation of a Club whose members are frequently found guilty of misconduct.

12. FA Representative - The F.A. Representative shall be elected by the Council to serve for a 3 year period and shall be eligible for re-election. Nominations for the appointment of the Representative are to be received by the County Secretary not later than 28th February of the Election Year. In accordance with the Articles of the Football Association the County shall during the month of June in each year, forward the name and address of such Representative to the Football Association. Should a vacancy occur, the Council shall elect a Representative within 21 days. If necessary a Special meeting of the Full Council shall be called to elect the Representative.

13. Long Service Awards - Any person contributing 15 years service to an Affiliated Club of the Association shall be entitled to receive a long service certificate.

14. Long Service Awards (Council Members) - Any Council member having given 15 and 30 years service to the Council shall be entitled to receive a long service award.

15. Referees Uniforms - All Registered Referees officiating under the jurisdiction of the Association shall be required to wear the standard black uniform and a County Badge.

16. Long Service Awards (Referees) - Any Referee having given 25 years service to the Association shall be entitled to receive a Long Service Award.

17. County Representative Team Manager(s) - The County Representative Manager(s) shall be elected annually by the Council. Nominations to be forwarded to the Secretary in writing.

18. First Aiders in attendance at matches - All affiliated Clubs to have a minimum of one person who has attended the Football Association Emergency Aid Course present at each match.

19. Changes to Rules - Any proposed amendment, variation or revocation to the Rules of the Association must be received in writing by the County Secretary by 1st January in any year.

20. Subscriptions/ Affiliation Fees - In accordance with Article 9 the members shall pay any subscription or affiliation fees set by the directors. Any member whose subscription or affiliation fee is in arrears as at 30 September in any year shall be deemed to have resigned his membership of the Association.

21. Divisional Representatives - In accordance with Article 35 nominations for Divisional Representatives must be received in writing by the County Secretary by 1st May in each year.



22. Divisional Representatives (Ballot) - In accordance with Article 37 in the case where the County Secretary has received more than one nomination for Divisional Representative, such candidates being subject to the approval of the Board, where a ballot is required such ballot papers must be returned to the County Secretary by 31st May in each year.

23. Referees Association Representative to Council - In accordance with Article 42 the nomination for Representative for Council from the Referees Association must be received in writing by the County Secretary by 1st May in each year.

24. St Neots & District Sunday Football League Representative to Council – In accordance with Article 42 the nomination for Representative for Council from the St Neots & District Sunday Football League must be received in writing by the County Secretary by 1st May in each year.

25. Huntingdonshire Mini Soccer League Representative to Council – In accordance with Article 42 the nomination for Representative for Council from the Huntingdonshire Mini Soccer League must be received in writing by the County Secretary by 1st May in each year.

26. Hunts Youth League Representative to Council - In accordance with Article 42 the nomination for Representative for Council from the Hunts Youth League must be received in writing by the County Secretary by 1st May in each year.

27. Patron - In accordance with Article 47 nominations for Patron must be received in writing by the County Secretary by 1st May in each year.

28. President - In accordance with Article 48 nominations for President must be received in writing by the County Secretary by 1st May in each year.

29. Vice Presidents - In accordance with Article 51 nominations for Vice President must be received in writing by the County Secretary by 1st May in any year.

30. Serving Vice Presidents - In accordance with Article 52 nominations for Serving Vice Presidents must be received in writing by the Secretary by 1st May in any year.

31. Chairman and Vice Chairman - In accordance with Article 49 nominations for Chairman and Vice Chairman must be submitted in writing to the County Secretary by the proposer and seconder both of whom must be members of Council at the time of the proposal, the proposal must be submitted in writing to the County Secretary after the Annual General Meeting in that year but no later than 7 days prior to the first Council meeting of the season.

32. Directors - In accordance with Article 64 nominations for Directors must be submitted in writing to the County Secretary by the proposer and seconder both of whom must be members of Council at the time of the proposal, the proposal must be submitted in writing to the County Secretary after the Annual General Meeting in that year but no later than 7 days prior to the first Council meeting of the season.



33. Council Members Expenses - Members of Council shall be entitled to claim expenses on the official forms. All expenses shall be claimed quarterly from 1st January in each year. Claims not received within 28 days from the end of each quarter will be deemed to have been waived.

34. Co-option to Committees - Should any Standing Committee with the exception of Disciplinary Committee, wish to enrol the services of a Non Council Member onto the Committee who would be of service to the Association, the Committee shall submit in writing to the County Secretary at least seven (7) days prior to the first meeting of the Directors following the Annual General Meeting each year no more than five (5) Non Council Members to the Directors for consideration. Any Non Council members approved by the Directors shall have the same privileges as any other member of that Committee. In the event of a need to co-opt to a Committee after the timescale above, such a proposal shall be made from the Committee to the Directors for their consideration.

35. Directors Interests - (a) Should any item(s) be tabled in any meeting of the Directors where a Director has an interest either directly or indirectly he shall inform the Chairman of the Board immediately. Once notified, the Chairman or the appointed Chairman for the item or items under discussion, shall ensure Article 94 is complied with along with the following.

(b) The Director or Directors concerned shall not be entitled to participate in the proceedings of the item(s) tabled and shall leave the meeting room if the remaining Directors' request so, for the duration of the item(s) concerned.

36. Conformity - Any proposed rule changes shall be consistent with and subject to the articles of the Huntingdonshire Football Association Limited and the Articles and Rules of The Football Association

37. Correspondence - The reply to correspondence from the Association must be received within a period ending at the close of Office Hours (5pm) 14 days after the date of the Association's correspondence unless otherwise specified. Replies should be sent to the Association Office or to the person issuing the correspondence as appropriate. Fax or email replies will only be accepted if the original correspondence indicates their acceptability. Failure to comply with the Regulation may result in the levy of a fine in accordance with the schedule of fines against the defaulting party.

38. Entry to grounds - All Members of Council shall be provided with a pass which, on production, shall entitle the member to be admitted to any part of the ground of a member club when home matches are being played, other than Football Association Competitions.

39. FA Procedures and Policies - The Association and all affiliated to this Association shall adopt all FA Policies and Procedures.

40. Vice Presidents attendance at General Meetings – Vice Presidents shall be entitled to attend and vote at a General Meeting.



41. Council members witnessing misconduct - Where a member of Council is present at a match and witnesses an incident of misconduct, the member is required to submit a written report to the County Secretary as soon as possible. Failure to comply will cause the member to be charged with a breach of Regulations.

42. Election of Standing Committee Chairmen and Vice Chairmen - All Standing Committees shall hold meetings at the conclusion of the first Council Meeting of the season for the purpose of the election of the Committee Chairman and Vice Chairman.

43. Chairmen of Standing Committees - A Member of Council shall only be permitted to hold the position of Chairman of any one Standing Committee at a time during a season. A Member of Council who holds the office of Chairman of a Standing Committee shall not be eligible to be elected as Chairman of another Standing Committee in the same season. For clarification:-

A Member of Council may hold the office of Chairman of any Standing Committee during his Membership of Council. If a Member of Council resigns from the office of Chairman of a Standing Committee in a season, he shall be eligible for election as Chairman of a different Standing Committee in the same season.

A Member of Council who holds the office of Chairman of a Standing Committee, shall be eligible to hold the office of Vice Chairman of any other Standing Committee or Committees in the same season.

44. Staff Members – non eligibility to be elected as a Member Council- No person shall be elected or serve as a Council Member if they are a Current Member of the staff of the Association. If a Member of Council becomes a member of Staff, they will cease to become a Member of Council as of the date they are appointed a member of staff.

Notes for clarification and for the avoidance of doubt:-

- (1) The County Secretary is by appointment a Member of Council as per Article 33.
- (2) A former Member of Staff is eligible to become a Member of Council.



COUNCIL STANDING ORDERS

1. The Council, at its first meeting after the Annual General Meeting, shall determine the date, time and place of all meetings of the Council. Each Standing Committee shall similarly determine the dates, times and places of its meetings.
2. The Chairman or Secretary of each Standing Committee shall have the power to call an emergency meeting of that Committee. Minutes of the meeting shall be kept and presented to the next full meeting of the Committee.
3. A Member of Council wishing to speak on any matter shall be entitled to do so only at the invitation of the Chairman. A Member of Council who is invited to speak shall address the Chairman.
4. A Member of Council may at any time raise a point of order. Such shall be dealt with by the Chairman in such manner as he considers appropriate.
5. A Member of the Council may submit a motion for consideration of the Council provided it is received by the Secretary at least 14 days prior to the date of the meeting they would like the item discussed.
6. However, a Member of Council may submit a motion for consideration by a meeting at the meeting provided that a copy thereof has been supplied to the Chairman of the meeting before discussion has commenced and that a motion to allow consideration has been approved by 75% or more of the Members present.
7. All questions shall be determined by a show of hands, unless either: (a) a ballot; or (b) the recording of votes, is requested by any Member of Council, supported by at least 2 others. In the event of votes being recorded under (b), the names for, and against, shall be registered and entered in the minutes. In the event of there being validly supported requests for both procedures (a) and (b), the procedure to be applied shall first be determined by a ballot.
 - (a) Save where provided specifically to the contrary:
 - (i) a matter shall be passed if supported by more than 50% of those Members of Council present and voting; and
 - (ii) a Member of Council may vote only if he is present at a meeting of Council.
 - (b) A Member of Council may submit his vote in writing via the following means [(a) post (b) fax or (c) email] to the County Secretary prior to a meeting in any one or more of the following matters:
 - (i) for the election of the Chairman
 - (ii) for the election of the Vice-Chairman
 - (iii) for the election of Director or Directors
 - (iv) for the election of the FA Representative



A declaration by the Chairman of the meeting that a resolution has been carried or carried unanimously, or by any particular majority, or lost, or not carried by a particular majority, and an entry to that effect made in the minutes of the proceedings of the meeting, shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.

In the case of an equality of votes, whether on a show of hands or on a poll, the chairman of the meeting shall be entitled to a casting vote.

Members of Council are bound by Collective Responsibility. A Member of Council shall work within the concept of collective decision making by the whole Council. A Member has the right to argue for their point of view, but after a collective decision has been taken (ie by a Standing Committee or meeting of the Directors) the Member is bound to corporately support that decision.

8. No resolution shall be rescinded at the meeting of the Council at which it has been passed, unless the motion to rescind shall be carried by 75% or more of the members present.

9. Proposals to rescind resolutions passed at a previous meeting shall not be accepted unless three days' notice in writing has been given to the County Secretary.

10. That business under any notice upon the Agenda shall not (except by consent of the Council) be processed in the absence of the Member of the Council in whose name it stands, unless he has given written authority for it to be taken up by some other Member.

11. That a record of attendance of members at all Council and Standing Committee meetings (except The Annual General Meeting or Extraordinary General Meetings) be entered in the minutes for each meeting. Any member unable to attend a meeting shall tender his apologies to the Secretary prior to the meeting.

12. The Secretary of the Association shall send to every member of the relevant standing Committees the agenda, reports and minutes at least 5 days prior to any meeting.

13. All Council and Committee meetings if not concluded earlier shall terminate at 10pm unless the members present by resolution agree to extend the meeting. No contentious business shall be considered during any extension and any items remaining unconsidered at the termination shall be dealt with at the next ordinary meeting or a special meeting called for the purpose.

14. When an item of the agenda for any meeting of the Council or a Committee relates to an association, Competition or Club and a member of the Council or of the Committee is or has been a member of the organisation, the member shall as soon as the item is called by the Chairman of the meeting, declare his interest and shall not take part in the discussion or any decision unless invited by the Chairman of the meeting. The Chairman if requested by a majority of members present shall ensure the member leaves the meeting room for the duration of the item(s).



15. Dress Code for Council Meetings – Members shall be required to wear a collar and tie, blazer or lounge suit. Jackets may be removed with the permission of the Chairman.

16. The business of ordinary meetings shall proceed in the following order:-

(a) Apologies for Absence.

(b) The Minutes of the previous ordinary meeting and of any special meetings held subsequently shall be submitted. Subject to any amendments the Minutes shall be signed by the Chairman. Any matters arising from the Minutes shall then be considered.

(c) Reports and Minutes of Standing Committees shall be submitted. All reports and minutes shall be in writing and be presented by the Chairman of Committees. If a report or minutes have not been sent to every member of the Council prior to the meeting, they may be submitted if the Council, by resolution, so decides. Reports and minutes may be considered in sections or in their entirety at the discretion of the Council. Reports shall then be adopted, with or without amendments. Minutes of Committees shall be received and noted. Reports and minutes shall be entered fully in the minutes of the Council Meeting.

(d) Correspondence with the Association since the previous ordinary meeting shall be submitted followed by reports from Officers of the Association. Any necessary orders thereon shall be given.

(e) Motions received shall then be submitted.

(f) Any other competent and urgent business shall then be considered.

17. Other than with the express permission of the Chairman, all mobile communication devices shall remain off during all Association Meetings.

18. All minutes of Council and Standing Committees shall be kept on file unless authorised for removal by Council.



Extract from FA Rules Relating to illegal Approach

FA Rule C- Players Without Written Contracts

2. (a) Regulations Concerning Approaches

Players who are not under written contract to a Club may be registered with a number of Clubs at any time, subject to the following provisions and those of the Competitions in which they play:

- (i) Competitions sanctioned by The Association under regulation 3 of the "Regulations for the Sanction and Control of Competitions" may make their own regulations for the approach of Players between Clubs of the Competition;
- (ii) during the current season (*a current season runs from 1 July to the following 31 May*) any Club wishing to approach a Player known to be registered with or having played for any other Club must give to the secretary of each such Club, seven days' formal written notice of the intention to approach the Player;

Formal written notice of approach need be given by:

- (A) a Saturday Club only to all Saturday Clubs;
 - (B) a Sunday Club only to all Sunday Clubs; and
 - (C) a midweek Club only to all midweek Clubs;
- (iii) the written notice must be sent by special delivery or recorded post, or a written acknowledgment otherwise obtained from the secretary or chairman of the Club approached. Facsimile or e-mail transmission may be used provided a receipt of acknowledgment is also obtained;
 - (iv) following the date of posting of the written notice of approach, or receipt of an acknowledgment: (A) the Player may be registered on or after the eighth day; and (B) the Player must have been registered on or before the 21st day;
 - (v) the approaching Club: (A) may not approach the same Player a second time in the same playing season; (B) may approach only one (1) Player at a Club at any time subject to Rule C2(a)(ix) below; and (C) may not approach another Player at the same Club within 28 days of an earlier notice of approach or acknowledgment;
 - (vi) if an approach is made by a Player to another Club during the current season, that Club shall give the Club(s), for which the Player is known to be registered or has played, seven days' notice of approach as set out in Rule C2(a)(i) to (v) above before registering the Player;
 - (vii) a Club which is the subject of a complaint alleging failure to give notice in accordance with this Rule may be subject to a charge of Misconduct pursuant to Rule E1(b);
 - (viii) a Club proved to have breached the provisions of this Rule may have its current registration of the Player cancelled and be subject to such other penalty as The Association or appropriate Affiliated Association deems appropriate, in accordance with relevant regulations of The Association from time to time in force; and
 - (ix) during the current season a maximum of two Players may be approached in the a licensed academy or "Centre of Excellence" of The Association, The FA Premier League or The Football League.



MATCHES AGAINST FOREIGN CLUBS

Associations, Leagues and Clubs, members of The Association, wishing to play Associations, Leagues or Clubs of another Nationality must apply to The Association for consent at least 28 days before the date of the intended match.

The Association will inform the other Association concerned when consent has been given for matches applied for.

The rules connected with the playing of matches abroad are probably the ones which are broken most. A minimum notice of 28 days should be given, though experience shows that this is not enough. When a request is made for a match to be played against foreign opposition, home or away, the national association of the opponent's club must be approached to see if that club is properly affiliated. This takes time, and at busy periods such as Easter and Whitsuntide, when many junior clubs go abroad, frequently consent is not received until shortly before the match is to be played. More unfortunately, notification is received that the proposed opponents are not affiliated, in which case the match cannot be played. Clubs have been severely punished and banned from foreign touring for periods of time for breaches of this rule.

In the case of senior professional clubs, matches between European clubs may only be arranged by agents who are licensed by the European Federation (U.E.F.A.). Lists of licensed agents are obtainable from The Football Association. It is almost courting disaster to attempt to arrange a match against foreign opposition at short notice, and "short notice" means less than a month.

Clubs should ensure that they follow their safeguarding children policy and procedures at all times and refer to The FA's recommended guidance on Travel Trips and Tournaments via www.thefa.com/football-rules-governance/safeguarding/raising-awareness-downloads-section.

RESPONSIBILITY FOR BEHAVIOUR

On the two types of application form for Tours abroad, The FA states that "All clubs given permission to play matches abroad are directed to ensure that, both on and off the field members of the party should uphold the prestige of The Association and of their clubs. It is a condition of permission being granted that a Director or Senior Committee Member of the club must travel with the party and must accept full responsibility for the actions and conduct of the party on tour."

Consent is also conditional upon the Laws of the Game being strictly observed. For example, even in friendly matches up to six substitutes may be used. If the matches are to be played outside Europe, clubs are reminded that in their own interest they should forward details of their visit and the matches to be played to the British Embassy in the countries concerned, and The Association will endeavour to assist in transmitting this information. This procedure is always followed in the case of an England or Representative FA side.

TRAVEL LICENCES FOR YOUNG PLAYERS

Since an increasing number of Junior/Youth Clubs are now applying for permission to play matches abroad, The FA some time ago, published information relating to young players travelling abroad.

Recently appointed or inexperienced secretaries should note carefully the following excerpts on Licences and Passports for certain types of player under the age of 18 years.



LICENCES

Under the terms of section 25 of the Children and Young Persons Act, 1933 a young person under 18 years of age needs a licence if he or she is to play or perform abroad for profit. Thus it is an offence for a footballer of less than 18 years of age to be sent abroad to play for his team or country unless he has been granted a licence.

The onus for applying for the licence rests with the Club Manager or in cases of an International match with The Football Association.

To obtain a licence the Club Manager or The Football Association should send to the Bow Street Magistrates Court, London WC2:-

1.
 - (a) a completed 'Application for Licence' (form Q1 obtainable from the Bow Street Magistrates Court).
 - (b) a completed 'Notice to Police' (form Q10 obtainable from the Bow Street Magistrates Court).
 - (c) a copy of the Schedule (obtainable from the Bow Street Magistrates Court).
 - (d) a letter stating that:
 - (i) the player is physically fit to go abroad for the purpose of playing football.
 - (ii) the date of birth of the player is as shown on the 'Application for Licence'
 - (iii) the 'Application for Licence' is made with the consent of the parent or guardian of the player.
 - (e) details of the Club's visit abroad, i.e. dates of the tour and matches also the financial arrangements in so far as the players are concerned.
2. The Club should also send the following to the Police in whose area the player resides:-
 - (a) a copy of the completed 'Application for Licence' (form Q1).
 - (b) a completed 'Notice to Police' (form Q10 Supplied with form Q1).
3. The arrival of the player/s who is/are on licence must be reported to the local Consul in whose area the player/s will be staying while abroad. Details of the Consul's name and telephone number will be given to you by Bow Street when the licence is issued.
4. The return of the player/s who is/are on licence must be reported to Bow Street in writing immediately after he/they has/have returned to England.

PASSPORTS

Applications for passports in respect of footballers of less than 18 years of age going abroad to play football should be sent or taken to the nearest Passport Office. Each application should be accompanied by the Club Manager's written undertaking that the player will not be sent abroad to play for his team without a licence so long as he is under the age of eighteen. These requirements do not apply to players over the age of 18, nor where the passport is required for holiday purposes.



USEFUL ADDRESSES

The Football Association (Postal Address)

Wembley Stadium, PO Box 1966, London, SW1P 9EQ
Tel: 0844 980 8200

Bedfordshire F.A.

Dan Robathan, Century House, Skimpot Road, Dunstable, Beds LU5 4JU
Tel: 01582 565111 Email: info@bedfordshirefa.com

Cambridgeshire F.A.

Chris Pringle, Bridge Road, Impington, Cambridge CB24 9PH
Tel: 01223 209020 Email: info@cambridgeshirefa.com

Leicestershire F.A.

Keith Murdoch, Holmes Park, Whetstone, Leicester LE8 6FA
Tel: 01162 867828 Email: info@leicestershirefa.com

Lincolnshire F.A.

Phil Hough, Deepdale Enterprise Park, Deepdale Lane, Nettleham, Lincoln LN2 2LL Tel: 08449 670708 Fax: 08449 670709

Norfolk F.A.

Shaun Turner, 11 Meridian Way, Thorpe St Andrew, Norwich NR7 0TA
Tel: 01603 704050 Email: info@norfolkfa.com

Northamptonshire F.A.

Kevin Shoemake, 9 Duncan Close, Red House Square, Moulton Park, Northampton NN3 6WL Tel: 01604 670741 Email: info@northamptonshirefa.com

Suffolk F.A.

Laura Smith, Bill Steward House, The Buntings, Cedars Park, Stowmarket IP14 5GZ Tel: 01449 616606 Email: info@suffolkfa.com

Huntingdonshire Mini Soccer League

Mrs Marina Howlett, 49 Coldhams Crescent, Huntingdon, PE29 1UE
Tel: 01480 384130 Email: secretaryhyl@aol.com

Hunts Youth League

Mrs Marina Howlett, 49 Coldhams Crescent, Huntingdon, PE29 1UE
Tel: 01480 384130 Email: secretaryhyl@aol.com

St Neots & District Sunday Football League

Chris Dance, 1 Rectory Lane, Southoe, St Neots, Cambs PE19 5YA
Tel: 01480 215999 Email: dancey77@hotmail.com

**Cambridge Colts League**

Mrs Julie Gee, 3 Peregrine Close, Hartford, Huntingdon, PE29 1UZ2
Tel: 01480 413008 Email: julie_gee@sky.com

Cambridgeshire County Football League (Kershaw Leagues)

Phil Mitcham, Bridge Road, Impington, Cambridge CB24 9PH
Tel: 01223 209027 Email: philmitcham@cambridgeshirefa.com

Eastern Counties Football League

Nigel Spurling, 16 Thanet Road, Ipswich, Suffolk IP4 5LB
Business Tel: 01394 448132 Mobile: 07970 115920
Email: secretary@ridgeonsleague.co.uk

Peterborough & District Football League

Wendy Newey, 4 Wulfric Square, Bretton, Peterborough PE3 8RF
Tel: 01733 330056 Email: pdflooffice@btconnect.com

Peterborough Sunday Morning League

Fred Johnson, 68 Enfield Court, Pioneer Park, Eye, Peterborough PE6 7UF
Tel: 01733 223074 Email: fjohnson@enfieldcourt.freeseve.co.uk

Peterborough Junior Alliance League

Mrs Hazel Burgess, Birchfield, 123 Dog Drove North, Holbeach Drove,
Spalding, Lincs PE12 0SA. Email: martyburgess@hotmail.com
Tel/Fax: 01406 330563

Peterborough & District Youth League

Mrs Hazel Dudley, 1 Kennet Gardens, Paston, Peterborough PE4 7XS
Tel: 01733 768374 Email: pdyfl.secretary@ntlworld.com

United Counties Football League

Wendy Newey, 4 Wulfric Square, Bretton, Peterborough PE3 8RF
Tel: 01733 330056 Email: uclwendy@btconnect.com



HUNTINGDONSHIRE FOOTBALL ASSOCIATION
2013 - 2014 CUP FINALS

Senior Cup

St Neots Town 2 - 0 St Ives Town

Scott Gatty Intermediate Cup

Great Paxton 3 - 1 Hemingfords United

Junior Cup

Peterborough ICA Sports "A" 4 - 1 Hemingfords United Reserves

Lower Junior Cup

Houghton & Wyton Saturday 3 - 2 Great Paxton Reserves

Sunday Cup

AFC Stanground 3 - 2 Alconbury

Under 18 Cup

Eynesbury Rovers (U18) 4 - 2 Eynesbury Rovers (U17)

Under 16 Cup

St Neots Town Saints 1 - 0 Godmanchester Rovers Youth

Under 15 Cup

Wasps Juniors 1 - 1 St Neots Town Saints

Wasps Juniors won 7 - 6 on penalties

Under 14 Cup

St Neots Town Saints 3 - 0 Staploe & Duloe

Under 13 Cup

Brampton Spartans 3 - 2 St Neots Town Youth

Under 12 Cup

Powerleague Colts 4 - 0 Alconbury Colts



COUNTY CUP COMPETITIONS

Senior Cup Challenge Cup

Scott Gatty Cup

Lower Junior Cup

Sunday Cup

Under 18 Cup

Under 15 Cup

Under 13 Cup

Under 12 Cup (9 v 9)

Premier Cup **

Junior Cup

Benevolent Cup **

Sunday Benevolent Cup **

Under 16 Cup

Under 14 Cup

Under 13 Cup (9 v 9)

**** Denotes not currently running**

DESIGNATION OF THE COMPETITIONS

The competitions shall be called "The Huntingdonshire Football Challenge Cups".

CUP PRESENTERS/DONATORS

The Senior and Junior Challenge Cups were presented by Sir Ailwyn Fellows (1894)

Scott Gatty Cup (1919) by Mrs Scott Gatty (1933)

The Lower Junior Cup by Mrs Scott Gatty (1933)

Benevolent Fund Cup by Mr T. Chapman (1949)

The Sunday Cup (by consent) Mr G.L. Ekins, Warboys (1968)

The Sunday Benevolent Cup by Mr R.H. Carter (1995)

The County Youth U18 Cup by Mr H.R. Gayton (1992)

The County Youth U15 Cup by Mr R. Tattman (2011)

The County Youth U14 Cup by Mr T. Wilson (1990)

The County Youth U12 Cup by Mr D.A. Roberts (1990 & 2008).

PROPERTY OF THE CUPS AND SHIELD

So long as the Competitions continue, the property of them shall vest in the Council of the Huntingdonshire Football Association Limited, who shall have the sole right as to their disposal.

The holders of the Trophies must return them to the Huntingdonshire Football Association County Secretary before 2nd Monday of January in each year. The Council shall insure all Trophies against all risks, and shall replace to a like value any Trophies lost or destroyed by fire or any other cause.

MANAGEMENT OF THE COMPETITIONS

The Management of the Competitions shall be vested in the Council of the Huntingdonshire Football Association. The Council shall decide all disputes.



HUNTINGDONSHIRE FA SENIOR CHALLENGE CUP WINNERS

1888-89	St Neots	1956-57	Eynesbury Rovers
1889-90	Huntingdon Town	1957-58	St Neots Town
1890-91	Huntingdon Town	1958-59	St Neots Town
1891-92	Huntingdon Town	1959-60	St Neots Town
1892-93	St Neots	1960-61	St Neots Town
1893-94	Cup Withheld	1961-62	St Neots Town
1894-95	St Neots	1962-63	St Neots Town
1895-96	St Neots	1963-64	St Neots Town
1896-97	St Neots	1964-65	St Neots Town
1897-98	Huntingdon Town	1965-66	St Neots Town
1898-99	Huntingdon Town	1966-67	St Neots Town
1899-00	Farcet United	1967-68	St Neots Town
1900-01	St Ives Town	1968-69	St Neots Town
1901-02	St Neots	1969-70	Eynesbury Rovers
1902-03	Huntingdon Town	1970-71	St Neots Town
1903-04	Fletton United	1971-72	St Neots Town
1904-05	Fletton United	1972-73	Somersham Town
1905-06	Huntingdon Town	1973-74	St Neots Town
1906-07	Fletton United	1974-75	Yaxley
1907-08	Huntingdon Town	1975-76	Yaxley
1908-09	Huntingdon Town	1976-77	St Neots Town
1909-10	Ramsey Town	1977-78	St Neots Town
1910-11	Huntingdon Town	1978-79	Phorpres Sports
1911-12	St Ives Town	1979-80	St Neots Town
1912-13	Huntingdon Town	1980-81	St Neots Town
1913-14	Eynesbury Rovers	1981-82	St Ives Town
1919-20	Godmanchester Town	1982-83	Yaxley
1920-21	Godmanchester Town	1983-84	Yaxley
1921-22	Godmanchester Town	1984-85	Eynesbury Rovers
1922-23	St Ives Town	1985-86	Ramsey Town
1923-24	Godmanchester Town	1986-87	St Ives Town
1924-25	St Neots & District	1987-88	St Ives Town
1925-26	St Ives Town	1988-89	LBC Ortonians
1926-27	Warboys	1989-90	Ramsey Town
1927-28	St Neots & District	1990-91	Eynesbury Rovers
1928-29	Warboys	1991-92	Eynesbury Rovers
1929-30	St Ives Town	1992-93	Eynesbury Rovers
1930-31	London Brick Sports	1993-94	Somersham Town
1931-32	Warboys Town	1994-95	Warboys Town
1932-33	Warboys Town	1995-96	Eynesbury Rovers
1933-34	Phorpres Sports	1996-97	Ortonians
1934-35	Phorpres Sports	1997-98	St Neots Town
1935-36	St Neots & District	1998-99	Yaxley
1936-37	St Neots & District	1999-00	Eynesbury Rovers
1937-38	St Neots & District	2000-01	Somersham Town
1938-39	St Neots & District	2001-02	Eynesbury Rovers
1946-47	Eynesbury Rovers	2002-03	Hotpoint
1947-48	St Neots St Mary's	2003-04	Yaxley
1948-49	Eynesbury Rovers	2004-05	Yaxley
1949-50	Eynesbury Rovers	2005-06	Oronians
1950-51	Eynesbury Rovers	2006-07	St Ives Town
1951-52	RAF Brampton	2007-08	Yaxley
1952-53	RAF Brampton	2008-09	St Ives Town
1953-54	St Neots & District	2009-10	St Neots Town
1954-55	Eynesbury Rovers	2010-11	St Neots Town
1955-56	St Neots & District	2011-12	St Ives Town



HUNTINGDONSHIRE FA SENIOR CHALLENGE CUP WINNERS (continued)

2012-13 St Neots Town

2013-14 St Neots Town

HUNTINGDONSHIRE FA PREMIER CUP WINNERS

1949-50	Northampton Town	1990-91	Eynesbury Rovers
1950-51	Eynesbury Rovers	1991-92	Potton United
1951-52	Bedford Town	1992-93	Biggleswade United
1952-53	Peterborough United	1993-94	Potton United & Biggleswade Town *
1953-54	Peterborough United	1994-95	Biggleswade Town
1954-55	Peterborough United	1995-96	Eynesbury Rovers
1955-56	Peterborough United	1996-97	Potton United
1956-57	Peterborough United and Bedford *	1997-98	Biggleswade Town
1957-58	Bedford Town	1998-99	Biggleswade United
1958-59	Bedford Town	1999-00	Kempston Rovers
1959-61	No Competition	2000-01	Biggleswade Town
1962-63	Cambridge City	2001-02	St Neots Town
1963-64	Bedford Town	2002-03	Biggleswade Town
1964-65	Cambridge City	2003-04	Wootton Blue Cross
1965-66	Peterborough United	2004-05	Yaxley
1966-67	Bedford Town	2005-06	Yaxley
1967-68	No Competition	2006-07	St Ives Town
1968-69	Peterborough United	2007-08	Biggleswade United
1969-87	No Competition	2008-09	St Ives Town
1988-89	Cambridge United	2009-14	No Competition
1989-90	Potton United		

* denotes cup held jointly



HUNTINGDONSHIRE FA SCOTT GATTY INTERMEDIATE CUP WINNERS

From 2009-10 onwards Huntingdonshire FA Scott Gatty Intermediate Cup

1918-19	Godmanchester Robins	1965-66	Huntingdon United
1919-20	Raunds Town	1966-67	St Neots Town
1920-21	Raunds Town	1967-68	St Neots Town
1921-22	Peterborough GN Loco	1968-69	St Neots Town
1922-23	St Ives Town	1969-81	No Competition
1923-24	St Ives Town	1981-82	Hemingford United
1925-26	Huntingdon Town	1982-83	St Neots Town Reserves
1926-27	Huntingdon Town	1983-84	Offord United
1927-28	St Neots & District	1984-85	Eynesbury Rovers Reserves
1928-29	St Neots & District	1985-86	Yaxley reserves
1929-30	St Neots & District	1986-87	St Neots Town Reserves
1930-31	Warboys	1987-88	LBC Ortonians Reserves
1931-32	St Ives Town	1988-89	Bluntisham
1932-33	St Neots & District	1989-90	Eynesbury Rovers Reserves
1933-34	Phorpres Sports	1990-91	Eynesbury Rovers Reserves
1934-35	Phorpres Sports	1991-92	Ortonians Reserves
1935-36	Eynesbury Rovers	1992-93	Clarksteel Yaxley
1936-37	Phorpres Sports	1993-94	Eynesbury Rovers Reserves
1937-38	Wyton RAF	1994-95	Yaxley
1938-39	Huntingdon Town	1995-96	Hemingfords United
1946-47	Huntingdon Town	1996-97	Buckden
1947-48	Ramsey Town	1997-98	Hemingfords United
1948-49	Hemingford United	1998-99	St Neots Town Reserves
1949-50	Bedford Avenue	1999-00	Eaton Socon
1950-51	Huntingdon United	2000-01	St Neots RAFA
1951-52	Huntingdon United	2001-02	Huntingdon Town
1952-53	Huntingdon United	2002-03	Yaxley Reserves
1953-54	Huntingdon United	2003-04	Yaxley Reserves
1954-55	Brampton	2004-05	Yaxley Reserves
1955-56	St Neots & District	2005-06	Yaxley Reserves
1956-57	Eynesbury Rovers	2006-07	St Neots Town Reserves
1957-58	St Neots Town	2007-08	St Neots Town Reserves
1958-59	Brampton	2008-09	St Neots Town Reserves
1959-60	Brampton	2009-10	St Neots Town Reserves
1960-61	St Ives Town	2010-11	Hemingfords United
1961-62	St Neots Town	2011-12	Stilton United
1962-63	Huntingdon United	2012-13	Eaton Socon
1963-64	Huntingdon United	2013-14	Great Paxton
1964-65	St Neots Town		



HUNTINGDONSHIRE FA JUNIOR CUP WINNERS

1892-93	Newtown Albions	1959-60	Catworth
1893-94	Windovers Huntingdon	1960-61	Catworth
1894-95	Bury District	1961-62	Alconbury
1895-96	Brampton	1962-63	Hotpoint
1896-97	Stanground	1963-64	Kimbolton
1897-98	Huntingdon Warriors	1964-65	Kimbolton
1898-99	Huntingdon Warriors	1965-66	Kimbolton
1899-00	Farcet United	1966-67	Ramsey Reserves
1900-01	St Ives	1967-68	Alconbury
1901-02	Kimbolton	1968-69	Offord
1902-03	Hemingford	1969-70	Ramsey Reserves
1903-04	Huntingdon Reserves	1970-71	Offord
1904-05	Alconbury	1971-72	Offord
1905-06	St Neots Wesleyans	1972-73	Phorpres Sports
1906-07	Yaxley Rovers	1973-74	Huntingdon United Reserves
1907-08	Offord United	1974-75	Offord
1908-09	Ramsey Town	1975-76	Buckden
1909-10	Godmanchester	1976-77	Hemingford
1910-11	Huntingdon Reserves	1977-78	Hemingford
1911-12	Kimbolton	1978-79	Hemingford
1912-13	Somersham	1979-80	Buckden
1913-14	Godmanchester	1980-81	Yaxley Reserves
1919-20	Somersham	1981-82	Offord
1920-21	Hartford	1982-83	Earith United
1921-22	Eynesbury Rovers	1983-84	Earith United
1922-23	St Ives Reserves	1984-85	Minstrels
1923-24	Kimbolton	1985-86	Ramsey Town Reserves
1924-25	Warboys	1986-87	King of the Belgians
1925-26	Offord United	1987-88	Huntingdon United Reserves
1926-27	Eynesbury Rovers	1988-89	Godmanchester Rovers
1927-28	Warboys Reserves	1989-90	Hotpoint
1928-29	London Brick Sports	1990-91	St Neots Town
1929-30	Godmanchester Rovers	1991-92	Needingworth United
1930-31	Buckden	1992-93	St Neots Town
1931-32	Somersham United	1993-94	St Neots Town
1932-33	Huntingdon Town	1994-95	Yaxley
1933-34	Orton Waterville	1995-96	Huntingdon United
1934-35	Hemingford United	1996-97	Ramsey Town Reserves
1935-36	Somersham Town	1997-98	Hemingford United
1936-37	Phorpres Sports Reserves	1998-99	Ramsey Town
1937-38	Brampton	1999-00	Huntingdon Town
1938-39	Godmanchester Rovers	2000-01	Huntingdon Town
1945-46	BCH Sports	2001-02	Huntingdon Town
1946-47	Godmanchester Rovers	2002-03	Needingworth United
1947-48	Offords United	2003-04	Eaton Socon Reserves
1948-49	Offords United	2004-05	Ortonians Reserves
1949-50	RAF Brampton	2005-06	Huntingdon United RGE
1950-51	RAF Brampton	2006-07	Godmanchester Rovers Reserves
1951-52	Hemingfords United	2007-08	Hemingfords United Reserves
1952-53	Warboys Reserves	2008-09	Somersham Town Reserves
1953-54	Earith United	2009-10	Eaton Socon Reserves
1954-55	Brampton	2010-11	Hartford Sun
1955-56	Hotpoint	2011-12	Hartford Sun
1956-57	Catworth	2012-13	Eaton Socon Reserves
1957-58	Hemingfords United	2013-14	Peterborough ICA Sports "A"
1958-59	Catworth		



HUNTINGDONSHIRE FA LOWER JUNIOR CUP WINNERS

1933-34	Needingworth	1977-78	Warboys Reserves
1934-35	Old Weston	1978-79	Huntingdon United Reserves
1935-36	Old Weston	1979-80	Huntingdon United Reserves
1936-37	Brampton Reserves	1980-81	Huntingdon United Reserves
1937-38	Huntingdon Warriors	1981-82	Newalls
1938-39	Catworth	1982-83	Holme Rovers KB
1945-46	St Neots St Mary's	1983-84	Ortonians "A"
1946-47	Alconbury	1984-85	Ortonians "A"
1947-48	Gidding United	1985-86	Hartford United
1948-49	Stilton United	1986-87	Phorpres Sports
1949-50	Huntingdon "A"	1987-88	Woodhouse & Stumham Reserves
1950-51	Huntingdon "A"	1988-89	Hotpoint
1951-52	Godmanchester	1989-90	Stilton United Reserves
1952-53	Catworth	1990-91	Fenstanton
1953-54	Catworth	1991-92	Stanground United Reserves
1954-55	Catworth	1992-93	St Neots Town Reserves
1955-56	Bury Sports	1993-94	St Neots Town Reserves
1956-57	Abbots Ripton	1994-95	Yaxley Reserves
1957-58	Yaxley	1995-96	Huntingdon United Reserves
1958-59	Croxton	1996-97	St Ives Town "A"
1959-60	Yaxley	1997-98	Hartford United
1960-61	Yaxley	1998-99	Stanground United
1961-62	Ramsey Reserves	1999-00	St Ives Rangers
1962-63	Buckden	2000-01	Hemingford United Reserves
1963-64	RAF Wyton	2001-02	Great Paxton Reserves
1964-65	Yaxley	2002-03	Ortonians "A"
1965-66	Newalls	2003-04	Bluntisham Rangers "A"
1966-67	St Neots St Mary's	2004-05	Needingworth United Reserves
1967-68	Eynesbury Ex	2005-06	Farcet United
1968-69	Yaxley BL	2006-07	Somersham Town Reserves
1969-70	Stilton United	2007-08	Ramsey Town "A"
1970-71	Phorpres Sports	2008-09	Huntingdon United RGE
1971-72	Yaxley BL Reserves	2009-10	Fenstanton Reserves
1972-73	Somersham Reserves	2010-11	Bluntisham Rangers Reserves
1973-74	Yaxley Reserves	2011-12	Riverside Rovers Seniors Reserves
1974-75	Brampton	2012-13	Eynesbury Rovers "A"
1976-77	Offord United	2013-14	Houghton & Wyton Saturday



HUNTINGDONSHIRE FA BENEVOLENT CUP WINNERS

1948-49	Farcet United	1981-82	Godmanchester Rovers
1949-50	Earith United	1982-83	Godmanchester Rovers
1950-51	Hemingfords United	1983-84	Offord United
1951-52	Hemingfords United	1984-85	Somersham Town Reserves
1952-53	Brampton	1985-86	Offord United
1953-54	Brampton	1986-87	Offord United
1954-55	RAF Upwood	1987-88	St Ives Town Reserves
1955-56	RAF Upwood	1988-89	Offord United
1956-57	RAF Upwood	1989-90	Bluntisham United
1957-58	Warboys Reserves	1990-91	Hemingford United Reserves
1958-59	Needingworth United	1991-92	St Neots Town
1959-60	Papworth	1992-93	St Neots Town
1960-61	Alconbury	1993-94	BRJ
1961-62	Brampton	1994-95	Brampton
1962-63	Papworth	1995-96	Huntingdon United
1963-64	Papworth	1996-97	Ramsey Town Reserves
1964-65	Papworth	1997-98	St Neots Town Reserves
1965-66	Kimbolton	1998-99	St Neots Town Reserves
1966-67	Kimbolton	1999-00	St Neots Town Reserves
1967-68	Eynesbury Ex	2000-01	Yaxley Reserves
1968-69	Alconbury	2001-02	Somersham Town Reserves
1969-70	Offords	2002-03	Yaxley Reserves
1970-71	Offords	2003-04	Yaxley Reserves
1971-72	Offords	2004-05	St Neots Town Reserves
1972-73	Gaynes Hall	2005-06	St Neots Town Reserves
1973-74	Buckden	2006-07	Huntingdon United RGE
1974-75	Offord	2007-08	Huntingdon Town Reserves
1975-76	Offord	2008-09	St Neots Town Reserves
1976-77	Hemingford	2009-10	St Neots Town Reserves
1977-78	St Neots Town Reserves	2010-11	Fenstanton
1978-79	Hemingford	2011-12	Stilton United
1979-80	St Neots Town Reserves	2012-13	Ramsey Town
1980-81	Kimbolton	2013-14	No Competition



HUNTINGDONSHIRE FA SUNDAY CUP WINNERS

1967-68	Angels	1991-92	Stanground Roofing
1968-69	Needingworth	1992-93	Godmanchester Town
1969-70	Eynesbury	1993-94	Little Paxton
1970-71	St Ives All Stars	1994-95	Godmanchester Town
1971-72	Eynesbury	1995-96	Little Paxton
1972-73	Eynesbury	1996-97	Belmore Office
1973-74	Mayfield	1997-98	Little Paxton
1974-75	Cromwellians	1998-99	Little Paxton
1975-76	Cromwellians	1999-00	Little Paxton
1976-77	Cromwellians	2000-01	Little Paxton
1977-78	Needingworth	2001-02	Little Paxton
1978-79	Cromwellians	2002-03	Little Paxton
1979-80	Cromwellians	2003-04	Kings Head
1980-81	Cromwellians	2004-05	Riverside Rangers
1981-82	Alconbury	2005-06	Riverside Rangers
1982-83	Minstrels	2006-07	Yaxley Horseshoes
1983-84	BRJ	2007-08	Territorial
1984-85	Alconbury Hill Hotel	2008-09	Fratelli's
1985-86	Alconbury Hill Hotel	2009-10	Fratelli's
1986-87	BRJ	2010-11	Great Staughton Blades
1987-88	St Neots Pagoda	2011-12	Cambridgeshire Hunter
1988-89	Chequers	2012-13	Lord Protector United
1989-90	Chequers	2013-14	AFC Stanground
1990-91	St Neots Pagoda		

HUNTINGDONSHIRE FA SUNDAY BENEVOLENT CUP WINNERS

1995-96	New Inn	2005-06	Fratelli's
1996-97	Godmanchester "0"	2006-07	Sawtry
1997-98	Asphaltic	2007-08	Sawtry
1998-99	Johnny Bymes Reserves	2008-09	Hinchingsbrooke Vets
1999-00	St Ives Rangers	2009-10	IH PDA Solutions
2000-01	Direct Power	2010-11	Premier Decorators
2001-02	Belmore Office	2011-12	Parkside
2002-03	Fargo	2012-13	Haywain
2003-04	Fratelli's	2013-14	No Competition
2004-05	Sawtry		

HUNTINGDONSHIRE FA UNDER 18 CUP WINNERS

1992-93	Eynesbury Rovers	2003-04	St Ives Town
1993-94	St Neots Town Boys	2004-05	Godmanchester Rovers
1994-95	Eynesbury Rovers	2005-06	Yaxley
1995-96	St Neots Town	2006-07	Ramsey Town
1996-97	Somersham Town	2007-08	St Neots Town
1997-98	Somersham Town	2008-09	Yaxley
1998-99	Peterborough City	2009-10	Huntingdon Town
1999-00	Eynesbury Rovers	2010-11	St Neots Town
2000-01	Sawtry	2011-12	Eynesbury Rovers
2001-02	St Ives Town U17's	2012-13	St Neots Town
2002-03	Yaxley	2013-14	Eynesbury Rovers



HUNTINGDONSHIRE FA UNDER 16 CUP WINNERS

1990-91	Southfield Rovers	2002-03	Hampton
1991-92	ICA Juventus	2003-04	St Neots Town Boys
1992-93	Yaxley United	2004-05	Huntingdon Rowdies Youth
1993-94	ICA Juventus	2005-06	Woodston Dynamo Youth
1994-95	Bushfield Park	2006-07	Powerleague Colts
1995-96	Somersham Town	2007-08	Needingworth Colts
1996-97	Bushfield Park	2008-09	Hemingford Colts
1997-98	Peterborough City	2009-10	St Ives Rangers Colts
1998-99	Eynesbury Rovers Colts	2010-11	Stanground Rovers
1999-00	Woodston Dynamo	2011-12	Ramsey Colts
2000-01	Huntingdon Town Youth	2012-13	Eynesbury Rovers Youth
2001-02	Woodston Dynamo	2013-14	St Neots Town Saints

HUNTINGDONSHIRE FA UNDER 15 CUP WINNERS

1990-91	Yaxley Juniors	2002-03	Eynesbury Rovers
1991-92	ICA Juventus	2003-04	K C Cougars
1992-93	Peterborough City	2004-05	Woodston Dynamo
1993-94	Warboys Town Colts	2005-06	Huntingdon Rowdies Youth
1994-95	Somersham Town Colts	2006-07	Powerleague Colts
1995-96	Yaxley Juniors	2007-08	Yaxley Juniors
1996-97	Huntingdon Rowdies	2008-09	ICA Juventus Colts
1997-98	Peterborough City	2009-10	Stanground Rovers
1998-99	Godmanchester Youth	2010-11	Huntingdon Rowdies Youth
1999-00	Yaxley Colts	2011-12	Godmanchester Rovers Youth
2000-01	Peterborough City	2012-13	St Neots Town
2001-02	Bushfield Park	2013-14	Wasps Juniors

HUNTINGDONSHIRE FA UNDER 14 CUP WINNERS

1990-91	Yaxley Juniors	2002-03	Brampton Spartans
1991-92	St Neots Town Boys	2003-04	Woodston Dynamo
1992-93	Bushfield Park	2004-05	Huntingdon Rowdies Youth
1993-94	Huntingdon Rowdies	2005-06	Peterborough City
1994-95	Brampton Spartans	2006-07	Yaxley Juniors
1995-96	Bushfield Park	2007-08	ICA Juventus Colts
1996-97	Broadway Rangers	2008-09	Sawtry Colts
1997-98	Godmanchester Rovers Youth	2009-10	Ramsey Colts
1998-99	Bushfield Park	2010-11	Woodston Dynamo Colts
1999-00	Peterborough City	2011-12	Godmanchester Rovers Youth
2000-01	Bushfield Park	2012-13	Powerleague Colts
2001-02	ICA Juventus	2013-14	St Neots Town Saints



HUNTINGDONSHIRE FA UNDER 13 11v11 CUP WINNERS

1997-98	Bushfield Park	2005-06	Priory Parkside Colts
1998-99	Bushfield Park	2006-07	St Ives Rangers Colts
1999-00	Little Paxton Colts	2007-08	Stanground Juniors
2000-01	Yaxley Juniors	2008-09	Brampton Spartans
2001-02	Brampton Spartans	2009-10	Woodston Dynamo Colts
2002-03	Huntingdon Rowdies "A"	2010-11	Godmanchester Rovers Youth
2003-04	Huntingdon Rowdies "A"	2011-12	St Neots Town Youth
2004-05	Powerleague Colts	2012-13	Hampton

HUNTINGDONSHIRE FA UNDER 13 9v9 CUP WINNERS

2012-13	Hemingford Colts	2013-14	Brampton Spartans
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HUNTINGDONSHIRE FA UNDER 12 11v11 CUP WINNERS

1990-91	Bushfield Park	2001-02	Yaxley Juniors
1991-92	Woodston Dynamo	2002-03	Huntingdon Rowdies "A"
1992-93	Yaxley Juniors	2003-04	Peterborough City
1993-94	Huntingdon Rowdies	2004-05	St Ives Rangers Colts
1994-95	Woodston Dynamo	2005-06	Sawtry Colts
1995-96	Woodston Dynamo	2006-07	Stanground Juniors
1996-97	Yaxley Juniors	2007-08	Ramsey Colts
1997-98	Peterborough City	2008-09	Woodston Dynamo Colts
1998-99	Bushfield Park	2009-10	Godmanchester Rovers Youth
1999-00	Yaxley Juniors	2010-11	St Neots Town Youth
2000-01	Huntingdon Rowdies	2011-12	Hampton

HUNTINGDONSHIRE FA UNDER 12 9v9 CUP WINNERS

2011-12	Brampton Spartans	2013-14	Powerleague Colts
2012-13	Bluntisham Blasters		



KNOCK-OUT COMPETITIONS OBTAINING A RESULT

Taking of Kicks from the Penalty Mark

It should be noted that in ALL County Cup Competitions, there is NO provision for extra time. If a match is drawn at the conclusion of ordinary time, the result of the tie will be determined by the taking of kicks from the penalty mark in accordance with the following provisions.

Taking kicks from the penalty mark is a method of determining the winning team where competition rules require there to be a winning team after a match has been drawn.

When a team finishes the match with a greater number of players than their opponents, they shall reduce their numbers to equate with that of their opponents and inform the referee of the name and number of each player excluded. The team captain has this responsibility.

Before the start of kicks from the penalty mark the referee shall ensure that only an equal number of players from each team remain within the centre circle and they shall take the kicks.

The Referee chooses the goal at which all kicks shall be taken.

The Referee tosses a coin and the team whose captain wins the toss decides whether to take the first or the second kick.

The Referee keeps a record of the kicks being taken.

Subject to the conditions explained below, both teams take five kicks.

The kicks are taken alternatively by the teams.

If, before both teams have taken five kicks, one has scored more goals than the other could score even if it were to complete its five kicks, no more kicks are taken.

If, after both teams have taken five kicks, both have Scored the same number of goals, or have not scored any goals, kicks shall continue to be taken in the same order until one team has - scored a goal more than the other from the same number of kicks.



A goalkeeper who is injured during the taking of kicks from the penalty mark and is unable to continue as a goalkeeper may be replaced by a named substitute, provided his team has not used the maximum number of substitutes permitted under the competition rules.

With the exception of the foregoing case, only players who are on the field of play at the end of the match, which includes extra time, where appropriate, shall be allowed to take kicks from the penalty mark.

Each kick is taken by a different player, and all eligible players must take a kick before any player can take a second kick.

An eligible player may change places with the goalkeeper at any time when kicks from the penalty mark are being taken.

All players, except the player taking the kick and the two goalkeepers, must remain within the centre circle.

The goalkeeper who is the team mate of the kicker must remain on the field of play, outside the penalty area in which the kicks are being taken, on the goal line where it meets the penalty area boundary line.

The other goalkeeper must remain on his goal line between the goalposts, facing the kicker until the ball is kicked.

Only the players and match officials are permitted to remain on the field of play when kicks from the penalty mark are being taken.

Unless otherwise stated, the Laws of Association Football, and the International Football Association Board Decisions apply when kicks from the penalty mark are being taken.



Rules of the Senior Challenge Cup

1. Name

The Competition shall be called "The Hunts FA Senior Challenge Cup".

2. Cup Ownership

The Cup is the property of the "Huntingdonshire Football Association Limited". When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement (subscribed by three persons) be sent to the Association as follows:-

We Secretary Chairman
and..... being members of the

Football Club having been declared winners of the Hunts FA Senior Challenge Cup and having the same delivered to us by the Secretary of the Association or his authorised representative do hereby declare on behalf of the said Club, individually and co-jointly engage to return same to the Secretary of the Association for the time being, in good order and condition, on or before the 2nd Monday of January next, failure to comply could render the Club liable to a fine at the discretion of the Council, or at any time when called upon by him to do so; any claim not recognised by the Insurance Company we agree to refund the Association with the amount of its current value or cost of thorough repair.

3. Souvenirs

In addition to the Cup, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field for any misconduct, the souvenir to which he may be entitled may be withheld at the discretion of the Council.

4. Control

The Council of the Huntingdonshire Football Association Limited shall have the power to alter or add to the Rules of the Competition as they may from time to time deem expedient.

5. Competition - Eligible Clubs

The Competition shall be on a knock-out basis. It shall be open to bona-fide Senior Clubs affiliated to the Association who hold a Football Association ground grading of at least Grade H (plus floodlights) subject to the approval of the Council. Any Club that loses its League status may be withdrawn from the Competition.

Note for clarification - This is the minimum required for entry to Step 6.



6. Entry Application - Date and Fee

Each Club's entry fee for the competition shall be made in writing on the form 'A' to the Secretary of the Association on or before May 31st in each year together with an entrance fee as per the Schedule.

Any withdrawal after entry has been accepted will be liable to a fine not exceeding as per the Schedule.

7. Colours

- (a) All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- (b) No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (i.e. black or dark blue)
- (c) In Semi-Final and Final ties where the colours of competing Clubs are similar both Clubs must change unless alternative arrangements are mutually agreed by the competing Clubs, and colours notified to the Association.
- (d) In the event of the Clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide.
- (e) Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. [*The goalkeeper may not wear a black jersey or a predominantly black jersey*]
- (f) The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- (g) Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Provision Regarding Qualifications of Players

- (a) A player shall not in the same season of this Competition play for more than one competing Club.
- (b) In all Rounds of the Competition a player shall be a "registered player" of his club under the rules of the Competition.
 - (i) A "registered player" is one who is either, in the case of a player under written contract, registered with The Football Association or, in the case of a player without a written contract, registered with a League in which his club competes in the current season. Any such registration must have been received and accepted by The Football Association or League by 12 noon the day before the date fixed for the playing of the match, and the registration must be continuous through to the date of the match.



- (ii) A player shall be deemed to be registered when his club is in possession of a written acknowledgement from the registering authority.
- (c) In the case of postponed or replayed matches, only those players shall be allowed to play who were eligible on the original date fixed for playing the round.
- (d) A player who has been suspended may play in postponed or replayed tie providing the term of his suspension has expired.
- (e) If the Council have any doubts as to the qualifications of any players taking part in this competition, they shall have power to call upon such players or Club to which he belongs, or for which he played to prove that he is qualified according to the Rules and failing such satisfactory proof the Council may disqualify such player, and may remove the Club from the Competition, order the game to be replayed or awarded to the opponents and may impose a fine not exceeding as per the Schedule.

9. Objection to Qualification

No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the Association Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. This fee if the protest is not upheld may be forfeited to the funds of the Hunts F.A., and whether or not the protest is upheld the Council of Emergency Committee shall have power to say which party shall pay such expenses incurred. In the case of postponed, drawn or replayed matches the above periods of time shall be observed so far as circumstances permit.

10. Disqualifications

The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.

11. System of Competition

The Competition shall be on the English system to be decided by drawing. No Club shall be allowed more than one bye in the Competition. "The Laws of the Game" shall be those governing association football.

12. Date of Play

- (a) The Council shall fix the date by which various rounds of the Competition shall be played and also the times of kick-off.
- (b) For matches played on grounds that have floodlights, the time for kick off for matches played on a Saturday will be 3.00pm.
- (c) Clubs requesting a change to the scheduled date and or time of kick off of a match, must submit such request in writing to the County Secretary no later than



7 days prior to the scheduled date and or time of kick off. Any request for such change must be made having received the agreement of their opponents.

- (d) Any team not on the field of play at the time fixed for the kick-off shall be fined to a sum not exceeding as per the Schedule unless satisfactory explanation is furnished.
- (e) The Referee's decision as to the time of the teams' arrival on the field of play shall be final, but he shall acquaint each captain prior to the kick-off.
- (f) The council shall have the power to arrange for any Cup fixture to be played under floodlights.

13. Short Teams

The Referee shall report any team failing to field a full side to the Secretary of the Association and, any Club guilty of fielding less than 11 bona-fide players will be fined as per the Schedule for each player short.

14. Notice of Result

- (a) Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded to the referee plus any other information required by the Competition onto the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.
- (b) In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after the time that the match was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.
- (c) Both clubs shall SMS the result of each match to the County FA System within 1 hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- (d) Prior to marking a referee the appropriate club representative shall make him/her self fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees perceived shortcomings. This written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.



15. Ground for Cup Ties

- (a) The dimensions of the field of play for all matches shall be as follows:
- Maximum length 120 metres (130 yards)
 - Minimum length 90 metres (100 yards)
 - Maximum breadth 90 metres (100 yards)
 - Minimum breadth 45 metres (50 Yards)
- The length of the touch line must be greater than the length of the goal line. All lines must be the same width, which must not be more than 12 cm (5 ins).
- (b) Any Club, refusing or failing to play the Club against which it is drawn, within the time intimated to it, shall be dealt with by the Council, and any Club refusing to play shall be required to pay all expenses connected therewith.
- (c) Goal nets must be used in all matches.
- (d) Clubs must make arrangements to restrain Spectators from encroaching within one yard of the touchline.
- (e) Up to and including the semi-final ties, the clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.
- (f) Up to and including the semi-final ties, the home club shall furnish the visiting club with 10 complimentary passes for their Club Officials.

16. Proceeds

Proceeds of each match shall be taken by the Home Club who shall be responsible for all matches expenses. For matches arranged by the Council, the profit or loss to be added or deleted from the County fund after payment of officials and hire of ground.

17. Duration of Play

- (a) Duration of play in all matches shall be of 90 minutes. In the event that the scores at the end of the second half are level, kicks from the penalty mark will take place to obtain a winner.
- (b) In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as decided by the Council.
- (c) In the event of the Final not being completed where neither Club is at fault, the match shall be replayed on a ground to be determined by the Council.
- (d) Any Match abandoned through the fault of one or both clubs shall be dealt with by the Council.

18. Substitutes

- (a) A Club may at its discretion use three (3) substitute players from five (5) nominated players at any time in the match, except to replace a player who has
-



been dismissed from the field of play by the Referee for misconduct after play has commenced.

- (b) Substitutes shall be nominated to the Referee prior to the commencement of the game.
- (c) A substitution can only be made when play is stopped for any reason and the Referee has given permission.

19. Technical Area

- (a) The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- (b) Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed that “provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions”.
- (c) All team officials and substitutes seated on the bench shall be listed on the official sheet when it is handed to the Match Officials. Only those persons listed on the official sheet shall be permitted in the technical area.
- (d) The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of this area will be reported by the Referee.
- (e) The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee’s permission, to assess an injured player.

20. Objections and Protests

- (a) All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest or complaint whatever, shall be referred to the Council, whose decision shall be final and binding on both Clubs.
- (b) Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded. Two copies of the protest or complaint must be lodged with the Secretary of the Association, accompanied by a fee as per the Schedule within two days of the match to which it relates. Sunday excluded. The fee shall be forfeited to the Association in the event of the protest not being sustained or the complaint considered unreasonable.
- (c) The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.



- (d) Any protest relating to the ground, goal posts, cross bars, or other appurtenances of the game, shall not be entertained by the Council unless notice with the particulars has been given to the Club immediately it comes to their knowledge and an objection has been lodged with the Referee before the commencement of the match. The Referee shall require the responsible Club to remove the cause of objection if this is possible without unduly delaying the progress of the match.
- (e) When an objection has been lodged with the Referee, a protest must be made to the Association, and no objection or protest shall be withdrawn except by leave of the Council.
- (f) In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
- (g) The Secretary of the Association shall send a copy of the protest and particulars to the Club protested against.
- (h) Each Club may support its case by witness.
- (i) If a member of the Council is connected with a Club concerned in a dispute or protest, they shall not sit on the Council while the dispute or protest is being considered.

21. Provisions Concerning Referees and Assistant Referees

- (a) The Referee shall have power to decide as to the fitness of the ground in all matches, and each Club must take every precaution to keep its ground in good condition, and if necessary, either Club may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off.

Under exceptional circumstances the County Secretary or his designated representative has the authority to postpone the game.

- (b) The Council or Referees Committee shall appoint for each round, Semi-Finals and Final a registered Referee and Assistant Referee of the Hunts, or any other Association. In the Final, a Fourth Official will be appointed who will carry out the duties as set out in the Laws of the Game. The Secretary of the Home Club must confirm the match details to the Referee and Assistant Referees where applicable at least three **5** days prior to the day of the match.
- (c) If Match Officials are not informed they must report this failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule. Where the appointed Match Officials fail to appear, the Clubs must mutually agree for a person to officiate the match in order for the match to be played on the day. Match Officials should at all times report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.



Referee and Assistant Referees where appointed should be at the ground at least 60 minutes before the kick-off, failure may result in a fine as per the Schedule.

- (d) Each Club must hand copies of a list of name(s) of players taking part in a match (including the name(s) and numbers of the nominated substitute(s) to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of this rule may be fined in accordance with the schedule of fines.

Any Club altering its team selection or numbering after team sheets have been exchanged may be fined at the discretion of the Council. A Player who is named on the teamsheet exchanged under this rule may be replaced without fine if he is injured warming up after the exchange of teamsheets. Such alteration must be advised to the Referee and opponents before the commencement of the match.

- (e) The Fee payable to the Referee in qualifying and Semi-Final tie shall be as per the Schedule, and for Assistant Referee as per the Schedule and paid by the Home Club. The Referee and Assistant Referee shall be entitled to the second class fare (actually paid) or travelling by cycle, motor car or other conveyance he shall be paid as per the Schedule.
- (f) Referees and Assistant Referees appointed for any round, Semi-Final or Final ties must acknowledge receipt accepting or otherwise within three days, failure to comply, the match will be re-appointed.
- (g) Referees and Assistant Referees appointed to the Final tie shall be awarded replicas, plus travelling expenses as per the Schedule or second class fare actually paid, by the Association.
- (h) In cases where the Referee and Assistant Referee travels to a ground and the fixture is not played for any reason, he shall be entitled to his travelling expenses and half the match fee.
- (i) Should a Referee for any reason be unable to complete the match his place shall be taken by the most senior Match Official appointed. The replacement shall then be considered the appointed Referee for the remainder of the match.
- (j) Clubs shall provide separate dressing room accommodation for Officials in all cases where possible.
- (k) Failure of the Referee or Assistant Referee (after having accepted the appointment) to turn up at the match and without furnishing a satisfactory explanation, shall be dealt with under FA Rule E1-E2 "Definition of Misconduct".

22. Provision for Scratching from the Competition

- (a) Any Club intending to scratch must give information of its intention to do so to the Secretary of the opposing Club not less than eight days before the date fixed for playing.



- (b) A Club failing to comply with this rule shall be reported to the Council who shall have the power to take such action as they deem expedient.
 - (c) Clubs failing to give a satisfactory reason for scratching without first obtaining the consent of the Council shall be dealt with at the discretion of the Council and be liable to a fine as per the Schedule.
 - (d) In the Semi-Final and Final Ties any club failing to play, without showing a good and sufficient cause for such failure to play, may be adjudged by the Council to have been guilty of serious misconduct, and liable to be dealt with under FA. Rule E1-E2.
- 23.** The Council shall have the power to deal with any matter not provided for within the foregoing Rules.
- 24.** The Cup shall be a Challenge Cup and shall never be won outright.
- 25.** The Rules as herein printed shall be circulated to all Officers and Clubs of the Huntingdonshire County Football Association.
- 26.** Refreshments for Match Officials, Players and Visiting Officials

All clubs are required to provide the following refreshments at all matches in the competition up to and including the Semi Final Ties.

Players

- (a) To be provided with the choice of a hot or cold drink at half time and full time.
- (b) Such refreshments should be made available before the match if requested.
- (c) To be provided with the choice of a hot or cold drink and sandwiches or other similar light refreshments at the end of the match.

Match Officials

- (a) To be provided with the choice of a hot or cold drink upon their arrival at the ground.
- (b) To be provided with the choice of a hot or cold drink at half time.
- (c) If the match requires extra time, to be provided with a drink on the pitch before extra time commences.
- (d) To be provided with the choice of a hot or cold drink and sandwiches or other similar light refreshments at the end of the match.

Visiting Officials

- (a) To be provided with the choice of a hot or cold drink and sandwiches or other similar light refreshments at half time.



Rules of the Scott Gatty Intermediate Cup

1. Name

The Competition shall be called “The Hunts FA Scott Gatty Intermediate Cup”.

2. Cup Ownership

The Cup is the property of the “Huntingdonshire Football Association Ltd”.

When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement (subscribed by three persons) be sent to the Association as follows:-

We Secretary Chairman
and being members of the
Football Club having been declared winners of the Hunts FA Scott Gatty Cup and having the same delivered to us by the Secretary of the Association or his authorised representative do hereby declare on behalf of the said Club, individually and co-jointly engage to return same to the Secretary of the Association for the time being, in good order and condition, on or before 2nd Monday of January next, failure to comply could render the Club liable to a fine at the discretion of the Council, or at any time when called upon by him to do so; any claim not recognised by the Insurance Company we agree to refund the Association with the amount of its current value or cost of thorough repair.

3. Souvenirs

In addition to the Cup, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field for any misconduct, the souvenir to which he may be entitled may be withheld at the discretion of the Council.

4. Control

The Council of the Huntingdonshire Football Association Ltd shall have the power to alter or add to the Rules of the Competition as they may from time to time deem expedient.

5. Competition - Eligible Clubs

- (a) The Competition shall be on a knock-out basis. It shall be open to clubs affiliated to the Association as approved by the Council and as determined by the Cup Entry Schedule as drawn up by the Association from time to time.
- (b) Where a Club enters a team other than the 1st team a player who has played more than twice in the last 6 games preceding the Cup Tie shall not be allowed to play in that round of the Competition.



- (c) Any player who has played in the Senior Cup shall not be allowed to participate in the Competition.

6. Entry Application - Date and Entry

Each Club's entry fee for the competition shall be made in writing on the form 'A' to the Secretary of the Association on or before May 31st in each year together with an entrance fee as per the Schedule. Any withdrawal after entry has been accepted will be liable to a fine not exceeding as per the Schedule.

7. Colours

- (a) All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- (b) No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (*i.e. black or dark blue*)
- (c) In Semi-Final and Final ties where the colours of competing Clubs are similar both Clubs must change unless alternative arrangements are mutually agreed by the competing Clubs, and colours notified to the Association. In the event of the Clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide.
- (d) Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. [*The goalkeeper may not wear a black jersey or a predominantly black jersey*]
- (e) The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- (f) Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Provision Regarding Qualifications of Players

- (a) A Player shall not in the same season of this Competition play for more than one competing Club.
- (b) In all Rounds of the Competition a player shall be a "registered player" of his club under the rules of the Competition.
- (i) A "registered player" is one who is either, in the case of a player under written contract, registered with The Football Association or, in the case of a player without a written contract, registered with a League in which his club competes in the current season. Any such registration must have been received and accepted by The Football Association or League by 12 noon the day before the date fixed



for the playing of the match, and the registration must be continuous through to the date of the match.

(ii) A player shall be deemed to be registered when his club is in possession of a written acknowledgement from the registering authority.

(iii) In order to be eligible to play in the Semi-Final, the players must have been correctly registered by 12 noon the day before the date fixed for the playing of the match. In order to play in the Final, the players must have been correctly registered and eligible for the Semi-Final.

- (c) In the case of postponed or replayed matches, only those players shall be allowed to play who were eligible on the original date fixed for playing the round.
- (d) A player who has been suspended may play in postponed or replayed tie providing the term of his suspension has expired.
- (e) If the Council have any doubts as to the qualifications of any players taking part in this competition, they shall have power to call upon such players or Club to which he belongs, or for which he played to prove that he is qualified according to the Rules and failing such satisfactory proof the Council may disqualify such player, and game to be replayed or awarded to the opponents, and may impose a fine as per the Schedule.

For information

Should a Club have teams in the Senior Challenge Cup and the Scott Gatty Intermediate Cup a player may (subject to the above) play with the team in the Scott Gatty Intermediate Cup and afterwards with the team in the Senior Challenge Cup, however if having played in the Senior Challenge Cup he shall not be permitted to play again in the Scott Gatty Intermediate Cup in that season. Where a player plays for his club in the Premier Cup this does not make a player ineligible to play for the club in the Scott Gatty Intermediate Cup.

9. Objection to Qualification

No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the Association Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. This fee if the protest is not upheld may be forfeited to the funds of the Hunts FA, and whether or not the protest is upheld the Council of Emergency Committee shall have power to say which party shall pay such expenses incurred. In the case of postponed, drawn or replayed matches the above periods of time shall be observed so far as circumstances permit.

10. Disqualifications

The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.



11. System of Competition

The Competition shall be on the English system to be decided by drawing. No Club shall be allowed more than one bye in the Competition. "The Laws of the Game" shall be those governing Association Football.

12. Date of Play

- (a) The Council shall fix the date by which various rounds of the Competition shall be played and also the times of kick-off.
- (b) For matches played on grounds that have floodlights, the time for kick off for matches played on a Saturday will be 3.00pm.
- (c) Clubs requesting a change to the scheduled date and or time of kick off of a match, must submit such request in writing to the County Secretary no later than 7 days prior to the scheduled date and or time of kick off. Any request for such change must be made having received the agreement of their opponents.
- (d) Any team not on the field of play at the time fixed for the kick-off shall be fined to a sum not exceeding as per the Schedule unless satisfactory explanation is furnished.
- (e) The Referee's decision as to the time of the teams' arrival on the field of play shall be final, but he shall acquaint each captain prior to the kick-off.
- (f) The Council shall have the power to arrange for any Cup fixture to be played under floodlights.

13. Short Teams

The Referee shall report any team failing to field a full side to the Secretary of the Association, and any Club guilty of fielding less than 11 bona-fide players will be fined as per the Schedule for each man short.

14. Notice of Result

- (a) Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded to the referee plus any other information required by the Competition onto the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.
 - (b) In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after the time that the match was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.
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- (c) Both clubs shall SMS the result of each match to the County FA system within one hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- (d) Prior to marking a referee the appropriate club representative shall make him/herself fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees perceived shortcomings. This written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.

15. Ground for Cup Ties

- (a) The dimensions of the field of play for all matches shall be as follows:
 - Maximum length 120 metres (130 yards)
 - Minimum length 90 meters (100 yards)
 - Maximum breadth 90 metres (100 yards)
 - Minimum breadth 45 metres (50 Yards)

The length of the touch line must be greater than the length of the goal line. All lines must be the same width, which must not be more than 12 cm (5 ins).
- (b) Up to and including the semi-final ties, the clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.
- (c) Clubs must make arrangements to restrain Spectators from encroaching within one yard of the touchline.
- (d) Any Club, refusing or failing to play the Club against which it is drawn, within the time intimated to it, shall be dealt with by the Council, and any Club refusing to play shall be required to pay all expenses connected therewith.

16. Proceeds

Proceeds of each match shall be taken by the Home Club who shall be responsible for all matches expenses. For matches arranged by the Council, the profit or loss to be added or deleted from the County fund after payment of officials and hire of ground.

17. Duration of Play

- (a) Duration of play in all matches shall be of 90 minutes. In the event that the scores at the end of the second half are level, kicks from the penalty mark will take place to obtain a winner.
- (b) In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as decided by the Council.



- (c) In the event of the Final not being completed where neither Club is at fault, the match shall be replayed on a ground to be determined by the Council.
- (d) Any Match abandoned through the fault of one or both clubs shall be dealt with by the Council.

18. Substitutes

- (a) A Club may at its discretion use three (3) substitute players from five (5) nominated players at any time in the match, except to replace a player who has been dismissed from the field of play by the Referee for misconduct after play has commenced.
- (b) Substitutes shall be nominated to the Referee prior to the commencement of the game.
- (c) A substitution can only be made when play is stopped for any reason and the Referee has given permission.

19. Technical Area

- (a) The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- (b) Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed that “provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions”.
- (c) All team officials and substitutes seated on the bench shall be listed on the official sheet when it is handed to the Match Officials. Only those persons listed on the official sheet shall be permitted in the technical area.
- (d) The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of this area will be reported by the Referee.
- (e) The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee’s permission, to assess an injured player.

20. Objections and Protests

- (a) All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest or complaint whatever, shall be referred to the Council, whose decision shall be final and binding on both Clubs.
- (b) Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded.

Two copies of the protest or complaint must be lodged with the Secretary of the Association, accompanied by a fee as per the Schedule within two days of the



- match to which it relates. Sunday excluded. The fee shall be forfeited to the Association in the event of the protest not being sustained or the complaint considered unreasonable.
- (c) The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.
 - (d) Any protest relating to the ground, goal posts, cross bars, or other appurtenances of the game, shall not be entertained by the Council unless notice with the particulars has been given to the Club immediately it comes to their knowledge and an objection has been lodged with the Referee before the commencement of the match. The Referee shall require the responsible Club to remove the cause of objection if this is possible without unduly delaying the progress of the match.
 - (e) When an objection has been lodged with the Referee, a protest must be made to the Association, and no objection or protest shall be withdrawn except by leave of the Council.
 - (f) In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
 - (g) The Secretary of the Association shall send a copy of the protest and particulars to the Club protested against.
 - (h) Each Club may support its case by witness.
 - (i) If a member of the Council is connected with a Club concerned in a dispute or protest, he shall not sit on the Council while the dispute or protest is being considered.

21. Provisions Concerning Referees and Assistant Referees

- (a) The Referee shall have power to decide as to the fitness of the ground in all matches, and each Club which is custodian of its own ground must take every precaution to keep its ground in good condition and, if necessary either Club may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off.
A club which rents a ground may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off, however should the proprietor of the ground withdraw permission for the ground to be used then the game shall be postponed.
In extreme weather conditions or circumstances the County Secretary or his designated representative has the authority to postpone the game.
- (b) The Council or Referees Committee shall appoint for each round, Semi-Finals and Final a registered Referee and Assistant Referee of the Hunts, or any other Association. In the Final, a Fourth Official will be appointed who will carry out the duties as set out in the Laws of the Game. The Secretary of the Home Club must confirm the match details to the Referee and Assistant Referees where applicable at least five (5) days prior to the day of the match.



- (c) If Match Officials are not informed they must report this failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule. Where the appointed Match Officials fail to appear, the Clubs must mutually agree for a person to officiate the match in order for the match to be played on the day. Match Officials should at all times report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.

Referee and Assistant Referees where appointed should be at the ground at least 60 minutes before the kick-off, failure may result in a Fine as per the Schedule.

- (d) Each Club must hand copies of a list of name(s) of players taking part in a match (including the name(s) and numbers of the nominated substitute(s) to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of this rule may be fined in accordance with the schedule of fines.

Any Club altering its team selection or numbering after team sheets have been exchanged may be fined at the discretion of the Council. A Player who is named on the teamsheet exchanged under this rule may be replaced without fine if he is injured warming up after the exchange of teamsheets. Such alteration must be advised to the Referee and opponents before the commencement of the match.

- (e) In matches prior to the final tie, the fee and expenses payable to the Referee shall be as per the Schedule and paid by the home Club.
- (f) Where Assistant Referees are appointed, the fees and expenses shall be payable as per the Schedule, fees and expenses payable to the Referee and Assistant Referees shall be shared equally by both the home and away club. It shall be the responsibility of the home club to pay such fees and expenses to the match officials immediately after the match. In the final officials shall receive a souvenir.

The Referee and Assistant Referee shall be entitled to the second class fare (actually paid) or travelling by cycle, motor car or other conveyance he shall be paid as per the Schedule.

- (g) Referees and Assistant Referees appointed for any round, Semi-Final or Final ties must acknowledge receipt accepting or otherwise within three days, failure to comply, the match will be re-appointed.
- (h) Referees and Assistant Referees appointed to the Final tie shall be awarded replicas, plus travelling expenses as per the Schedule or second class fare actually paid, by the Association.
- (i) In cases where the Referee and Assistant Referee travels to a ground and the fixture is not played for any reason, he shall be entitled to his travelling expenses and half the match fee.



- (j) Should a Referee for any reason be unable to complete the match his place shall be taken by the most Senior Match Official appointed. The replacement shall then be considered the appointed Referee for the remainder of the match.
- (k) Clubs shall provide separate dressing room accommodation for Officials in all cases where possible.
- (l) Failure of the Referee or Assistant Referee (after having accepted the appointment) to turn up at the match and without furnishing a satisfactory explanation, shall be dealt with under FA Rule E1-E2 "Definition of Misconduct".
- (m) In matches other than the Final and Semi-Finals, both Clubs shall provide a competent Club Assistant Referee who shall not be a nominated substitute, the trainer or manager for the whole match.

22. Provision for Scratching from the Competition

- (a) Any Club intending to scratch must give information of its intention to do so to the Secretary of the opposing Club not less than eight days before the date fixed for playing.
- (b) A Club failing to comply with this rule shall be reported to the Council who shall have the power to take such action as they deem expedient.
- (c) Clubs failing to give a satisfactory reason for scratching without first obtaining the consent of the Council shall be dealt with at the discretion of the Council and be liable to a fine as per the Schedule.
- (d) In the Semi-Final and Final Ties any club failing to play, without showing a good and sufficient cause for such failure to play, may be adjudged by the Council to have been guilty of serious misconduct, and liable to be dealt with under FA. Rule E1-E2.

23. The Council shall have the power to deal with any matter not provided for within the foregoing Rules.

24. The Cup shall be a Challenge Cup and shall never be won outright

25. The Rules as herein printed shall be circulated to all Officers and Clubs of the Huntingdonshire Football Association Limited



Rules of the Junior Cup

1. Name

The Competition shall be called “The Hunts Junior Challenge Cup”.

2. Cup Ownership

The Cup is the property of the “Huntingdonshire Football Association Limited”. When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement (subscribed by three persons) be sent to the Association as follows:-

We..... Secretary Chairman and being members of the Football Club having been declared winners of the Hunts FA Junior Cup and having the same delivered to us by the Secretary of the Association or his authorised representative do hereby declare on behalf of the said Club, individually and co-jointly engage to return same to the Secretary of the Association for the time being, in good order and condition, on or before the 2nd Monday of January next, failure to comply could render the Club liable to a fine at the discretion of the Council, or at any time when called upon by him to do so; any claim not recognised by the Insurance Company we agree to refund the Association with the amount of its current value or cost of thorough repair.

3. Souvenirs

In addition to the Cup, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field for any misconduct, the souvenir to which he may be entitled may be withheld at the discretion of the Council.

4. Control

The Council of the Huntingdonshire Football Association Limited shall have the power to alter or add to the Rules of the Competition as they may from time to time deem expedient.

5. Competition - Eligible Clubs

The Competition shall be on a knock-out basis. It shall be open to clubs affiliated to the Association as approved by the Council and as determined by the Cup Entry Schedule as drawn up by the Association from time to time.



6. Entry Application - Date and Entry

Each Club's entry fee for the competition shall be made in writing on the form 'A' to the Secretary of the Association on or before May 31st in each year together with an entrance fee as per the Schedule. Any withdrawal after entry has been accepted will be liable to a fine not exceeding as per the Schedule.

7. Colours

- (a) All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- (b) No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (i.e. black or dark blue)
- (c) In Semi-Final and Final ties where the colours of competing Clubs are similar both Clubs must change unless alternative arrangements are mutually agreed by the competing Clubs, and colours notified to the Association. In the event of the Clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide.
- (d) Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. [*The goalkeeper may not wear a black jersey or a predominantly black jersey*]
- (e) The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- (f) Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Qualifications of Players

- (a) A player shall not in the same season of this Competition play for more than one competing Club, but members of each respective team may be changed during the series of matches.
- (b) In all Rounds of the Competition a player shall be a "registered player" of his club under the rules of the Competition.
 - (i) A "registered player" is one who is either, in the case of a player under written contract, registered with The Football Association or, in the case of a player without a written contract, registered with a League in which his club competes in the current season. Any such registration must have been received and accepted by The Football Association or League by 12 noon the day before the date fixed for the playing of the match, and the registration must be continuous through to the date of the match.



- (ii) A player shall be deemed to be registered when his club is in possession of a written acknowledgement from the registering authority.
- (iii) In order to be eligible to play in the Semi-Final, the players must have been correctly registered by 12 noon the day before the date fixed for the playing of the match. In order to play in the Final, the players must have been correctly registered and eligible for the Semi-Final.
- (c) In the case of postponed or replayed matches, only those players shall be allowed to play who were eligible on the original date fixed for playing the round.
- (d) A player who has been suspended may play in postponed or replayed tie providing the term of his suspension has expired.
- (e) A player who has played in the Senior Challenge Cup or the Scott Gatty Cup previously in the season shall be ineligible to play in the Junior Cup.
- (f) A player who has played more than twice for the first team of a club in the six games preceding the Cup tie in a recognised Senior Competition shall not be eligible to play in the tie.
- (g) If the Council have any doubts as to the qualifications of any players taking part in this competition, they shall have power to call upon such players or Club to which he belongs, or for which he played to prove that he is qualified according to the Rules and failing such satisfactory proof the Council may disqualify such player, and may remove the Club from the Competition, order the game to be replayed or awarded to the opponents and may impose a fine not exceeding as per the Schedule.

For information

Should a Club have teams in the Senior Challenge Cup, Scott Gatty Intermediate Cup and the Junior Cup, a player may (subject to the above) play with the team in the Junior Cup and afterwards with the team in the Scott Gatty Intermediate Cup and afterwards with the team in Senior Challenge Cup, however if having played in the Senior Challenge Cup or the Scott Gatty Intermediate Cup he shall not be permitted to play again in the Junior Cup in that season. Where a player plays for his club in the Premier Cup this does not make a player ineligible to play for the club in the Junior Cup.

9. Objection to Qualification

No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the Association Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. This fee if the protest is not upheld may be forfeited to the funds of the Hunts FA, and whether or not the protest is upheld the Council of Emergency Committee shall have power to say which party shall pay such expenses incurred, in the case of postponed, drawn or replayed matches the above periods of time shall be observed so far as circumstances permit.



10. Disqualifications

The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.

11. System of Competition

The Competition shall be on the English system to be decided by drawing. No Club shall be allowed more than one bye in the Competition. "The Laws of the Game" shall be those governing Association Football.

12. Date of Play

- (a) The Council shall fix the date by which various rounds of the Competition shall be played and also the times of kick-off.
- (b) For matches played on grounds that have floodlights, the time for kick off for matches played on a Saturday will be 3.00pm.
- (c) Clubs requesting a change to the scheduled date and or time of kick off of a match, must submit such request in writing to the County Secretary no later than 7 days prior to the scheduled date and or time of kick off. Any request for such change must be made having received the agreement of their opponents.
- (d) Any team not on the field of play at the time fixed for the kick-off shall be fined to a sum not exceeding as per the Schedule unless satisfactory explanation is furnished.
- (e) The Referee's decision as to the time of the teams' arrival on the field of play shall be final, but he shall acquaint each captain prior to the kick-off.
- (f) The Council shall have the power to arrange for any Cup fixture to be played under floodlights.

13. Short Teams

The Referee shall report any team failing to field a full side to the Secretary of the Association, and any Club guilty of fielding less than 11 bona-fide players will be fined as per the Schedule for each player short.

14. Notice of Result

- (a) Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded to the referee plus any other information required by the Competition onto the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.
- (b) In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after the time that the match



was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.

- (c) Both clubs shall SMS the result of each match to the County FA system within one hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- (d) Prior to marking a referee the appropriate club representative shall make him/herself fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees perceived shortcomings. This written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.

15. Ground for Cup Ties

- (a) The dimensions of the field of play for all matches shall be as follows:

Maximum length 120 metres (130 yards)

Minimum length 90 metres (100 yards)

Maximum breadth 90 metres (100 yards)

Minimum breadth 45 metres (50 Yards)

The length of the touch line must be greater than the length of the goal line.

All lines must be the same width, which must not be more than 12 cm (5 ins).

- (b) Up to and including the semi-final ties, the clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.
- (c) Goal nets must be used in all matches.
- (d) Clubs must make arrangements to restrain Spectators from encroaching within one yard of the touchline.
- (e) Any Club, refusing or failing to play the Club against which it is drawn, within the time intimated to it, shall be dealt with by the Council, and any Club refusing to play shall be required to pay all expenses connected therewith.

16. Proceeds

Proceeds of each match shall be taken by the Home Club who shall be responsible for all matches expenses. For matches arranged by the Council, the profit or loss to be added or deleted from the County fund after payment of officials and hire of ground.

17. Duration of Play

- (a) Duration of play in all matches shall be of 90 minutes. In the event that the scores at the end of the second half are level kicks from the penalty mark will take place to obtain a winner.



- (b) In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as decided by the Council.
- (c) In the event of the Final not being completed and neither Club is at fault, the match shall be replayed on a ground to be determined by the Council.
- (d) Any Match abandoned through the fault of one or both clubs shall be dealt with by the Council.

18. Substitutes

- (a) A Club may at its discretion use five (5) substitute players from five (5) nominated players at any time in the match, except to replace a player who has been dismissed from the field of play by the Referee for misconduct after play has commenced.
- (b) Substitutes shall be nominated to the Referee prior to the commencement of the game.
- (c) A substitution can only be made when play is stopped for any reason and the Referee has given permission.
- (d) A player who has been substituted himself becomes a substitute and may replace a player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of the Game.

19. Technical Area

- (a) The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- (b) Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed that "provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions".
- (c) All team officials and substitutes seated on the bench shall be listed on the official sheet when it is handed to the Match Officials. Only those persons listed on the official sheet shall be permitted in the technical area.
- (d) The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of this area will be reported by the Referee.
- (e) The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee's permission, to assess an injured player.



20. Objections and Protests

- (a) All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest or complaint whatever, shall be referred to the Council, whose decision shall be final and binding on both Clubs.
- (b) Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded.
Two copies of the protest or complaint must be lodged with the Secretary of the Association, accompanied by a fee as per the Schedule within two days of the match to which it relates. Sunday excluded. The fee shall be forfeited to the Association in the event of the protest not being sustained or the complaint considered unreasonable.
- (c) The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.
- (d) Any protest relating to the ground, goal posts, cross bars, or other appurtenances of the game, shall not be entertained by the Council unless notice with the particulars has been given to the Club immediately it comes to their knowledge and an objection has been lodged with the Referee before the commencement of the match. The Referee shall require the responsible Club to remove the cause of objection if this is possible without unduly delaying the progress of the match.
- (e) When an objection has been lodged with the Referee, a protest must be made to the Association, and no objection or protest shall be withdrawn except by leave of the Council.
- (f) In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
- (g) The Secretary of the Association shall send a copy of the protest and particulars to the Club protested against.
- (h) Each Club may support its case by witness.
- (i) If a member of the Council is connected with a Club concerned in a dispute or protest, he shall not sit on the Council while the dispute or protest is being considered.

21. Provisions Concerning Referees and Assistant Referees

- (a) The Referee shall have power to decide as to the fitness of the ground in all matches, and each Club, which is custodian of its own ground must take every precaution to keep its ground in good condition, and if necessary, either Club may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off.

A club which rents a ground may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time



advertised for the kick-off, however should the proprietor of the ground withdraw permission for the ground to be used then the game shall be postponed.

In extreme weather conditions or circumstances the County Secretary or his designated representative has the authority to postpone the game.

- (b) The Council or Referees Committee shall appoint for each round, Semi-Finals and Final a registered Referee and Assistant Referee of the Hunts, or any other Association. In the Final, a Fourth Official will be appointed who will carry out the duties as set out in the Laws of the Game. The Secretary of the Home Club must confirm the match details to the Referee and Assistant Referees where applicable at least five 5 days prior to the day of the match.
- (c) If Match Officials are not informed they must report this failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule.
- (d) Where the appointed Match Officials fail to appear, the Clubs must mutually agree for a person to officiate the match in order for the match to be played on the day.
- (e) Match Officials should at all times report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.
- (f) Referee and Assistant Referees where appointed should be at the ground at least 60 minutes before the kick-off, failure may result in a Fine as per the Schedule.
- (g) Each Club must hand copies of a list of name(s) of players taking part in a match (including the name(s) and numbers of the nominated substitute(s) to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of this rule may be fined in accordance with the schedule of fines.
- (h) Any Club altering its team selection or numbering after team sheets have been exchanged may be fined at the discretion of the Council.
- (i) A Player who is named on the teamsheet exchanged under this rule may be replaced without fine if he is injured warming up after the exchange of teamsheets. Such alteration must be advised to the Referee and opponents before the commencement of the match.
- (j) In matches prior to the final tie, the fee and expenses payable to the Referee shall be as per the Schedule and paid by the home Club.
- (k) Where Assistant Referees are appointed, the fees and expenses shall be payable as per the Schedule, fees and expenses payable to the Referee and Assistant Referees shall be shared equally by both the home and away club. It shall be the responsibility of the home club to pay such fees and expenses to the match officials immediately after the match. In the final officials shall receive a souvenir.



- (l) The Referee and Assistant Referee shall be entitled to the second class fare (actually paid) or travelling by cycle, motor car or other conveyance he shall be paid as per the Schedule.
- (m) Referees and Assistant Referees appointed for any round, Semi-Final or Final ties must acknowledge receipt accepting or otherwise within three days, failure to comply, the match will be re-appointed.
- (n) Referees and Assistant Referees appointed to the Final tie shall be awarded souvenirs, plus travelling expenses as per the Schedule or second class fare actually paid, by the Association.
- (o) In cases where the Referee and Assistant Referee travels to a ground and the fixture is not played for any reason, he shall be entitled to his travelling expenses and half the match fee.
- (p) Should a Referee for any reason be unable to complete the match his place shall be taken by the Senior Assistant Referee. The Senior Assistant Referee shall then be considered the appointed Referee for the remainder of the match.
- (q) Clubs shall provide separate dressing room accommodation for Officials in all cases where possible.
- (r) Failure of the Referee or Assistant Referee (after having accepted the appointment) to turn up at the match and without furnishing a satisfactory explanation, shall be dealt with under FA Rule E1-E2 "Definition of Misconduct".
- (s) In matches other than the Final and Semi-Finals, both Clubs shall provide a competent Club Assistant Referee who shall not be a nominated substitute, the trainer or manager for the whole match.

22. Provision for Scratching from the Competition

- (a) Any Club intending to scratch must give information of its intention to do so to the Secretary of the opposing Club not less than eight days before the date fixed for playing.
 - (b) A Club failing to comply with this rule shall be reported to the Council who shall have the power to take such action as they deem expedient.
 - (c) Clubs failing to give a satisfactory reason for scratching without first obtaining the consent of the Council shall be dealt with at the discretion of the Council and be liable to a fine as per the Schedule.
 - (d) In the Semi-Final and Final Ties any club failing to play, without showing a good and sufficient cause for such failure to play, may be adjudged by the Council to have been guilty of serious misconduct, and liable to be dealt with under FA. Rule E1-E2.
- 23.** The Council shall have the power to deal with any matter not provided for within the foregoing Rules.
- 24.** The Cup shall be a Challenge Cup and shall never be won outright
- 25.** The Rules as herein printed shall be circulated to all Officers and Clubs of the Huntingdonshire Football Association Limited.



Rules of the Lower Junior Cup

1. Name

The Competition shall be called “The Hunts Lower Junior Challenge Cup”.

2. Cup Ownership

The Cup is the property of the “Huntingdonshire Football Association Limited”. When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement (subscribed by three persons) be sent to the Association as follows:-

We..... Secretary Chairman
and..... being members of the
Football Club having been declared winners of the Hunts FA Lower Junior Cup and having the same delivered to us by the Secretary of the Association or his authorised representative do hereby declare on behalf of the said Club, individually and co-jointly engage to return same to the Secretary of the Association for the time being, in good order and condition, on or before the 2nd Monday of January next, failure to comply could render the Club liable to a fine at the discretion of the Council, or at any time when called upon by him to do so; any claim not recognised by the Insurance Company we agree to refund the Association with the amount of its current value or cost of thorough repair.

3. Souvenirs

In addition to the Cup, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field for any misconduct, the souvenir to which he may be entitled may be withheld at the discretion of the Council.

4. Control

The Council of the Huntingdonshire Football Association Limited shall have the power to alter or add to the Rules of the Competition as they may from time to time deem expedient.

5. Competition - Eligible Clubs

The Competition shall be on a knock-out basis. It shall be open to clubs affiliated to the Association as approved by the Council and as determined by the Cup Entry Schedule as drawn up by the Association from time to time.

6. Entry Application - Date and Entry

Each Club's entry fee for the competition shall be made in writing on the form 'A' to the Secretary of the Association on or before May 31st in each year together with an entrance fee as per the Schedule .Any withdrawal after entry has been accepted will be liable to a fine not exceeding as per the Schedule.



7. Colours

- (a) All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- (b) No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (*i.e. black or dark blue*)
- (c) In Semi-Final and Final ties where the colours of competing Clubs are similar both Clubs must change unless alternative arrangements are mutually agreed by the competing Clubs, and colours notified to the Association. In the event of the Clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide.
- (d) Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. [*The goalkeeper may not wear a black jersey or a predominantly black jersey*]
- (e) The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- (f) Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Qualifications of Players

- (a) A player shall not in the same season of this Competition play for more than one competing Club.
- (b) In all Rounds of the Competition a player shall be a "registered player" of his club under the rules of the Competition.
 - (i) A "registered player" is one who is either, in the case of a player under written contract, registered with The Football Association or, in the case of a player without a written contract, registered with a League in which his club competes in the current season. Any such registration must have been received and accepted by The Football Association or League by 12 noon the day before the date fixed for the playing of the match, and the registration must be continuous through to the date of the match.
 - (ii) A player shall be deemed to be registered when his club is in possession of a written acknowledgement from the registering authority.
 - (iii) In order to be eligible to play in the Semi-Final, the players must have been correctly registered by 12 noon the day before the date fixed for the playing of the match. In order to play in the Final, the players must have been correctly registered and eligible for the Semi-Final.
- (c) In the case of postponed or replayed matches, only those players shall be allowed to play who were eligible on the original date fixed for playing the round.



- (d) A player who has been suspended may play in postponed or replayed tie providing the term of his suspension has expired.
- (e) A player who has played in the Senior Challenge Cup, Scott Gatty Cup or the Junior Cup previously in the season shall be ineligible to play in the Lower Junior Cup.
- (f) A player who has played more than twice for the first team of a club in the six games preceding the Cup tie in a recognised Senior Competition shall not be eligible to play in the tie.
- (g) If the Council have any doubts as to the qualifications of any players taking part in this competition, they shall have power to call upon such players or Club to which he belongs, or for which he played to prove that he is qualified according to the Rules and failing such satisfactory proof the Council may disqualify such player, and may remove the Club from the Competition, order the game to be replayed or awarded to the opponents and may impose a fine not exceeding as per the Schedule.
- (h) Where a competing club are not members of a League, then the club must register its players with the Association no later than 5 days prior to the original date fixed for the match.

For information:

Where a Club has teams in the Senior Challenge Cup, Scott Gatty Cup, the Junior Cup, and the Lower Junior Cup, a player may (subject to the above) play with the team in the Lower Junior Cup and afterwards with the team in the Junior Cup, and afterwards for the team in the Scott Gatty Cup and afterwards with the team in the Senior Challenge Cup, however having then played in either of the Senior Challenge Cup, the Scott Gatty Cup or the Junior Cup he shall not be permitted to play again in the Lower Junior Cup in that season. Where a player plays for his club in the Premier Cup this does not make a player ineligible to play for the club in the Lower Junior Cup.

9. Notification of Players - Objection to Qualification

No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the County Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. This fee if the protest is not upheld may be forfeited to the funds of the Hunts FA., and whether or not the protest is upheld the Council or Emergency Committee shall have power to order which party shall pay such expenses incurred. In the case of postponed, drawn or replayed matches the above periods of time shall be observed so far as circumstances permit.

10. Disqualifications

The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.



11. System of Competition

The Competition shall be on the English system to be decided by drawing. No Club shall be allowed more than one bye in the Competition. "The Laws of the Game" shall be those governing Association Football.

12. Date of Play

- (a) The Council shall fix the date by which various rounds of the Competition shall be played and also the times of kick-off.
- (b) For matches played on grounds that have floodlights, the time for kick off for matches played on a Saturday will be 3.00pm.
- (c) Clubs requesting a change to the scheduled date and or time of kick off of a match, must submit such request in writing to the County Secretary no later than 7 days prior to the scheduled date and or time of kick off. Any request for such change must be made having received the agreement of their opponents.
- (d) Any team not on the field of play at the time fixed for the kick-off shall be fined to a sum not exceeding as per the Schedule unless satisfactory explanation is furnished.
- (e) The Referee's decision as to the time of the teams' arrival on the field of play shall be final, but he shall acquaint each captain prior to the kick-off.
- (f) The Council shall have the power to arrange for any Cup fixture to be played under floodlights.

13. Short Teams

The Referee shall report any team failing to field a full side to the Secretary of the Association, and any Club guilty of fielding less than 11 bona-fide players will be fined as per the Schedule for each man short.

14. Notice of Result

- (a) Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded to the referee plus any other information required by the Competition onto the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.
- (b) In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after the time that the match was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.



- (c) Both clubs shall SMS the result of each match to the County FA system within one hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- (d) Prior to marking a referee the appropriate club representative shall make him/herself fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees perceived shortcomings. This written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.

15. Ground for Cup Ties

- (a) The dimensions of the field of play for all matches shall be as follows:
 - Maximum length 120 metres (130 yards)
 - Minimum length 90 metres (100 yards)
 - Maximum breadth 90 metres (100 yards)
 - Minimum breadth 45 metres (50 Yards)The length of the touch line must be greater than the length of the goal line.
All lines must be the same width, which must not be more than 12 cm (5 ins).
- (b) Up to and including the semi-final ties, the clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.
- (c) Goal nets must be used in all matches.
- (d) Clubs must make arrangements to restrain Spectators from encroaching within one yard of the touchline.
- (e) Any Club, refusing or failing to play the Club against which it is drawn, within the time intimated to it, shall be dealt with by the Council, and any Club refusing to play shall be required to pay all expenses connected therewith.

16. Proceeds

Proceeds of each match shall be taken by the Home Club who shall be responsible for all matches expenses. For matches arranged by the Council, the profit or loss to be added or deleted from the County fund after payment of officials and hire of ground.

17. Duration of Play

- (a) Duration of play in all matches shall be of 90 minutes. In the event that the scores at the end of the second half are level, kicks from the penalty mark will take place to obtain a winner.
- (b) In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as decided by the Council.
- (c) In the event of the Final not being completed where neither Club is at fault, the match shall be replayed on a ground to be determined by the Council.



- (d) Any Match abandoned through the fault of one or both clubs shall be dealt with by the Council.

18. Substitutes

- (a) A Club may at its discretion use five (5) substitute players from five (5) nominated players at any time in the match, except to replace a player who has been dismissed from the field of play by the Referee for misconduct after play has commenced.
- (b) Substitutes shall be nominated to the Referee prior to the commencement of the game.
- (c) A substitution can only be made when play is stopped for any reason and the Referee has given permission.
- (d) A player who has been substituted himself becomes a substitute and may replace a player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of the Game.

19. Technical Area

- (a) The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- (b) Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed that “provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions”.
- (c) All team officials and substitutes seated on the bench shall be listed on the official sheet when it is handed to the Match Officials. Only those persons listed on the official sheet shall be permitted in the technical area.
- (d) The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of this area will be reported by the Referee.
- (e) The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee’s permission, to assess an injured player.

20. Objections and Protests

- (a) All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest or complaint whatever, shall be referred to the Council, whose decision shall be final and binding on both Clubs.
- (b) Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded.

Two copies of the protest or complaint must be lodged with the Secretary of the



Association, accompanied by a fee as per the Schedule within two days of the match to which it relates. Sunday excluded. The fee shall be forfeited to the Association in the event of the protest not being sustained or the complaint considered unreasonable.

- (c) The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.
- (d) Any protest relating to the ground, goal posts, cross bars, or other appurtenances of the game, shall not be entertained by the Council unless notice with the particulars has been given to the Club immediately it comes to their knowledge and an objection has been lodged with the Referee before the commencement of the match. The Referee shall require the responsible Club to remove the cause of objection if this is possible without unduly delaying the progress of the match.
- (e) When an objection has been lodged with the Referee, a protest must be made to the Association, and no objection or protest shall be withdrawn except by leave of the Council.
- (f) In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
- (g) The Secretary of the Association shall send a copy of the protest and particulars to the Club protested against.
- (h) Each Club may support its case by witness.
- (i) If a member of the Council is connected with a Club concerned in a dispute or protest, he shall not sit on the Council while the dispute or protest is being considered.

21. Provisions Concerning Referees and Assistant Referees

- (a) The Referee shall have power to decide as to the fitness of the ground in all matches, and each Club, which is custodian of its own ground must take every precaution to keep its ground in good condition, and if necessary, either Club may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off.

A club which rents a ground may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off, however should the proprietor of the ground withdraw permission for the ground to be used then the game shall be postponed.

In extreme weather conditions or circumstances the County Secretary or his designated representative has the authority to postpone the game.

- (b) The Council or Referees Committee shall appoint for each round, Semi-Finals and Final a registered Referee and Assistant Referee of the Hunts, or any other Association. In the Final, a Fourth Official will be appointed who will carry out the duties as set out in the Laws of the Game. The Secretary of the Home Club must



confirm the match details to the Referee and Assistant Referees where applicable at least 5 days prior to the day of the match.

- (c) If Match Officials are not informed they must report this failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule.
- (d) Where the appointed Match Officials fail to appear, the Clubs must mutually agree for a person to officiate the match in order for the match to be played on the day.
- (e) Match Officials should at all times report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.
- (f) Referee and Assistant Referees where appointed should be at the ground at least 60 minutes before the kick-off, failure may result in a Fine as per the Schedule.
- (g) Each Club must hand copies of a list of name(s) of players taking part in a match (including the name(s) and numbers of the nominated substitute(s) to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of this rule may be fined in accordance with the schedule of fines.
- (h) Any Club altering its team selection or numbering after team sheets have been exchanged may be fined at the discretion of the Council.
- (i) A Player who is named on the teamsheet exchanged under this rule may be replaced without fine if he is injured warming up after the exchange of teamsheets. Such alteration must be advised to the Referee and opponents before the commencement of the match.
- (j) In matches prior to the final tie, the fee and expenses payable to the Referee shall be as per the Schedule and paid by the home Club.
- (k) Where Assistant Referees are appointed, the fees and expenses shall be payable as per the Schedule, fees and expenses payable to the Referee and Assistant Referees shall be shared equally by both the home and away club. It shall be the responsibility of the home club to pay such fees and expenses to the match officials immediately after the match. In the final officials shall receive a souvenir.
- (l) The Referee and Assistant Referee shall be entitled to the second class fare (actually paid) or travelling by cycle, motor car or other conveyance he shall be paid as per the Schedule.
- (m) Referees and Assistant Referees appointed for any round, Semi-Final or Final ties must acknowledge receipt accepting or otherwise within three days, failure to comply, the match will be re-appointed.



- (n) Referees and Assistant Referees appointed to the Final tie shall be awarded souvenirs plus travelling expenses as per the Schedule or second class fare actually paid, by the Association.
- (o) In cases where the Referee and Assistant Referee travels to a ground and the fixture is not played for any reason, he shall be entitled to his travelling expenses and half the match fee.
- (p) Should a Referee for any reason be unable to complete the match his place shall be taken by the most senior Match Official appointed. The replacement shall then be considered the appointed Referee for the remainder of the match.
- (q) Clubs shall provide separate dressing room accommodation for Officials in all cases where possible.
- (r) Failure of the Referee or Assistant Referee (after having accepted the appointment) to turn up at the match and without furnishing a satisfactory explanation, shall be dealt with under FA Rule E1-E2 "Definition of Misconduct".
- (s) In matches other than the Final and Semi-Finals, both Clubs shall provide a competent Club Assistant Referee who shall not be a nominated substitute the trainer or manager for the whole match.

22. Provision for Scratching from the Competition

- (a) Any Club intending to scratch must give information of its intention to do so to the Secretary of the opposing Club not less than eight days before the date fixed for playing.
- (b) A Club failing to comply with this rule shall be reported to the Council who shall have the power to take such action as they deem expedient.
- (c) Clubs failing to give a satisfactory reason for scratching without first obtaining the consent of the Council shall be dealt with at the discretion of the Council and be liable to a fine as per the Schedule.
- (d) In the Semi-Final and Final Ties any club failing to play, without showing a good and sufficient cause for such failure to play, may be adjudged by the Council to have been guilty of serious misconduct, and liable to be dealt with under FA. Rule E1-E2.

23. The Council shall have the power to deal with any matter not provided for within the foregoing Rules.

24. The Cup shall be a Challenge Cup and shall never be won outright.

25. The Rules as herein printed shall be circulated to all Officers and Clubs of the Huntingdonshire Football Association.



Rules of the Sunday Cup

1. Name

The Competition shall be called "The Hunts Sunday Challenge Cup".

2. Cup Ownership

The Cup is the property of the "Huntingdonshire Football Association Ltd". When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement (subscribed by three persons) be sent to the Association as follows:-

We.....Secretary Chairman

And being members of the

Football Club having been declared winners of the Hunts FA Sunday Cup and having the same delivered to us by the Secretary of the Association or his authorised representative do hereby declare on behalf of the said Club, individually and co-jointly engage to return same to the Secretary of the Association for the time being, in good order and condition, on or before the 2nd Monday of January next, failure to comply could render the Club liable to a fine at the discretion of the Council, or at any time when called upon by him to do so; any claim not recognised by the Insurance Company we agree to refund the Association with the amount of its current value or cost of thorough repair.

3. Souvenirs

In addition to the Cup, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field for any misconduct, the souvenir to which he may be entitled may be withheld at the discretion of the Council.

4. Control

The Council of the Huntingdonshire Football Association Limited shall have the power to alter or add to the Rules of the Competition as they may from time to time deem expedient.

5. Competition - Eligible Clubs

The Competition shall be on a knock-out or any other basis as determined by the Council of the Association.

6. Entry Application - Date and Entry

Each Club's entry fee for the competition shall be made in writing on the form 'A' to the Secretary of the Association on or before May 31st in each year together with an entrance fee as per the Schedule. Any withdrawal after entry has been accepted will be liable to a fine not exceeding as per the Schedule.



7. Colours

- (a) All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- (b) No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (*i.e. black or dark blue*)
- (c) In Semi-Final and Final ties where the colours of competing Clubs are similar both Clubs must change unless alternative arrangements are mutually agreed by the competing Clubs, and colours notified to the Association. In the event of the Clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide.
- (d) Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. [*The goalkeeper may not wear a black jersey or a predominantly black jersey*]
- (e) The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- (f) Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Provision Regarding Qualifications of Players

- (a) A Player shall not in the same season of this Competition play for more than one competing Club.
 - (b) In all Rounds of the Competition a player shall be a "registered player" of his club under the Rules of the Competition.
 - (i) A "registered player" is one who is either, in the case of a player under written contract, registered with The Football Association or, in the case of a player without a written contract, registered with a League in which his club competes in the current season. Any such registration must have been received and accepted by The Football Association or League by 12 noon the day before the date fixed for the playing of the match, and the registration must be continuous through to the date of the match.
 - (ii) A player shall be deemed to be registered when his club is in possession of a written acknowledgement from the registering authority.
 - (iii) In order to be eligible to play in the Semi-Final, the players must have been correctly registered by 12 noon the day before the date fixed for the playing of the match. In order to play in the Final, the players must have been correctly registered and eligible for the Semi-Final.
 - (c) In the case of postponed or replayed matches, only those players shall be allowed to play who were eligible on the original date fixed for playing the round.
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- (d) A player who has been suspended may play in postponed or replayed tie providing the term of his suspension has expired.
- (e) If the Council have any doubts as to the qualifications of any players taking part in this competition, they shall have power to call upon such players or Club to which he belongs, or for which he played to prove that he is qualified according to the Rules and failing such satisfactory proof the Council may disqualify such player, and may remove the Club from the Competition, order the game to be replayed or awarded to the opponents and may impose a fine not exceeding as per the Schedule.

9. Objection to Qualification

No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the County Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. This fee if the protest is not upheld may be forfeited to the funds of the Hunts FA, and whether or not the protest is upheld the Council of Emergency Committee shall have power to say which party shall pay such expenses incurred. In the case of postponed, drawn or replayed matches the above periods of time shall be observed so far as circumstances permit.

10. Disqualifications

The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.

11. System of Competition

The Competition shall be on the English system to be decided by drawing. No Club shall be allowed more than one bye in the Competition. "The Laws of the Game" shall be those governing Association Football.

12. Date of Play

- (a) The Council shall fix the date by which various rounds of the Competition shall be played and also the times of kick-off.
- (b) Clubs requesting a change to the scheduled date and or time of kick off of a match must submit such request in writing to the County Secretary no later than 7 days prior to the scheduled date and or time of kick off. Any request for such change must be made having received the agreement of their opponents.
- (c) Any team not on the field of play at the time fixed for the kick-off shall be fined to a sum not exceeding as per the Schedule unless satisfactory explanation is furnished.



- (d) The Referee's decision as to the time of the teams' arrival on the field of play shall be final, but he shall acquaint each captain prior to the kick-off.
- (e) The Council shall have the power to arrange for any Cup fixture to be played under floodlights.

13. Short Teams

The Referee shall report any team failing to field a full side to the Secretary of the Association, and any Club guilty of fielding less than 11 bona-fide players will be fined as per the Schedule for each player short.

14. Notice of Result

- (a) Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded to the referee plus any other information required by the Competition onto the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.
- (b) In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after the time that the match was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.
- (c) Both clubs shall SMS the result of each match to the County FA system within one hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- (d) Prior to marking a referee the appropriate club representative shall make him/herself fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees perceived shortcomings. This written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.

15. Ground for Cup Ties

- (a) The dimensions of the field of play for all matches shall be as follows:
 - Maximum length 120 metres (130 yards)
 - Minimum length 90 meters (100 yards)
 - Maximum breadth 90 metres (100 yards)
 - Minimum breadth 45 metres (50 Yards)The length of the touch line must be greater than the length of the goal line.
All lines must be the same width, which must not be more than 12 cm (5 ins).



- (b) Up to and including the semi- final ties, the clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.
- (c) Goal nets must be used in all matches.
- (d) Clubs must make arrangements to restrain Spectators from encroaching within one yard to the touchline.
- (e) Any Club, refusing or failing to play the Club against which it is drawn, within the time intimated to it, shall be dealt with by the Council, and any Club refusing to play shall be required to pay all expenses connected therewith.

16. Proceeds

Proceeds of each match shall be taken by the Home Club who shall be responsible for all matches expenses. For matches arranged by the Council, the profit or loss to be added or deleted from the County fund after payment of officials and hire of ground.

17. Duration of Play

- (a) Duration of play in all matches shall be of 90 minutes. In the event that the scores at the end of the second half are level, kicks from the penalty mark will take place to obtain a winner.
- (b) In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as decided by the Council.
- (c) In the event of the Final not being completed where neither Club is at fault, the match shall be replayed on a ground to be determined by the Council.
- (d) Any Match abandoned through the fault of one or both clubs shall be dealt with by the Council.

18. Substitutes

- (a) A Club may at its discretion use five (5) substitute players from five (5) nominated players at any time in the match, except to replace a player who has been dismissed from the field of play by the Referee for misconduct after play has commenced.
- (b) Substitutes shall be nominated to the Referee prior to the commencement of the game.
- (c) A substitution can only be made when play is stopped for any reason and the Referee has given permission.
- (d) A player who has been substituted himself becomes a substitute and may replace a player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of the Game.



19. Technical Area

- (a) The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- (b) Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed that “provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions”.
- (c) All team officials and substitutes seated on the bench shall be listed on the official sheet when it is handed to the Match Officials. Only those persons listed on the official sheet shall be permitted in the technical area.
- (d) The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of this area will be reported by the Referee.
- (e) The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee’s permission, to assess an injured player.

20. Objections and Protests

- (a) All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest or complaint whatever, shall be referred to the Council, whose decision shall be final and binding on both Clubs.
- (b) Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded.

Two copies of the protest or complaint must be lodged with the Secretary of the Association, accompanied by a fee as per the Schedule within two days of the match to which it relates. Sunday excluded. The fee shall be forfeited to the Association in the event of the protest not being sustained or the complaint considered unreasonable.

- (c) The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.
 - (d) Any protest relating to the ground, goal posts, cross bars, or other appurtenances of the game, shall not be entertained by the Council unless notice with the particulars has been given to the Club immediately it comes to their knowledge and an objection has been lodged with the Referee before the commencement of the match. The Referee shall require the responsible Club to remove the cause of objection if this is possible without unduly delaying the progress of the match.
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- (e) When an objection has been lodged with the Referee, a protest must be made to the Association, and no objection or protest shall be withdrawn except by leave of the Council.
- (f) In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
- (g) The Secretary of the Association shall send a copy of the protest and particulars to the Club protested against.
- (h) Each Club may support its case by witness.
- (i) If a member of the Council is connected with a Club concerned in a dispute or protest, he shall not sit on the Council while the dispute or protest is being considered.

21. Provisions Concerning Referees and Assistant Referees

- (a) The Referee shall have power to decide as to the fitness of the ground in all matches, and each Club, which is custodian of its own ground must take every precaution to keep its ground in good condition, and if necessary, either Club may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off.

A club which rents a ground may require the Referee to visit the ground (or a Referee appointed by the Association) at least two hours before the time advertised for the kick-off, however should the proprietor of the ground withdraw permission for the ground to be used then the game shall be postponed.

In extreme weather conditions or circumstances the County Secretary or his designated representative has the authority to postpone the game.

- (b) The Council or Referees Committee shall appoint for each round, Semi-Finals and Final a registered Referee and Assistant Referee of the Hunts, or any other Association. In the Final, a Fourth Official will be appointed who will carry out the duties as set out in the Laws of the Game. The Secretary of the Home Club must confirm the match details to the Referee and Assistant Referees where applicable at least five (5) days prior to the day of the match.
- (c) If Match Officials are not informed they must report this failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule.
- (d) Where the appointed Match Officials fail to appear, the Clubs must mutually agree for a person to officiate the match in order for the match to be played on the day.
- (e) Match Officials should at all times report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.



- (f) Referee and Assistant Referees where appointed should be at the ground at least 45 minutes before the kick-off, failure may result in a Fine as per the Schedule.
- (h) Each Club must hand copies of a list of name(s) of players taking part in a match (including the name(s) and numbers of the nominated substitute(s) to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of this rule may be fined in accordance with the schedule of fines.
- (i) Any Club altering its team selection or numbering after team sheets have been exchanged may be fined at the discretion of the Council.
- (j) A Player who is named on the teamsheet exchanged under this rule may be replaced without fine if he is injured warming up after the exchange of teamsheets. Such alteration must be advised to the Referee and opponents before the commencement of the match. failure to comply with this rule may result in a Fine as per the Schedule.
- (k) In matches prior to the final tie, the fee and expenses payable to the Referee shall be as per the Schedule and paid by the home Club.
- (l) Where Assistant Referees are appointed, the fees and expenses shall be payable as per the Schedule, fees and expenses payable to the Referee and Assistant Referees shall be shared equally by both the home and away club. It shall be the responsibility of the home club to pay such fees and expenses to the match officials immediately after the match. In the final officials shall receive a souvenir.
- (m) The Referee and Assistant Referee shall be entitled to the second class fare (actually paid) or travelling by cycle, motor car or other conveyance he shall be paid as per the Schedule.
- (n) Referees and Assistant Referees appointed for any round, Semi-Final or Final ties must acknowledge receipt accepting or otherwise within three days, failure to comply, the match will be re-appointed.
- (o) Referees and Assistant Referees appointed to the Final tie shall be awarded souvenirs plus travelling expenses as per the Schedule or second class fare actually paid, by the Association.
- (p) In cases where the Referee and Assistant Referee travels to a ground and the fixture is not played for any reason, he shall be entitled to his travelling expenses and half the match fee.
- (q) Should a Referee for any reason be unable to complete the match his place shall be taken by the most Senior Match Official appointed. The replacement shall then be considered the appointed Referee for the remainder of the match.



- (r) Clubs shall provide separate dressing room accommodation for Officials in all cases where possible.
- (s) Failure of the Referee or Assistant Referee (after having accepted the appointment) to turn up at the match and without furnishing a satisfactory explanation, shall be dealt with under FA Rule E1-E2 "Definition of Misconduct".
- (t) In matches other than the Final and Semi-Finals, both Clubs shall provide a competent Club Assistant Referee who shall not be a nominated substitute, the trainer or manager for the whole match.

22. Provision for Scratching from the Competition

- (a) Any Club intending to scratch must give information of its intention to do so to the Secretary of the opposing Club not less than eight days before the date fixed for playing.
- (b) A Club failing to comply with this rule shall be reported to the Council who shall have the power to take such action as they deem expedient.
- (c) Clubs failing to give a satisfactory reason for scratching without first obtaining the consent of the Council shall be dealt with at the discretion of the Council and be liable to a fine as per the Schedule.
- (d) In the Semi-Final and Final Ties any club failing to play, without showing a good and sufficient cause for such failure to play, may be adjudged by the Council to have been guilty of serious misconduct, and liable to be dealt with under FA. Rule E1-E2.

- 23.** The Council shall have the power to deal with any matter not provided for within the foregoing Rules.
- 24.** The Cup shall be a Challenge Cup and shall never be won outright.
- 25.** The Rules as herein printed shall be circulated to all Officers and Clubs of the Huntingdonshire Football Association.



Rules of the Under 18, Under 16, Under 15, Under 14 Under 13 and Under 12 Cups.

1. Name

The Competition shall be called “The Hunts County Youth Under Years Cup, as determined by the County Association.

2. Eligible Clubs

All Clubs registered with the County F.A. having teams playing in a youth competition shall be required to compete in an appropriate Hunts County Youth Cup Competition.

3. Entry Fee

The entry fee shall be as per the Schedule payable at the time of application on a date stated by the County Secretary.

4. Control

Control of all County Youth Competitions shall be vested in the Council of the Hunts F.A.

5. Trophy Ownership

The Trophy is the property of the “Huntingdonshire Football Association Ltd”. When the winning Club has been ascertained the Cup shall be handed to the representative of the Club on the understanding that within three days of its receipt a properly stamped agreement subscribed by three persons) be sent to the Association as follows:

We Secretary Chairman and being members of the Football Club having been declared winners of the Hunts County Youth Under Years Cup, and having the same delivered to us by the Secretary of the Association or his authorised representative do hereby declare on behalf of the said Club, individually and co-jointly to return same in good order and condition, on or before the 2nd Monday of January next, or at any time when called upon by him to do so, failure to comply could render the club liable to a fine at the discretion of the Council, and if the said trophy be destroyed or damaged by fire or any other cause or lost while in our care we agree to refund the Association with the amount of its cost through repair or its current value.

6. Souvenirs

In addition to the Trophy, the Association shall present souvenirs to the players taking part in the Final tie. When a player taking part is ordered to leave the field for any misconduct, the souvenir to which he may be entitled may be withheld at the discretion of the Council.



7. Colours

- (a) All Clubs on entering the competition shall notify the Secretary of the Association of their colours. Where competing colours are similar, the Club which has been drawn away shall change.
- (b) No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the match officials (i.e. black or dark blue)
- (c) In Semi-Final and Final ties where the colours of competing Clubs are similar **both Clubs must change** unless alternative arrangements are mutually agreed by the competing Clubs, and colours notified to the Association. In the event of the Clubs not agreeing upon the colours to be worn by their respective teams the Association shall decide.
- (d) Goalkeepers must wear colours which distinguish them from other players in the match and the match officials. [The goalkeeper may not wear a black jersey or a predominantly black jersey]
- (e) The players' shirts must be clearly numbered in accordance with the list handed to the match referee before the match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- (f) Failure to comply with the provisions of rule 7 will result in a fine not exceeding as per the schedule.

8. Qualification and Registration of Players

- (a) In all Rounds of the Competition a player shall be a "registered player" of his club under the rules of the Competition.
 - (i) A "registered player" is one who is registered with a League in which his club competes in the current season, and where necessary registered with a specific team of the club. Any such registration must have been received and accepted by the League by 12 noon the day before the date fixed for the playing of the match, and the registration must be continuous through to the date of the match.
 - (ii) A player shall be deemed to be registered when his club is in possession of a written acknowledgement from the registering authority.
 - (iii) In order to be eligible to play in the Semi-Final, the players must have been correctly registered by 12 noon the day before the date fixed for the playing of the match. In order to play in the Final, the players must have been correctly registered and eligible for the Semi-Final.
 - (iv) Where a club enters more than one team in a cup, the teams must be identified with the suffix in which the team is registered with its League.
 - (v) Players will be recognised as being registered for a team of a club and may only play for that team except as permitted in (vi) below.



- (vi) A player will be eligible to play in a County Cup if he has been transferred to another of his Club's teams or to another club, provided that he has taken no part in any previous match in the Competition either as a player or as a substitute. Any such transfer must have been made in accordance with the rules of the League in which the club competes, and must have been duly completed by 12 noon of the day prior to the date fixed for the playing of the match.
- (b) In the case of postponed or replayed matches only those players shall be allowed to play who were eligible on the original date fixed for playing the round.
- (c) A player who has been suspended may play in postponed or replayed ties providing his term of suspension has expired.
- (d) No player may play in more than one age group in the competition in the same season.
- (e) No player may play for more than one Club in the competition in the same season.
- (f) In accordance with the Regulations of The Football Association Programme for Excellence, any player who is registered with any Academy or a Centre of Excellence shall be ineligible to participate in the Competition.
- (g) If the Council has any doubts as to the Qualification of any players taking part in this competition, they shall have the power to call upon such players or club to which he belongs to prove that he is qualified, according to the rules and failing such satisfactory proof, the Council may disqualify such player and remove the club from the competition, or order the games to be replayed or award the match to the opponents, and may impose a fine not exceeding as per the Schedule.
- (h) (i) ***Under 18 Cup***
- Only those players are eligible to take part who have reached the age of 15 years by midnight on 31 August of the current season and not reached the age of 18 years as at midnight on 31 August of the current season. **(For season 2014/15 a player must have been born on or after 1 September 1997 and on or before 1 September 2000)**
- (ii) ***Under 16 Cup***
- Only those players are eligible to take part who have reached the age of 13 years by midnight on 31 August of the current season and not reached the age of 16 years as at midnight on 31 August of the current season. **(For season 2014/15 a player must have been born on or after 1 September 1998 and on or before 1 September 2001)**



(iii) ***Under 15 Cup***

Only those players are eligible to take part who have reached the age of 12 years by midnight on 31 August of the current season and not reached the age of 15 years as at midnight on 31 August of the current season. **(For season 2014/15 a player must have been born on or after 1 September 1999 and on or before 1 September 2002)**

(iv) ***Under 14 Cup***

Only those players are eligible to take part who have reached the age of 11 years by midnight on 31 August of the current season and not reached the age of 14 years as at midnight on 31 August of the current season. **(For season 2014/15 a player must have been born on or after 1 September 2000 and on or before 1 September 2003)**

(v) ***Under 13 Cup***

Only those players are eligible to take part who have reached the age of 11 years by midnight on 31 August of the current season and not reached the age of 13 years as at midnight on 31 August of the current season. **(For season 2014/15 a player must have been born on or after 1 September 2001 and on or before 1 September 2004)**

(vi) ***Under 12 Cup***

Only those players are eligible to take part who have reached the age of 11 years by midnight on 31 August of the current season and not reached the age of 12 years as at midnight on 31 August of the current season. **(For season 2014/15 a player must have been born on or after 1 September 2002 and on or before 1 September 2005)**

9. Substitutes

- (a) A Club may at its discretion use five (5) substitute players from five (5) nominated substitutes at any time in the match, except to replace a player who has been dismissed from the field of play by the Referee for misconduct after play has commenced.
- (b) Substitutes shall be nominated to the Referee prior to the commencement of the game.
- (c) A substitution can only be made when play is stopped for any reason and the Referee has given permission.
- (d) A player who has been substituted himself becomes a substitute and may replace a player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of the Game.



10. Technical Area

Where provision exists at the ground on which the match is to be played of a trainers bench and technical area the following rules shall apply:-

- (a) The number of Clubs players and officials seated on the team benches in the designated technical area, must not exceed 11 unless the team bench facility provides for more than 11 individual seats. The Home Club must ensure that a technical area is marked around each designated seating area.
- (b) Only one person at a time has the authority to convey tactical instructions to the players during the match. The International FA Board (IFAB) have agreed that “provided they behave in a responsible manner, one person be permitted to remain in the technical area and no longer be required to return to their position on the bench after conveying tactical instructions”.
- (c) All team officials and substitutes seated on the bench shall be listed on the official sheet when it is handed to the Match Officials. Only those persons listed on the official sheet shall be permitted in the technical area.
- (d) The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of this area will be reported by the Referee.
- (e) The coach and other officials must remain within its confines except in special circumstances, for example, a physiotherapist or doctor entering the field of play, with the referee’s permission, to assess an injured player.

11. Objection to Qualification

No protest shall be entertained unless written notice containing particulars of the ground of complaint be lodged with the Association Secretary (and the Secretary of the opposing Club) within three days (72 hours) of the match (Sundays not included). Each protest must be accompanied by a fee as per the Schedule. This fee if the protest is not upheld may be forfeited to the funds of the Hunts F.A., and whether or not the protest is upheld the Council of Emergency Committee shall have power to say which party shall pay such expenses incurred. In the case of postponed or replayed matches the above periods of time shall be observed so far as circumstances permit.

12. Disqualifications

The Council shall have power to disqualify any competing Club, or Player or Players for any competing Club, who may be proved to be guilty of any breach of the Rules of the Association.

13. Fixtures

- (a) The competition shall be on the English system to be decided by drawing. No club shall be allowed more than one bye in the competition. “The Laws of the Game” shall be those governing Association Football. Up to and including the



Semi- finals the Clubs first drawn shall have the choice of ground. The Final tie will be played on a ground chosen by the Association.

- (b) (i) The Council shall fix the dates by which various rounds of the competition shall be played and also the kick off times. (The Association Standard Day and Time of kick off is Sundays at 10.30am.)
- (ii) Clubs requesting a change to the scheduled date and or time of kick off of a match, must submit such request in writing to the County Secretary no later than 7 days prior to the scheduled date and or time of kick off subject to the provisions of rule 13(b)(iv). Any request for such change must be made having received the agreement of their opponents.
- (iii) Any team not on the field of play at the time stated for kick off shall be fined a sum no exceeding as per the Schedule unless a satisfactory explanation is furnished. The referee's decision as to the times of the teams arrival onto the field of play shall be final. But he shall acquaint each captain prior to the kick off.
- (iv) A match may be played on a midweek evening under floodlights provided that permission is sought in writing from the County Secretary at least 14 days prior to the original scheduled date of the match. Both teams must be in agreement to play the match under floodlights. Any such change of date of a match must be on a date prior to the originally scheduled match date. It shall be the responsibility of the home team to inform the opponents and match officials(s) of such changes if approved by the County Secretary.
- (c) (i) Unless permission is given by the County Secretary, all fixtures must be played on the dates given, re-arranged matches must be played within seven days on the ground of the team first drawn or as decided by the Council. Should the ground be unavailable, the County Secretary will decide as to the date and venue.
- (ii) If the Team's ground provider insists on a pm kick off, the match shall be in accordance with the provisions of the ground provider. Such change of kick off time must be notified in writing to the County Secretary, opponents and match official(s) no later than 7 days prior to scheduled date of the match.

14. Duration of play in all rounds of the competition shall be: -

- (a)
- | | |
|---------------|----------------------|
| Under 10 - 12 | 30 minutes each half |
| Under 13 - 14 | 35 minutes each half |
| Under 15 - 16 | 40 minutes each half |
| Under 17 - 18 | 45 minutes each half |
- (b) Size 4 footballs shall be used in all matches up to and including U14s, size 5 footballs in all other age groups.



- (c) In the event that the scores at the end of the second half are level, kicks from the penalty mark will take place to obtain the winner.
- (d) In the event of a match not being completed and neither Club being at fault, the match shall be replayed on the ground of the Club first drawn or as the decided by the Council.
- (e) In the event of the Final not being completed and where neither Club is at fault the match shall be replayed on a ground to be determined by the Council.
- (f) Any match abandoned through the fault of one or both clubs shall be dealt with by the Council.

15. Notice of Result

- (a) Both the home and away club shall record the result of each match, details of the participating players, including substitutes played and the mark awarded to the referee plus any other information required by the Competition onto the County FA system by 20:00 hours of the day following the fixture. Failure to do so will incur a fine as per the schedule.
- (b) In the event of any match in the Competition not being played or if it is not completed (i.e. where full time has not been played or completed or the penalty competition has not been played), both Clubs concerned shall SMS such details to the County FA system no later than two hours after the time that the match was called off or ended and must send a report of circumstances in writing to the County Secretary to reach him no later than 72 hours after the time fixed for the match. Any Club failing to SMS details to the County FA system and/or submit a report shall be fined as per the schedule.
- (c) Both clubs shall SMS the result of each match to the County FA system within one hour of the conclusion of the match. Failure to do so will incur a fine as per the schedule.
- (d) Prior to marking a referee the appropriate club representative shall make him/herself fully aware of the marking criteria in the FA Guide to marking referees contained within the County Handbook. Any Club awarding the referee a mark of 61 or less must compile a report outlining the referees perceived shortcomings. This written report must be received by the County Secretary within five days of the match. Failure to do so will incur a fine as per the schedule.

16. Provisions Concerning Referees and Assistant Referees

- (a) Referee's shall be appointed by the Association. Club Assistant Referees must be appointed by each club for the entire game up to the semi-final.
 - (b) Assistant Referees may be appointed by the Association for the semi-finals.
 - (c) Where the Association does not appoint Assistant Referees, Club Assistant Referees must be appointed. Assistant Referees and a Fourth Official shall be appointed by the Association for the finals.
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- (d) The Secretary of the Home Club must confirm the match details to the Referee and Assistant Referees where applicable at least five (5) days prior to the day of the match. If Match Officials are not informed they must report this failure to the Secretary of the Association. Failure to comply by the Home Secretary will result in a Fine as per the Schedule.
- (e) Where the appointed Match Officials fail to appear, the Clubs must mutually agree for a person to officiate the match in order for the match to be played on the day.
- (f) Match Officials should at all times report to the appointed match unless directed otherwise by the Association or the Home Club's Secretary or their appointed representative.
- (g) Referee and Assistant Referees where appointed should be at the ground at least 45 minutes before the kick-off, failure may result in a Fine as per the Schedule.
- (h) The Referee shall have power to decide as to the fitness of the ground in all matches, and each Club, which is custodian of its own ground must take every precaution to keep its ground in good condition, and if necessary, either Clubs may require the Referee to visit the ground (or a Referee within the vicinity) at least two hours before the time advertised for the kick-off.
- (i) A club which hires a ground may require the Referee to visit the ground (or a Referee within the vicinity) at least two hours before the time advertised for the kick-off. But should the custodian of the ground withdraw permission for the ground to be used then the game shall be postponed.
- (j) In extreme weather conditions or circumstances the county secretary or his designated representative has the authority to postpone the game.
- (k) Each Club must hand copies of a list of name(s) of players taking part in a match [including the name(s) and numbers of the nominated substitute(s)] to the referee and a representative of their opponents in the presence of the Referee at least 30 minutes before the scheduled time of the kick off. The players' numbers and the colours of the playing strip must be clearly stated. Any Club in breach of this rule may be fined in accordance with the schedule of fines.
- (l) Any Club altering its team selection or numbering after team sheets have been exchanged may be fined at the discretion of the Council.
- (m) A Player who is named on the teamsheet exchanged under this rule may be replaced without fine if he is injured warming up after the exchange of teamsheets. Such alteration must be advised to the Referee and opponents before the commencement of the match.
- (n) In matches prior to the final tie, the fee and expenses payable to the Referee shall be as per the Schedule and paid by the home Club.
- (o) Where Assistant Referees are appointed, the fees and expenses shall be payable as per the Schedule, fees and expenses payable to the Referee and Assistant referees shall be shared equally by both the home and away club. It



shall be the responsibility of the home club to pay such fees and expenses to the match officials immediately after the match. In the final officials shall receive a souvenir.

- (r) Should a Referee for any reason be unable to complete the match his place shall be taken by the most Senior Match Official appointed. The replacement shall then be considered the appointed Referee for the remainder of the match.

17. Objections and Protests

- (a) All questions relating to matches, the qualification of competitors, or interpretation of the Rules, or any dispute, protest of complaint whatever, shall be referred to the Council, whose decision shall be final and binding on both Clubs.
- (b) Every protest or complaint whatever kind must be made in writing and must contain the particulars of the grounds upon which it is founded. Two copies of the protest or complaint must be lodged with the Secretary of the Association, accompanied by a fee as per the Schedule within two days of the match to which it relates, Sunday excluded. The fee shall be forfeited to the Association in the event of the protest not being sustained or the complaint considered unreasonable.
- (c) The Council may order any Club engaged in the dispute, protest or complaint to pay such sum as may be considered necessary towards defraying the expenses incurred.
- (d) Any protest relating to the ground, goal posts, cross bars, or other appurtenances of the game, shall not be entertained by the Council unless notice with the particulars has been given to the Club immediately it comes to their knowledge and an objection has been lodged with the Referee before the commencement of the match. The Referee shall require the responsible Club to remove the cause of objection if this is possible without unduly delaying the progress of the match.
- (e) When an objection has been lodged with the Referee, a protest must be made to the Association, and no objection or protest shall be withdrawn except by leave of the Council.
- (f) In dealing with any protest, the Council may take into consideration the possession by the protesting Club of any knowledge, which, if properly used, might obviate the protest.
- (g) The Secretary of the Association shall send a copy of the protest and particulars to the Club protested against.
- (h) Each Club may support its case by witnesses.
- (i) If a member of the Council is connected with a Club concerned in a dispute or protest, he shall not sit on the Council while the dispute or protest is being considered.

**18. Teams Withdrawing**

Any team withdrawing from the competition after the draw has been made shall be fined a sum as per the Schedule.

19. Power of Council

The Council shall have the power to deal with any matter not provided for within these rules.

20. Trophy Ownership

The trophy shall be a challenge trophy and shall never be won outright.

21. Breach of Rules

Any breach of these rules shall be liable to disciplinary action by the County F.A.

22. Rules

The rules as herein printed shall be circulated to all Officers and Member Clubs of the Huntingdonshire Football Association Limited.



REGULATIONS FOR THE SANCTION AND CONTROL OF COMPETITIONS EXCEPT THOSE UNDER THE DIRECT JURISDICTION AND CONTROL OF THE FOOTBALL ASSOCIATION

1. A Competition consisting of clubs, all of which are Members of one Affiliated Association only, shall make application for sanction to, and the Competition shall be sanctioned by, and be under the jurisdiction of that Association.
2. A Competition consisting of clubs within the area of, or affiliated to, two or three Affiliated Associations shall make application for sanction to, and may be affiliated with, the Association which has the majority of the Competition's clubs in affiliation. The Association to which application has been made shall, within 14 days of its receipt, submit the application to the other Association(s) concerned. The Competition shall be sanctioned by, and be under the jurisdiction of a Committee of not less than two representatives of each of the Affiliated Associations. *Competitions forming the National League System as designated by The Football Association from time to time will be sanctioned under Regulation 3. (*Competitions designated by The Football Association are Essex Senior League, Kent League, Northern League, Sussex County League, Midland Football Alliance and East Midlands Counties League.)
3. A Competition consisting of clubs within the area of more than three Affiliated Associations shall make application for sanction to, and the Competition shall be sanctioned by and be under the jurisdiction of The Football Association unless it directs that the Competition may be sanctioned under Regulation 2. An annual sanction fee will be determined by The Association.
4. A Competition may be used for advertising and/or sponsorship purposes and the name of the donor of a Trophy or any other presentation may form part of the title of a Competition only with the prior consent of The Association or appropriate Affiliated Association.
5. If a Competition is discontinued for any reason a Trophy or any other presentation shall be returned to the donor if the conditions attached to it so provide or, if not, dealt with as the sanctioning Association(s) may decide.
6. The sanctioning Association (s) may not allot a club to a Competition but may permit it to make provision in its Rules to restrict the number of Competitions, except FA and County Cup Competitions, in which its clubs take part. An exception to the Regulation shall be in Competitions that form part of the National League System and the Women's Football Pyramid and Girls' Football, as determined from time to time by the Association.
7. Players without a written contract are not restricted as to the clubs for which they may play provided they comply with the Rules and Regulations of any Competition in which their club(s) may be engaged.
8. (a) Application for sanction of a Competition (other than a Charity Competition) shall be submitted in the format of a completed form marked "D" as scheduled to the Rules of The Football Association. Two copies of the proposed Competition Rules must accompany the application together with two copies of the Articles, if applicable.



- (b) A Competition may promote and manage other Competitions restricted to the clubs listed on form "D" in which case only two copies of the Competition Rules are required.
9. Application for sanction of a Charity Competition shall be submitted in the format of a completed form marked "E" as scheduled to the Rules of The Football Association. Two copies of the proposed Rules must accompany the application.
10. When an application for sanction is made by a new or youth Competition under Regulations 1 and 2, the Affiliated Association(s) concerned may require that the Competition Rules provide that representation of the Association(s) be by the inclusion of non-voting member(s) of the Management Committee. This arrangement is for the guidance of the Competition.
11. The sanctioning Association(s) may approve modifications of the Laws of the Game defined by the International Football Association Board in Competitions for players under the age of 16, women's football, veterans' football (over 35 years of age) and players with disabilities.
12. Competitions shall not allow matches to be played until their member clubs and Rules or Rule changes are approved by the sanctioning Association(s).
13. If a difference of opinion arises between Affiliated Associations having the right of sanction and jurisdiction under Regulation 2, any of the Association(s) may appeal to The Football Association in accordance with FA Rule H and the Regulations for Football Association Appeals.
14. In the event of a Competition being refused sanction or affiliation by an Affiliated Association the applicants have the right of appeal to The Football Association in accordance with FA Rule H and the Regulations for Football Association Appeals.
15. A Competition shall consist of member clubs the voting rights of which shall be determined by the Rules of the Competition subject to the approval of the sanctioning Association(s).
16. (a) A Competition is not allowed to alter its Constitution, Rules or clubs without the consent of The Football Association or the affiliated Association(s) sanctioning the Competition.
- (b) Details of the proposed Rule changes must be submitted for approval to The Football Association or the Affiliated Association(s) sanctioning the Competition at least 28 days prior to the date fixed for the holding of the Annual or Special General Meeting of the Competition.
- (c) Rule changes may not be made after they have been approved by the sanctioning Association(s) giving consent to the Competition, unless such intended alteration has first been submitted to, and approved by, that authority, and subsequently by a General Meeting of the Competition.
17. Applications to The Football Association for the formation of new Competitions, or for the approval of alterations in the Constitution, Rules or clubs of existing Competitions should be made by 1st August annually.



Applications to Affiliated Associations for alterations in the Constitution, Rules or clubs of existing Competitions should be made by 1st August, and applications for formation of new Competitions should be made by 1st September.

Competitions submitting amendments to their Rules must set them out in a proper form, side by side with the original Rules affected.

18. All Affiliated Associations sanctioning Competitions and all Competitions shall observe the Rules and Regulations of The Football Association. Any rule, regulation or practice of any such Association or Competition that is inconsistent with the Rules and Regulations of The Football Association shall be void and unenforceable. For further avoidance of doubt, the fact that a Competition has been sanctioned whether directly or indirectly by The Football Association shall not render enforceable any such rule, regulation or practice which would otherwise be void and unenforceable under the Rules of The Football Association.
19. Competitions (other than Charity Competitions) already sanctioned and which are not altering their Constitution, Rules or clubs should, before 1st September in each year, forward completed Form "D" together with a copy of the Rules to the Affiliated Association from which sanction was received. Charity Competitions shall in like manner forward completed Form "E" together with a copy of the Rules.
20. The permission of The Football Association or of the Affiliated Association(s) concerned is required in respect of either a Competition conducted by a club or for a match in which a Trophy, presentation or any reward is given.
21. With the exception of any club competing in The FA Women's Super League, if a club is required to do so by its parent Affiliated Association, a club must enter a suitable Cup Competition of that Association. However, in the absence of any existing suitable County Cup Competition, women's clubs may enter a Competition jointly organised by a neighbouring Affiliated Association. Only the matches of such Competition(s) will take precedence over other Competitions in which the club competes, except The Football Association Premier League, The Football League and The Football League Cup Competition.

With the consent of its parent Affiliated Association, a club may enter suitable Cup Competition(s) of other Affiliated Association(s). Ties in The FA Youth Challenge Cup Competition will take precedence with the exception of ties in other FA Competitions and first team League fixtures.

Affiliated Association(s) Cup Competition games which involve the Reserve or Youth teams of a club do not take precedence over arranged first team League fixtures of The Football Conference, Northern Premier, Isthmian and Southern Leagues.

22. (a) A club may not withdraw or resign unless it has complied with the obligations set out in the Rules of the Competition, in so far as such Rules are consistent with the following provisions of this Regulation and the other Rules and Regulations of The Football Association.
- (b) A Competition may require a club to give written notice of an intention or provisional intention to resign or withdraw at the end of a season. Where such



notice has been submitted a club must either confirm or rescind the notice, in writing, by 31st March in that season.

- (c) A Competition may not, in its Rules and Regulations, adopt or give effect to any Rule, Regulation or practice whereby:-
- (i) a club intending or having a provisional intention to resign or withdraw at the end of a season is required to give notice of such intention before 31st December in that season;
 - (ii) any penalty or other obligation is imposed upon a club intending to resign or withdraw at the end of a season for not having given notice of such intention prior to 31st December.
 - (iii) any club is or can be required to give notice of an intention or provisional intention to resign or withdraw before being able to apply for membership of another Competition.
- (d) Subject to the provisions of this Regulation, a club shall be permitted to resign or withdraw from a Competition at the end of a season.
- (e) For the avoidance of doubt and without prejudice to the generality of Regulation 19, any rule, regulation or practice in breach of this Regulation shall be void and unenforceable.
- (f) Without at least seven days' written notice to a Competition, a Participant (FA Rule A2) may not make an approach to or have contact with a club still in membership of that Competition with regard to the club becoming a member of another Competition.
23. (a) A Competition must make provision in its Rules for a right of appeal to the sanctioning Association, as provided for in FA Rule B1(b). The Rules of Competitions sanctioned by The Football Association must make provision for the payment of a minimum fee of £50.
- (b) No appeal can be lodged against a decision taken at an Annual or Special General Meeting unless this is on the ground of unconstitutional conduct.
24. Without the prior consent of the sanctioning Association a Competition must not permit matches other than those incidental to it.
25. In Charity Competitions:-
- (a) conducted on a league principle, not less than 1/10th of the gross gate receipts of each match must go to Charity. If the receipts are insufficient to cover ground expenses of the match the percentage may not be taken. Expenses must not include those of the competing clubs;
 - (b) conducted as a knock-out cup, of the gross gate receipts at least 1/10th of the Preliminary Round(s) and at least 1/3rd of the Semi-Final and Final Ties must go to charity;
 - (c) a salary or honorarium must not be paid to any official;
 - (d) at the close of each Competition an audited Balance Sheet or Financial Statement must be forwarded to the sanctioning Association together with confirmation from the Charity(ies) of the amount donated.



26. Competitions shall fix the fees to be paid to Match Officials officiating in their matches within the limits laid down by the sanctioning Association. Officials shall neither ask for, nor receive a larger fee than that fixed by the Competition.
27. Referees must not be called upon to perform duties extraneous to the Laws of the Game which would bring them into direct contact unnecessarily with participating players, e.g. when match report cards were being signed by players.
28. Competitions must not impose bonds on their member clubs as a guarantee of the good behaviour of their players.
29. The Rules of the Competition must comply with the Standard Code of Rules issued by The Football Association and as altered from time to time for the level at which the Competition competes. In cases where a County Football Association or other affiliated Association governs and administers a directly affiliated League, all Rule changes must be approved by the Football Association who shall also be responsible for the determination of appeals made in accordance with Rule 16 of the open age and youth Standard Codes of Rules.
30. The Football Association will appoint as one of its Standing Committees a Sanction and Registrations Committee and each Affiliated Association is required to make a similar provision.



AFFILIATED COMPETITIONS

Huntingdonshire Mini Soccer League

www.thefa.com/fulltime

Secretary: Mrs Marina Howlett, 49 Coldhams Crescent, Huntingdon PE29 1UE
01480 384130 (h), 01480 416229 (b), 07951 760481 (m)
E-mail: secretaryhyl@aol.com

Chairman: Mrs Valerie Bryant, 25 Barn Close, Hartford, Huntingdon PE29 1XF
01480 383512 (h), 01480 447481 (b) 07789 601492 (m)
E-mail: valerie.bryant@ntlworld.com

Treasurer: Mr Nigel Howlett, 49 Coldhams Crescent, Huntingdon PE29 1UE
01480 384130 (h), 01223 216800 (b), 07956 627815 (m)
E-mail: howlettnm@aol.com

Fixtures Secretary:

Mr Stephen Bassett, 10 The Crofts, Little Paxton, St Neots PE19 6PG
01480 474839 (h), 07971 517214 (m)
E-mail: stevejbassett@gmail.com

Registrations Secretary:

Mrs Wendy Chambers, 87 Green Leys, St Ives PE27 6RY
01480 389708 (h) 01480447482 (b)
E-mail: wendy.chambers3@ntlworld.com

Fixtures & Results Secretary:

Simon Johnson, 5 Chestnut Close, Grafham, Huntingdon PE28 0UP
01480 810416 (h) 07787 628528 (m)
E-mail: simonjonson53@aol.com

League Welfare Officer:

Mr John Younger, Old Weston Garden Farm, High Street, Old Weston
PE28 5LA 07971 243590 (m)
E-mail: r66som@hotmail.co.uk

League Charter Standard & Respect Coordinator:

Mr Alan Poulain, 17 Dandby Close, Little Paxton, St Neots PE19 6FA
(m) 07852 813510
Email: alan.poulain1@gmail.com

**Hunts Youth League**

www.thefa.com/fulltime

Secretary & Registration Secretary:

Mrs Marina Howlett, 49 Coldhams Crescent, Huntingdon PE29 1UE
01480 384130 (h), 01480 416229 (b), 07951 760481 (m)
E-mail: secretaryhyl@aol.com

Chairman: Mr Alan Poulain, 17 Dandby Close, Little Paxton, St Neots PE19 6FA
(m) 07852 813510
Email: alan.poulain1@gmail.com

Treasurer: Mr Nigel Howlett, 49 Coldhams Crescent, Huntingdon PE29 1UE
01480 384130 (h), 01223 216800 (b), 07956 627815 (m)
E-mail: howlettnm@aol.com

Fixtures Secretary & League Welfare Officer:

Mr John Younger, Old Weston Garden Farm, High Street, Old Weston
PE28 5LA 07971 243590 (m)
E-mail: r66som@hotmail.co.uk

Referees Secretary:

Mr David Seaman, 10 Trafalgar Road, Eaton Ford, St Neots
PE19 7NA 01480 219387 (h), 07841 510327 (m)
E-mail: david.seaman@huntsfa.com

Registrations Secretary:

Mrs Elsie Rundle, 10 Gainsborough Drive, St Ives PE27 3HH
01480 530898 (h), 07923 496287 (m)
E-mail: Elsie.rundle@sky.com

League Charter Standard & Respect Coordinator:

Mr Alan Poulain, 17 Dandby Close, Little Paxton, St Neots PE19 6FA
(m) 07852 813510
Email: alan.poulain1@gmail.com

**St Neots & District Sunday Football League**

www.thefa.com/fulltime

Secretary: Mr Chris Dance, Churchside, 1 Rectory Lane, Southoe, St. Neots
PE19 5YA 01480 215999 (h), 07748 751726 (m)
E-mail: dancey77@hotmail.com

Chairman: Mr Jez Billingham, 81 The Highway, Great Staughton, St Neots
PE19 5DA

Referees Secretary:
Mr Chris Dance, Churchside, 1 Rectory Lane, Southoe, St. Neots
PE19 5YA, 01480 215999 (h), 07748 751726 (m)
E-mail: dancey77@hotmail.com

Fixtures & Registrations Secretary:
Mr Bryan Howard, 42 Cambridge Villas, Cambridge Road, Huntingdon
PE29 2BS, 01480 350217 (h), 07725 240340 (m)
E-mail: bryan2329@yahoo.com

AFFILIATED SMALL SIDED COMPETITIONS**Soccer League UK (St Ives One Leisure)**

www.soccerleagueuk.com

Secretary: Mr Mohammed Kabir, Harpur House, 62 Harpur Street, Bedford
MK40 2RA 01234 212977 (h), 01234 217091 (b), 07904 733502 (m)
E-mail: kabir_rajha@yahoo.co.uk

Soccer League UK (St Neots)

www.soccerleague.com

Secretary: Mr Mohammed Kabir, Harpur House, 62 Harpur Street, Bedford
MK40 2RA 01234 212977 (h), 01234 217091 (b), 07904 733502 (m)
E-mail: kabir_rajha@yahoo.co.uk



AFFILIATED TOURNAMENTS

Alconbury Colts 6-A-Side (Saturday 7 June 2014)

Alconbury Colts 6-A-Side (Sunday 8 June 2014)

Alconbury FC Senior Veterans 6-A-Side Tournament

Secretary: Mr Andrew Gardner, 16 Seathwaite, Huntingdon, PE29 6UY
01480 450691 (h), 01799 252205 (b), 07973 724506 (m)
E-mail: thfc_andyg@yahoo.co.uk

George Ruff Sawtry Fives (15 June 2014)

Roy Green Sawtry Sixes (14 June 2014)

Secretary: Mr Stuart Bean, 15 Church Street, Sawtry, Huntingdon PE28 5SZ
01487 834478 (h), 01438 754413 (b), 07762 108198 (m)
E-mail: stewpot61@btinternet.com

Godmanchester Rovers Youth 6-A-Side Festival (1 June 2014)

Godmanchester Rovers Youth 6-A-Side Festival (31 May 2014)

Secretary: Mrs Julie Gee, 3 Peregrine Close, Hartford, Huntingdon PE29 1UZ
01480 413008 (h), 01480 459661 (b), 07703 296708 (m)
E-mail: julie_gee@sky.com

Huntingdon Town Ladies FC Summer 5-A-Side Tournament

Secretary: Miss Emma Clark, 14 Dramsell Rise, St Neots, PE19 6GW
07791 909398 (m)
E-mail: emmaclark2@sky.com

Huntingdon Town Rowdies Youth Tournament (28 June 2014)

Huntingdon Town Rowdies Youth Tournament (29 June 2014)

Secretary: Mr Andrew Maltby, 18 Ouse Road, ST. IVES, PE27 3FT
01480 382539 (h), 01223 702100 (b), 07881 913554 (m)
E-mail: andy.maltby@ntlworld.com

Little Paxton Colts 5-A-Side Tournament (Saturday 19/07/2014)

Little Paxton Colts 5-A-Side Tournament (Sunday 20/07/2014)

Secretary: Mr David Boden, 6 River Close, Little Paxton, St Neots PE19 6NX
01480 217926 (h), 01438 821779 (b), 07767 884793 (m)
E-mail: alli.dave@sky.com

Mark Rebane Memorial Trophy 2014

Secretary: Mr Robert Brindley, 4 Audley Close, ST. IVES, PE27 6UJ
01480 391919 (h), 07753 916642 (b), 07753 916642 (m)
E-mail: robert.brindley@ge.com

Priory Parkside Summer Tournament 15 June 2014

Secretary: Mrs Helen Smith, 5 Tennyson Place, Eaton Ford, St Neots
PE19 7LL, 01480 215745 (h), 07512 751057 (m)
E-mail: helensmith1612@gmail.com



St Neots Town Youth 6-A-Side Tournament (3 May 2014)

St Neots Town Youth 6-A-Side Tournament (4 May 2014)

Secretary: Mr Jeremy Green, 5 Welland Court, Eaton Ford, St Neots
PE19 7JZ
E-mail: greenj29@sky.com

Yaxley FC Festival of Football 24 May 2014

Yaxley Festival of Football Sunday 25 May 2014

Secretary: Mrs Sandra Cole, 22 Hillcrest Avenue, Yaxley, PE7 3LS
01733 706816 (h), 07847 123898 (m)
E-mail: sandracole22@ntlworld.com



REGULATIONS FOR THE CONTROL OF YOUTH FOOTBALL

(Players under the age of 18 on 31st August in the current season)

1. A County Association may form a County Youth Football Association, or carry out the duties by a Committee of its own Association.
2. The constitution of the Youth Association, or Committee, must be submitted to The Football Association.

MEMORANDUM: CHILDREN OF SCHOOL AGE AND SCHOOL GAMES

One of the important aspects of games in school is the opportunity they afford of developing a pupil's sense of loyalty and honour. It is therefore of concern when interest in games outside the school conflict with a pupil's loyalty to the school and/or school organisations' activities.

1. It is usually the pupil of outstanding Football ability whose services are sought by any Club, and the Player is most likely to be a member of the school or association team. While schools' matches are often arranged on Saturday mornings and Club matches take place in the afternoon, it is considered that a player should not play in two matches on the same day, for the one match is likely to affect play in the other.
2. An outside Club or organisation should consult the head-teacher before selecting any child of school age to play for a team, and should accept the head-teacher's decision on these matters. Head-teachers of schools should not restrain pupils, who are not selected for school games of any kind, from playing for an outside organisation



STANDARD CODE OF RULES

This document contains the Standard Code of Rules developed by The Football Association for open age football and these Rules are mandatory for all Competitions outside the National League System and at Step 7 and below.

Competitions seeking sanction must draft their Rules in conformity with this Code, putting them in the correctly numbered Rule and showing the Standard Headings. The mandatory element is printed in normal text and the optional elements of the Standard Code in italics. Competitions may add to the core of the Standard Code, which is mandatory, providing the additions are approved by the sanctioning association and do not conflict with the mandatory Rules or any relevant principles and policies established by the FA. Guidance from the sanctioning association should be sought in advance if there is any doubt as to the acceptability of additional Rules.

It should be noted that in many cases Rules are so printed because they are alternatives and the procedure to apply should be retained and the others omitted. In all cases where a line is shown the necessary name, address, number or wording to complete this Rule must be inserted.

NOMENCLATURE AND CONSTITUTION

1. (A) This Competition shall be designated the
League/Cup and known as the
(*sponsorship title*) and shall consist of not more than
Clubs approved by the sanctioning authority.
- (B) All such Member Clubs must be affiliated to an affiliated County Football Association and their names and particulars shall be returned annually by the appointed date on the Form "D" to theCounty Football Association.
The area covered by the Competition Membership shall be
This Competition shall apply annually for sanction to the
Football Association(s) and the constituent teams of Member Clubs may be grouped in divisions, *each not exceeding* *in number*.
- (C) This Competition shall only permit one team from a Club to participate in the same division unless there is no viable alternative because of logistical issues and/or reasons linked to participation and geographical boundaries. This Competition will obtain the prior approval of the sanctioning Association in the event of a division comprising of more than one team from the same Club. This Competition will ensure that, where permission is given, teams from a Club operating in the same division are run as separate entities with no interchange of players other than via transfers of registration in accordance with Competition Rules.
- (D) Inclusivity and Non-discrimination
 - (i) This Competition and each Member Club must be committed to promoting inclusivity and to eliminating all forms of discrimination
 - (ii) This Competition and each Member Club does not and must not [by its rules or regulations or] in any manner whatsoever unlawfully discriminate against any person within the meaning and scope of the Equality Act 2010 or any law, enactment, order or regulation relating to discrimination (whether by age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise).
 - (iii) This Competition and each Member Club must make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and



For Competitions Step 7 and Below

opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise).

- (iv) Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate sanctioning Association for investigation.

For Leagues intending to become Charter Standard Leagues:

- (E) *This Competition wishes to become a designated Charter Standard League. Existing Member Clubs have two years (until the end of the 2015-16 season) to achieve the Charter Standard club award or face expulsion from the League. New Member Clubs have one year to achieve the Charter Standard club award. The League has the right to refuse membership to a Club if it fails to demonstrate commitment to achieving the award.*

For Leagues that are already Charter Standard Leagues:

- (F) *As an FA Charter Standard League this Competition requires all its Clubs to have achieved FA Charter Standard League status by yyyy (insert date – two years from when Charter Standard League status was awarded to the Competition). The League management committee may expel any club that has failed to achieve Charter Standard status by this date. New Member Clubs have one year to achieve the Charter Standard club award. The League has the right to refuse membership to a Club if it fails to demonstrate commitment to achieving the award.*
- (G) *This Competition and its Clubs shall support the FA's Respect programme. As such it recognises that everyone in football has a collective responsibility to create a fair, safe and enjoyable environment in which the game can take place. A Respect League values the contribution of match officials, players and spectators and ensures that they are treated with courtesy and fairness by opposing players, club officials and spectators. The League and its Clubs will seek to play fixtures in a fair, competitive but not antagonistic environment.*

Member Clubs shall not enter any of their teams playing in the Competition in any other Competitions (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee of the Competition.

- (H) *At the Annual General Meeting or a Special General Meeting called for the purpose, a majority of the delegates present shall have power to decide or adjust the compilation of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 12.*

ENTRY FEE, SUBSCRIPTION, DEPOSIT

2. (A) Applications by Clubs for admission to this Competition *or the entry of an additional team(s)* must be made in writing to the Secretary and must be accompanied by an Entry Fee of per team which shall be returned in the event of non-election.

At the discretion of a majority of the accredited voting members present applications, of which due notice has been given, may be received at the Annual General Meeting or a Special General Meeting. The Entry Fee shall apply.

When Rule 12(B) is applied or a team seeks a transfer or, is compulsorily transferred to another division, no Entry Fee shall be payable.

- (B) The Annual Subscription shall be per Club/team payable on or before the in each year.



For Competitions Step 7 and Below

- (C) Each Club shall *within* *days/on the day of election* pay a Deposit ofwhich shall be returnable to Clubs on leaving the Competition provided they have fulfilled their fixtures and complied with all orders of the Management Committee.
- (D) A Club shall not participate in this Competition until the Entry Fee, Annual Subscription and Deposit have been paid.
- (E) Clubs must advise annually to the Secretary in writing by of its County Football Association affiliation number for the forthcoming Season, *failing which they shall be fined* Clubs must advise the Secretary in writing, or on the prescribed form, of details of its Headquarters, Officers and any other information required by the Competition.

OFFICERS

3. The Officers of the Competition shall be determined by the Annual General Meeting and elected thereat. (N.B. Auditors/Verifiers are not Officers).

MANAGEMENT, NOMINATION, ELECTION

4. (A) The Competition shall be governed in accordance with the Rules and Regulations of The Football Association by a Management Committee comprised of the Officers and members who shall be elected at the Annual General Meeting. All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by The Association from time to time.
- (B) Retiring Officers shall be eligible to become candidates for re-election without nomination. All other candidates for election as Officers or Members of the Management Committee shall be nominated to the Secretary in writing, signed by the Secretaries of two Member Clubs, not later than in each year. Names of the candidates for election shall be circulated with the notice of the Annual General Meeting. In the event of there being no nomination in accordance with the foregoing for any office, nominations may be received at the Annual General Meeting.
- (C) The Management Committee shall meet at least quarterly.
On receiving a requisition signed by two-thirds of the Members of the Management Committee the Secretary shall convene a meeting of the Committee.
- (D) Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.
- (E) All communications received from Clubs must be conducted through their nominated Officers.

POWERS OF MANAGEMENT

5. (A) The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. *The decisions of all sub- committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of the Football Association or affiliated Association.*
- (B) Subject to the permission of the County Football Association having been obtained the Management Committee may order a match or matches to be played



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each season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any Club which may have withdrawn during the season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the season. (See Rule 6(e)).

- (C) Each Member of the Management Committee shall have the right to attend and vote at all Management Committee Meetings and have one vote thereat, but no Member shall be allowed to vote on any matters directly appertaining to such Member or to the Club so represented or where there may be a conflict of interest. (This shall apply to the procedure of any sub-committee).

In the event of the voting being equal on any matter, the Chairman shall have a second or casting vote.

- (D) The Management Committee shall have powers to apply, act upon and enforce the Rules of the Competition and shall also have jurisdiction over all matters affecting the Competition, including any not provided for in the Rules.

With the exception of Rules 5(I), 6(H), 10(A), 11 and 19, for all breaches of Rule a formal written charge must be issued. The respondent shall be given seven days from the date of notice to reply to the charge and given the opportunity to:-

- (i) Accept or deny the charge
- (ii) Submit in writing a case of mitigation, or
- (iii) Put their case before the Management Committee.

All breaches of the Laws of the Game, Rules and Regulations of The Football Association shall be dealt with in accordance with FA Rules by the appropriate Association.

With the exception of Clubs playing at Step 7 of the Football Pyramid and The FA Women's Premier League, the maximum fine permitted for any breach of a Competition rule is £250 and, when setting any fine, the Competition must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

- (E) All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 16.

Decisions of the Management Committee must be notified in writing to those concerned within days.

- (F) Members of the Management Committee shall constitute a quorum for the transaction of business of the Management Committee and Members shall constitute a quorum for the transaction of business by any sub-committee of the Competition.

- (G) The Management Committee, as it may deem necessary, shall have power to fill in an acting capacity, any vacancies that may occur amongst their number.

- (H) A Club having failed to comply with an order or instruction of the Management Committee, or failing to satisfactorily attend to the business and/or the correspondence of the Competition, shall be liable to be fined or otherwise penalised at the discretion of the Management Committee.

- (I) All fines and charges shall be paid within 14 days of the date of posting of the written notification.

Any Club failing to do so will be fined a maximum of £50. Further failure to pay the fine including the additional sum within 14 days will result in fixtures being withdrawn until such time as the outstanding payments are settled.



- (J) *A member of the Management Committee appointed by the Competition to attend a meeting or match may have any expenses incurred refunded by the Competition.*
- (K) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the Annual General or Special General Meeting called to decide the constitution and the commencement of the Competition season.
- (L) The business of the Competition as determined by the Management Committee *may/shall* be transacted by electronic mail or facsimile.

ANNUAL GENERAL MEETING

6. (A) The Annual General Meeting shall be held not later than in each year. At this meeting the following business shall be transacted provided that at least Members are present and entitled to vote:-
- (i) To receive and confirm the Minutes of the preceding Annual General Meeting.
 - (ii) To consider any business arising there from.
 - (iii) To receive and adopt the Annual Report, Balance Sheet and Statement of Accounts.
 - (iv) Election of Clubs to fill vacancies (as recommended by the Management Committee).
 - (v) Constitution of the Competition for ensuing season.
 - (vi) Election of Officers and Management Committee.
 - (vii) Appointment of Auditors.
 - (viii) Alteration of Rules, if any (of which notice has been given).
 - (ix) Fix the date for the commencement of the season and kick off times applicable to the Competitions.
 - (x) Other business of which due notice shall have been given and accepted as being relevant to an Annual General Meeting.
- (B) A copy of the *duly audited/verified* Balance Sheet, Statement of Accounts and Agenda shall be forwarded to each Club at least fourteen days prior to the meeting, and to the County Football Association(s).
- (C) A signed copy of the *duly audited/verified* Balance Sheet and Statement of Accounts shall be sent to the County Football Association(s) within fourteen days of its adoption by the Annual General Meeting.
- (D) Each *Member Club/team* shall be empowered to send two delegates to an Annual General Meeting. Each Club shall be entitled to one vote only. Fourteen days' notice shall be given of any Meeting.
- (E) Clubs who have withdrawn their Membership of the Competition during the season being concluded or who are not continuing Membership shall be entitled to attend but shall vote only on matters relating to the season being concluded. *This provision will not apply to Clubs expelled in accordance with Rule 17.*
- (F) All voting shall be conducted by a show of voting cards unless a ballot be demanded by at least of the delegates qualified to vote or the Chairman so decides.
- (G) No individual shall be entitled to vote on behalf of more than one Member Club.
- (H) Any continuing Member Club failing to be represented at the Annual General Meeting without satisfactory reason being given *shall/may* be fined
- (I) Officers and Management Committee members shall be entitled to attend and vote at an Annual General Meeting.



AGREEMENT TO BE SIGNED

7. The Chairman and the Secretary of each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the Application for Membership for the coming season, or upon indicating that the Club intends to compete.

“We, (A)of..... (Chairman) and (B)..... of(Secretary) of the Football Club have been provided with a copy of the Rules and Regulations of the Competition and do hereby agree for and on behalf of the said Club to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 16.”

Any alteration of the Chairman and /or Secretary on the above Agreement must be notified to the County Football Association(s) to which the Club is affiliated and to the Secretary of the Competition.

(Note: The spaces above are intended for the inclusion of the signatures and addresses of officers and members).

QUALIFICATION OF PLAYERS

8. (A) (i) Contract players, as defined in Football Association Rules, are not permitted in this Competition with the exception of those Players who are registered under Contract with the same Club who have a team operating at Steps 1 to 6 of the National League System.

It is the responsibility of each Club to ensure that any Player signing a registration form for that Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 12 and over crossing borders including Wales, Scotland and Ireland.

- (ii) While serving in any branch of Her Majesty's Regular Forces, a player must first obtain the consent of his Association Secretary before signing a registration form to play for the Club.

- (B) A registered playing member of a Club is one who, being in all other respects eligible, has:-

(i) *Signed a fully and correctly completed Competition registration form in ink, countersigned by an Officer of the Club, and who has been registered with the (Registrations) Secretary days prior to playing and whose completed registration counterfoil has been received by the Club prior to playing.*

(ii) *Signed a fully and correctly completed Competition registration form in ink on a match day prior to playing, countersigned by an Officer of the Club and witnessed by an Officer of the opposing Club, and submitted to the (Registrations) Secretary within two days (Sundays excluded) subsequent to the match. The player shall not again play until the Club is in possession of the completed counterfoil. A maximum of players may be registered in this way.*

Registration forms may also be submitted to the (Registrations) Secretary by facsimile machine or electronic mail prior to the player playing. The original document must be forwarded by post within three days of the match to the appropriate Officer.

- (iii) *While serving in any branch of Her Majesty's Regular Forces, a player must first obtain the consent of his Association Secretary before signing a registration form to play for a Club.*



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- (C) A team shall not include any player/more than players who has/have taken part in any or more senior competition matches during the current season unless a period ofdays has elapsed since they played.

For the purpose of this Competition a senior competition(s) is/are

- (D) A player having taken part in matches for any Club affiliated to any County Football Association shall not be allowed to join, be transferred to, or sign for a Club in the Competition without first proving to the officials of the intended Club that the player has discharged all reasonable financial liabilities to the previous Club or Clubs, and a Club official may not accept such player's signature without first ascertaining whether such claims have been discharged to the satisfaction of the Club, or Clubs, for which the player last played.
- (E) A fee of shall be paid for each player registered.

Registration forms shall be obtained from the (*Registrations*) Secretary (*on prepayment of per form*).

- (F) The Management Committee shall decide all registration disputes.

In the event of a player signing a registration form or having a registration submitted for more than one Club priority of registration shall decide for which Club the player shall be registered. The (*Registrations*) Secretary shall notify the Club last applying to register the player of the fact of the previous registration.

- (G) It shall be a breach of Rule for a player to:-

- (i) Play for more than one Club in the Competition in the same season without first being transferred.
- (ii) Having signed for one Club in the Competition, sign for another Club in the Competition in that season except for the purpose of a transfer.
- (iii) Submit a signed registration form for registration that the player had wilfully neglected to accurately or fully complete.

- (H) (i) The Management Committee shall have the power to accept the registration of any player subject to the provisions of clauses (ii) and (iii) below.

- (ii) The Management Committee shall have power to refuse, cancel or suspend the registration of any player or may fine any player, at their discretion who has been charged and found guilty of registration irregularities (subject to Rule 16).

- (iii) The Management Committee shall have power to make application to refuse or cancel the registration of any player charged and found guilty of undesirable conduct (subject to Rule 16) subject to the right of appeal to the FA or the relevant County Football Association. Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a participant from being involved in this Competition. Application should be made to the parent County of the Club the player is registered or intending to be registered with.

- (iv) For a player who has previously had a registration removed in accordance with clause (iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.



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(Note: Action under Clause (iii) shall not be taken against a player for misconduct until the matter has been dealt with by the appropriate Association, and then only in cases of the player bringing the Competition into disrepute and will in any case be subject to an Appeal to the Football Association. All decisions must include the period of restriction. For the purpose of this Rule, bringing the competition into disrepute can only be considered where the player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in a period of two years or less from the date of the first offence for any team playing in this Competition.)

- (I) Subject to FA Rule C2(a) dealing with players without a written contract when a player desires a transfer, the Club the player wishes to transfer to shall submit a transfer form to the (*Registrations*) Secretary accompanied by a fee of Such transfer shall be referred by the (*Registrations*) Secretary to the Club for which the player is registered. Should this Club object to the transfer it should state its objections in writing to the (*Registrations*) Secretary and to the player concerned within seven days of receipt of the transfer form. Upon receipt of the Club's consent, or upon its failure to give written objection within seven days, the (*Registrations*) Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or days after receipt of such transfer.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

- (J) A player may not be registered for a Club nor transferred to another Club in the Competition after [date] except by special permission of the Management Committee.
- (K) A Club shall keep a list of the players it registers and a record of the games in which they have played, and shall produce such records upon demand by the Management Committee.
- (L) A register containing the names of all players registered for each Club, with the date of registration, shall be kept by the (*Registrations*) Secretary and shall be open to the inspection of any duly appointed Member Club representative at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one Season only.

In the event of a player without a written contract changing his status to that of a contract player with the same Club, another Club in the Competition or with a Club in another Competition his registration as a player without a written contract will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rule 8(A)(i).

- (M) A player shall not be eligible to play for a team in any special championship, promotion or relegation deciding match (as specified in Rule 12(A)) unless the player has played games for that team in this Competition in the current season.
- (N) *A player who has played for a team in the Division times or more shall not in that season be eligible to play in a lower Division except by permission of the Management Committee.*

(Note: There are many differing procedures to cover eligibility of players in various divisions of which the above is only one example. A Competition should adopt a Rule to suit their particular requirements.)



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- (O) (i) Any team playing an unregistered or otherwise ineligible player or players *may/shall* have the points gained in the match deducted from its total and may be fined and/or otherwise dealt with at the discretion of the Management Committee.
- (ii) In addition the team *may/shall* have points deducted from its total at the discretion of the Management Committee and may be dealt with in any further manner which is thought to be fit.
- (iii) The Management Committee may, at its discretion, award the points available in the match in question to the opponents, subject to the match not being ordered to be replayed.
- (The following Clause applies to Competitions involving players in full-time secondary education):-
- (P) (i) Priority must be given at all times to school and school organisations activities.
- (ii) The availability of children must be cleared with the Head Teachers (except for Sunday Leagues).
- (iii) To play open age football the player must have achieved the age of 16.

CLUB COLOURS. CLUB NAME

9. (A) Every Club must register the colour of its shirts and shorts with the Secretary by (date) who shall decide as to their suitability.

Goalkeepers must wear colours which distinguish them from other players and the referee.

No player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any team not being able to play in its normal colours as registered with the Competition shall notify the colours in which they will play to its opponents at least days before the match.

If, in the opinion of the referee, two Clubs have the same or similar colours, the *away/home* team shall make the change. Any team not having a change of colours or delaying the kick-off by not having a change shall be fined

The Secretary of the Competition may request shirts to be submitted if complaints are received as to lack of distinguishing colours, and the Management Committee may refuse to permit any shirts or shorts as they think fit. *Shirts must be numbered.*

- (B) Any Club wishing to change its name *and/or* colours must obtain permission from its affiliated County Association and from the Management Committee.

**PLAYING SEASON. CONDITIONS OF PLAY
TIMES OF KICK-OFF. POSTPONEMENTS. SUBSTITUTES**

10. (A) The Annual General Meeting shall determine the date for the commencement of the season in accordance with Football Association Rules. Original fixtures arranged by the (*Fixtures*) Secretary, or at a meeting specially convened for that purpose, to be held no later than must not be arranged for a date later than seven days preceding the concluding date.

If mutually arranged at a meeting a list of fixtures must be forwarded to the (Fixtures) Secretary within seven days of the meeting. Fixtures are deemed to be accepted unless objections are received by the (Fixtures) Secretary within fourteen days of their issue.



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Any Club failing to be represented at a fixture meeting or otherwise infringing this Rule shall be liable for a fine of and the Management Committee or the (Fixtures) Secretary shall arrange that Club's fixtures.

- (B) All matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board.

Clubs must take all reasonable precautions to keep their grounds in a playable condition. All matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home team a match has to be replayed, the Management Committee shall have power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for matches in the Competition and to order the Club concerned to play its fixtures on another ground.

Football Turf pitches (3G) are allowed in this Competition providing they meet the required performance standards and are listed on the FA's Register of Football Turf pitches. For clubs playing at Step 7 and below a pitch must be tested (by a FIFA accredited test institute) every three years and the results passed to the FA. The FA will give a decision on the suitability for use and add the pitch to the Register.

The home Club is also responsible for advising participants of footwear requirements when confirming match arrangements in accordance with Rule 10(D).

All matches shall have a duration of 90 minutes unless a shorter time (not less than minutes) is mutually arranged by the two captains in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves.

The times of kick-off shall be fixed at the AGM. Any Club failing to commence at the appointed time *shall/may* be fined a sum not exceeding or be otherwise dealt with as the Management Committee may determine.

Referees must order matches to commence at the appointed time and must report all late starts to the Competition.

The home team must provide at least two footballs fit for play and the referee shall make a report to the Competition if the footballs are unsuitable. *Goal nets must be used.*

- (C) Except by permission of the Management Committee all matches must be played on the dates originally fixed but priority shall be given to The Football Association and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a match with the consent of the (Fixtures) Secretary.

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days' notice of the match (unless otherwise mutually agreed).

- (D) The Secretary of the home Club must give notice in writing of full particulars of the location of, and access to, the ground and time of kick-off to the *match officials* and the Secretary of the opposing Club at least clear days prior to the playing of the match. **The away Club shall seek and acknowledge receipt of such particulars.**

Any Club failing to comply with this Rule shall be liable to a fine of

- (E) In the event of a Club playing in any match with less thanplayers they *may/shall* be fined for each missing player. A minimum of players will constitute a team for a Competition match.
- (F) (i) Home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall have power to inflict a fine, deduct



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points from the defaulting Club, award the points from the match in question to the opponents, order the defaulting Club to pay any expenses incurred by the opponents or otherwise deal with them except the award of goals. *Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a match to be played on a neutral ground or on the opponent's ground if they are satisfied that such action is warranted by the circumstances.*

- (ii) Any Club with more than one team in the Competition shall always fulfil its fixture, within the Competition, in the following order of precedence:- First Team, Reserve Team, A Team. Clubs in breach of this requirement shall be fined a sum not exceeding or otherwise dealt with by the Management Committee.
 - (iii) Any Club unable to fulfil a fixture or where a fixture has been postponed for any reason must, without delay, give notice to the (Fixtures) Secretary, the Competition Referees Appointments Secretary, the Secretary of the opposing Club and the match officials. Any Club failing to comply shall be dealt with by the Management Committee who may inflict a fine.
 - (iv) In the event of a match not being played or abandoned owing to causes over which neither Club has control, it shall be played in its entirety on a date to be mutually agreed by the two Clubs and approved by the Management Committee. Failing such agreement and notification to the (Fixtures) Secretary within days the Management Committee shall have power to order the match to be played on a named date or on or before a given date. *Providing gate money is taken and retained the visiting Club shall receive their actual standard class rail or bus fares or the equivalent for pesons, or car allowance atp per mile for transporting persons, or hire charge of a coach (receipt to be submitted). The residue (if any) to be equally divided between the two Clubs after deducting the cost of advertising, printing, posting, police and match officials charges. The home Club shall take the whole of the proceeds of the second match.*
 - (v) The Management Committee shall review all matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a match was abandoned owing to the conduct of one team or its Club member(s) they shall be empowered to award the points for the match to the opponent. In cases where a match has been abandoned owing to the conduct of both teams or their Club member(s), the Management Committee shall rule all points for the match as void. No fine(s) can be applied by the Management Committee for an abandoned match.
 - (vi) The Management Committee shall review any match that has taken place where either or both teams were under a suspension imposed upon them by the Association or Affiliated Association. In each case the team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 8(O) above. Where both teams were under suspension the game must be declared null and void.
- (G)A Club may at its discretion and in accordance with the Laws of the Game use substitute players in any match in this Competition who may be selected from (3,4,5,6 or 7) players.

A player who has been substituted himself becomes a substitute and may replace a player at any time subject to the substitution being carried out in accordance with Law 3



of the Laws of Association Football. (Note: This paragraph can be converted to normal text if the League is participating in the pilot project for the modification of substitutes. The above dispensation may only be permitted for season **2014-15** in accordance with the IFAB AGM decision of **March 2014**.)

The referee shall be informed of the names of the substitutes not later than minutes before the start of the match.

A player who has been selected, appointed or named as a substitute before the start of the match but does not actually play in the game shall not be considered to have been a player in that game within the meaning of Rule 8 of this Competition.

- (H) The half time interval shall be of minutes duration, but it shall not exceed fifteen minutes. The half time interval may only be altered with the consent of the referee.
- (I) *The Competition shall require all players and club officials to have signed the FA's Respect Codes of Conduct and produce these if so requested by the Management Committee.*

The participating clubs taking part in the fixture shall identify a team captain designated with a captain's armband who has a responsibility to offer support in the management of the on-field discipline of his/her team mates.

Prior to each match the participating teams and officials shall conduct the 'Respect' handshake and/or participating teams to offer 'three cheers' and handshakes to the opposing team after the match.

REPORTING RESULTS

11. (A) The (*Registration/Fixtures*) Secretary must receive within days of the date played, the result of each Competition match in the prescribed manner. This must include the forename(s) and surname of the team players (in block letters) and also the *Referee markings required by Rule 13, or any other information required by the Competition.* Failure to do so will incur a fine of and/or the Club being dealt with as the Management Committee decide.
- (B) *The Home Club/both Clubs shall telephone/SMS/email/notify the result of each match to the by* Clubs in default shall be fined.
- (C) The match result notification, correctly completed, shall be signed by a responsible member of the Club. Failure to do so will result in a fine of
- NB. If the fixed penalty exceeds £20 the Club must be charged as detailed in Rule 5(D).

DETERMINING CHAMPIONSHIP

12. (A) Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn match. The teams gaining the highest number of points in their respective Divisions at the conclusion shall be adjudged the winners. Matches must not be played for double points.
- In circumstances where two or more teams are equal on points team rankings shall be determined by goal difference where the goals scored against by each team shall be deducted from the goals scored by that team and the largest positive difference shall be placed the highest. In the event of the goal difference being equal the highest placed team shall be the team which has scored the most goals. In the event that two or more teams have the same goal difference and have scored the same number of goals then the highest placed team shall be the team which has won the most matches.



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In the event of the two teams still being equal the team which has the better playing record against the other team in their head to head Competition matches during the Season will be the highest placed team.

If the records of two or more teams are still equal and it is necessary for any reason to determine the position of each then the teams affected shall play a deciding match or matches as determined by the Management Committee.

- (B) *Automatic promotion and relegation shall be applied for the first.....and last teams in each Division except as provided for hereunder, subject to the provisions of Rule 1(b).*
- (i) *Should one or more teams withdraw from any one Division after the fixtures have commenced an equal number of teams to those withdrawing in that Division shall not be automatically relegated.*
- (ii) *Vacancies occurring after the conclusion of the season may be filled on any of the following ways:*
- (a) *retention of otherwise relegated team(s)*
- (b) *additional promotion of the next ranked team(s) from the Division below*
- (c) *election*
- (iii) *The last teams in the lowest Division shall retire, but be eligible for re-election except as below, and be subject to the conditions of paragraph (B)(1) above.*
- (iv) *When a senior team is relegated to a lower Division of which its reserve team is a member, or entitled to be a member, such reserve team must accept relegation to, or retain its position in, the next lower Division; and should the senior team be relegated to the lowest Division its reserve team automatically retires from the Competition.*
- (v) *Should either or both of the leading teams in any of the Divisions have its senior team in the next higher Division, promotion shall fall, at the discretion of the General Meeting, to the next highest team or teams in the Division concerned.*
- (C) *In the event of a team not completing 75% of its fixtures for the season all points obtained by or recorded against such defaulting team shall be expunged from the Competition table.*
- (D) *Where a promotion and/or relegation link exists between Competitions Clubs, providing they meet the appropriate grading criteria, will be eligible to make application to the Competition at their Annual General Meeting. Should the Champion Club not wish for promotion or, alternatively, not have the necessary grading criteria, then the or place Club will be eligible under the same conditions.*

At the end of each season and depending on the geographical location of Clubs gaining promotion to or being relegated from the Competition, it may be necessary for the Competition either (a) to accept a Club from the Competition, or (b) have a Club transferred to the same Competition.

The bottomClubs in the..... Competition will be relegated. Each relegated Club will be allocated either to the Competition or to theCompetition recommended as most appropriate by the Joint Liaison Committee.Clubs will be promoted to the Competition from the Competition, and the Competition providing that each Club is either the Champion Club or Runner-up or place Club and has the necessary grading criteria.



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In the event of there being no eligible Club wishing promotion or not having the necessary grading criteria from any of the Competitions, this will reduce the number of Clubs to be relegated from the Competition. If only Clubs are eligible or wish for promotion, the bottom Clubs in the Competition will be relegated. If only Club is eligible or wishes promotion, only the bottom Club in the Competition will be relegated.

If no Clubs are eligible, or wish for promotion, no Clubs will be relegated from the Competition.

In the event of a Competition Club not being placed in the bottom Clubs at the end of the season, wishing to resign from the Competition at the end of the season, or having been excluded under Rule only Clubs will be relegated at the end of the season.

In the event of a Competition Club opting to be relegated or being relegated under Rule such Club or Clubs will replace the Club or Clubs otherwise due for relegation.

REFEREES

13. (A) Registered Referees (and Assistant Referees where approved by the FA or County FA) for all matches shall be appointed in a manner approved by the Management Committee and by the sanctioning Association(s).
- (B) In the event of the non-appearance of the *appointed Referee the appointed senior Assistant Referee shall take charge and a substitute Assistant Referee appointed by the competing Teams*. In cases where there are no officially appointed Assistant Referees, the Clubs shall agree upon a Referee. An individual thus agreed upon shall, for that game, have the full powers, status and authority of a registered Referee. Individuals under the age of 16 must not participate either as a Referee or Assistant Referee in any open age competition.
- (C) *Where Assistant Referees are not appointed each Team shall provide a Club Assistant Referee. Failure to do so will result in a fine of being imposed on the defaulting Team.*
- (D) The appointed Referee shall have power to decide as to the fitness of the ground in all matches and the decision shall be final *subject to either in the case of a ground of a Local Authority or the owners of a ground, the Representative of that body is the sole arbiter and whose decision must be accepted unless the ground is declared fit for play.*
- (E) Subject to any limits/provisions laid down by the sanctioning Association, Match Officials appointed under this Rule shall be paid a match fee of and travel expenses of per mile/or inclusive of travel expenses.
The Home Club shall pay the Officials their fees and/or expenses *before/immediately after* the match.
- (F) In the event of a match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to *full fee plus expenses/half fee plus expenses/expenses only*. Where a match is not played owing to one Club being in default, that Club shall be ordered to pay the Officials, if they attend the ground, their full fee and expenses.
- (G) A Referee not keeping his or her engagement, and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Association with which he or she is registered.



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- (H) Each Club shall, in a manner prescribed from time to time by The Football Association, award marks to the Referee for each match and the name of the Referee and the marks awarded shall be submitted to the Competition on the prescribed Form provided. Clubs failing to comply with this Rule shall be liable to be fined or dealt with as the Management Committee shall determine.
- (I) The Competition shall keep a record of the markings and, on the Form provided by the prescribed date each season, shall submit a summary to The Football Association/County Association.
- (J) *The Referee shall submit a report Form, supplied by the Competition, giving the result of the match, the number of players in each team and the time of kick-off to the (Registration) Secretary within two days of the match.*
- (K) *Referees and Assistant Referees shall be supplied, each Season, with a copy of the Competition Rules free of charge.*
- (L) *Referees and Assistant Referees shall have undertaken a Respect briefing offered by the FA/County FA or the League.*

CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF A CLUB

- 14. (A) After 31st December in the current Season a Club intending, or having a provisional intention, to withdraw a team from the Competition on completion of its fixtures and fulfilment of all other obligations to the Competition must notify the Secretary *in writing by 31st March/* each Season or be liable to a fine not exceeding *All Clubs wishing to remain in membership of the Competition for the following Season must confirm their intention to do so, in writing, to the Secretary by*
- (B) A Club shall not be allowed to withdraw any or all of its teams from the Competition after the *Annual General Meeting/arrangement of fixtures* for the following Season. Any Club infringing this Rule shall be liable to a fine not exceeding per team and shall also be liable for its share of any call which may be made under Rule 5(D).
- (C) The Membership for the coming season having been decided at a Special General Meeting held for that purpose not earlier than nor later than or at the Annual General Meeting held not later than the Competition shall have the right, irrespective of other provisions in this Rule, to refuse to permit a Club to withdraw its team(s) in order to join another Competition and may hold the Club to its engagements.
- (D) In the event of a Member Club which is an unincorporated association withdrawing and/or disbanding it shall be immediately liable to discharge all its financial and other obligations to the Competition.

In the event that any such obligation remains undischarged after a period of twenty-one (21) days then such obligation shall be met by the then current Club Members, excluding those under the statutory school leaving age. Until a Member's pro rata obligation is discharged in full the Member shall not be allowed to participate in the Competition, which may apply to the Club's Parent County Association for a suspension order.

If the debt remains unpaid after eighty-four (84) days the Competition may apply to the Club's parent County Association for the debt to be recovered in accordance with the FA Football Debt Recovery System. Once the matter has been passed to the Club's parent County Association the debt can only be cleared by payment to that County Association.



PROTESTS AND COMPLAINTS

15. (A) (i) All questions of eligibility, qualifications of players or interpretations of the Rules shall be referred to the Management Committee.
- (ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the Referee before the commencement of the match. Any Club lodging such protest and not proceeding with it shall be deemed guilty of a breach of this Rule and shall be dealt with by the Management Committee.
- (B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged in duplicate with the Secretary within days (excluding Sundays) of the match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A Member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.
- (C) Any dispute occurring between Clubs in the Competition shall be referred for determination by the Management Committee whose decision shall be binding upon all parties subject to Rule 16.
- (D) No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum of This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the enquiry or to order that the costs to be shared by the parties.
- (E) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days prior to the protest or complaint being heard.
- (i) All parties must have received days' notice of the Hearing should they be instructed to attend.
- (ii) Should a Club elect to state its case in person then they should forward a deposit of £..... and indicate such when forwarding the written response.

BOARD OF APPEAL

16. Within 14 days of the posting of written notification of any decision of the Management Committee or the Competition, a Club, Official or Player against whom action is taken may appeal against such decision by lodging particulars in duplicate with the Secretary of The Football Association, including a fee of , for adjudication of a Board of Appeal. The grounds of appeal shall be in accordance with FA Rules. The Board of Appeal may order the appeal fee to be forfeited and shall decide by whom the costs of the appeal shall be borne. The decision of the Board of Appeal is final and binding on all parties concerned.

No appeal can be lodged against a decision taken at an Annual or Special General Meeting unless this is on the ground of unconstitutional conduct.



EXCLUSION OF CLUBS OR TEAMS MISCONDUCT, CLUBS, OFFICIALS, PLAYERS

17. (A) At the Annual General Meeting or Special General Meeting called for the purpose, Notice of Motion having been duly circulated on the Agenda, the accredited delegates present shall have the power to exclude any Club or Team from further membership which must be supported by (more than) two thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot.
- (B) At the Annual General Meeting, or at a Special General Meeting called for the purpose, in accordance with the provisions of Rule 19, the accredited delegates present shall have the power to exclude from further participation in the Competition any Club whose conduct has, in their opinion, been undesirable, which must be supported by (more than) two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot.
A Club whose conduct is the subject of the vote being taken shall be excluded from voting.
- (C) Any official or member of a Club proved guilty of either a breach of Rule, other than field offences, or of inducing or attempting to induce a player or players of another Club in the Competition to join them shall be liable to expulsion or such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of Clauses (A) and (B) of this Rule.
- (D) *Any Club or Team failing to complete of its fixtures in any season shall (unless the conditions are beyond their control, or the accredited delegates present at the Annual General Meeting or a Special General Meeting decide otherwise by a majority of two-thirds (2/3) of the votes cast) be debarred from membership the following season.*

TROPHY:- LEGAL OWNERS, CONDITIONS OF TAKING OVER, AGREEMENT TO BE SIGNED, AWARDS.

18. (A) The following agreement shall be signed on behalf of the winners of the Cup or Trophy:-
"We A and B, the Chairman and Secretary of FC, members of and representing the Club, having been declared winners of Cup or Trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the Cup or Trophy to the Competition Secretary on or before If the Cup or Trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair."
Failure to comply will result in a fine as determined by the Management Committee.
- (B) *At the close of each Competition awards may/shall be made to the winners and runners-up if the funds of the Competition permit.*

SPECIAL GENERAL MEETINGS

19. Upon receiving a requisition signed by two-thirds (2/3) of the Clubs in membership the Secretary shall call a Special General Meeting.
The Management Committee may call a Special General Meeting at any time.
At least seven days' notice shall be given of either meeting under this Rule, together with an agenda of the business to be transacted at such meeting. Each Member Club shall be empowered to send two delegates to all Special General Meetings. Each Club shall be entitled to one vote only, as will members of the Management Committee.



Any continuing Member Club failing to be represented at a Special General Meeting without satisfactory reason being given *shall/may* be fined

Officers and Management Committee members shall be entitled to attend and vote at all Special General Meetings.

ALTERATION TO RULES

20. Alterations, for which consent has been given by the sanctioning Association, shall be made to these Rules only at the Annual General Meeting or at a Special General Meeting specially convened for the purpose called in accordance with Rule 19. Any alteration made during the playing season to the Rule relating to the qualification of players shall not take effect until the following season.

Notice of proposed alterations to be considered at the Annual General Meeting shall be submitted to the Secretary by in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs by and any amendments thereto shall be submitted to the Secretary by The proposals and proposed amendments thereto shall be circulated to Clubs with the notice of the Annual General Meeting. A proposal to change a Rule shall be carried if [a majority] of those present, entitled to vote **and voting** are in favour.

A copy of the proposed alterations to Rules to be considered at the Annual General Meeting or Special General Meeting shall be submitted to the sanctioning Football Association days prior to the date of the meeting.

FINANCE

21. (A) The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.
- (B) All expenditure in excess of £ shall be approved by the Management Committee. Cheques shall be signed by at least two Officers nominated by the Management Committee.
- (C) The financial year of the Competition will end on
- (D) The books, or a certified balance sheet, of a Competition shall be prepared and shall be *audited/verified* annually by some suitable person(s) who shall be appointed at the Annual General Meeting.

INSURANCE

22. All Clubs must have public liability insurance cover of at least 10 million pounds (£10,000,000).

All Clubs shall be members of a Players' personal accident scheme. The policy cover shall be at least equal to the minimum recommended cover determined from time to time by the sanctioning Association. In instances where The Football Association is the sanctioning Association, the minimum recommended cover will be the cover required by the Affiliated Association to which a Club affiliates.

DISSOLUTION

- 23 (A) Dissolution of the Competition shall be by resolution approved at a Special General Meeting by a majority of three quarters (3/4) of the members present and shall take effect from the date of the relevant Special General Meeting.



For Competitions Step 7 and Below

- (B) In the event of the dissolution of the Competition, the members of the Management Committee are responsible for the winding up of the assets and liabilities of the Competition.
- (C) The Management Committee shall deal with any surplus assets as follows:
- (i) Any surplus assets, save for a Trophy or any other presentation, remaining after the discharge of the debts and liabilities of the Competition shall be transferred only to another Competition or Affiliated Association or The Football Association Benevolent Fund or to such other charitable or benevolent object in the locality of the Competition as determined by resolution at or before the time of winding up, and approved in writing by the sanctioning Association.
 - (ii) If a Competition is discontinued for any reason a Trophy or any other presentation shall be returned to the Donor if the conditions attached to it so provide or, if not, dealt with as the sanctioning Association may decide.



REGULATIONS FOR THE REGISTRATION AND CONTROL OF REFEREES

PREAMBLE

Pursuant to The Football Association Rule J1(d), the Council is authorised to make regulations with reference to Match Officials as they deem expedient. These 'Regulations for the Registration and Control of Referees' (the "Regulations") are the regulations made under that Rule.

Affiliated Associations are responsible for the administration of Referees registered with The Association who reside in their area as determined by The Association. Service Associations have administrative responsibility for Referees who are serving members of the Armed Forces.

Affiliated Associations shall appoint a Referees' Committee to carry out its' functions under these Regulations.

These regulations fully embrace The Association's Equality Policy, Safeguarding Children Policy and Regulations and Safeguarding Vulnerable Adults Policy and Regulations.

For the purpose of these Regulations the terms used will be defined as follows:

Administer - to carry out the administrative procedures relating to the registration and control of Referees as required or determined by The Association from time to time.

Affiliated Association - a County Football Association or Service Association.

Annual Review - the review by a Competition of its List of Match Officials entitled to be appointed for a Match in that Competition, to establish the suitability of each Referee to continue to be eligible to be retained on that list. Such a review will take into consideration the Referee's administration, fitness and performance on the field of play as defined in these Regulations, as modified by any written instructions to a Competition from The Association from time to time.

Assessment - written appraisal of a Referee's performance on the field of play, carried out by an FA Registered Assessor, on behalf of The Association, Affiliated Association or competition and submitted to the appropriate body.

Basic Referee Training Course - a course of instruction for 11-a-side football as determined by The Association leading to the examination of Referee candidates.

Club Mark - a numerical indication of a Referee's performance on the field of play, reported by competing Clubs after a match, on a scale defined by The Association.

Contributory Leagues - those nominated divisions, within specific Leagues as determined and considered by The Association, suitable for Level 3 Referees.



County Referee - a Referee who has demonstrated to the satisfaction of The Association, Affiliated Association or Service Association, as required by these Regulations, the ability to officiate at Level 6 and above.

Examine - to supervise, in written and/or other form of examination, Trainee Referee candidates to the requirements and standards determined by The Association from time to time.

FA Registered Assessors - those individuals authorised by The Association to carry out Assessments at levels determined by The Association.

FIFA List - those Referees and Assistant Referees, nominated by The Association and selected by FIFA, eligible for appointment to international matches.

Futsal - the only form of small sided football approved by FIFA.

Junior County Referee - a Referee who has completed successfully the Basic Referee Training Course, having reached the age of 16 years.

League - a Competition sanctioned under relevant Regulations by The Association or an Affiliated Association.

Marking Season - except as otherwise determined by The Association, the marking season for promotion/retention shall be from the 1st March until the last day of February in the following year.

National List - those Referees selected by The Association, eligible for appointment to games in the Premier League, the Football League and other matches as determined from time to time.

Panel List - those Referees selected by The Association, eligible for appointment to games within specific Panel Leagues as determined by The Association, suitable for Level 2 Referees.

Parent Association - the Affiliated Association within whose boundaries a referee resides (except for Service referees and the Amateur Football Alliance).

Playing Season - that period of the year when The Association permits football to be played.

Referee - a person registered as qualified under these Regulations who may be appointed as a Match Official.

Registration Period - from 1 June in each year, (or the date of successful completion of the Basic Referee Training Course if later) to the following 31 May.

Senior County Referee - a Referee who has demonstrated to the satisfaction of The Association, Affiliated Association or Service Association, as required by these Regulations, the ability to officiate at Level 5 and above.

Service Association - an Affiliated Association having responsibility for the administration of the game as determined by The Association from time to time in or



relating to Her Majesty's Regular Forces (the Royal Navy, the Army, the Royal Air Force).

Specialist Assistant Referee - Referees who are permitted by The Association to officiate almost exclusively as Assistant Referees.

Supply League - those nominated divisions, within specific Leagues as determined and considered by The Association, suitable for Level 4 Referees.

The Association - means The Football Association.

Trainee Referee - a Referee candidate who is undergoing the Basic Referee Training Course, will be recognised and classified as a Level 9 Referee and may be appointed as a Match Official in accordance with these regulations.

Youth Referee - means a registered Referee who is aged 14 or 15.

For the purposes of these Regulations, The Association shall act through the Council, which shall delegate such functions to the Referees' Committee.

1. REGISTRATION

- (a) No person shall be appointed as a Match Official in any Match or Competition under the jurisdiction of The Association either directly or indirectly unless registered in accordance with these Regulations.

A Competition may include in its regulations a provision by which a person who is not a registered Match Official may carry out the duties of a Match Official in a specific Match but only in circumstances where a registered Match Official cannot be appointed to or officiate in that Match. In these circumstances the appointed unregistered and/or unqualified Match Official will carry the same powers and duties of an appointed registered Match Official for the purpose of that match.

- (b) A Referee must be registered with The Association through the Affiliated Association within the area in which the Referee resides, which will be deemed that referee's Parent Association (or County). The Parent Association for serving members of The Armed Forces is the Affiliated Association of the service in which they serve; such referees may also register as an Associate Referee with the Affiliated Association in whose area they reside. A Referee will be required to pay the standard national registration fee to be determined annually by The Association. Registration will run from the date of registration until the following 31 May. A Referee may become an Associate Referee with another Affiliated Association but will not be required to pay a further fee.

The Memorandum attached to these regulations details the responsibilities of Affiliated Associations in respect of Referees administered by them.



- (c) In cases where the boundaries of Affiliated Associations overlap, the Affiliated Associations concerned must mutually agree responsibility of the training and examination of Trainee Referees. Once the Basic Referee Training Course has been completed, the registration of the Referee must then be transferred to the Affiliated Association of the area in which the Referee resides. A Referee who changes residence from one administrative area to another will be required to be released by the original Association before being registered with their new Association for administrative purposes but will not be required to pay a further registration fee for that season.
- (d) Referees shall not be registered with The Association until they are able to satisfy the Affiliated Association of their date of birth. A Trainee Referee must be 14 years of age or older at the time of registration.
- (e) A Referee who has failed to register as a Referee with The Association for between two and five seasons shall not be re-registered until they have successfully undertaken and completed the Basic Referee Training Course written examination. The Affiliated Association may then register the Referee at their former Level (up to Senior County Referee) once they are satisfied with his/her competence. A Referee who has not been registered for more than five seasons must attend and successfully complete the Basic Referee Training Course at which point they will be registered as a Junior County Referee.
- (f) A Referee's registration may be cancelled or suspended by the Affiliated Association in consultation with The Association where the Referee has not acted in the best interests of the game. The Association may take any action it deems appropriate. Applications for the re-instatement of a Referee who has previously been disqualified under this Regulation must be referred to The Association.

2. REFEREE RECRUITMENT, TRAINING AND EXAMINATION

- (a) The Association and Affiliated Associations shall be responsible for the recruitment, training and examination of Referees.
- (b) The requirements and standards for Referee training and examination shall be agreed by The Association.
- (c) Initial Referee training course fees shall be set by The Association for:
- Basic Referee Training
 - Futsal
 - Small Sided Football
 - Mini Soccer
 - Disability Football



- (d) Basic Referee Training Course - All candidates shall be examined as to their suitability to be a Referee by an initial examination at the end of module 3. The initial examination shall include a written element and/or any other form of examination as prescribed by The Association.
- (e) All other formats of initial Referee training will be examined at the end of the period of training.
- (f) The minimum age a candidate may be presented for initial examination of the Basic Referee Training Course and all other forms of refereeing will be 14 years.
- (g) Candidates who do not reach the standard required by The Association in the initial examination may be re-examined at a time appropriate to the needs of the individual as determined by The Association and/or the Affiliated Associations.

3. CLASSIFICATION

- (a) On behalf of The Association, each Affiliated Association must classify Referees administered by their Association. The classification period runs from 1 June in each year, or the date of successful completion of the initial examination, to the following 31 May.

As at 1 June in each year every Referee is to be classified as follows;

International	FIFA List Referee
Level 1	National List Referee
Level 2a	Panel Select List Referee
Level 2b	Panel List Referee
Level 3	Contributory League Referee
Level 4	Supply League Referee *
Level 5	Senior County Referee. This classification includes Referees who have served at a higher Level.* *
Level 6	County Referee
Level 7	Junior County Referee (16 years of age or over)
Level 8	Youth Referee (14 or 15 years of age)
Level 9	Trainee Referee
Level 10(n)	Referee Workforce (if not already registered as an active Referee)
	- Tutor
	- Assessor
	- Mentor
	- Coach



- Level 10(a) Referee Workforce (an active Referee officiating in 6 or fewer matches a season)
- Tutor
 - Assessor
 - Mentor
 - Coach

**Any such referee registered with the Guernsey FA, Jersey FA and the Isle of Man FA and officiating on those islands may be classified as Level 4i according to criteria approved by The Association.*

*** Where a Referee has achieved a Level higher than Level 5 and is not retained, the Referee will usually be reclassified as a Level 5 Referee, with the option of further promotion in the normal way or until a status of non-active is declared by the individual.*

The Association may designate Referees as Specialist Assistant Referees who will officiate almost exclusively as Assistant Referees according to guidelines determined from time to time.

A Referee may be registered as one or more of the following specialist categories; such registration may be in addition to a Level 1 to 10 registration.

- MSR - Mini Soccer Referee
- SS - Small Sided Referee
- WFR1 - Premier League and Super League Women's Football Referee
- WFR2 - Combination Women's Football Referee
- WFR3 - Regional Premier Division Women's Football Referee
- WFR4 - Regional League Women's Football Referee
- WFR5 - County League Women's Football Referee
- WFR6 - Girls and Junior County League Women's Football Referee
- WFR7 - Trainee Women's Football Referee
- FURF - International FIFA Futsal Referee
- FUR1 - National Futsal Referee
- FUR2 - Regional Futsal Referee
- FUR3 - Senior County Futsal Referee
- FUR4 - County Futsal Referee
- FUR5 - Junior County Futsal Referee
- FUR6 - Youth Futsal Referee

- (b) When a Referee changes residence from one Affiliated Association to another, the classification Level will be accepted by the Affiliated Association into whose area the Referee has moved.



- (c) A Referee moving to England from another country must provide proof of their current Referee status from their National Association. The Association will determine their classification Level.
- (d) Trainee Referees undertaking the Basic Referee Training Course must be registered as Level 9 by the end of module 3. A Level 9 Referee will automatically become a Level 7 Referee (16 years of age or over) or Level 8 (14 or 15 years of age) upon successful completion of the Basic Referee Training Course.
- (e) A Level 8 Referee will automatically become a Level 7 Referee on reaching the age of 16.

4. PROMOTION

Men

- (a) Selection and promotion within Levels 4 to International will be determined as follows:

International Level Annual nomination by The Association to FIFA, selected from those eligible Referees as at the date of nomination determined by FIFA.

Level 1 Referees who have been promoted from Level 2 for outstanding ability as determined by The Association.

Level 2 Referees who have been promoted from Level 3 for outstanding ability as determined by The Association.

Level 3 Referees who have been promoted from Level 4 for outstanding ability as determined by The Association.

Level 4 Referees who have been promoted from Level 5 for outstanding ability as determined by The Association following nomination by the Affiliated Association to act as an Assistant Referee on the National Contributory Leagues and as a Referee on a Supply League.

Referees will be required to complete successfully an annual fitness test and other criteria as determined by The Association prior to having their classification confirmed. On initial selection for promotion to a higher Level, Referees may be required to attend an interview to ascertain their suitability against criteria determined by The Association. The Association will determine the acceptable number of matches required for consideration to be selected for Levels 4 and above.

- (b) Selection and promotion within Levels 7 to 5 will be determined as follows:

Referees must apply for promotion in writing to their Parent Association no later than 1 March preceding the season in which promotion is sought. Referees considered for promotion in the preceding season, but not successful, will



automatically be included in the promotion scheme for the following season unless they indicate otherwise, in writing to their Parent Association.

- (c) The Parent Association may charge promotion candidates an administration fee (the sum to be determined from time to time by The Association); the administration fee will be refunded to a candidate who completes the promotion process, regardless of whether or not they are promoted.

The responsibility of promoting Referees within Levels 7 to 5 rests with the Referee's Parent Association. All selections to Level 5 must be made by 25 March each year and selections to Level 6 by 30 April each year.

Levels 5 and 6

Promotion from Level 6 to Level 5 and Level 7 to Level 6 shall be based on a Referee's practical performance on the field of play and other criteria as follows:

- Written assessments by FA Registered Assessors on a minimum of three games.
- Club marks from competitions over the age of 16 years over a minimum of 20 games (a minimum of 70% must be in open age competitions) officiated in as a Referee in the marking season.
- A Level 6 Referee wishing to be considered for future promotion to Level 4 must complete at least 5 games as an Assistant Referee.
- Attendance at a minimum of one promotion in-service training event.
- Successful completion of a written examination as determined by The Association.

Level 7 - Reclassification from Level 8 and 9

- (d) At an interim meeting at the end of September County Associations may:
- Identify Level 7 Referees who are showing promise and consider them for accelerated promotion from Level 7 to 5 in one season providing they meet the criteria as determined above
 - To gather supporting evidence for this "accelerated promotion" the Affiliated Association should provide the Referee with more challenging matches e.g. higher division matches in local leagues, games in later rounds of County Competitions. Referees being considered for this promotion would require an additional 20 games and a further three assessments at the higher Level of challenge. The Referee must attend an in-service training event for Level 6 to 5 and take the appropriate examination as determined in the criteria set by The Association.



- Review for promotion to Level 6 or 5 a Referee who was ineligible for consideration in the annual promotion meeting because of shortage of games. Referees who meet the criteria may be promoted to Level 6 or Level 5 with effect from 1 October.
- (e) A Level 7 Referee must officiate as a Referee in a minimum of 20 games in one registration period before applying for promotion. No Affiliated Association may impose any other qualification periods which cause delayed passage through the promotion pyramid.

Women

- (f) Promotion through the Women's Pyramid of Football will follow the criteria above, excepting that Referees choosing the women's pathway cannot automatically cross over to the same Men's classification Level as this pathway is for the development of female Referees only.

As at 1 June in each year Referee is to be classified as follows;

International	FIFA List Referee -
Level 1	Premier League and Super League Referee
Level 2	Combination Referee
Level 3	Regional Premier Division Referee
Level 4	Regional League Referee
Level 5	County League Referee
Level 6	Youth Referee (14 or 15 years of age)
Level 7	Trainee Women's Football Referee

International Level - annual nomination by The Association to FIFA, selected from those eligible Referees as at the date of nomination determined by FIFA. Nominees must operate regularly at the highest level of the national women's competition.

Level 1 Referees who have been promoted from Level 2 for outstanding ability as determined by The Association.

Level 2 Referees who have been promoted from Level 3 for outstanding ability as determined by The Association.

Promotion to Level 1 and Level 2 will be based on a Referee's practical performance on the field of play by considering the criteria determined as follows:

- Written assessments by FA Registered Assessors on a minimum of three games.
- Club marks from competitions over the age of 16 years over a minimum of 20 games (a minimum of 70% must be in women's open age competitions) officiated in as a Referee in the marking season.



- Attendance at a minimum of one promotion in-service training event.
- Successful completion of a written examination as determined by The Association.
- Successful completion of a fitness test as determined by The Association.

Referees will be required to complete successfully an annual fitness test and other criteria as determined by The Association prior to having their classification confirmed. On initial selection for promotion to a higher Level, Referees may be required to attend an interview to ascertain their suitability against criteria determined by The Association. The Association will determine the acceptable number of matches required for consideration to be selected for Levels 2 and above.

Levels 3, 4 and 5

Promotion from Level 4 to Level 3, Level 5 to Level 4, Level 6 to Level 5 shall be based on a Referee's practical performance on the field of play by considering the criteria determined as follows:

- Written assessments by FA Registered Assessors on a minimum of three games.
- Club marks from competitions over the age of 16 years over a minimum of 20 games (a minimum of 70% must be in women's open age competitions) officiated in as a Referee in the marking season.
- A Level 3 Referee wishing to be considered for future promotion to Level 2 must complete at least 5 games as an Assistant Referee.
- Attendance at a minimum of one in-service training event
- Successful completion of a written examination as determined by The Association.

Trainee Referees undertaking the Basic Referee Training Course must be registered as Level 7 by the end of module 3. A Level 7 Referee will automatically become a Level 5 Referee (16 years of age or over) or Level 6 (14 or 15 years of age) upon successful completion of the Basic Referee Training Course.

A Level 6 Referee will automatically become a Level 5 Referee on reaching the age of 16.

Futsal

International Level - annual nomination by The Association to FIFA, selected from those eligible Futsal Referees as at the date of nomination determined by FIFA. Nominees must operate regularly on the Futsal National League competition.

Level 1 - Promotion from Level 2 to 1 shall be based on the following criteria:



- Successfully complete a fitness test as determined by The Association.
- Have a minimum of two years' experience as a Level 2 Futsal Referee.
- Written assessments by FA Registered Futsal Assessors on a minimum of five games during the season.
- Refereed a minimum of ten matches during the season.

Level 2 - Promotion from Level 3 to 2 shall be based on the following criteria:

- Successfully complete a fitness test as determined by The Association.
- Have a minimum of one year's experience as a Level 3 Futsal Referee.
- Written assessments by FA Registered Futsal Assessors on a minimum of four games during the season.
- Refereed a minimum of eight matches during the season.

Level 3 - Promotion from Level 4 to 3 shall be based on the following criteria:

- Have a minimum of one year's experience as a Level 4 Futsal Referee.
- Written assessments by FA Registered Futsal Assessors on a minimum of three games during the season.
- Refereed a minimum of six matches during the season.

Level 4 - Promotion from Level 5 to 4 shall be based on the following criteria:

- Have a minimum of one year's experience as a Level 5 Futsal Referee.
- Written assessments by FA Registered Futsal Assessors on a minimum of two games during the season.
- Refereed a minimum of four matches during the season.

Level 5 - Reclassification from Level 6 Youth Futsal Referee upon reaching the age of 16.

5. COMPETITIONS

- (a) Affiliated Associations must advise successful candidates of the result of the initial examination, in writing, as well as providing them with details of local competitions on which they are eligible to officiate.
- (b) Referees under the age of 16 are only eligible to officiate in competitions where the players' age band is at least one year younger than the age of the Referee. e.g. a 15 year old referee may only referee in competitions where the age banding is 14 or younger. This also applies to those mentioned in Regulation 1(a) regarding unregistered and or unqualified Referees.
- (c) Referees under the age of 16 must not participate either as a Referee or Assistant Referee in any open age competition. This also applies to those mentioned in Regulation 1(a) regarding unregistered and/or unqualified Referees.



- (d) The Association will advise Affiliated Associations annually of those Competitions, and the recognised Leagues and divisions, which have been granted Supply League status.
- (e) A Competition may not cancel or suspend a Match Official from its List at any time other than at the Annual Review (such power resting solely with The Association, Affiliated Association or Service Association as appropriate under Regulation 7 below).
- (f) The practical performance on the field of play of Match Officials officiating at Supply Leagues and above shall be appraised and reviewed during and at the end of each marking season.

Competitions at Supply Leagues and above are responsible for informing Referees of their performance at regular intervals during the season.

Competitions shall provide annually to The Association or Affiliated Association as appropriate a List of the Match Officials they have appointed with the Marks and Assessments obtained in accordance with the requirements of paragraph 12 of these Regulations.

All affiliated football clubs are to mark Referees on a scale of 1-100. An example of the marking Guide and form to be used in Supply Leagues is shown at Appendix A. Similarly an example of a marking guide and form for all other affiliated football is shown at Appendix B.

- (g) No appeal shall be permitted against a decision of a Competition to remove a Match Official from its List, as a result of an annual review of that Official's practical performances on the field of play.
- (h) A Competition shall not have the power to act in relation to the Registration of a Referee. Any allegation of behaviour alleged to constitute a breach under Regulation 7 (a)(i) or (ii) below must be reported to The Association, Affiliated Association or Service Association in accordance with Regulation 7 (c) below.
- (i) Match Officials' Fees and Expenses are set or approved by Affiliated Associations. Match Officials officiating in competitions at Supply League and above may not receive any other financial reward or incentive based on their on field of play performances from any Affiliated Association or Competition, other than the set fees and expenses.

6. TRAINING

- (a) The Association shall identify the training requirements of Referees at all levels and be responsible for accrediting courses of instruction to meet those requirements.



- (b) Referees will be required to attend accredited training at intervals determined by The Association. Only training delivered by accredited or approved Referee tutors will be valid.
- (c) Training may be delivered, at the appropriate levels, in conjunction with Affiliated Associations, Match Officials' associations or the Referees' Association by Referee tutors accredited or approved by The Association.

7. CONDUCT OF REFEREES

- (a) The Association, Affiliated Association or Service Association, as appropriate, shall have the power to act at any time in relation to the registration of a Referee who has:
 - (i) less than proficiently applied the Laws of the Game; or
 - (ii) committed a technical irregularity; or
 - (iii) proved to have been concerned as an agent for a Club or a Player in the transfer or attempted transfer and/or engagement of a Player; or
 - (iv) wilfully mis-stated his/her age, or, date of birth; or
 - (v) as a player, violated the Laws of the Game to such a degree that a Regulatory Commission or a Disciplinary Committee subsequently imposes a penalty of suspension from playing; or
 - (vi) been found to have committed an act of Misconduct (as defined in and pursuant to the Rules of The Association or an Affiliated Association or Service Association; or
 - (vii) a Football Banning Order imposed on him or her; or
 - (viii) has not acted in the best interests of the game.
- (b) Only The Association, Affiliated Association or Service Association may act in relation to the Registration of a Referee. Such action may only be taken by its Referees' Committee. Where an alleged breach of Regulation 7(a) is committed by a Referee whilst acting as a Match Official in any capacity (on or off the field) the matter will be dealt with by a Referees' Committee or Commission thereof except where a charge is brought under FA Rule E. A Regulation 7(a) breach can only be subject to a charge under FA Rule E if brought by, or after consultation with, The Association. Where a charge is raised under FA Rule E, and in all other circumstances, the Referee will be dealt with by a Disciplinary or Regulatory Commission as any other Participant.
- (c) Any behaviour alleged to constitute a breach under 7(a) (i) or (ii) above must have been notified to, or otherwise come to the attention of The Association, Affiliated Association or Service Association within 14 days of the relevant incident(s) for such to be acted upon under 7(a).



- (d) A technical irregularity under 7 (a)(ii) above shall be any failure by a Referee to meet any requirement imposed on, or notified to, a Referee by The Association, Affiliated or Service Association as appropriate from time to time.

A “technical irregularity” includes, but is not in any way limited to, any failure to comply with administrative requirements imposed on a Referee such as the requirements to file reports, answer correspondence, attend match venues or disciplinary or regulatory hearings at a particular time, etc or any breach of Regulation 10 or 13.

- (e) Where a Referee is alleged to have breached 7(a) (i) – (viii) above, the Referees’ Committee shall advise the Referee, in writing, of the relevant allegation(s) and supporting facts and state that the matter will be considered by the Committee or a duly appointed Commission thereof.

The Referee shall respond within 14 days and may either:

- (i) deny the allegation(s), setting out a statement of his case; or
- (ii) request a personal hearing, in which case a fee of £25 must accompany the request; or
- (iii) admit the allegation(s). A Referee who admits the allegation(s) may set out any submissions which he/she wishes the Referees’ Committee to consider when considering what, if any, action to take. The Referee may also request a personal hearing as above.

In considering any allegation at a personal hearing, a Referees’ Committee or Commission thereof, may adopt such procedures as it considers appropriate and expedient for the determination of the matter brought before it; and shall not be bound by any enactment of rule or law relating to the admissibility of evidence in proceedings before a court of law.

Guide to Procedures at Personal Hearings

The following may be used as a guide to the procedures to be followed at a personal hearing, unless the Referees’ Committee or Commission consider it appropriate to amend them:

- (a) The allegation(s) will be read out to the Referee, who will be asked if the allegation(s) are admitted or denied.
- (b) Evidence in support of the allegation(s) to be called.
- (c) Evidence in response to the allegation(s) to be submitted by the Referee, who may, with the permission of the Referees’ Committee or Commission, be accompanied by a representative. (Any such representative shall not be permitted to give evidence as a witness).
- (d) The Referees’ Committee or Commission and the Referee (as appropriate) shall be entitled to ask questions of any witness giving evidence in support of



the allegation(s). The Referees' Committee or Commission shall be entitled to ask questions of the Referee, who may give evidence in defence of the allegation(s).

The Referees' Committee or Commission may draw such inferences as it considers appropriate from the failure of the Referee to give evidence or answer a question.

- (e) In the event of evidence submitted in answer to the allegation(s) disclosing a point which the Referees' Committee or Commission considers was not covered in the evidence of, or not put to, any witness in support of the allegation(s), the Referees' Committee or Commission may recall and ask questions of such witness. The Referee or relevant representative may also ask questions.
- (f) After the evidence has been completed to the satisfaction of the Referees' Committee or Commission, the Referee or representative shall be entitled to make submissions based upon the evidence, but this may not include reference to facts not disclosed in the evidence presented to the Referees' Committee or Commission. At the conclusion of the submissions all persons shall withdraw whilst the Referees' Committee or Commission considers the evidence and submissions presented to it and determines whether the allegation(s) has been proved or not. After reaching a decision, the Referees' Committee or Commission shall recall the Referee and any representative, and announce whether the allegation(s) have proved or not proved. The decision shall be subsequently confirmed in writing. As an alternative the Referees' Committee or Commission may, where it considers it appropriate, not announce its decision at the meeting but inform the Referee that such a decision will be communicated in writing.
- (g) Where the Referees' Committee or Commission find the allegation(s) proved, it shall have the power to act in relation to the Registration of the Referee as it considers appropriate. This may include, but is not limited to, censure, a period of remedial training, suspension or removal of Registration.
- (h) A Referee may be dealt with in the normal course as a participant for any alleged Misconduct (i.e. by a Regulatory Commission or another Disciplinary Commission as appropriate), in addition to having issues relating to the Registration as a Referee considered by The Association, Affiliated Association or Service Association through its Referees' Committee in relation to the same behaviour. In such cases, a charge of Misconduct shall be considered before any matter relating to the issue of Registration is dealt with by the Referees' Committee under Regulation 7 (a)(vi). Action in respect of the Registration of Match Officials appointed to Competitions of The Association and other Competitions including Contributory League Level and above in the Order of



Precedence (Section 9) will be considered by the appropriate committee of The Association.

- (i) In circumstances where it is considered appropriate, the Referees' Committee may order that the Registration of a Referee be suspended with immediate effect, pending determination of a charge of Misconduct or pending the determination of a charge under 7(a)(i) or (ii) above and in the latter case the reason for such suspension is to be notified to the Referee in writing and reported to the Commission hearing any resultant charge.

8. APPEALS AGAINST DECISIONS OF A REFEREES' COMMITTEE OR COMMISSION THEREOF

- (a) Where The Association or an Affiliated or Service Association, through its Referees' Committee, makes an order in relation to the registration of a Referee under Regulation 7, then there shall be a right of appeal by the Referee against the decision (other than as set out below).

There shall be no right of appeal against a decision in relation to the registration or classification of a Referee taken as part of the Annual Review by The Association, Affiliated Association or an appointing authority.

- (b) (i) Notice of an appeal against a decision of a Referees' Committee or Commission thereof made under Regulation 7 must be lodged with The Association or appropriate Affiliated Association within 14 days of notification of the decision appealed against, accompanied by a fee as determined by The Association.
- (ii) An Appeal shall be considered by an "Appeals Panel" comprising Members of the Council of The Association or appropriate Affiliated Association established specifically to deal with appeals from decisions under Regulation 7, none of whom shall have been party to the original decision. A decision of the Appeals Panel shall be final and binding.
- (iii) The Notice of Appeal must:
 - (1) identify the specific decision(s) being appealed
 - (2) set out the grounds of appeal; and
 - (3) set out a statement of the facts upon which the appeal is based.
- (iv) The grounds of appeal shall be that the body whose decision is appealed against:
 - (1) misinterpreted or failed to comply with any rules or regulations relevant to its decision; and/or
 - (2) came to a decision to which no reasonable such body could have arrived at; and/or
 - (3) made an order, which is excessive.



- (v) The Appeals Panel may adopt such procedures as it considers appropriate and expedient for the just determination of an appeal brought before it, and shall not be bound by any enactment or rule of law relating to the admissibility of evidence in proceedings before a court of law.

The following is set out as a guide to the conduct of a hearing before the Appeals Panel:

- (1) The Appellant to address the Appeals Panel, summarising its case;
 - (2) The Respondent to address the Appeals Panel, summarising its case;
 - (3) The Appeals Panel may put questions to the parties at any stage;
 - (4) The Respondent to make closing submissions;
 - (5) The Appellant to make closing submissions;
 - (6) The Appellant and the Respondent to withdraw whilst the Appeals Panel considers the submissions and determines the matter.
 - (7) The Appellant and the Respondent to be recalled and the decision and any orders consequential to it announced to both parties. Alternatively, where it considers it appropriate, the Appeals Panel may decide not to announce its decision, but make it known at a later date, in writing. In any event, the Appeals Panel shall publicise a written statement of its decision (see 8(b)(ix) below).
- (vi) The Appeals Panel shall proceed in the absence of any party, unless it is satisfied that there are reasonable grounds for the failure of the party to attend, and shall do so in such manner as it considers appropriate.
- (vii) A decision of the Appeals Panel shall be final and binding and there shall be no Right of further challenge.
- (viii) The Appeals Panel shall have power to:
- (1) allow or dismiss the appeal; or
 - (2) remit the matter for re-hearing by the Referees' Committee; or
 - (3) exercise any power which the body against whose decision the appeal was made could have exercised; or
 - (4) make any further or other order considered appropriate, either generally, or for the purpose of giving effect to its decision. Any fee may be returned or forfeited, in whole or in part, at the discretion of the Appeals Panel, who shall also have the power to determine by whom the costs of the appeal shall be borne.
- (ix) As soon as practicable after the hearing, the Appeals Panel shall publish a written statement of its decision, which shall state:
- (1) the names of the parties, the decision(s) appealed against and the grounds of appeal;
 - (2) whether or not the appeal is allowed; and



- (3) the order(s) of the Appeals Panel.

The written statement shall be signed and dated by the chairman of the Appeals Panel and be the conclusive record of the decision.

9. APPOINTMENTS

- (a) Registered Referees shall not officiate in any Competition, which is not sanctioned, or match in which unaffiliated clubs compete.
- (b) The “Order of Precedence” of appointments, whether as a Referee or Assistant Referee shall be as follows:
- (1) The FA Challenge Cup Competition;
 - (2) The Premier League;
 - (3) The Football League;
 - (4) The FA Challenge Trophy Competition;
 - (5) The FA Challenge Vase Competition;
 - (6) Affiliated Association Cup Competitions*
 - (7) The Panel Leagues;
 - (8) The FA Youth, FA County Youth Challenge Cup Competitions and FA Women’s Cup 4th round and above.
 - (9) Contributory Leagues (recognised divisions only), National League Systems Cup and FA Sunday Cup
 - (10) FA Women’s Super League and Cup
 - (11) Supply Leagues (marking divisions only)
 - (12) FA Women’s Premier League and Cup
 - (13) Senior County Leagues
 - (14) Intermediate County League
 - (15) FA Women’s Cup prior to 4th round
 - (16) Women’s Combination League and Cup
 - (17) Women’s Regional League and Cup
 - (18) County Junior Leagues
 - (19) County Women’s Leagues and Cup
 - (20) All other competitions, including Youth Competitions

*Affiliated Association appointments only take precedence over Panel Leagues, The FA Youth and FA County Youth Challenge Cup Competitions, Contributory League and Supply League appointments if the appointment is in the Affiliated Association’s nominated Senior Cup Competition or in the Semi-final and/or Final of any other Affiliated Association Competition whether the appointment is as a Referee or an Assistant Referee. **Fourth Officials where appointed do not form part of the Order of Precedence and usually do not take precedence over an active appointment.



- (c) Referees must attend personal hearings when required to do so. At Contributory Level or above Match Officials' appointments already received, take precedence over requests to attend personal hearings. On receipt of notification of a personal hearing Referees must close the date with all appropriate competitions.
- (d) Where release from an appointment is required to enable a Referee to take a more senior appointment at least four days' notice must be given to the relevant Affiliated Association or competition by the association or competition requesting the release. Where fewer than four days' notice is given, The Association or Competition must obtain permission from the Affiliated Association or Competition for the Referee to be released.
- (e) Once The Association or an Affiliated Association has appointed a Match Official if, subsequently, the match is postponed, abandoned or results in a draw and the rearranged fixture is then scheduled to take place less than four complete days from the date of the original match, The Association or Affiliated Association appointment will take priority over any other appointment already accepted by the Referee from a competition lower in the order of precedence, unless The Association or Affiliated Association waive their right to the services of the match official so appointed.
- (f) "Fourth Officials" are appointed to certain rounds of FA Competitions, Premier League and Football League matches and associated Competitions, and the Panel Competitions. The duties and responsibilities of the Fourth Official are detailed in the Laws of the Game and in the Competition Rules. Such appointments form part of the Order of Precedence within the Competitions listed above.
- (g) Reserve Assistant Referees may only be appointed in FA, Premier League and Football League Competitions, with the approval of The Association. They have no duties other than to replace an official who is unable to officiate.

10. CONFLICTS OF INTEREST

A Referee shall at all times act impartially. Where a Referee believes that there is a material interest conflicting with the duties and obligations of a Match Official and any appointment, then the Referee shall decline to act or officiate and declare it to the appointing authority (whose decision in relation to any dispute or difference in such matters shall be final and binding).

11. REFEREES' UNIFORMS

- (a) (i) All Match Officials in Competitions under the jurisdiction of The Association and Affiliated Associations must wear uniforms comprising a plain shirt which shall be almost entirely black with a white or black collar and black shorts.



Socks will be black; the sock top will be black, white or the colour of the shirt or its collar.

(ii) Referees' uniforms must not carry any form of advertising.

- (b) Headgear may be worn in extreme weather conditions. It must be plain black and not restrict the vision of the Match Official.
- (c) The following Competitions may be exempt from (a) above, on application to The Association subject to the conditions below:
- The Premier League
 - The Football League
 - Competitions of Panel and Contributory League Status

Application must be submitted annually prior to 1 May for the following season. Approval will be considered only for shirts that are almost entirely of a single colour and where the competition confirms to The Association that all Match Officials will be provided with shirts, shorts and socks free of charge.

- (d) Match Officials officiating in FA Competition matches are required to wear the FIFA or Football Association badge (where awarded) or the badge of their Affiliated Association. No other competition badge should be worn.
- (e) Advertising and branding on Match Officials' uniforms (where permitted in accordance with sub-paragraph 11(c) above) must be in accordance with The Association's Regulations relating to advertising on the clothing of Players, Club Officials and Match Officials.

12. RETURNS

- (a) Annually, in accordance with the instructions of The Association issued from time to time, competitions shall provide to The Association or appropriate Affiliated Association lists of Match Officials used. Such lists shall include the marks awarded by clubs, and assessments where appropriate, during the specified period, together with any other information required.
- (b) Not later than the date decided by The Association, Affiliated Associations shall nominate suitable Referees for consideration by The Association for selection to the Contributory League Assistant Referees List.
- (c) Competitions that are required to administer fitness tests must submit the results to The Association and the Referee's Parent Affiliated Association.

13. CODES OF CONDUCT

Match Officials shall be bound by Codes of Conduct such as are instructed by The Association from time to time.



14. REPORTING MISCONDUCT

- (a) Referees must submit full details on all matters of misconduct, sending's off and cautions only to the appropriate Association or Affiliated Association responsible for administering misconduct and not to any other organisation or Competition.
- (b) Referees may include on the normal Competition match report forms the names and club details of those personnel reported for misconduct but must not include any details of the incident and for all on-field offences they can only report the name of the player/players cautioned/sent off, the club, the time of offence and the relevant FA offence code.
- (c) Should any match official be approached to supply any details, they should immediately report the matter to the Association or Affiliated Association.



APPENDIX C - MATCH OFFICIALS CODE OF CONDUCT

MEMORANDUM OF AFFILIATED ASSOCIATION RESPONSIBILITIES FOR REGISTERED REFEREES - Affiliated Associations must provide, as a minimum, the following for Referees administered by them:

Allocation to Leagues

The Association is responsible for the allocation of Referees promoted to, or serving on, the National Contributory Leagues List of Assistant Referees to a suitable Supply League on which to referee. The allocation of Referees to officiate as Assistant Referees in the recognised division of one Supply League only, in which teams from the Affiliated Association operate, is the responsibility of the Affiliated Association to ensure that local football is not deprived of Referees. Referees successfully completing the Basic Referee Training Course are to be advised in writing, in accordance with the Regulations for the Registration and Control of Referees, of the leagues on which they may operate.

Appointments

Affiliated Associations make appointments to their individual Competitions. In addition, they are invited to make nominations in respect of FA Competitions at the request of The Football Association Refereeing Department.

Benevolent Scheme

Affiliated Associations are encouraged to make available access to any Benevolent Scheme it runs to Referees. They may also access, on behalf of a Referee, The Football Association Benevolent Fund.

County Football Association Badge

The Regulations for the Registration and Control of Referees require Referees to wear the badge of the County FA who administers his registration on FA Competitions, where such a badge is available. This provides County identity for Match Officials when operating both within and outside their Affiliated Association boundary. Affiliated Associations should make the County FA badge available to Referees.

County Football Association Handbook

Affiliated Associations should provide, as a minimum, the County Cup Competition Rules, details of Club Secretaries and details of grounds/match venues.

General Advice

General advice and guidance on all football related matters should be communicated by the Affiliated Association to those Referees it administers.

In-Service Training

Referees at Level 4 and below are provided with in-service training by Affiliated Associations. In-service training for Referees in the promotion scheme is mandatory in accordance with the Regulations for the Registration and Control of Referees and may be co-ordinated in conjunction with National Referee Managers. Other in-service training (i.e. Supply League Referees, Pre-Cup Final training, assessor training, etc) should be provided for Referees as appropriate. Funding may be accessed to meet some of the training and development needs.



Laws of the Game

All referees must be provided with a current edition of the Laws of the Game by their Parent Association and any Law amendment bulletin published by The Association.

Legal Advice

Affiliated Associations may assist in the provision of legal advice where appropriate to Referees. This could involve seeking advice from The Association on behalf of the Referee in certain circumstances.

Liaison with the National Referee Managers

Affiliated Associations should make every use of the services of the National Referee Managers in the support of its responsibilities for registered Referees as outlined in this Memorandum.

Licensed Referee Tutor Courses

Affiliated Associations should identify those candidates it considers suitable to attend Licensed Referee Tutor Courses in accordance with the criteria notified by The Association from time to time. The Association makes financial provision for these courses.

Mentor Scheme

Affiliated Associations are required to provide Mentor support for Referees undertaking the Basic Referee Training Course. It is recognised that mentoring is an aid to retention and Affiliated Associations are encouraged to extend the service to other Referees wherever possible.

Monitoring of Financial Provision

Affiliated Associations are required to develop and produce a County Development Plan linked to the National Game Strategy which details key initiatives and targets to support recruitment, retention and development of Referees as well as offering details on the financial support provided by The Association. Returns are to be submitted to The Association upon request.

Nominations to the Contributory League List

Affiliated Associations are required to nominate eligible and suitable Referees to join the Contributory League Assistant Referees List from their Senior County Referees on request from The Football Association Refereeing Department. Those Referees who are nominated for consideration to the Contributory League Assistant Referees List must have successfully completed the required fitness test as determined by The Football Association Referees' Committee from time to time.

Personal Accident Insurance

Affiliated Associations are encouraged to investigate the need for Personal Accident Insurance for Referees.

PGMOL

The Professional Game Match Officials Ltd is responsible for officials operating in the Premier League, Football League and Panel Leagues.

Promotion and Assessment Scheme

Affiliated Associations are responsible for the promotion of Referees up to Level 5 - Senior County Referee, in accordance with the Regulations for the Registration and Control of Referees, by ensuring that Referees are active at the appropriate Level and are regularly assessed. The



promotion assessment scheme is part funded by The Association. Senior County Referees and below, outside the promotion scheme, who are administered by their Parent Association should be regularly assessed for development purposes.

Public Liability Insurance

A minimum of £5 million, as recommended by The Association, cover for public liability insurance.

Recruitment and Basic Training of New Referees

The recruitment and training of new Referees is an important area which Affiliated Associations have responsibility towards the development of the future of the game. The Association supports this with provision of financial and material support.

Referee Discipline

The Regulations for the Registration and Control of Referees devolve the responsibility for Referee discipline, of those Referees not operating on the National List of Contributory League Officials or above, to the Referee's Parent Association. Where an alleged offence is committed by a Referee whilst acting as a Match Official in any capacity (on or off the field) the matter will be dealt with by a Referees' Committee or Commission thereof, except where the charge relates to FA Rule E. In this and all other circumstances the Referee will be dealt with as any other Participant. Referees should be made aware of the process by which any acts of misconduct, or indiscipline in relation to their registration, will be dealt with by the Affiliated Association.

Registration

Registrations for Referees must be in accordance with the Regulations for the Registration and Control of Referees as amended by The Association from time to time. Affiliated Associations will collect the National Registration fee and, where appropriate, any Associate Referee fee levied by them for Referees administered by another Affiliated Association. Except where determined otherwise, Affiliated Associations will be responsible for the provision of CRC and any other checks on Referees as decided by The Association.

Safeguarding Children Training

In accordance with the Rules of The Association, every participant in a position of trust e.g. coach, referee, medic, welfare officer etc... is required to undergo Safeguarding Children Training. The Football Association Referees Department and Equality and Child Protection Unit will provide appropriate guidance.

Schools of Excellence and Referee Academies

Affiliated Associations are strongly encouraged to include a School of Excellence (or Referee Academy) for referees.

Transfers

Affiliated Associations are responsible for ensuring that Referees who move to another administrative area are notified to the receiving Association. On receipt of that notification, the receiving Affiliated Association should ensure that the Referee is made aware of the refereeing activities in the County.



GUIDE TO MARKING REFEREES

The mark awarded by a club must be based on the Referee's overall performance. It is most important that the mark is awarded fairly and not based upon isolated incidents or previous games. The Referee's performance should be determined by the table below which should act as a guide for the overall mark which should fall within the mark range for each standard of performance.

Mark Range	Comment
100-86	The Referee demonstrated very accurate decision-making and controlled the game very well using management and communication skills effectively to add value to the game.
85-76	The Referee demonstrated accurate decision-making and controlled the game well using management and communication skills to contribute positively to the game.
75-61	The Referee demonstrated reasonably accurate decision-making and despite some shortcomings generally controlled the game well.
60 and below	The Referee demonstrated shortcomings in the accuracy of decision-making and control which affected the game.

Notes

- Club officials should use the full range of marks within each category to help distinguish between different performance levels, e.g. within the 85-76 category a mark of 84 indicates a better performance than a mark of 77.
- While some Referees may have below average performances, there will usually have been some positive aspects of their performance, so extremely low marks should be very rare.
- When club officials are marking a Referee, they should always look at the game as a whole and not isolated decisions. The result of the match should not influence the mark and disciplinary action should be judged objectively.
- When a mark of 60 or lower is awarded, an explanation must be provided to the Competition using the box provided on the marking form. The purpose of this is to assist Referees to improve their performance levels, so the comments should be as helpful as possible.

HOW TO DECIDE ON THE REFEREE'S MARK

The following questions focus on the key areas of a Referee's performance. They are intended as an "aide memoire", are not necessarily comprehensive and need not be answered individually. It is, however, worth considering them before committing yourself to a mark for the Referee.

CONTROL AND DECISION MAKING

- How well did the Referee control the game?
- Were the players' actions recognized correctly?



- Were the Laws applied correctly?
- Were all incidents dealt with efficiently/effectively?
- Were all the appropriate sanctions applied correctly?
- Was the Referee always within reasonable distance of incidents?
- Was the Referee well positioned to make critical decisions, especially in and around the penalty area?
- Did the Referee understand the players' positional intentions and keep out of the way accordingly?
- Did the Referee demonstrate alertness and concentration throughout the game?
- Did the Referee apply the use of the advantage to suit the mood and temperature of the game?
- Was the Referee aware of the players' attitude to advantage?
- Did the Referee use the assistants effectively?
- Did the officials work as a team, and did the Referee lead and manage them to the benefit of the game?

COMMUNICATION AND PLAYER MANAGEMENT

- How well did the Referee communicate with the players during the game?
- Did the Referee's Level of involvement/profile suit this particular game?
- Did the Referee understand the players' problems on the day – e.g. difficult ground/weather conditions?
- Did the Referee respond to the changing pattern of play/mood of players?
- Did the Referee demonstrate empathy for the game, allowing it to develop in accordance with the tempo of the game?
- Was the Referee pro-active in controlling of the game?
- Was the Referee's authority asserted firmly without being officious?
- Was the Referee confident and quick thinking?
- Did the Referee appear unflustered and unhurried when making critical decisions?
- Did the Referee permit undue questioning of decisions?
- Did the Referee deal effectively with players crowding around after decisions/incidents?
- Was effective player management in evidence?
- Was the Referee's body language confident and open at all times?
- Did the pace of the game, the crowd or player pressure affect the Referee negatively?

FINAL THOUGHTS

- Always try to be objective when marking. You may not obtain the most objective view by marking immediately after the game.
- Judge the performance over the whole game. Don't be too influenced by one particular incident.
- Don't mark the Referee down unfairly because your team was unlucky and lost the game or some disciplinary action was taken against your players.



HUNTINGDONSHIRE REFEREES' ASSOCIATION

www.huntsra.com

Meetings are held on the 4th Monday of the month (July to May)
at Alconbury Sports & Social Club
Young Referees section commencing at 6.30pm
Main meeting commencing at 7.30pm

President

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Why not join the Association and come along on the 4th Monday of the month

If you require any further information please do not hesitate to contact
one of the Officers shown above.



HUNTINGDONSHIRE FOOTBALL ASSOCIATION

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FOOTBALL DEBT RECOVERY

This memorandum is applicable to Participants at Steps 2 and below only.

Limited to £50 minimum total claim, except for the recovery of Disciplinary Monies.

- 1 Associations are required to operate a system to collect football debts on behalf of Affiliated Clubs, Affiliated Leagues and Other Associations. Associations cannot use their football debt recovery system in respect of under 18 players of teams participating in under 18 competitions, but may do so in respect of any adult Club Official of any such team's Club.
- 2 Save for disciplinary fines and costs, football debts are defined as those costs where actual monies have been expended arising directly from football activity, and as such would include (but not be limited to), match costs (e.g. Match Fees), playing expenses (e.g. pitch hire) and League costs (repair to Cups, etc). Incidental costs (e.g. fund raising activities, Club Subscriptions) do not fall within the scope of Football Debt Recovery. League fines do not fall within the scope of Football Debt Recovery where a Club remains in membership of the League to which they owe money, or disbands without having played a competitive fixture in that League in the season that any fine accrues.
- 3 Associations may take action against individuals or groups of individuals. Individuals may be pursued where they are refusing to reimburse an individual club for a qualifying debt. Where a Club has folded its qualifying debts may be apportioned against its registered members and officers, and action taken against them individually to recover the club's debt.
- 4 Where a Club's debts are apportioned to individuals they must then be treated as individuals, and any disciplinary action must not be linked to the recovery of the total debt.
- 5 It is incumbent on the creditor to take reasonable steps to recover the debt before asking their parent Association to take action. This would normally include approaching the debtor personally as well as contacting them in writing to seek payment.
- 6 The Parent Association should be approached as soon as it is clear there is a problem. In all cases this should be within 28 days of formal payment being requested, and 112 days of the debt being incurred.
- 7 The Creditor, on presenting a claim for recovery, must pay on advance an administration fee of £25 per debt to be recovered. This figure is added to the total debt to be recovered and forms part of the £50 minimum limit. In addition, the creditor must supply the Full Name, Date of Birth and last known address of the individuals responsible for the debt. The County Football Association must not place a participant under suspension under the Football Debt Recovery scheme without this information.
- 8 Upon receipt the Association must immediately take steps to verify whether the debt is valid and notify the creditor and debtor of its decision.
- 9 Upon being satisfied that a Qualifying debt exists the Association must apportion the debt on a pro-rata basis and notify the individual or individuals concerned. The Association may add an additional Administration Fee of £1 to each individual's pro-rata debt.
- 10 Upon being notified, an individual must pay the debt within 21 days of the issue of the notification letter or appeal in accordance with the appeal procedures. If payment or appeal is not received the individual will be suspended sine die until the debt is paid and he is notified that the suspension has been lifted. This suspension will commence from (and include) the 22nd day after the date the notification was issued.



MEMORANDUM OF PROCEDURES DISCIPLINARY PROCEDURES CONCERNING FIELD OFFENCES

As set out in the Schedule hereto for Players associated with teams in all divisions of Leagues at Steps 5-7 of The National League system and below, including Youth Football.

These procedures also apply to County FA and League Representative Football.

This Memorandum cites procedures as they apply exclusively to Participants who are acting as Players when reported.

Save for serious or repeated proved misconduct, Participants offending in a capacity other than as Players in a match (at all levels) should not be suspended but be subject to any of a reprimand, a warning as to future conduct, a written undertaking not to repeat, a touch-line ban for a period of time, and a Fine (active or suspended for a given period), together with costs in proved guilty cases.

Subject to paragraph 11.5(h) below concerning Players moving between Clubs, for the purpose of these Procedures any referenced to a player's Club means the Club for which the Player was playing when he was cautioned, dismissed or reported for misconduct.

1. DEFINITIONS

- 1.1 In this Memorandum the words "the Association" refer to the appropriate County or other Affiliated Association, and the words "the Association Secretary" mean and include any person nominated to discharge a part of the regulatory and disciplinary administration of the Association as well as its actual secretary and Disciplinary Commission means a commission established by the appropriate County or other Affiliated Association.
- 1.2 Wherever gender is referred to in this Memorandum, either shall be inferred, as relevant.
- 1.3 All written communications from a player to the Association secretary must be sent by the secretary of the player's club unless the player is no longer registered with that club.
- 1.4 Every Association must set out in its rules or regulations a copy of these procedures, which are to be followed after a player has been cautioned or dismissed from the Field of Play while playing in a match for a club or a particular team of a club not dealt with by The Football Association.
- 1.5 Wherever "written" or "letter" is referred to in this Memorandum this is deemed to include communication by fax, e-mail or any other form of electronic online communication. Where an Association chooses to communicate by fax or e-mail or other electronic means, it must take all reasonable steps to ensure that the address or fax number used is current.
- 1.6 This Memorandum is effective from 1st July 2006 until further notice.
- 1.7 The term "suspension" in this Memorandum means the suspension is from playing football ONLY and any other sanction required for the period of suspension must be specified in the decision letter.
- 1.8 Any reference to cautions and sending offs in this Memorandum refers only to those received playing for teams subject to this Memorandum. Those received playing for teams not subject to this Memorandum will be separate and not added to the total received pursuant to this Memorandum.
- 1.9 The accumulation of cautions and sendings off within this memorandum are further categorised as Steps 5 to 7 Football, Saturday Football, Sunday Football, Midweek Football, Veterans Football and Representative Football.



- 1.10 Financial penalties for misconduct must not be imposed on any player in Youth Football. Where a Standard Punishment or Regulatory Commission decision applicable to a Youth Football player includes any financial sanction then the player's club is liable for the sum imposed.
- 1.11 Youth Football is defined as any match for a team drawn from the age group of Under 18 and below.

2. TIMING

Disciplinary procedures shall commence no later than 90 days, and the outcome determined no later than 180 days from receipt of the report of alleged misconduct, or otherwise be void, unless dispensation is received from The Association in writing to extend or dispense with either or both of these time limits. If deemed reasonable, any period of delay requested or caused by the Participant will not count towards the 90/180 days. For all cases where an interim suspension order has been imposed or for a matter involving an abandoned match or for playing whilst under a suspension, the County must aim to conclude any proceedings within 28 days. The Association must use due diligence to charge and/or finalise cases within the above periods of time and must conform with the requirements set out in this Memorandum, subject to the effects of the adoption by the Association of any of the alternative and optional powers set out in paragraph 19.

3. ADMINISTRATIVE PROCEDURES – MATCH OFFICIAL REPORTS

An Association may reserve the right not to process a caution if the report is deemed to be invalid for any reason.

4. GENERAL

- 4.1 Without prejudice to the foregoing provisions of this Memorandum, an Association shall have the power to delegate to The Football Association or to another Affiliated Association its powers and duties to investigate and/or adjudicate in cases where it may be advantageous so to do.
- 4.2 If a referee omits to show the appropriate card when taking action against a player, this does not nullify the caution or sending-off offence. However, the attention of the referee should be drawn to the correct procedure.
- 4.3 A Participant consents to abide by the Laws of the Game, the Rules and Regulations of The Football Association or an affiliated Association and to reasonable proportionate disciplinary action when playing the game. The issue of a caution is a decision based on a question of fact on the Field of Play upon which the Referee's decision is final. The recording of the caution and the consequences that follow are both reasonable and proportionate. Cautions, not being the subject of appeal, do not breach the Human Rights Act 1998.
- 4.4 When a player is dealt with by a Disciplinary Commission cases must be dealt with on their merits and a punishment awarded consistent with the overall nature and effect of the offence(s); also the player's record of misconduct over the current and previous five seasons.
- 4.5 Associations will impose split suspension periods where matches have to be carried over to the following season. The last day of the first suspension period shall be the Player's team's last competitive match of the season. The suspension will recommence with that same team's start of the following season. Competitive matches are defined in paragraph 11.3.



- 4.6 It is the duty of the club secretary and the player, by the deadline stated on any notification, to ensure that the Association Secretary receives the completed player reply form with such information that includes: -
- (a) The full name and address of the Player.
 - (b) The Player's date of birth (and other personal identification data requested).
 - (c) The name of each club for which the player is currently registered or was registered in the previous two seasons.
 - (d) The signature of the Player concerned (where applicable).
 - (e) The names of any school, college or other educational establishment currently attended by the Player.

If the Player is not available to sign the pro-forma document, the club should complete and return it indicating the reason for the non-completion together with the administration fee and confirmation as to whether or not the Player has been made aware of the contents. Any suspension order resulting from failure to comply with 4.6 (a)–(e) above shall be on the Club and the individual player, subject to Section 17 below.

- 4.7 Clubs may participate in an FA pilot programme as set out by Council and will be required to abide by the regulations and terms of that programme.
- 4.8 Payment of any fine or costs in respect of disciplinary matters ("Disciplinary Monies") must be paid in accordance with the terms set out by the Association.

5. REPORTING OFFENCES BY MATCH OFFICIALS

(a) *Caution Offences*

Referees must submit to the relevant Association within two days of the match (Sundays not included) a Report stating the offence. Referee reports for all County Representative football must be sent to the appropriate County Association. All FA County Youth Cup matches will be dealt with by the appropriate County, but a copy of the report must be submitted to The Football Association.

(b) *Sending Off Offences and Extraordinary Incidents*

Referees and Assistant Referees must submit to the relevant Association within two days of the match (Sundays not included) a Report stating the offence(s) and giving a description of the incident(s). Referee reports for all County representative football must be sent to the relevant County Association. All FA County Youth Cup matches will be dealt with by the relevant County Association, with a copy of the report to The Football Association.

6. CAUTION OFFENCES

A Player who has been cautioned in a match, will be notified through his Club by the Association of the offence reported by the Referee. At the same time he will be advised of the total number of cautions recorded during the current season and, any punishment resulting from their accumulation. An administration fee of £10.00 will be charged for the processing of each report. For each caution received a Player will be subject to one penalty point.

Any such punishment will take effect regardless of whether or not the notification of it from The Association is received before it is due to take effect in accordance with these Disciplinary Procedures.



7. SENDING OFF OFFENCES

A Player who has been sent off in a match under the provisions of Law 12 will be notified through his Club by the Association of the offence reported by the Referee, and at the same time advised that he will be subject to the agreed automatic punishment (see paragraph 11). An administration fee of £10.00 will be charged for the processing of each report.

Any such punishment will take effect regardless of whether or not the notification of it from The Association is received before it is due to take effect in accordance with these Disciplinary Procedures.

8. CLAIMS OF MISTAKEN IDENTITY

In the case of a claim of alleged mistaken identity concerning a player cautioned or sent off in a match, the PLAYERS concerned and the CLUB must within three working days of the match submit in writing to the Association particulars upon which the claim is founded, including the right to claim Wrongful Dismissal. If the Association Secretary, or his nominees, are satisfied that the claim warrants further investigation, a Disciplinary Commission shall be convened and will meet within the 14 days before any automatic penalty is due to take effect. If the members of the appointed Disciplinary Commission are satisfied that mistaken identity has been proved in a case, the record of the offence will be transferred to the appropriate offender, who will be subject to disciplinary action in accordance with the provisions of the current Procedures.

The relevant fee which MUST be included with the evidence is £50 for teams at Steps 5-7 in the National League System. For teams outside of the National League system the fee is £30, which may be retained if the claim is deemed to be unfounded and be used in full or in part to cover any costs incurred by a Disciplinary Commission. In the event of the fee not covering the amount of costs charged, an additional amount may be charged by the Disciplinary Commission.

9. CLAIMS OF WRONGFUL DISMISSAL

In the case of a claim of wrongful dismissal for offences with a penalty imposed under the Laws of the Game of an immediate dismissal (excluding Law S6, the use of offensive or insulting or abusive language/gestures or S7, receiving a second caution in a game), evidence upon which the claim is founded, which must include a video cassette recording/DVD showing the incident, if one is available, must be submitted by the player concerned and his Club, together with the relevant fee and MUST be received by The Association by the close of business of the fourth working day following the match (as below*). An indication by fax or e-mail (discipline@[insert name of county]fa.com e.g discipline@essexfa.com) on the second working day following the game is required to alert the Disciplinary Departments of the Association that a claim is to be submitted.

* Saturday or Sunday game by Thursday

Monday	-	Friday
Tuesday	-	Monday
Wednesday	-	Tuesday
Thursday	-	Wednesday
Friday	-	Thursday

(If Bank Holidays fall within the period, the appropriate number of extra days will be made available but the claim must still be heard by the scheduled commencement of the automatic penalty arising from the relevant dismissal.)



Once the claim is lodged with the Association and the claim has conformed with the criteria, the Club will then be advised whether the claim has been accepted or not.

An accepted claim will be placed before a Disciplinary Commission as soon as possible but no later than the eighth working day but in all cases before an automatic penalty is due to take effect. The Club, the player and Match Officials will NOT be invited to attend. The Disciplinary Commission will be dealing with the level of punishment only. The dismissal from the Field of Play will always remain on the record of the Club and the Player and be the subject of the administration fee and the appropriate number of penalty points for a sending off.

The only decisions available to the Members of the Disciplinary Commission are:-

- (i) The punishment will remain with the fee being retained;
- (ii) Only where the Commission is satisfied that the Referee made an obvious error in dismissing the Player the punishment will be withdrawn, the fee returned and that paragraph 10.5(f) of the procedure will not be invoked if the Player is sent off again following the offence.

The relevant fee is £50 for teams at Steps 5-7 in the National League System. For teams outside of the National League system the fee is £30 and will be retained if the case is deemed to be unfounded and returned if any alterations are made to the offence or punishment.

10. DIMISSALS – CLAIMS THAT THE STANDARD PUNISHMENT IS CLEARLY INSUFFICIENT

- (a) All players dismissed from the Field of Play shall be subject to at least a one match suspension, save only where a successful claim for wrongful dismissal is brought.
- (b) The Affiliated Association may seek to increase the disciplinary consequence of the dismissal of a player from the Field of Play, where the Affiliated Association is satisfied that the standard punishment that would otherwise apply following the dismissal is clearly insufficient.
- (c) Claims may be brought under this Regulation only for on-field offences which have resulted in a sending off under Law 12(1) (violent conduct), Law12(2) (serious foul play) or Law 12(3) (spitting)
- (d) Where the Affiliated Association brings such a claim a Referee's report showing that a Player was dismissed for violent conduct under Law 12(1), serious foul play under 12(2) or spitting under Law (3) shall be conclusive evidence that the player breached the relevant Law and shall not be subject to challenge, save for where any such dismissal is subject to a claim for wrongful dismissal
- (e) The Disciplinary Commission that considers a claim of this type is concerned with only the question of whether the standard punishment should not be imposed in view of the truly exceptional facts of the case. This role is not to usurp the role of the Referee and the correctness of the dismissal from the Field of Play shall not be subject to any scrutiny by the Commission, will remain on the record of the club and the player, will remain the subject of the administration fee and will accrue the appropriate number of penalty points for the sending off.
- (f) Claims brought under this Regulation shall be determined based on written or oral evidence. The Match Officials, Club and Player are entitled to be present or represented at the Disciplinary Commission if the Player elects for a personal hearing.



- (g) If possible, prior to the commencement of the suspension, but in all cases before the completion of the standard punishment to apply to the dismissal that is subject of the claim, a Disciplinary Commission will be convened to decide the matter on any relevant documentary, video and oral evidence submitted. The following procedures will be used at a commission unless the Commission thinks it appropriate to amend them:
- [I]. The Commission Secretary will produce;
- (i) The referee's report, reports from any other Match Official and any other evidence supporting the Referee's action.
 - (ii) All statements, video and other evidence provided in support of the claim.
 - (iii) The reply and all evidence and submissions provided by the Player in response to the claim.
- [II]. After considering the evidence, the Commission will decide whether the claim should be rejected or successful.
- [III]. A claim will only be successful under this Regulation where the Association satisfies the Commission so that it is sure that:
- (i) The circumstances of the dismissal under review are truly exceptional, such that the standard punishment should not be applied; and
 - (ii) The standard punishment would be clearly insufficient.
- [IV]. In considering the matters at III above, the Commission shall have regard to:
- (a) The applicable Law(s) of the Game and any relevant FIFA instructions and/or guidelines;
 - (b) The nature of the dismissal offence, and in particular any intent, recklessness, negligence or other state of mind of the Player;
 - (c) Where applicable, the level of force used;
 - (d) Any injury to an opponent caused by the dismissal offence.
 - (e) Any other impact on the game in which the dismissal occurred.
 - (f) The prevalence of the type of offence in question in football generally.
 - (g) The wider interests of football in applying consistent punishment for dismissal offences.
- [V]. If the Commission's decision is to reject the claim, it shall deliberate no further on the claim and the player shall serve the standard punishment.
- [VI]. If the Commission's decision is that the claim is successful, the commission will then decide on the additional punishment to be applied to the Player in respect of the dismissal. In deciding on such punishment, the Commission shall have regard to the matters at 10(g) IV above.
- (h) The decision of the Disciplinary Commission in relation to a claim under this regulation shall be subject to appeal only (i) in the event that the penalty imposed (in addition to the ordinarily applicable standard punishment) is in excess of three matches; (ii) on the single ground that the additional suspension is excessive; and (iii) in respect of that part of the additional suspension in excess of the additional three (for example, where the Player is suspended for 8 matches following a dismissal for violent conduct, he may appeal only in respect of the two matches in excess of the three standard and three additional match suspension).



Appeals under this Regulation shall proceed subject to the Regulations for Football Association Appeals.

11. PUNISHMENTS

A. FRIENDLY MATCHES (any Match sanctioned or regarded by The Football Association or other sanctioning Association as a Friendly Match)

(a) CAUTIONS ADMINISTERED ON THE FIELD OF PLAY

The Association shall not impose any sanction in respect of cautions administered during Friendly Matches. Where sanctions are imposed in respect of cautions on Participants with their agreement (e.g. as part of tournament rules), any such sanction may only apply to Friendly Matches and shall not apply to the accumulation of cautions for continuing misconduct under paragraph 11.4 of this Memorandum.

(b) PLAYERS SENT OFF UNDER LAW 12

A player dismissed from the Field of Play will be suspended automatically from Friendly Matches until such time as his Club has completed its next Friendly Match, as decided by the relevant County Football Association.

(c) RULE E1 OF THE ASSOCIATION

A charge of Misconduct pursuant to Rule E1 of the Rules of The Association may be brought against a Player in relation to any incident arising in a Friendly Match notwithstanding that the same incident has been dealt with pursuant to this Memorandum. A Disciplinary Commission considering a charge under Rule E1 in such circumstances shall have regard to any punishment imposed under this Memorandum, and any suspension imposed will be from playing all football.

B. COMPETITIVE MATCHES

11.1 Any period of suspension automatically imposed for a dismissal from the field of play will commence 14 days from the date of the offence irrespective of whether paperwork has been received from the relevant Association. The suspension will be complete once the Player's team has completed the appropriate number of matches, in approved competitions, according to the suspension as defined below under 11.3. In respect to County FA and League Representative football, any suspensions will be from Representative football only and not any other level of football unless a Disciplinary Commission has specified that the suspension is to be from all football.

11.2 Any period of suspension automatically imposed as a result of cautions under 11.4 will commence 14 days from the date of the last offence irrespective of whether paperwork has been received from the relevant Association. The suspension will be complete once the Player's team has completed the appropriate number of matches, in approved competitions, according to the suspension as defined below under 11.3.

11.3 The matches that can be used to clear a Player of suspension are those to be played in a domestic competition organised by The Football Association (including The FA Challenge Cup, and The FA Vase and FA Sunday Cup), the League in which the Team play (including their League Cup(s)) and the Team's County Cup Competitions. In addition, any Competition in which a Club participates may also be considered providing that such a Competition has been designated as a qualifying competition by the sanctioning authority prior to the commencement of the season.

During periods of automatic suspension, the Player is suspended from playing only for the day type category that the Player's team usually plays in (including friendly matches and other Cup Competitions). If the suspension is for a Saturday team, the suspension is



from all Saturday team football (including midweek fixtures) only and if for a Sunday team, for all Sunday team football only (including midweek fixtures). If the suspension is as a result of a misconduct charge, during the whole period of suspension the Player is suspended from playing all football (including friendly matches and other Cup Competitions). The categories of football affected by this regulation are Saturday, Sunday, Midweek, Veterans and Representative football. This will be deemed to be a suspension from playing only, unless specified otherwise by a Disciplinary Commission.

In exceptional cases where an application has been made to the County FA by the participant that the suspension from all football is considered as being disproportionately harsh due to the period taken to serve the suspension in relation to the other categories of football, the matter may be reviewed only by The Football Association and may then be amended to a category type suspension, at the Football Association's discretion.

Where a Player has to serve more than one suspension at the same time the following criteria will apply:

- (i) Any suspensions awarded under the provisions of these procedures and due to commence on the same date will result in the total number of matches involved running consecutively.
- (ii) Any suspensions that overlap, in that the next one starts before the previous one ends will also run consecutively as above.
- (iii) Matches cannot be used more than once to cover two or more suspensions.
- (iv) Any suspension imposed under the provisions of these procedures that is or will be affected by a period based suspension will automatically commence 14 days from the date of the offence. The matches to be used in relation to this suspension may be before and/or after the period based suspension. The two suspensions cannot run concurrently.

11.4 Cautions Administered On The Field Of Play

- (a) (i) If a Player accumulates five cautions within the same category of football, but receives the 5th caution between the opening day of the Playing Season and the 1st December in the same Season, he will be suspended automatically for a period covering One match plus a fine of £15.
- (ii) If a Player accumulates five cautions within the same category of football between the opening day of the Playing Season and the last day of the same Season, he will be warned as to his Future Conduct.
- (iii) A Player who has already been subject to disciplinary action as a result of five cautions and then goes on to receive a further five cautions during the same Season, will be subject to the following punishments: -
- (iv) If a Player accumulates ten cautions within the same category of football between the opening day of the Playing Season and the second Sunday of April in the same Season, he will be suspended automatically for a period covering Two matches plus a fine of £15.

If in the final match before the second Sunday of April a player accumulates his tenth caution in any Competition since the opening day of the Playing season and then receives a second caution in the same match and consequently is dismissed, the player will be suspended automatically for a period covering Two Matches plus a fine of £15. This two match suspension will automatically apply in such cases, instead of the one match automatic suspension which would otherwise apply to a player who is sent off for receiving two cautions in the same match.



- (v) If a Player accumulates ten cautions within the same category of football between the opening day of the Playing Season and the last day of the same Season, he will be Severely Censured and Warned as to his future Conduct.
- (vi) If a Player accumulates fifteen cautions within the same category of football between the opening date of the Playing Season and the last day of the same Season, he will be suspended automatically for a period covering Three matches plus a fine of £15.
- (vii) For the purposes of this section, Clubs compete at six different levels. Each level is comprised as follows –
- (a) The Premier League, Football League and Football Conference (National);
 - (b) The Football Conference (North and South Divisions), the Isthmian League, the Northern Premier League and the Southern League;
 - (c) Steps 5 to 7 of the National League System;
 - (d) Any other youth or adult league outside of the National League System which operates a match-based disciplinary system and is further categorised as Saturday, Sunday and Midweek;
 - (e) Vets football;
 - (f) Representative Football.
- (viii) Any period of suspension or part that remains outstanding at the end of a Season must be served at the commencement of the following Season.
- 11.5 (a) **PLAYERS SENT OFF UNDER LAW 12 (7)**
- Subject to the provision of 11.4(a)(iv) above, a Player who is dismissed from the Field of Play for receiving a second caution in the same match will be suspended automatically commencing on the 14th day following the match in which he was sent off, until such time as his Team has completed one match in an approved competition, as per 11.3, fined the sum of £20 and be subject to 2 penalty points. Players who play outside the National League System will be fined the sum of £15.
- (b) **PLAYERS SENT OFF UNDER LAW 12 (4) and (5)**
- A Player who is dismissed from the Field of Play for denying a goal or an obvious goal-scoring opportunity by physical means or by handling the ball, will be suspended automatically commencing on the 14th day following the match in which he was sent off, until such time as his Team has completed one match in an approved competition, as per 11.3, fined the sum of £20 and be subject to 2 penalty points. Players who play outside the National League System will be fined the sum of £15.
- (c) **PLAYERS SENT OFF UNDER LAW 12 (6)**
- A Player who is dismissed from the Field of Play for using offensive or insulting or abusive language/gestures whether he has previously been cautioned in the match or not, will be suspended automatically commencing on the 14th day following the match in which he was sent off, until such time as his Team has completed two matches in an approved competition, as per 11.3, fined the sum of £30 and be subject to 2 penalty points. Players who play outside of the National League System will be fined the sum of £25.



(d) **PLAYERS SENT OFF UNDER LAW 12 (1), and (2)**

A Player who is dismissed from the Field of Play for Violent Conduct or Serious Foul Play, whether he has previously been cautioned in the match or not, will be suspended automatically commencing on the 14th day following the match in which he was sent off, until such time as his Team has completed three matches in an approved competition, as per 11.3, fined the sum of £40 and be subject to 4 penalty points. Players who play outside of the National League System and commit the offence of Serious Foul Play will be fined the sum of £25.

(e) **PLAYERS SENT OFF UNDER LAW 12(3)**

A Player who is dismissed from the Field of Play for spitting at an opponent or any other person, whether he has previously been cautioned in the match or not, will be suspended automatically commencing on the 14th day following the match in which he was sent off, until such time as his Team has completed six matches in an approved competition, as per 11.3, fined the sum of £40 and be subject to 4 penalty points.

(f) **ADDITIONAL SENDINGS OFF.**

Players dismissed from the Field of Play for a second time in the same Season, in addition to the automatic suspension applicable to the offence, will be suspended for one extra match. A Player dismissed for a third time in the same Season will be suspended for an extra two matches, and so on. A Disciplinary Commission, when dealing with a Claim of Wrongful Dismissal (paragraph 9) has the power not to invoke a further one match suspension if it so desires.

(g) **OUTSTANDING SUSPENSIONS**

Any suspension or part thereof which remains outstanding at the end of a season, must be served at the commencement of the following season.

(h) **PLAYERS MOVING BETWEEN CLUBS**

Where a Player moves between Clubs at a time when he is subject to a suspension from playing resulting from either these Disciplinary Procedures or any charge of Misconduct, the following shall apply –

- (a) Until the Player moves, the suspension shall be served by reference to matches completed by the Team that the Player moves from;
- (b) Where the Club that the Player moves to competes at the same level as the Club that the player moves from, any remaining period of suspension at the time that the Player moves shall be served by reference to matches completed by the Club that the Player moves to;
- (c) Where the Club that the Player moves to competes at a different level from the Club that the Player moves from, any remaining period of suspension at the time that the Player moves shall continue to be served by reference to matches completed by the Club that the Player moves from unless dispensation has been granted in writing by The Association for the suspension to be served with reference to matches completed by the Club that the Player moves to.

For the purposes of this section, Clubs compete at four different levels. Each level is comprised as follows –

- (i) The Premier League, Football League and Football Conference (National);



- (ii) The Football Conference (North and South Divisions), the Isthmian League, the Northern Premier League and the Southern League;
- (iii) Steps 5 to 7 of the National League System;
- (iv) Any other youth or adult league outside of the National League System which operates a match-based disciplinary system and is further categorised as Saturday, Sunday and Midweek.

This section applies to all moves by Players between Clubs which are completed and evidenced to the satisfaction of the Association, however they occur.

This includes, but is not limited to, all transfers, loans and the expiration of loans, and Players whose registration is cancelled by the Club that the Player moves from, where that Player is subsequently registered by the Club that the Player moves to.

Players who are otherwise eligible (i.e. but for any suspension) to play for two or more Clubs competing in any league at level (iii) above will not be taken to have moved between those Clubs for the purposes of this regulation by virtue only of the fact that they are so eligible to play for them.

(i) **RULE E1 OF THE FOOTBALL ASSOCIATION**

A charge of Misconduct (as defined in and) pursuant to Rule E1 of the Rules of The Football Association may be brought against a player in relation to an incident, notwithstanding that the same incident has been dealt with pursuant to this Memorandum. A Disciplinary Commission considering a charge under Rule E1 of The Football Association in such circumstances, shall have regard to any punishment imposed under this Memorandum when considering any punishment under paragraph 18 of the Disciplinary Procedures to be used at Personal Hearings before Commissions requested by Participants of Clubs and Clubs dealt with by the Associations.

(j) **PAYMENT TO PLAYERS UNDER SUSPENSION**

Clubs must not pay a Player more than his basic wage during the period of a suspension.

(k) **RE-ARRANGED MATCHES**

A Disciplinary Commission shall have discretionary power to rule that a match shall not count towards the completion of a suspension if it is satisfied that the game has been arranged by the Club with a view to enabling a Player to complete his suspension and thus qualify him to play in a specific match.

12. AGGREGATE MISCONDUCT (CLUBS)

- 12.1 Associations may, at their option, use a penalty points based system to punish clubs whose misconduct is deemed excessive. If the Association chooses to punish clubs or Aggregate Misconduct they must use a system that conforms to these regulations.
- 12.2 Penalty points for cautions and dismissals from the Field of Play are listed against the relevant offences in these Regulations.
- 12.3 These points are effective once the offence:
 - (a) is reported for cautions or dismissals;
 - (b) has had a hearing for cases having hearings (unless an appeal is requested);
 - (c) has had an appeal for cases going to appeal.



Penalty points must not be awarded to charges found not proved.

- 12.4 Penalty points work on a seasonal basis, with points being included in clubs' totals for offences committed between the first and last days of the season, on an inclusive basis. Points must not be carried forward from one season to the next.
- 12.5 Misconduct dealt with by The Football Association must not be included in the penalty points totals.
- 12.6 Sanctions should be imposed at three stages, each incurring an Administration Charge, currently set at £10.
- 12.7 The number of points allowed for each stage (the Threshold), must be related to the number of teams that each club possesses.
- 12.8 Associations may make allowances in the number of teams that a club is deemed to have for Aggregate Misconduct, to reflect clubs whose disciplinary cases are handled by The Football Association. This is to prevent such clubs gaining an unfair advantage.
- 12.9 Recommended Points Allowances per Club per Season

<i>No of teams</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>Each Additional Team</i>
Stage I	25	48	69	88	105	20
Stage II	50	96	138	176	210	40
Stage III	75	144	207	264	315	60

- 12.10 Recommended Fines for Exceeding a Threshold

- (a) For exceeding Stage I £25 plus an Administration Fee
- (b) For exceeding Stage II £50 plus an Administration Fee
- (c) For exceeding Stage III £100 plus an Administration Fee

Associations may vary Fines and Thresholds at their Discretion.

- 12.11 Clubs that significantly exceed Stage III should be subject to further disciplinary action.
- 12.12 The Disciplinary Commission shall have the power to impose, or recommend as appropriate, any one or more of the following penalties on the Offending Club:
- (a) a reprimand and/or final warning as to future conduct;
- (b) a further fine;
- (c) suspension from all or any specified football activity from a date that the Disciplinary Commission shall order, permanently or for a stated period or number of matches;
- (d) expulsion from a competition of the Association;
- (e) expulsion from membership of the Association;
- (f) such further or other penalty or order as the Disciplinary Commission considers appropriate.

13. DISCIPLINARY ACTION ON CLUBS FOR MISCONDUCT BY THEIR PLAYERS

- 13.1 Any team within the National League System who has six or more individual Players cautioned or Dismissed from the Field of Play in the same match will be automatically fined the sum of £150 (£75 for Step 7) for the first occasion during the Season. For a



second/third/fourth etc. occasion in the same Season, the fine on the Club will be £300/£450/£600 etc. (£150/£225/£300 for Step 7).

- 13.2 Any team competing outside of the National League System who has six or more individual Players cautioned or Dismissed from the Field of Play in the same match will be charged and warned as to their future conduct for the first occasion during the Season. For a second/third/fourth etc. occasion in the same Season, the fine on the Club will be £25/£50/£75 etc.
- 13.3 In truly exceptional circumstances a Club may submit a written plea in mitigation against the imposition of a fine imposed under this paragraph 13.

14. **ABANDONED MATCHES**

When a referee's report indicates that a match has been abandoned due to misconduct of either team, The Football Association or appropriate Affiliated Association shall without delay investigate the official's report. If after such investigation, the chairman and secretary of the Association, or their nominees, are satisfied that a prima facie case can be made out against the Club/participants, such steps shall be taken as are necessary to ensure that a charge is preferred and that a Disciplinary Commission meets to consider the charge within 28 days of the date of the charge letter.

15. **THREATENING OR PHYSICAL OFFENCES AGAINST MATCH OFFICIALS**

The following Regulations shall apply at all levels of the game (excluding the 6 designated Leagues):

- 15.1 In addition to assisting a match official who has reported an offence against him, The Football Association or appropriate Association shall without delay investigate the match official's report and if, after such investigation, the chairman and secretary of the Association or their nominees are satisfied that a prima facie case can be made out against the alleged offender where there has been physical contact, attempted physical contact or an Assault on the referee they shall immediately suspend the alleged offender from all football activities until a Disciplinary Commission has adjudicated on the matter.
- They will take such steps to notify him of the suspension, ensure that a charge is preferred and that a Disciplinary Commission meets to consider the charge within 28 days of (the date of) the interim suspension.
- 15.2 There are three categories of offence:
- (a) Threatening Behaviour: words or actions that cause the official to believe that he/she is being threatened.
 - (b) Physical Contact or Attempted Physical Contact: e.g. participant pushes the referee, pulls the referee (or his clothing/equipment), barges, or kicks the ball at, the official causing no injury and/or attempts to make physical contact with the official e.g. attempts to strike, kick, butt, barge or kick the ball at the official
 - (c) Assault: participant acts in a manner which results in an injury to the official. This category includes spitting at the official whether it connects or not.
- 15.3 Should the participant accept the charge, the match officials will not be required to attend a Disciplinary Commission. Should the charge be denied, the appropriate match official(s) may be required to attend the Commission.
- 15.4 All offences against match officials in the above three categories will be monitored by The Football Association. The Football Association may request an explanation for any variation of the recommended punishments set out in 15.5 below. (If a match official who



has reported a participant for an offence against him makes a written request for notification of the decision and punishment awarded such must be made available to him at the earliest opportunity).

15.5 Recommended punishments for a person found guilty of an offence against a match official are as follows:

- (a) Threatening Behaviour:
- suspension from all football activities for a period of 112 days/12 matches
 - plus a fine of up to £100.
- (b) Physical Contact or Attempted Physical Contact:
- suspension from all football activities for a period of 182 days
 - plus a fine of up to £150.
- (c) Assault:
- suspension from all football activities indefinitely (*sine die*) with no review for at least 5 years from the date of the suspension. Where the assault causes serious injury the review period should be extended to 10 years.

(Note the above are recommended sanctions and should only be varied where appropriate aggravating or mitigating factors are present).

16. ASSAULTS BY PARTICIPANTS ON OTHER PARTICIPANTS

16.1 When a referee's report indicates that a Participant has perpetrated an assault on another Participant causing serious bodily harm before, during or after a match, The Football Association or appropriate Affiliated Association may, as in cases of assaults on match officials, without delay investigate the official's report. If after such investigation, the chairman and secretary of the Association, or their nominees, are satisfied that a *prima facie* case can be made out against the alleged offender, such steps shall be taken as are necessary to ensure that a charge is preferred and that a Disciplinary Commission meets to consider the charge within 28 days of the date of the charge letter. The alleged offender shall not participate in any football activity from the date when he is notified of the charge until a Disciplinary Commission has heard and adjudicated on the matter.

16.2 The recommended punishments for such offences are set out below: -

Offender

- (a) Player A suspension for a minimum of 140 days plus £150 fine for a first offence but, depending on severity, *sine die* with no review for five years.
- (b) Club Official As for (a) above but:
- (i) If on a Player or other Official but not a Match Official; suspension from all football and football activities
 - (ii) If on a Match Official – section 11 above will apply.
- (c) Match Official As for Match Officials assaulted by a Player. But a recommendation will be made to the relevant Referees' Committee that the registration be removed and no request for reinstatement will be allowed until the suspension has been completed or removed.

**17. FAILURE TO COMPLY**

- 17.1 When the provisions above are not complied with, the Player's right to a Personal Hearing or to make a plea for leniency is forfeited and the Disciplinary Commission may deal with the reported misconduct on such evidence as is available.
- 17.2 Failure on the part of the Player or his Club Secretary to discharge any of the requirements set out in this Memorandum may constitute misconduct, which may result in a further charge against the Player, his Club, or both. (In any case, save for replies to Misconduct Charges, a late fine, currently £20, will be levied in addition to the original charge and a further seven days given to respond to the charge. Failure to respond within the seven days will result in the Team and Player being suspended until the provisions above have been complied with).

The Club Secretary must make the Player aware of the applicable Standard Punishment where an automatic sanction applies. The Club Secretary must sign and return the reply form to the appropriate Affiliated Association by the response date. By signing the form the Club Secretary is confirming that he has made the Player so aware.

Where an individual has been charged with Misconduct both the Club Secretary and the individual will be required to sign and return the form to the appropriate Association.

- 17.3 When dealing with compliance issues the Association must consider the following:-
- (a) whether the Player has responded to his Club;
 - (b) whether the Club has failed to pass on his reply;
 - (c) whether the Club has informed the Association that the Player has failed to respond;
 - (d) whether the Player has left the Club.

18. SUSPENSION PENDING MISCONDUCT HEARING

- 18.1 The appropriate Affiliated Association shall have the power, in consultation with The Football Regulatory Authority to order that an Official of a Club affiliated to or a Player registered with that Association, and not one associated with the 6 designated Leagues, shall be suspended from all or any specific activity for such period and on such terms and conditions as agreed by The Football Association and the Association considers appropriate (an "Interim Suspension Order").
- 18.2 The Interim Suspension Order shall apply when the Club Official or Player has been charged by the Affiliated Association in relation to an alleged act of serious misconduct, or with a criminal offence, or by a League sanctioned by the Affiliated Association or the Football Association in connection with disciplinary action pursuant to relevant regulations of the League.
- 18.3 As soon as reasonably practicable notification of an Interim Suspension Order shall be advised to the Player and/or the Club and will be lifted when the charge of misconduct is dealt with by a Disciplinary Commission or the criminal charges are withdrawn or found not to have been proved.

19. PERSONAL HEARING

(See also: General Provisions relating to Inquiries, Commissions of Inquiry, Regulatory Commissions of The Association, Other Disciplinary Commissions and Appeal Boards; and Disciplinary Procedures to be used at Personal Hearings before Commissions requested by Participants of Clubs and Clubs dealt with by County and Other Affiliated Associations).



- 19.1 The notification indicating a misconduct charge must inform the player of the right to request a Personal Hearing in respect of the alleged offence and must also indicate that in the event of the charge being proved there will be a liability to be ordered to pay all or part of the costs of the Personal Hearing, which costs may include a part of the overhead expenses of the Association attributable to the hearing. Similarly, in cases where the rules or regulations of the Association require the deposit of a fee for a Personal Hearing, (as determined by the Council - currently £50 for Participants in the National League System and £30 for Participants outside of the National League System), at the time of such request the player must be informed that the fee is liable to be forfeited in full or in part if the charge is proved, in addition to any fine which may be imposed. In an unproved case neither a fee may be retained, nor may Disciplinary Commission costs be levied, either for a Personal Hearing or for any other “non-Personal Hearing” case. (Disciplinary Commission costs cannot be levied in cases where a Player has been instructed to appear before a Disciplinary Commission).
- 19.2 Upon receiving a request for a Personal Hearing in respect of an alleged offence, the Association will appoint a Disciplinary Commission of not less than three nor more than five members to hear and adjudicate upon the charge. In the case of a player under the age of 18 years of age on the date fixed for the hearing, it shall take place either in the presence of a parent or guardian of the player or another appropriate adult.
- 19.3 Fines must not be imposed on children in youth football [Section 1.5(b)]. Any fine and administration charges arising out of misconduct by a child must be levied on the club.
- 19.4 The Player, through his Club Secretary, must be given the date, time and venue fixed for the Personal Hearing and arrangements made for the attendance before the Disciplinary Commission of any witnesses in support of the charge, in particular the match official(s) on whose report the charge has been brought. At a Personal Hearing of a charge a Disciplinary Commission may adopt such procedures as it considers appropriate and expedient for the just determination of the charge brought before it. A Disciplinary Commission shall not be bound by any enactment or rule of law relating to the admissibility of evidence in proceedings before a court of law.
- 19.5 The person charged and the Match Official(s) concerned should be given a minimum 14 days' notice of details of the Personal Hearing. Any written request to the Commission for a postponement of the hearing should be given consideration.
- If the reason submitted is considered valid, then a postponement should be granted, and in such circumstances costs may be charged. A request for a second postponement by the same party should not be granted.
- 19.6 If the charge is found not proved, any record of it will be expunged. If the charge is found proved the Disciplinary Commission will decide what punishment, if any, is to be imposed. In so doing, members of the Disciplinary Commission must consider the overall nature and effect of the offence(s) and the Player's previous record and any plea for leniency. If charging costs the Personal Hearing fee must be taken into account.
- 19.7 Except when an Appeal has been lodged, any fines or costs that are ordered must be paid before the expiry of 14 days from the date of the order. Failure to pay within such period is deemed to be misconduct punishable by censure, a further late fine and/or suspension as determined by a Disciplinary Commission. This second Disciplinary Commission shall have the power to consider the matter on 48 hours notice and the power to suspend for continuing non-payment. (In any case, a late fine, currently £20, will be levied in addition to the original charge and a further seven days given to respond to the charge. Failure to respond, the Team and Player being suspended until the provisions



above have been complied with.) The Player and his Club are jointly and severally responsible for payment of the fine and costs. The Club shall take such action as may be necessary to recover any sum paid on the Player's behalf. The rules or regulations of an Association must provide for disciplinary action to be taken against a Player who fails to reimburse his Club in accordance with the Football Debt Recovery (Section 20) regulations approved by Council.

- 19.8 A Disciplinary Commission shall comprise members appointed by the Association. The appointed members of such Disciplinary Commissions shall have no previous personal knowledge of the events or any involvement with any of the participants concerned.
- 19.9 Participants shall have the right to appeal decisions of Disciplinary Commissions to an Appeal Board of The Football Association where the sanction imposed is in excess of 2 matches and/or a £25 fine. The Player and/or the Club for which the Player was playing at the time may appeal within 14 days of the sending of the decision notification. The FA shall also have the right to appeal decisions of Disciplinary Commissions to an Appeal Board of The Football Association. There shall be no further right of challenge in respect of decisions of Disciplinary Commissions, which are otherwise final and binding.
- 19.10 The decision of the Association will be sent by first-class post or by e-mail to the Secretaries of all clubs for whom the Player is known to be currently playing and to the Player's home address if known. Each of these secretaries is responsible for informing the Player of the decision.
- 19.11 The commencement date of any suspension imposed on a Player is at the discretion of the adjudicating Disciplinary Commission, subject to the suspension starting on a Monday. Such date must allow for the 14-day period permitted for an appeal.
- 19.12 Referees and Assistant Referees may be told the result of a hearing on the next working day, should they request to be told, subject to the participant being aware of the decision.

20 FURTHER DISCIPLINARY ACTION

An Affiliated Association in formulating its rules and regulations for misconduct may adopt and include some or all of the following powers: -

- 20.1 To make an order that a Club whose players are persistently found guilty of misconduct
- (a) Be censured and/or fined in accordance with the approved penalty point process
 - (b) May have its affiliation suspended or cancelled
- 20.2
- (a) Any other power approved in writing by The Football Association
 - (b) Any optional or alternative power granted to an Affiliated Association in accordance with Section 2(a) shall continue from year to year until such time as the approval is withdrawn. Such approval may be withdrawn by notice in writing from The Football Association given before 30th April, in any year.



THE DISCIPLINARY PROCEDURES TO BE USED AT PERSONAL HEARINGS BEFORE DISCIPLINARY COMMISSIONS REQUESTED BY PARTICIPANTS OF CLUBS AND CLUBS DEALT WITH BY COUNTY AND OTHER AFFILIATED ASSOCIATIONS.

PERSONAL HEARINGS BEFORE A DISCIPLINARY COMMISSION

- A. Subject to the Rules of The Football Association, a Disciplinary Commission may adopt such procedures at a Personal Hearing of a Charge as it considers appropriate and expedient for the just determination of the Charge brought before it.
- B. A Disciplinary Commission shall not be bound by any enactment or Rule of Law relating to the admissibility of evidence in proceedings before a Court of Law.
- C. A Disciplinary Commission must be chaired by a Chairman that has completed The FA Chairman training and passed the online assessment within the previous 2 years.
- D. A Commission Secretary must attend all Disciplinary Commissions. Neither the Commission Chairman nor any of the Commission Members may act as Commission Secretary.
- E. A Disciplinary Commission may appoint members from outside of the Affiliated Association Council.
- F. For all Personal Hearings all case papers must be distributed to the Participant and the Commission Members at least 3 days prior to the hearing.

Attendance of Children at Personal Hearings

CHILDREN

- G. A child aged 13 or under must not appear at a Disciplinary Commission as either a witness or the person charged. An alternative method should be adopted which could include:
 - A meeting - bring the parties together to talk through the issues.
 - County Football Association (CFA) Welfare Officer (CFA WO) to talk to the child to warn them about their behaviour. A parent/carer should be present at any meeting.
 - CFA WO to obtain written statement from child and Disciplinary Commission to then proceed on paper basis only – the CFA WO may need to write the statement in conjunction with the child and parent/carer.
 - Private meeting between child and CFA WO to establish child's version of events, CFA WO to report verbally to disciplinary commission. The CFA WO should make a contemporaneous note of the meeting and a parent/carer should be present throughout.
- H. A child between the ages of 14 and 16 years inclusive can attend a disciplinary commission provided that:
 - he / she understands it is his / her duty to speak the truth.
 - his / her evidence is sufficiently important to justify it being heard.
 - the appropriate procedures relating to minors are adopted. The child must be accompanied by a parent/carer.
- I. When dealing with a Disciplinary Commission involving those aged 17 years, best practice would be to follow the guidance established for adults, except in cases where the



individual has learning development needs. Those with learning development needs should be treated in a manner consistent with their mental capacity. If the suggestion is that the participant has the cognitive reasoning of a child of a particular age, follow that guidance.

Where a child is aged 17, consent of the parent should be sought for the child to attend the Disciplinary Commission where possible / appropriate. A 17 year old is still a child and if they choose to have adult representation this should be allowed.

1. A person must be appointed to The Disciplinary Commission to act as its Secretary whose duty shall be to call the evidence to be submitted in support of the Charge and generally assist the Disciplinary Commission in its determination of the Charge.
2. A participant may be represented by one individual. (For instance, a player may be represented by a Club Official of a Club with which he is associated or by a representative of the Professional Footballers' Association, and a Referee may be represented by a representative of the Referees Association except when he is acting as a witness.) A participant appearing before a Disciplinary Commission may be legally represented. Notification of legal representation must be made with at least 7 days notice. An individual acting as representative for a participant shall not be allowed to give evidence at a Disciplinary Commission.
3. The person charged and any representative shall be admitted to the hearing. The Disciplinary Commission shall satisfy itself that the person charged has had details of the Charge.
4. Evidence (including witness evidence) in support of the Charge shall be received by the Disciplinary Commission. In cases concerning a report from a Match Official, that report shall be received in evidence first. This report may have been submitted by email or through a web-site, in accordance with accepted FA procedures.
5. The person charged or his representative shall have the right to ask questions relevant to the matters in issue of any witness in support of the Charge.
6. After evidence in support of the Charge has been received by the Disciplinary Commission, any written statement made by the person charged shall be considered by the Disciplinary Commission.

The person charged may then give evidence on his/her own behalf and in such event he/she may have questions asked of him/her by the Disciplinary Commission. The person charged or his/her representative may then submit evidence and call witnesses.
7. At any time the Chairman and members of the Disciplinary Commission, may ask questions of any witness or any representative. The Disciplinary Commission may draw such inferences as it considers appropriate from the failure of the person charged to give evidence or answer a question put to him/her.
8. In the event of the evidence submitted in answer to the Charge disclosing a point which the Disciplinary Commission considers was not covered in the evidence of, or not put to, any witness in support of the Charge, the Commission may recall any witness and ask questions of such witness. The person charged or his/her representative may also ask questions as at 5 above.



9. The evidence having been completed to the satisfaction of the Disciplinary Commission, the person charged or his/her representative shall be entitled to make closing submissions based upon the evidence, but this may not include reference to facts not disclosed in the evidence presented to the Disciplinary Commission.
10. At the conclusion of the closing submissions, all persons shall withdraw whilst the Disciplinary Commission considers the evidence and submissions presented to it and determines whether the Charge has been proved or not. After reaching its decision, the Disciplinary Commission shall recall the person charged and his/her representative. The Secretary shall announce whether the Charge has been found proved or not proved.
11. If the Charge is found not proved the hearing will be declared closed.
12. If the Charge is found proved details of the Misconduct (as defined in and pursuant to the Rules of The Football Association) record of the person charged shall be received by the Disciplinary Commission. The person charged, or his/her representative, may then make a plea in mitigation.
13. At the conclusion of the plea in mitigation the person charged and his/her representative shall again withdraw and the Disciplinary Commission shall determine what order or orders, if any, shall be made under the provisions of Regulation 6.1 of the Regulations for Football Association Disciplinary Action.
14. The person charged and his/her representative shall then be re-admitted and informed of the decision of the Disciplinary Commission by the Secretary. This shall subsequently be confirmed in writing. (In cases of an Assault on a Match Referee, the findings of the Disciplinary Commission will be sent to the Match Official, if requested by the Match Official, in writing).
15. As an alternative to the above, a Disciplinary Commission may, where it considers it appropriate, not announce its decision at the meeting but inform the person charged that such decision will be communicated to him/her in writing through his/her Club Secretary.

BOARD HEARINGS

The Appeal Board will be conducted in accordance with the General Provisions Relating to Appeal Boards and the Regulations for Football Association Appeals.



REGULATIONS FOR APPLICATIONS MADE TO A REGULATORY COMMISSION FOR AN INTERIM SUSPENSION ORDER TO BE ISSUED BEFORE CHARGE, AND THE PERIODIC REVIEW OF ANY INTERIM SUSPENSION ORDER ISSUED UNDER FA RULE E16

General Principles

In accordance with Rule E16, the Chief Regulatory Officer (CRO) (references to the CRO in these regulations include any nominee acting on his/her behalf) may apply to a Regulatory Commission for an interim suspension order to be issued before charge pursuant to Rule E16(a). These regulations apply to such applications, and to the review of all interim suspension orders issued pursuant to Rule E16.

These regulations may be deviated from at the discretion of the Regulatory Commission, which has the authority in all cases to regulate its own procedure. This includes the authority to amend any time limit stipulated in these Regulations, save that any Review Period must not be more than 21 days in any case. Where a Regulatory Commission deviates from any time limit set out in these Regulations, it will do so subject to the overall aim of ensuring that applications dealt with under these Regulations proceed on an expedited basis in all cases, whilst ensuring a fair process.

Any failure to follow these Regulations will not in itself invalidate any application or order made.

Application for an Interim Suspension Order before charge

(a) Notice of application

The applicant (CRO) must give written notice of the application to the Judicial Panel Chairman (or his/her nominee). A copy of the notice must be sent at the same time to the Participant in respect of whom the application is made ('the Participant'). The notice and copy may be sent by fax, email or post.

The notice must set out a brief summary of the basis of the application. The notice must also confirm that the applicant has obtained the agreement of the PFA (in the case of a Player who is a PFA member) and one of the FA Premier League, Football League, Football Conference, Isthmian League, Northern Premier League or Southern Leagues appropriate. This confirmation will be conclusive evidence of the fact that such agreement has been obtained.

(b) Composition of The Regulatory Commission

Upon receipt of the notice of application, the Judicial Panel Chairman will select a Regulatory Commission to deal with the application. This selection will be in accordance with any applicable selection policy in force from time to time, and any stipulations about the composition of the Regulatory Commission in Rule E16.

(c) The application

Within two working days of providing notice of the application, the applicant must provide to the Regulatory Commission Chairman, (provision to the Commission Chairman may be via The FA's Disciplinary Department for all purposes under these regulations), and to the Participant, full details of the application, consisting



of the written submissions and all evidence and material of whatever nature to be relied upon in support of the application.

(d) Responses

Within two working days of receiving full details of the application, the Participant must provide to the Regulatory Commission Chairman and to the applicant, written submissions and all evidence and material of whatever nature to be relied upon by the Participant in response to the application.

The applicant will have two working days to provide a response, if any, to the submissions, evidence and material provided by the Participant. This response must be provided to the Regulatory Commission Chairman and the Participant.

(e) Regulatory Commission Procedure

i. Timing

The Regulatory Commission will hear the application at the earliest opportunity, but no earlier than the second working day after the provision of the response by the Participant, or the provision of any further response to that from the applicant.

Arrangements for the hearing location and arrangements will be provided by The FA to all parties concerned.

ii. The Hearing

A summary of the basis for the application will be put forward by the applicant. The Participant may then put forward a summary of the points to be raised on its behalf.

The applicant may then address the Regulatory Commission and put forward all submissions and all evidence and material of whatever nature relied upon.

The Participant may then address the Regulatory Commission and put forward all submissions and all evidence and material of whatever nature relied upon.

Where notice of any submission, evidence and material of whatever nature sought to be relied upon by either party at the hearing has not been given in accordance with these regulations, the Regulatory Commission shall have a discretion whether or not to take that matter into account.

Each party and the Regulatory Commission shall have the opportunity to put questions in respect of any matter presented by either party.

In conclusion, the applicant and the Participant in that order may make a closing submission.

iii Decision

The Regulatory Commission may make an Interim Suspension Order under Rule E16(a) -



- (a) Where the applicant has established to its satisfaction the matters set out in Rule E16(a)(i) and (ii); and
- (b) In accordance with Rule E16(e).

Alternatively, the Regulatory Commission may dismiss the application and / or make any other order that it considers appropriate.

Where the Regulatory Commission makes an Interim Suspension Order it must determine, and state as part of the Order, a period (the 'Review Period') after which the Participant will be entitled to have the Order reviewed by a Regulatory Commission. This period must not be more than 21 days from the date of the Order.

A decision of the Regulatory Commission made pursuant to these regulations shall be final and binding with no right of further challenge.

Periodic review of an Interim Suspension Order

(a) General

Once the Review Period (whether determined by a Regulatory Commission as above or by the CRO where an Interim Suspension Order is issued after charge) has elapsed, the Participant subject to the order may apply to have the Interim Suspension Order reviewed by a Regulatory Commission.

(b) Notice of application for a review

The Participant must give written notice of the application to the Judicial Panel Chairman (or his/her nominee). A copy of the notice must be sent at the same time to the CRO. The notice and copy may be sent by fax, email or post.

The notice must set out a brief summary of the basis of the application.

(c) Composition of the Regulatory Commission

Upon receipt of the notice of application, the Judicial Panel Chairman will select a Regulatory Commission to deal with the application. This selection will be in accordance with any applicable selection policy in force from time to time, and any stipulations about the composition of the Regulatory Commission in Rule E16. Subject to any representations by the parties, a Regulatory Commission which considers a review application may include all or any of the same members of the Regulatory Commission that imposed the Interim Suspension Order or of any Regulatory Commission which has subsequently reviewed it.

(d) The application

Within two working days of providing notice of the application, the Participant must provide to the Regulatory Commission Chairman, (provision to the Commission Chairman may be via The FA's Disciplinary Department for all purposes under these regulations), and to the CRO, full details of the application, consisting of the written submissions and all evidence and material of whatever nature to be relied upon in support of the application.



(e) Responses

Within two working days of receiving full details of the application, the CRO must provide to the Regulatory Commission Chairman and to the Participant, written submissions and all evidence and material of whatever nature to be relied upon by the CRO in response to the application.

The Participant will have two working days to provide any response, if any, to the submissions, evidence and material provided by the CRO.

(f) Regulatory Commission Procedure

i. Timing

The Regulatory Commission will hear the application at the earliest opportunity, but no earlier than the second working day after the provision of the response by the CRO, or any further response to that from the Participant.

Arrangements for the hearing location and arrangements will be provided by The FA to all parties concerned.

ii. The Hearing

A summary of the basis for the application for review will be put forward by the Participant. The CRO may then put forward a summary of the points to be raised on his/her behalf.

The Participant may then address the Regulatory Commission and put forward all submissions and all evidence and material of whatever nature relied upon.

The CRO may then address the Regulatory Commission and put forward all submissions and all evidence and material of whatever nature relied upon.

Where notice of any matter relied upon by either party has not been given in accordance with these regulations, the Regulatory Commission shall have a discretion whether or not to take that matter into account.

Each party and the Regulatory Commission shall have the opportunity to put questions in respect of any matters presented by either party.

In conclusion, the Participant and the CRO in that order may make closing submissions.

iii. Decision

The Regulatory Commission may make any order in respect of the Interim Suspension Order as it considers appropriate, including, without limitation, ordering that it continue in force, extending it, modifying it or removing it, save that an Interim Suspension Order issued under Rule E16(a) may only continue in force -

(a) Where the CRO has established to its satisfaction the matters set out in Rule E16(a)(i) and (ii); and

(b) In accordance with Rule E16(e).



Where the Regulatory Commission orders that an Interim Suspension Order continues in force, it must determine, and state as part of the Order, a period (the 'Review Period') after which the Participant will be entitled to have the Order reviewed by a Regulatory Commission. This period must not be more than 21 days from the date of the Order.

A decision of the Regulatory Commission made pursuant to these regulations shall be final and binding with no right of further challenge.

General provisions applicable to any Regulatory Commission hearing conducted under these regulations

Any General Provisions relating to Regulatory Commissions in force from time to time shall apply hearings conducted pursuant to these regulations, subject to the following modifications.

Representation

Parties have the right to be present and/or represented at any hearing before the Regulatory Commission pursuant to the regulations. In the event that either party wishes to be represented, this fact, together with the identity of any representative, shall be submitted at the same time as any application or response (as relevant).

The Regulatory Commission may, at its discretion, proceed to hear an application in the absence of any party.

The Regulatory Commission may consider any matter pursuant to these regulations on the basis of written submissions only, should the applicant and Participant not wish to be present or represented.

Costs

Any costs incurred in bringing, or responding, to an application for an Interim Suspension Order or a review of such an order shall be borne by the party incurring the costs. Any costs incurred in relation to the convening and conduct of the Regulatory Commission may be ordered by the Regulatory Commission to be paid by either party.



REGULATIONS FOR FOOTBALL ASSOCIATION APPEALS

COMMENCEMENT OF APPEAL

- 1.1 An appeal shall be commenced by lodging a notice of appeal (“the Notice of Appeal”) with The Association.
- 1.2 With the exception of an appeal under 1.3, the Notice of Appeal shall be lodged within 14 days of the date of notification of the decision appealed against.
- 1.3 In the case of an appeal from a decision of a Regulatory Commission:
 - (1) Notification of the intention to appeal shall be made in writing to The Association within 7 days of notification of the decision to be appealed against;
 - (2) the date of notification of the decision shall be the date of the written decision or, if applicable, the date of the written reasons for the decision. In relation to any other decision, the relevant date shall be the date on which it was first announced.
- 1.4 The Notice of Appeal must:
 - (1) identify the specific decision(s) being appealed;
 - (2) set out the ground(s) of appeal and the reasons why it would be substantially unfair not to alter the original decision;
 - (3) set out a statement of the facts upon which the appeal is based;
 - (4) save for where the Appellant is The Football Association, in which case no deposit will be payable, be accompanied by any deposit prescribed by the relevant Rules of The Association or Regulations. Where an appeal is lodged by fax or email or other electronic means, the deposit must be received not later than the third day following the day of despatch of the fax, email or electronic notification (including both the day of despatch and receipt);
 - (5) where appropriate, apply for leave to present new evidence under 2.6 below.
- 1.5 The grounds of appeal available to The Association, shall be that the body whose decision is appealed against:
 - (1) misinterpreted or failed to comply with the Rules or Regulations relevant to its decision; and/or
 - (2) came to a decision to which no reasonable such body could have come and/or
 - (3) imposed a penalty, award, order or sanction that was so unduly lenient as to be unreasonable
- 1.6 The grounds of appeal available to Participants shall be that the body whose decision is appealed against :
 - (1) failed to give the appellant a fair hearing and/or
 - (2) misinterpreted or failed to comply with the rules or regulations relevant to its decision; and/or
 - (3) came to a decision to which no reasonable such body could have come and/or
 - (4) imposed a penalty, award, order or sanction that was excessive



Where an appeal is brought against a decision of a Regulatory Commission by FIFA, UKAD or WADA pursuant to the Doping Regulations, any and all of the appeal grounds set out at Regulations 1.4 and 1.5 above may be relied upon.

- 1.7 Once an appeal has been commenced, it shall not be withdrawn except by leave of the Appeal Board, with such order for costs as the Appeal Board may consider appropriate.

APPEAL PROCEEDINGS

- 2.1 An Appeal Board shall proceed as set out below.

- 2.2 Reference to a party or parties means:

- (1) the appellant (the "Appellant"); and
- (2) the respondent (the "Respondent"), which shall be either the Participant and/or The Association in the case of an appeal against a decision of the Regulatory Commission, or the Affiliated Association or Competition whose decision is appealed against (the "Respondent").

- 2.3 The Association, whether acting as Appellant or Respondent, shall nominate an individual or individuals to represent it before the Appeal Board.

- 2.4 The Respondent shall serve a written reply to the Notice of Appeal (the "Response") on an Appellant and the Appeal Board within 21 days of the lodging of the Notice of Appeal.

Where appropriate, the Response must include any application for leave to present new evidence under 2.6 below.

- 2.5 The parties shall be entitled to make oral submissions to the Appeal Board but an appeal shall be by way of a review on documents only, without oral evidence, except where the Appeal Board gives leave to present new evidence under 2.6 below.

Appeal Board proceedings shall be conducted how, when and where the Appeal Board considers appropriate.

Reasonable notice shall be given by the Appeal Board of the date, time and venue of the appeal. An Appeal Board shall not be bound by any enactment or rule of law relating to the admissibility of evidence in proceedings before a court of law.

An Appeal Board shall proceed as follows:

- 2.6 The Appeal Board shall hear new evidence only where it has given leave that it may be presented. An application for leave to present new evidence must be made in the Notice of Appeal or the Response, setting out the nature and the relevance of the new evidence, and why it was not presented at the original hearing. Save in exceptional circumstances, the Appeal Board shall not grant leave to present new evidence unless satisfied with the reason given as to why it was not, or could not have been, presented at the original hearing and that such evidence is relevant. The Appeal Board's decision shall be final.

- 2.7 The chairman of an Appeal Board may upon the application of a party or otherwise, give any instructions considered necessary for the proper conduct of the proceedings, including but not limited to:

- (1) extending or abridging any time limit;
- (2) amending or dispensing with any procedural steps set out in these Regulations;
- (3) instructing that a transcript be made of the proceedings;



- (4) ordering parties to attend a preliminary hearing;
 - (5) ordering a party to provide written submissions. The decision of the chairman of the Appeal Board shall be final.
- 2.8 The Appeal Board may adjourn a hearing for such period and upon such terms (including an order as to costs) as it considers appropriate.
- 2.9 The Appellant shall prepare a set of documents which shall be provided to the Appeal Board and Respondent at least seven days before the hearing and which shall comprise the following (or their equivalent):
- (1) the Charge;
 - (2) the Reply;
 - (3) any documents or other evidence referred to at the original hearing relevant to the appeal;
 - (4) any transcript of the original hearing;
 - (5) the notification of decision appealed against and where they have been given the reasons for the decision;
 - (6) any new evidence;
 - (7) the Notice of Appeal;
 - (8) the Response.

Where the Regulatory Commission or other body appealed against has not stated the reasons for its decision, either:

- (i) the Appellant shall request written reasons from that body which shall be provided to the Appeal Board; or
 - (ii) the Appeal Board shall require that a member of the body that made the decision shall attend (in which case, questions may be put by the Appeal Board at a hearing to satisfy itself as to the reasons for the decision. Cross-examination by the Appellant or Respondent shall not be permitted. Representations may be made by the parties to the Appeal Board who may then put questions to the member of the body that made the decision).
- 2.10 Appeal hearings shall be conducted how, when and where the Appeal Board considers appropriate. Reasonable notice shall be given by the Appeal Board of the date, time and venue of the appeal.

Where an application to present new evidence has been made, the party making the application shall address the Appeal Board in support of the application and the other party may respond; the Appeal Board shall then determine whether or not it will receive the new evidence. The following procedures shall be followed at an appeal hearing unless the Appeal Board thinks it appropriate to amend them:

- (1) The Appellant to address the Appeal Board, summarising its case;
- (2) Any new evidence to be presented by the Appellant;
- (3) The Respondent to address the Appeal Board, summarising its case;
- (4) Any new evidence to be presented by the Respondent;



- (5) Each party to be able to put questions to any witness giving new evidence;
 - (6) The Appeal Board may put questions to the parties and any witness giving new evidence at any stage;
 - (7) The Respondent to make closing submissions;
 - (8) The Appellant to make closing submissions.
- 2.11 The Appeal Board shall proceed in the absence of any party, unless it is satisfied that there are reasonable grounds for the failure of the party to attend, and shall do so in such manner as it considers appropriate.
- 2.12 The Appeal Board may, in the event of a party failing to comply with an order, requirement or instruction of the Appeal Board, take any action it considers appropriate, including an award of costs against the offending party.

APPEAL BOARD DECISIONS

- 3.1 A decision, order, requirement or instruction of the Appeal Board shall (save where to be made under the Rules of The Association by the chairman of the Appeal Board alone) be determined by a majority. Each member of the Appeal Board shall have one vote, save that the chairman shall have a second and casting vote in the event of deadlock.
- 3.2 The Appeal Board shall announce its decision to the parties as soon as practicable in such a manner as it considers appropriate; and unless it directs otherwise, its decision shall come into effect immediately.
- 3.3 The Appeal Board shall have power to:
- (1) allow or dismiss the appeal;
 - (2) exercise any power which the body against whose decision the appeal was made could have exercised, whether the effect is to increase or decrease any penalty, award, order or sanction originally imposed;
 - (3) remit the matter for re-hearing;
 - (4) order that any deposit be forfeited or returned as it considers appropriate;
 - (5) make such further or other order as it considers appropriate, generally or for the purpose of giving effect to its decision.
 - (6) order that any costs, or part thereof, incurred by the Appeal Board be paid by either party or be shared by both parties in a manner determined by the Appeal Board.
- 3.4 Decisions of the Appeal Board shall be final and binding and there shall be no right of further challenge, except in relation to appeals to CAS brought by FIFA or WADA pursuant to the Anti-Doping Regulations, or in respect of the amount of costs any party is ordered to pay by the Appeal Board, as set out below.

OTHER COSTS

- 3.5 Any costs incurred in bringing, or responding to, an appeal shall normally be borne by the party incurring the costs. In exceptional circumstances the Appeal Board may order one party to pay some or all of the other party's costs. Such costs will not include any legal



costs. Any applications for such costs must be made at the Appeal Board and must include details of the exceptional circumstances.

- 3.6 An appeal against only the amount of costs ordered to be paid shall be heard and determined by the single person appointed by such independent body as determined by The Association from time to time. That person shall decide all matters of procedure for how such an appeal will be conducted.

WRITTEN DECISION

- 3.7 As soon as practicable after the hearing, the Appeal Board shall publish a written statement of its decision, which shall state:

- (1) the names of the parties, the decision(s) appealed against and the grounds of appeal;
- (2) whether or not the appeal is allowed; and
- (3) the order(s) of the Appeal Board.

The written statement shall be signed and dated by the chairman of the Appeal Board and be the conclusive record of the decision.

- 3.8 The Appeal Board shall, upon the request of the Appellant or the Respondent (such request to be received at The Association within three days of the date of the announcement of the decision), give written reasons for the decision.



GUIDANCE NOTE ON SAFEGUARDING CHILDREN IN THE DISCIPLINARY PROCESS

This paper has been approved by The FA's Football Regulatory Authority. Enquiries or clarification with regards to this guidance note should be directed to the Football Regulation Department in the first instance.

It forms part of a wider paper - Guidance Note on Managing Young People with Impairments such as ADHD and Tourette Syndrome in the Disciplinary System, amended January 2009.

The football authorities must seek to ensure that, consistent with their policy of Safeguarding Children, they do not put in place case management and disciplinary systems that of themselves cause harm to the very children that are intended to be safeguarded. The same principles apply to County and national associations, although it is obvious that the vast majority of Under 18s football will come under County jurisdiction. Remember they are children first, participants second.

ISSUES

- Difficulties in children giving evidence, as recognised by the Criminal and Civil courts –the process is intrinsically upsetting for many adults and children will be less likely to be emotionally equipped to cope.
- Seldom in child's best interests to be directly involved in disciplinary commissions.
- Child's evidence can often be necessary for proper determination of proceedings.
- Cross examination can be damaging to child.

CHILDREN UNDER THE AGE OF 14

Generally a child aged 13 or under should not appear at a disciplinary commission. An alternative method should be adopted which could include:

- A meeting - bring the parties together to talk through the issues.
- County Football Association (CFA) Welfare Officer (CFA WO) to talk to the child to warn them about their behaviour. A parent/carer should be present at any meeting.
- CFA WO to obtain written statement from child and disciplinary commission to then proceed on paper basis only - the CFA WO may need to write the statement in conjunction with the child and parent/carer.
- Private meeting between child and CFA WO to establish child's version of events, CFA WO to report verbally to disciplinary commission. A parent/carer should be present throughout the meeting.

CHILDREN AGED 14 THROUGH 16 YEARS

A child between the ages of 14 and 16 years inclusive can attend a disciplinary commission provided that:

- he / she understands it is his / her duty to speak the truth.
- his / her evidence is sufficiently important to justify it being heard.
- the appropriate procedures relating to minors are adopted. The child must be accompanied by a parent/carer.

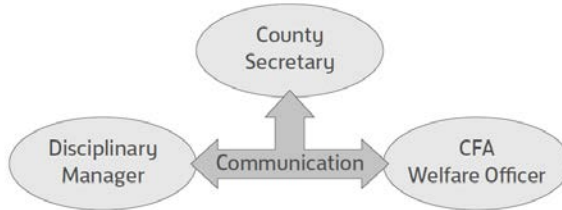
CHILDREN AGED 17 YEARS

- Best practice when dealing with a disciplinary commission involving those aged 17 years would be to follow the guidance established for adults, except in cases where the individual has special needs. Special needs should be treated in a manner consistent with their mental capacity. If the suggestion is that the participant has the cognitive reasoning of a child of a particular age, follow that guidance.



- Where a child is aged 17, consent of the parent should be obtained for the child to attend the disciplinary commission where possible I appropriate.
- By law a 17 year old is still a child and if they choose to have adult representation this should be allowed.

COMMUNICATION GUIDANCE FOR CFAS



- The CFA Disciplinary/Governance staff and the CFA WO should always liaise with regards to cases involving minors. This should include meeting to agree procedures to be adopted on how the case should be heard.
- County Secretary/Chief Executive Officer should be kept up to date.

GENERAL BEST PRACTICE PRINCIPLES AT DISCIPLINARY COMMISSION INVOLVING CHILDREN AGED 14 - 16 YEARS INCLUSIVE

Overriding principles are that the process of appearing in a disciplinary commission should not expose a child to intimidation, distress, a late disciplinary commission or long travelling times during the school week. All possible steps should be taken to assist the child to understand and participate in the proceedings.

PREPARATION FOR A DISCIPLINARY COMMISSION

- Consent of the parent/carer will always be required.
- He/she should be accompanied at the disciplinary commission by an appropriate adult who could be a parent, carer, grandparent, social /care worker or Club official properly in loco parentis. This could be a friend of the family, Club Welfare Officer etc.
- The disciplinary commission should be at a location and time that is convenient to the child.
- Restrict attendance at the disciplinary commission to as small a number of people as possible. This should be restricted to those who need to be present or have the right to be present only.
- Before the disciplinary commission, it may be appropriate to allow the child or young person to visit the room so that they can familiarise themselves with the layout.
- Make sure the young person is aware of the format and process they are about to be engaged in.
- CFA WO should be available at the disciplinary commission to advise/support the child or the disciplinary commission members. They cannot support both the child and the commission and their role must be limited to one of them. It must be clear which function they are fulfilling at the disciplinary commission.
- Physical layout of room can affect the proceedings and play a role in the effective engagement with the child – you could arrange chairs in two semi circles facing inward, avoid sitting behind tables.



- The members of the disciplinary commission should sit at the same level as other parties to encourage eye contact.
- Provision should be made for parents/carers to be able to sit next to their children.
- If the child is legally represented, they should be seated in a place that allows easy communication with their representative.

THE DISCIPLINARY COMMISSION

- At the beginning of the case, disciplinary commission members should introduce themselves and those present in the room.
- The Chair should briefly explain the role of each person.
- Address child by first name.
- Be aware of the impact body language can have e.g.
 - folded arms and peering over spectacles = negative
 - occasional nod / leaning forward = positive
- Remain seated throughout proceedings.
- If the disciplinary commission is lengthy, regular breaks should be taken.
- Proceedings should be inquisitorial rather than adversarial.
- Closed questions (those that allow a yes or no answer) and legal jargon should be avoided.
- Rephrase a question to simplify it, if the young person is finding it difficult to answer.
- Questions should be in plain English and at a level the child or young person can understand taking into account their age, maturity and intellectual and emotional development.
- Disciplinary commission members should consider what information they are trying to obtain and how it is relevant to the case.
- The nature and extent of the questioning of any witness is under the control of the Chair.
- The Chair can and should intervene to prevent the child being questioned in a hostile way.
- The Chair should ensure that questions are short, simple and phrased in a language that the child can understand.
- The Chair should also ensure that anyone else present in the room conducts themselves appropriately.
- If a parent/carer has accompanied the child to the disciplinary commission, the Chair should make clear that the parent is there in a supporting role only and should not conduct the proceedings on behalf of the child.
- If the case is proven someone should talk directly to the child, encouraging him / her to confront their behaviour, taking responsibility for it and its consequences. As this is a sensitive area it is recommended that someone with the appropriate training should undertake this e.g. the CFA WO.

FA Equality and Child Protection Dept
FA Football Regulation Dept
FA Disciplinary Dept
January 2009



THE ASSOCIATION'S SAFEGUARDING CHILDREN POLICY

Every child or young person who plays or participates in football should be able to take part in an enjoyable and safe environment and be protected from abuse. This is the responsibility of every adult involved in football, thus every club is required to endorse and adhere to The Association's Safeguarding Children Policy.

The FA recognises its responsibility to safeguard the welfare of children and young people who play or participate in football by protecting them from abuse and harm. The FA is committed to working to provide a safe environment for all children and young people to participate in the sport to the best of their abilities for as long as they choose to do so.

The FA recognises that the terms 'child or young person', 'abuse' and 'harm' are open to interpretation and challenge but for the purpose of this Safeguarding Children policy they are defined as follows:

A **child** or **young person** shall be defined as:

'anyone who has not yet reached their 18th birthday.'

Abuse shall be defined as:

'a violation of an individual's human or civil rights by any other person or persons and, for the purposes of safeguarding children, shall include physical abuse, emotional abuse, sexual abuse, neglect and bullying.'

Harm shall be defined as:

'Ill treatment and forms of ill treatment (including sexual abuse and forms of ill-treatment which are not physical) and also the impairment of or an avoidable deterioration in physical or mental health and the impairment of physical, intellectual, emotional, social or behavioural development.'

'**Harm**' may be caused by acts of commission and acts of omission.

The Safeguarding Children Policy is supported by The FA's Respect programme to address verbal abuse and bullying of youngsters by parents and coaches on the sidelines. The Association's Safeguarding Children Policy principles are that:

- The child's welfare is, and must always be, the paramount consideration;
- All children and young people have a right to be protected from abuse regardless of their age, gender, disability, culture, language, race, faith, belief or sexual orientation;
- All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately; and
- Working in partnership with other organisations, children and young people and their parents and carers is essential.

The FA is committed to working in partnership with the Police, Children's Services Departments, Local Safeguarding Children's Boards (LSCB) and the Disclosure and Barring Service (DBS) in accordance with their procedures. This is essential to enable these organisations to carry out their statutory duties to investigate concerns and protect all children and young people.

The Association's Safeguarding Children Policy is in response to government legislation and guidance, developed to safeguard the welfare and development of children and young people.

Clubs and leagues with youth teams must appoint a Welfare Officer in line with FA affiliation requirements.

All League and Club Welfare Officers are expected to abide by the Code of Conduct for volunteer Welfare Officers.



A CODE OF CONDUCT FOR VOLUNTEER WELFARE OFFICERS

The role of the Welfare Officers is to:

1. Be clear about the club's/league's responsibilities when running activities for children and young people
2. Help those actively involved with children and young people understand what their duty of care means on a day to day basis

As a Welfare Officer they will act as a role model to others in accordance with the roles and responsibilities of their position, in line with FA Rules and Regulations, the Respect codes of conduct for officials and the laws of the game.

In fulfilling the role they accept that within the role of Welfare Officer they will:

- Be child centred at all times and promote a fun safe environment for children and young people
- Follow all of the FA's policies and in particular procedures for reporting safeguarding concerns including discrimination
- Act appropriately in all situations brought to their attention
- Champion Best Practice within their club/league
- Communicate and positively engage with the CFA WO on all poor practice/safeguarding matters brought to the attention of CFA /The FA
- Attend meetings as reasonably required by the club committee, youth league and CFA
- Manage and deal with poor practice issues in an appropriate and timely manner
- Ensure appropriate levels of confidentiality and data security are maintained at all times
- Implement and manage a responsible recruitment process in line with The FA's policy and procedures
- Attend continued personal development (CPD) opportunities as offered by their CFA and show a commitment to keeping their training up to date

If they do not follow the above code any/all of the following actions may be undertaken by their Club, League, County FA or The FA (This is not an exhaustive list):

- Required to meet with the club/league committee, YLWO or CFA WO
- Required to follow an action plan monitored by the YLWO/CFA WO
- Required to complete an FA education course
- Suspended by the Club/league
- Fined or suspended by the County FA
- Required to leave the Club/League they represent
- Removed from role by the Club/League/County FA/The FA

On appointment, all League and Club Welfare Officers agree to uphold the Code of Conduct for volunteer Welfare Officers and understand the actions that may be taken should they fail to act in accordance with the Code. In agreeing to fulfil the role they confirm that they meet the criteria outlined within The FAs Suitability Checklist for YLWO/CWOs.

**B WELFARE OFFICER PERSON SPECIFICATION AND SUITABILITY CHECKLIST**

1. Person Specification

Essential

- Experience of dealing or working with young people
- Knowledge and understanding of safeguarding children issues¹
- A good communicator in a variety of situations with people from diverse backgrounds
- Committed to and ability to abide by The FA Rules and Regulations and promote The FAs Respect programme and safeguarding children education
- Empathy when dealing with individuals, sometimes in demanding situations
- Ability to listen and assess situations fairly
- Ability to handle confidential information sensitively and with integrity
- Reasonable level of administration experience and how to deal with confidential documentation
- Willingness to attend any in-service training facilitated by either The FA or the local County FA

Desirable

- Knowledge and understanding of grassroots football
- Access to the internet
- Ability to use Emails

2. Suitability Checklist

Essential

- Willing and able to provide relevant current references
- Previous experience of dealing or working with children
- Knowledge of and positive attitudes to equal opportunities
- Commitment to treat all children as individuals and with equal concern
- Physical health – appropriate to carry out tasks
- Integrity and flexibility
- At least 18 years of age
- Completion of The Association's Criminal Records Checks (CRC) process and acceptance by The Association of the outcome
- Understanding of the need for confidentiality when dealing with issues
- Reasonable level of administration experience and how to deal with confidential documentation
- Completion of The FAs Safeguarding Children Workshop and Welfare Officer Workshop



- Willingness to update skills and knowledge and attend in-service training facilitated by The FA or the local County FA
- Has signed up to and agree to abide by the Code of Conduct for volunteer Welfare Officers

Desirable

- Knowledge of child protection issues
- Knowledge of safeguarding children legislation
- Relevant football knowledge/understanding

NB If anyone is known to be unsuitable to work with children his/her application should be refused by the Club/League. If in any doubt about an applicant contact your County FA Welfare Officer.

More Information and Footnote References

If you need any further advice or information please contact your County FA Welfare Officer who will be happy to help you. More information about the role of the Welfare Officer is available on www.thefa.com/football-rules-governance/safeguarding and clicking on Welfare Officer FAQs under the Welfare Officer section and also on the Respect pages under 'My Role' simply click on Welfare Officer.

- 1 This can be gained through The FA's Safeguarding Children Education Programme; see www.thefa.com/football-rules-governance/safeguarding for further information or speak to your County FA Welfare Officer.
- 2 The Association's Policy on CRCs has been amended in light of the Safeguarding Vulnerable Groups Act 2006 and the Protection of Freedoms Act 2012. For more information please visit:- www.thefa.com/football-rules-governance/safeguarding/criminal-records-checks or e-mail FAchecks@thefa.com or call 0845 210 8080.
- 3 Some people with a history of offending can still be considered for roles in football that involve children. For more information please visit:- www.thefa.com/football-rules-governance/safeguarding/criminal-records-checks or e-mail FAchecks@thefa.com or call 0845 210 8080.

The Football Association reserves the right to refuse to accept any individual as a Welfare Officer where there is significant information held by The FA or County Association to suggest that they do not meet the suitability criteria provided.



THE ASSOCIATION'S SAFEGUARDING CHILDREN REGULATIONS

PREAMBLE

This Preamble is provided for guidance. If there is any inconsistency between the Preamble and the operative parts of the Safeguarding Children Regulations below, the operative parts shall prevail.

As set out in The Football Association's Safeguarding Children Policy, The Association is committed to safeguarding children within football and has Case Management procedures in place to assess the suitability of individuals to be involved with children in football.

In assessing that suitability, children's welfare is the paramount consideration.

Towards this, The Association has the power under the Safeguarding Children Regulations to issue an order where any one or more of the following applies:

- (i) The individual fails to comply with any part of The Association's Criminal Records Check (CRC) process;
- (ii) The individual has been barred by the Independent Safeguarding Authority (ISA) or the Disclosure and Barring Service (DBS) from engaging in regulated activity relating to children;
- (iii) The individual has been disqualified from working with children under the Criminal Justice and Court Services Act 2000;
- (iv) The individual is subject to any other restriction on their involvement with children not within (ii) or (iii) made pursuant to statute;
- (v) The individual has been convicted of, or made the subject of a caution for, an "Offence" defined in Regulation 1.1; or
- (vi) Following a risk assessment, The Association is satisfied that the individual poses or may pose a risk of harm to children.

GENERAL

- 1.1 In these Regulations the expression "Offence" shall mean any one or more of the offences contained in the Schedules of the Criminal Justice and Court Services Act 2000 and any other criminal offence which reasonably causes The Association to believe that the person accused of the offence poses or may pose a risk of harm to a child or children.
- 1.2 The Safeguarding Review Panel shall determine its own procedures save that in making findings of fact the test that the Safeguarding Review Panel shall apply shall be the civil standard of the balance of probability. Where a case is referred to the Safeguarding Review Panel pursuant to these Regulations it shall have the discretion to depart from the procedures set out in these Regulations where it considers it appropriate to do so.
- 1.3 The actions that may be taken under these Regulations by a Case Manager may also be taken by the Case Manager's nominee.
- 1.4 The Association may notify other parties of the terms of any order imposed under these Regulations where the Case Manager considers that such notification is appropriate in order to give effect to the terms of the order.



- 1.5 Where urgent cases arise under these Regulations the Chairman of the Safeguarding Review Panel may exercise the functions and powers of the Safeguarding Review Panel, as provided for by these Regulations, on an interim basis. An interim decision taken by the Chairman of the Safeguarding Review Panel shall not be final until such time as it has been ratified by the Safeguarding Review Panel, which shall have the right to ratify, modify or make any other order as it considers appropriate in relation to the decision taken by the Chairman of the Safeguarding Review Panel.

THE ASSOCIATION'S SAFEGUARDING PROCESS

2. All "eligible persons" applying for or currently in such positions that The Association considers relevant must comply with the requirements of The Association's Safeguarding process.

Eligible persons include :

- (i) Those in "Regulated Activity" as defined in Part V of the Protection of Freedoms Act 2012. An individual will fall within the definition where:
- a) his/her duties include teaching, training, instructing, caring for, supervising or providing guidance or advice on wellbeing to Children or driving a vehicle (on behalf of an organisation) only for Children; and
 - b) such duties happen frequently (e.g. once a week or more often) or intensively (e.g. on 4 or more days in a 30 day period, or overnight); and
 - c) The individual carrying out any of the duties described in (a) and (b) above is unsupervised.
- Any person falling within this Regulation 2(i) shall be referred to as a "Regulated Activity Person"; and
- (ii) Those who would otherwise fall within the definition of a Regulated Activity Person but for the fact that their duties are supervised (a "Supervised Person").

The requirements of The Association's Safeguarding Process are:

- 2.1 (a) In respect of a Regulated Activity Person, to obtain and provide to The Association a DBS Enhanced Criminal Records Check with Children's Barred List
- (b) In respect of a Supervised Person, to obtain and provide to The Association a DBS Enhanced Criminal Records Check
- 2.2 To provide any such further detail, explanation or clarification of any part of the matters disclosed pursuant to Regulation 2.1 (a) or (b) above, as may be required by The Association;
- 2.3 To comply with any other request or requirement which may assist The Association in progressing or completing its' assessment;
- 2.4 Where required, to provide at least two references that attest to their suitability to be involved in youth football. The spouse or partner of the person subject to this requirement cannot act as a referee for this purpose. Any reference provided by a spouse or partner will not be accepted; and
- 2.5 To comply with each of the requirements set out in Regulations 2.1 – 2.4 within any such time limit as The Association may stipulate.



Any person who fails to comply with any of the requirements set out in Regulation 2 shall be subject to an immediate suspension from football activity, on such terms and for such period as The Association may stipulate.

Any requirement under this Regulation 2, or any suspension arising from any failure to comply with any of the requirements of this Regulation, shall apply whether or not a person at any time withdraws their application or ceases to hold the relevant position.

INTERIM ORDERS

3. Upon receipt by The Association of:
 - 3.1 Notification that an individual has been charged with an Offence;
 - 3.2 Notification that an individual is the subject of an investigation by the Police, Children's Services or any other authority relating to an Offence; or
 - 3.3 Any other information which causes The Association reasonably to believe that a person poses or may pose a risk of harm to a child or children,

The Association shall have the power to make any interim order including, but not limited to, issuing an interim suspension order suspending the individual from all or any specific football activity for such a period and on such terms and conditions as it considers appropriate. Interim orders shall be issued by the Case Manager, who shall provide the individual with written notification of the interim order, the reason(s) for its imposition and of the right of appeal pursuant to Regulation 6.
- 4.1 In determining whether an order under Regulation 3 should be made, the Case Manager shall give consideration, inter alia, to the following factors:
 - 4.1.1 Whether a child is or children are or may be at risk of harm;
 - 4.1.2 Whether the matters are of a serious nature; and/or
 - 4.1.3 Whether an order is necessary or desirable to allow the conduct of any investigation by The Association or any other authority or body to proceed unimpeded having regard to the need for any suspension order to be proportionate.
- 4.2 An interim order may be issued without prior notice to the individual where, having given consideration to the factors set out in Regulation 4.1, the Case Manager considers that an interim order should be imposed immediately.
- 4.3 All interim orders will be reviewed at the next meeting of the Safeguarding Review Panel. The Panel may ratify, modify or remove any interim order, or make any other order as it considers appropriate.
5. The total period of an interim order under Regulation 3 shall not last beyond the final determination of any related case under the Rules of The Association. An interim order will be reviewed by the Panel at the first opportunity following the expiry of 6 months from the date of the order being imposed, and at the same interval thereafter.
6. Any individual subject to an interim order under Regulation 3 may appeal against it as follows:
 - 6.1 In the event that the interim order was imposed without notice pursuant to Regulation 4.2, the individual shall have an immediate right of appeal; or



- 6.2 In the event that the interim order was imposed following the individual having been given an opportunity to make written representations as to why the order should not be imposed, the individual shall have a right of appeal once the period of three months from the imposition of the interim order by the Case Manager has elapsed. The opportunity to make written representations shall be in accordance with the deadline set by the Case Manager for such written representations to be made.
7. Appeals under Regulation 6 shall be considered by the Safeguarding Review Panel. None of the members of the Safeguarding Review Panel hearing the appeal shall have been a member of the Safeguarding Review Panel which conducted the initial review under Regulation 4.3.
8. To bring an appeal under Regulation 6, the individual must give notice in writing to the Case Manager requesting an appeal and stating the grounds for that appeal. The individual may submit any written material in support of the appeal. Such material must be submitted within 14 days of giving such notice or it may not be considered by the Safeguarding Review Panel.
9. The Safeguarding Review Panel shall determine all procedural matters for the conduct of the appeal, including requiring more information from either the individual or the Case Manager. Unless the Safeguarding Review Panel in its discretion exceptionally allows the individual and the Case Manager to address it in person, the Safeguarding Review Panel shall only consider the written material submitted by the individual in support of the appeal, together with any written material submitted by the Case Manager.
10. In determining an appeal, the Safeguarding Review Panel shall have the power to make any order in relation to the interim order as it considers appropriate, including ratifying, modifying or removing it.
11. Any appeal under Regulation 6 shall be determined by the Safeguarding Review Panel at the earliest opportunity, following the receipt of notice in writing and any written material in support of the appeal from the individual and written material submitted by the Case Manager.
12. Where an interim order is imposed on an individual under Regulation 3 above, The Association shall bring and conclude any proceedings under the Rules of The Association against the person relating to the matters as soon as reasonably practicable.

DETERMINATION FOLLOWING ANY ORDER MADE PURSUANT TO STATUTE BARRING OR RESTRICTING INVOLVEMENT WITH CHILDREN

- 13.1 Where any individual is:
- 13.1.1 Barred from regulated activity relating to children in accordance with section 3 of the Safeguarding Vulnerable Groups Act 2006 (as may be amended);
 - 13.1.2 Disqualified from working with children in accordance with section 35 of the Criminal Justice and Court Services Act 2000; and/or
 - 13.1.3 Subject to any other order, not within Regulations 13.1.1 or 13.1.2, issued pursuant to statute restricting their involvement with children,
- The Association shall have the power to make any order, including but not limited to an order that any individual be suspended from all or any specific football



activity for such period and on such terms and conditions as it considers appropriate. Any such order shall be issued by the Case Manager.

- 13.2 The Case Manager shall notify the individual in writing of the order and shall invite the individual to make any written representations within 14 days as to why the order should not be ratified by the Safeguarding Review Panel.
- 13.3 All such orders shall be reviewed at the next meeting of the Safeguarding Review Panel. In reviewing the order the Safeguarding Review Panel shall consider any written material submitted by the individual in accordance with Regulation 13.2, together with all written material submitted by the Case Manager. The Safeguarding Review Panel may ratify, modify or remove any such order, or make any other order as it considers appropriate.

ORDER FOLLOWING CONVICTION OR CAUTION

- 14.1 The Association's Safeguarding Review Panel shall have the power to make any order in respect of any individual convicted of, or made the subject of a caution in respect of, an Offence, including but not limited to a suspension from all or any specific football activity for such period and on such terms and conditions as it considers appropriate.
- 14.2 Where a case is to be considered by the Safeguarding Review Panel under Regulation 14.1, the Case Manager shall notify the individual in writing and shall invite the individual to make any written representations within 14 days.
- 14.3 Before making any order under Regulation 14.1, the Panel shall consider all information gathered in respect of an individual including, where applicable, information gathered pursuant to The Association's CRC process under Regulation 2, any written representations made by the individual under Regulation 14.2, together with all written material submitted by the Case Manager.

ORDER FOLLOWING RISK ASSESSMENT

15. In addition to The Association's powers under Regulations 3, 13 and 14 the Safeguarding Review Panel shall have the power to make any order that it considers appropriate, including but not limited to an order that any individual be suspended from all or any specific football activity for such period and on such terms and conditions as it considers appropriate, if it is satisfied that the individual poses or may pose a risk of harm to a child or children.
16. Cases may be referred to the Safeguarding Review Panel in order to seek an order under Regulation 15 by the Case Manager where the Case Manager has reasonable cause to suspect that there are grounds for concern about an individual's continued participation in football activity involving a child or children.
17. The Case Manager shall reach this decision on the basis of a risk assessment of that individual's suitability for such participation. This risk assessment may be in such form and prepared by any person, as the Case Manager, at his/her discretion, considers appropriate.
18. Before a referral is made under Regulation 16, the individual must be notified in writing. Such written notification must explain the order sought and the reason for it, and include a copy of the risk assessment and all other written material that the Case Manager



intends to rely upon in seeking the order, save for any exceptional material dealt with under Regulation 24.

19. The individual shall have 14 days to reply to this notification and to provide any written material that he/she wishes the Safeguarding Review Panel to take into account in considering whether or not to impose any order under Regulation 15.
20. Following the receipt of the reply and/or other written material from the individual, or the expiry of the 14 day period if no reply is received, the Case Manager may:
 - 20.1 Decide that no further action is currently required as there are no longer grounds for a referral under Regulation 16;
 - 20.2 Make any such further inquiries as he or she considers appropriate in light of any matters raised by the individual in response to the written notification; or
 - 20.3 Refer the case to the Safeguarding Review Panel under Regulation 16.
21. Where further inquiries are made by the Case Manager, any written material arising from those inquiries may only be relied on by the Case Manager in applying for any order under Regulation 15 if that written material has been sent to the individual and he or she has had 14 days to reply to it, save for any exceptional material dealt with under Regulation 24. If the written material is relied upon, any response by the individual must also be considered by the Safeguarding Review Panel.
22. The Safeguarding Review Panel shall determine all procedural matters for the conduct of a case referred to it under Regulation 16. Unless the Safeguarding Review Panel in its discretion exceptionally allows the individual and the Case Manager to address it in person, the case shall be considered on the basis of the following written material only:
 - 22.1 The written notification and all written material provided with it by the Case Manager to the individual;
 - 22.2 The reply, if any, and all other written material submitted by the individual in response to the written notification;
 - 22.3 Any further written material provided by the Case Manager to the individual subsequently to the written notification; and
 - 22.4 Any response from the individual to such further written material and all other written material submitted with that response.
23. In exercising its discretion as to whether exceptionally to allow the individual and the Case Manager to address it in person, whether that be as a result of an application made by either party or otherwise, the Safeguarding Review Panel shall give consideration, inter alia, to the following factors:
 - 23.1 Whether the terms of any order under consideration would affect the individual's paid employment within football;
 - 23.2 Whether exceptional material is to be put before the Safeguarding Review Panel; and/or
 - 23.3 Whether an oral hearing has previously been conducted pursuant to Regulation 9 in relation to the same matter.



EXCEPTIONAL MATERIAL

- 24.1 In considering an interim order under Regulation 4.3, an appeal against an interim order under Regulation 6 or whether or not to make any order under Regulation 15, as a general rule the Safeguarding Review Panel may not consider any material provided by either the Case Manager or the individual which the other party has not seen and had a reasonable opportunity to reply to.
- 24.2 Exceptionally, in respect of any of the matters set out at Regulation 24.1, the Case Manager may make an application to an Exceptional Material Panel for permission to submit material to the Safeguarding Review Panel that has not been sent to the individual ("exceptional material"), where the Case Manager considers that the exceptional material concerned should not be sent to the individual for any one or more of the following reasons:-
- 24.2.1 Revealing it to the individual may create a risk of harm to any person or persons, and/or
- 24.2.2 Revealing it to the individual may amount to a criminal offence or otherwise be unlawful.
- 24.3 Where the Case Manager makes an application to an Exceptional Material Panel for permission to submit exceptional material to the Safeguarding Review Panel under Regulation 24.2 above, the Case Manager shall give notice of the application to the individual in writing at least fourteen days before the Exceptional Material Panel considers the application, unless the Case Manager considers that such written notice should not be given, as to give such notice may in itself:
- 24.3.1 Create a risk of harm to any person or persons; and/or
- 24.3.2 Amount to a criminal offence or otherwise be unlawful.
- 24.4 Any reply by an individual to a notice referred to in Regulation 24.3 must be passed to the Exceptional Material Panel for consideration.
- 24.5 The Exceptional Material Panel may, at its discretion, allow or reject the application in whole or in part.
- 24.6 In the event that the Exceptional Material Panel grants an order allowing the exceptional material to be submitted to the Safeguarding Review Panel, the Exceptional Material Panel shall give consideration as to whether either or both of the following may be provided to the individual:
- 24.6.1 A redacted version of the exceptional material; and/or
- 24.6.2 A summary of the exceptional material.
- 24.7 An Exceptional Material Panel shall be made up of one or more of the members of the Safeguarding Review Panel. A person that sits on an Exceptional Material Panel determining an application under Regulation 24.2 in relation to a particular individual may not be a member of the Safeguarding Review Panel that will have conduct of the case referred under Regulation 16 in relation to that individual.

OTHER ORDERS AVAILABLE FOLLOWING RISK ASSESSMENT

25. Following a referral under Regulation 16, in addition to its ability to make an order under Regulation 15, the Safeguarding Review Panel may make any other order consistent with



the aims of the Safeguarding Children Policy that it considers appropriate in the circumstances.

SUPERVISION ORDERS

26. Unless otherwise discharged, a Supervision Order will last for the length of time ordered by the Panel. Before its expiry, The Association may apply for an extension, or further extensions, for a period not exceeding 3 years from the date of the first order

RIGHT OF APPEAL

- 27.1 A Participant or The Association may appeal to an Appeal Board any decision of the Safeguarding Review Panel made under Regulations 13.1.3, 14 or 15. Subject to Regulation 26.2, such appeals shall be conducted in accordance with the Regulations for Football Association Appeals. Subject to this right of appeal, decisions of the Safeguarding Review Panel shall be final and binding.
- 27.2 Notwithstanding paragraph 2.5 of the Regulations for Football Association Appeals, an Appeal Board convened to hear an appeal pursuant to Regulation 26.1 may in exceptional circumstances order that the appeal takes place as a full rehearing of the case. In exercising this discretion the Appeal Board shall give consideration, inter alia, to the following factors:
- 26.2.1 Whether the terms of any order imposed affect the individual's paid employment within football;
 - 26.2.2 Whether exceptional material was put before the Safeguarding Review Panel; and/or
 - 26.2.3 Whether an oral hearing was conducted by the Safeguarding Review Panel in making its decision.
- 26.3 The decision of the Appeal Board as to whether to grant a full rehearing of the case shall be final and binding.

WRITTEN MATERIAL

28. For the purposes of these Regulations, "written material" may include photographic, video, electronic and/or audio evidence.



THE FOOTBALL ASSOCIATION'S SAFEGUARDING VULNERABLE ADULTS POLICY

The FA is committed to football being inclusive and providing a safe and positive experience for everyone involved in the game.

Whilst it is hoped that the law, the **Respect** programme, The FA's Equality Policy and positive approaches to training and education are sufficient to safeguard all adults in football, The FA recognises that it has a responsibility to safeguard vulnerable adults from abuse and harm and to respond where abuse and harm are perceived to have occurred.

This Policy will seek to provide guidance as to how to prevent harm, give clarity on how to report harm, to ensure investigation into harm and to respond to the outcome of such investigations in such a way so as to reduce the risk of further harm to the individual vulnerable adult and to other vulnerable adults who may be affected in the future.

The FA recognises that the terms '**vulnerable adult**', '**abuse**' and '**harm**' are open to interpretation and challenge but for the purpose of this vulnerable adult Policy they will be defined as follows:

Vulnerable adult shall be defined as:

'A person aged 18 or over who is or who may be in need of community care services by reason of mental or other disability, age or illness: and who is or who may be unable to take care of himself or herself, or unable to protect himself or herself against significant harm or exploitation'.

Abuse shall be defined as:

'Abuse is a violation of an individual's human and civil rights by any other person or persons'.¹

Harm shall be defined as:

'Ill treatment and forms of ill treatment (including sexual abuse and forms of ill-treatment which are not physical) and also the impairment of, or an avoidable deterioration in physical or mental health and the impairment of physical, intellectual, emotional, social or behavioural development'.¹

'**Harm**' may be caused by acts of commission and acts of omission.

The responsibility taken by this Policy is to:

- Safeguard the welfare of vulnerable adults in football by protecting them from any significant physical, sexual and emotional harm and from neglect, bullying and financial harm within the game. This may include providing training and codes of practice amongst other strategies for reducing risk;
- Safeguard the welfare of vulnerable adults in football by making use of such vetting as is available to The Football Association when seeking to establish suitability for a new or pre-existing role with vulnerable adults in football;
- Report to the appropriate authorities any concerns about abuse or harm to vulnerable adults whether this occurs within the game or elsewhere and whether this be a criminal offence or other concern. The appropriate authorities may be internal or external to the game. This will include identifying reporting frameworks and developing guidelines for reporting;



- Ensure appropriate investigations and responses to concerns about abuse or harm within the game including football sanctions as appropriate. This will include work in partnership with the Police and other statutory agencies charged with investigating and responding and with the vulnerable adult who is believed to be at risk or believed to have been harmed;

¹ 'No Secrets: Guidance on developing and implementing multi –agency policies and procedures to protect vulnerable adults from abuse (Departments of Health and Home Office, 2000)'

- Following such investigations, act to put appropriate safeguards in place to safeguard the vulnerable adult in the future and to reduce the risk of harm to other vulnerable adults in the game.
- Report when appropriate to the Disclosure and Barring Service (DBS) anybody in the game who is believed by The Association to be a risk of harm to vulnerable adults.
- Seek to develop internal skills and knowledge based on research, Government guidance and learning from experience.
- Review the Policy from time to time.

THE ASSOCIATION'S SAFEGUARDING VULNERABLE ADULTS REGULATIONS

PREAMBLE

This Preamble is provided for guidance. If there is any inconsistency between the Preamble and the operative parts of the Safeguarding Vulnerable Adults Regulations below, the operative parts shall prevail.

As set out in The Football Association's Safeguarding Vulnerable Adults Policy, The Association is committed to safeguarding vulnerable adults within football and has Case Management procedures in place to assess the suitability of individuals to be involved with vulnerable adults in football.

In assessing that suitability, vulnerable adults' welfare is the paramount consideration.

Towards this, The Association has the power under the Safeguarding Vulnerable Adults Regulations to issue an order where any one or more of the following applies:

- (i) The individual fails to comply with any part of The Association's Criminal Records Check (CRC) process;
- (ii) The individual has been barred by the Independent Safeguarding Authority (ISA) or the Disclosure and Barring Service (DBS) from engaging in regulated activity relating to vulnerable adults;
- (iii) The individual is included on the Disclosure and Barring Service (DBS) Adults Barred List;
- (iv) The individual has been convicted of, or made the subject of a caution for, an "Offence" defined in Regulation 1.1; or
- (v) Following a risk assessment, The Association is satisfied that the individual poses or may pose a risk of harm to vulnerable adults.



GENERAL

- 1.1 In these Regulations the expression “Offence” shall mean any one or more of the offences contained in the Schedules of the Criminal Justice and Court Services Act 2000 and any other criminal offence which reasonably causes The Association to believe that the person accused of the offence poses or may pose a risk of harm to a vulnerable adult or adults.
- 1.2 The Safeguarding Review Panel shall determine its own procedures save that in making findings of fact the test that the Safeguarding Review Panel shall apply shall be the civil standard of the balance of probability. Where a case is referred to the Safeguarding Review Panel pursuant to these Regulations it shall have the discretion to depart from the procedures set out in these Regulations where it considers it appropriate to do so.
- 1.3 The actions that may be taken under these Regulations by a Case Manager may also be taken by the Case Manager’s nominee.
- 1.4 The Association may notify other parties of the terms of any order imposed under these Regulations where the Case Manager considers that such notification is appropriate in order to give effect to the terms of the order.
- 1.5 Where urgent cases arise under these Regulations the Chairman of the Safeguarding Review Panel may exercise the functions and powers of the Safeguarding Review Panel as provided for by these Regulations, on an interim basis. An interim decision taken by the Chairman of the Safeguarding Review Panel shall not be final until such time as it has been ratified by the Safeguarding Review Panel, which shall have the right to ratify, modify or make any other order as it considers appropriate in relation to the decision taken by the Chairman of the Safeguarding Review Panel.
2. For these purposes, the term vulnerable adult means any person who is within any one or more of the following definitions of vulnerable adult:
 - 2.1 The definition contained in section 2.3 of the Department of Health paper – No secrets: Guidance on developing and implementing multi-agency policies and procedures to protect vulnerable adults from abuse (2000);
 - 2.2 The definition contained in section 59 of the Safeguarding Vulnerable Groups Act 2006; and
 - 2.3 The definition contained in section 80 of the Care Standards Act 2000.

THE ASSOCIATION'S SAFEGUARDING PROCESS

3. All persons applying for or currently in such positions that The Association considers relevant whose duties include regularly caring for, training, supervising, administering treatment and/or therapy or being in sole charge of a vulnerable adult or adults, may be required by The Association to comply with the requirements of The Association's Safeguarding process. These requirements are:
 - 3.1 To obtain and provide to The Association a DBS Enhanced Criminal Records Check (to include the Adults Barred List check where the duties fall within the definition of “Regulated Activity” under the Protection of Freedoms Act 2012);
 - 3.2 To provide any such further detail, explanation or clarification of any part of the matters disclosed pursuant to Regulation 3.1 above as may be required by The Association;



- 3.3 To comply with any other request or requirement which may assist The Association in progressing or completing its assessment;
- 3.4 Where required, to provide at least two references that attest to their suitability to be involved in football involving vulnerable adults. The spouse or partner of the person subject to this requirement cannot act as a referee for this purpose. Any reference provided by a spouse or partner will not be accepted; and
- 3.5 To comply with each of the requirements set out in Regulations 3.1-3.4 within any such time limit as The Association may stipulate.

Any person who fails to comply with any of the requirements set out in Regulation 3 shall be subject to an immediate suspension from football activity, on such terms and for such period as The Association may stipulate.

Any requirement under this Regulation 3, or any suspension arising from any failure to comply with any requirement of this Regulation, shall apply whether or not a person at any time withdraws their application or ceases to hold the relevant position.

INTERIM ORDERS

4. Upon receipt by The Association of:
 - 4.1 Notification that an individual has been charged with an Offence;
 - 4.2 Notification that an individual is the subject of an investigation by the Police or any other authority relating to an Offence; or
 - 4.3 Any other information which causes The Association reasonably to believe that a person poses or may pose a risk of harm to a vulnerable adult or adults,
- The Association shall have the power to make any interim order including, but not limited to, issuing an interim suspension order suspending the individual from all or any specific football activity for such a period and on such terms and conditions as it considers appropriate. Interim orders shall be issued by the Case Manager, who shall provide the individual with written notification of the interim order, the reason(s) for its imposition and of the right of appeal pursuant to Regulation 7.
- 5.1 In determining whether an order under Regulation 4 should be made, the Case Manager shall give consideration, inter alia, to the following factors
 - 5.1.1 Whether a vulnerable adult or adults are or may be at risk of harm;
 - 5.1.2 Whether the matters are of a serious nature; and/or
 - 5.1.3 Whether an order is necessary or desirable to allow the conduct of any investigation by The Association or any other authority or body to proceed unimpeded having regard to the need for any suspension order to be proportionate.
 - 5.2 An interim order may be issued without prior notice to the individual where, having given consideration to the factors set out in Regulation 5.1, the Case Manager considers that an interim order should be imposed immediately.
 - 5.3 All interim orders will be reviewed at the next meeting of the Safeguarding Review Panel. The Panel may ratify, modify or remove any interim order, or make any other order as it considers appropriate.



- 6 The total period of an interim order under Regulation 4 shall not last beyond the final determination of any related case under the Rules of The Association. An interim order will be reviewed by the Panel at the first opportunity following the expiry of 6 months from the date of the order being imposed, and at the same interval thereafter.
- 7 Any individual subject to an interim order under Regulation 4 may appeal against it as follows:
 - 7.1 In the event that the interim order was imposed without notice pursuant to Regulation 5.2, the individual shall have an immediate right of appeal; or
 - 7.2 In the event that the interim order was imposed following the individual having been given an opportunity to make written representations as to why the order should not be imposed, the individual shall have a right of appeal once the period of three months from the imposition of the interim order by the Case Manager has elapsed. The opportunity to make written representations shall be in accordance with the deadline set by the Case Manager for such written representations to be made.
- 8 Appeals under Regulation 7 shall be considered by the Safeguarding Review Panel. None of the members of the Safeguarding Review Panel hearing the appeal shall have been a member of the Safeguarding Review Panel which conducted the initial review under Regulation 5.3.
- 9 To bring an appeal under Regulation 7, the individual must give notice in writing to the Case Manager, requesting an appeal and stating the grounds for that appeal. The individual may submit any written material in support of the appeal. Such material must be submitted within 14 days of giving such notice or it may not be considered by the Safeguarding Review Panel.
- 10 The Safeguarding Review Panel shall determine all procedural matters for the conduct of the appeal, including requiring more information from either the individual or the Case Manager. Unless the Safeguarding Review Panel in its discretion exceptionally allows the individual and the Case Manager to address it in person, the Safeguarding Review Panel shall only consider the written material submitted by the individual in support of the appeal, together with any written material submitted by the Case Manager.
- 11 In determining an appeal, the Safeguarding Review Panel shall have the power to make any order in relation to the interim order as it considers appropriate, including ratifying, modifying or removing it.
- 12 Any appeal under Regulation 7 shall be determined by the Safeguarding Review Panel at the earliest opportunity, following the receipt of notice in writing and any written material in support of the appeal from the individual and written material submitted by the Case Manager.
- 13 Where an interim order is imposed on an individual under Regulation 4 above, The Association shall bring and conclude any proceedings under the Rules of The Association against the person relating to the matters as soon as reasonably practicable.



DETERMINATION FOLLOWING ANY ORDER MADE PURSUANT TO STATUTE BARRING OR RESTRICTING INVOLVEMENT WITH VULNERABLE ADULTS

14.1 Where any individual is:

14.1.1 Barred from regulated activity relating to vulnerable adults in accordance with section 3 of the Safeguarding Vulnerable Groups Act 2006, as amended by the Protection of Freedoms Act 2012;

14.1.2 Included in the list of individuals considered unsuitable to work with vulnerable adults, as kept by the Disclosure and Barring Service (DBS); and/or

14.1.3 Subject to any other order, not within Regulation 14.1.1 or 14.1.2, issued pursuant to statute restricting their involvement with Vulnerable Adults,

The Association shall have the power to make any order, including but not limited to an order that any individual be suspended from all or any specific football activity for such period and on such terms and conditions as it considers appropriate. Any such order shall be issued by the Case Manager.

14.2 The Case Manager shall notify the individual in writing of the order and shall invite the individual to make any written representations within 14 days as to why the order should not be ratified by the Safeguarding Review Panel.

14.3 All such orders shall be reviewed at the next meeting of the Safeguarding Review Panel. In reviewing the order the Safeguarding Review Panel shall consider any written material submitted by the individual in accordance with Regulation 14.2, together with all written material submitted by the Case Manager. The Safeguarding Review Panel may ratify, modify or remove any such order, or make any other order as it considers appropriate.

ORDER FOLLOWING CONVICTION OR CAUTION

15.1 The Association's Safeguarding Review Panel shall have the power to make any order in respect of any individual convicted of, or made the subject of a caution in respect of, an Offence, including but not limited to a suspension from all or any specific football activity for such period and on such terms and conditions as it considers appropriate.

15.2 Where a case is to be considered by the Safeguarding Review Panel under Regulation 15.1, the Case Manager shall notify the individual in writing and shall invite the individual to make any written representations within 14 days.

15.3 Before making any order under Regulation 15.1, the Panel shall consider all information gathered in respect of an individual including, where applicable, information gathered pursuant to The Association's CRC process under Regulation 3, any written representations made by the individual under Regulation 15.2, together with all written material submitted by the Case Manager.

ORDER FOLLOWING RISK ASSESSMENT

16. In addition to The Association's powers under Regulations 4, 14 and 15 the Safeguarding Review Panel shall have the power to make any order that it considers appropriate, including but not limited to an order that any individual be suspended from all or any specific football activity for such period and on such terms and conditions as it considers



appropriate, if it is satisfied that the individual poses or may pose a risk of harm to a vulnerable adult or adults.

17. Cases may be referred to the Safeguarding Review Panel in order to seek an order under Regulation 16 by the Case Manager where the Case Manager has reasonable cause to suspect that there are grounds for concern about an individual's continued participation in football activity involving a vulnerable adult or adults.
18. The Case Manager shall reach this decision on the basis of a risk assessment of that individual's suitability for such participation. This risk assessment may be in such form and prepared by any person, as the Case Manager at his/her discretion, considers appropriate.
19. Before a referral is made under Regulation 17, the individual must be notified in writing. Such written notification must explain the order sought and the reason for it, and include a copy of the risk assessment and all other written material that the Case Manager intends to rely upon in seeking the order, save for any exceptional material dealt with under Regulation 25.
20. The individual shall have 14 days to reply to this notification and to provide any written material that he/she wishes the Safeguarding Review Panel to take into account in considering whether or not to impose any order under Regulation 16.
21. Following the receipt of the reply and/or written material from the individual, or the expiry of the 14 day period if no reply is received, the Case Manager may:
 - 21.1 Decide that no further action is currently required as there are no longer grounds for a referral under Regulation 17;
 - 21.2 Make any such further inquiries as he or she considers appropriate in light of any matters raised by the individual in response to the written notification; or
 - 21.3 Refer the case to the Safeguarding Review Panel under Regulation 17.
22. Where further inquiries are made by the Case Manager, any written material arising from those inquiries may only be relied on by the Case Manager in applying for any order under Regulation 16 if that written material has been sent to the individual and he or she has had 14 days to reply to it, save for any exceptional material dealt with under Regulation 25. If the written material is relied upon, any response by the individual must also be considered by the Safeguarding Review Panel.
23. The Safeguarding Review Panel shall determine all procedural matters for the conduct of a case referred to it under Regulation 17. Unless the Safeguarding Review Panel in its discretion exceptionally allows the individual and the Case Manager to address it in person, the case shall be considered on the basis of the following written material only:
 - 23.1 The written notification and all written material provided with it by the Case Manager to the individual;
 - 23.2 The reply, if any, and all other written material submitted by the individual in response to the written notification;
 - 23.3 Any further written material provided by the Case Manager to the individual subsequently to the written notification; and



- 23.4 Any response from the individual to such further written material and all other written material submitted with that response.
24. In exercising its discretion as to whether exceptionally to allow the individual and the Case Manager to address it in person, whether that be as a result of an application made by either party or otherwise, the Safeguarding Review Panel shall give consideration, inter alia, to the following factors:
- 24.1 Whether the terms of any order under consideration would affect the individual's paid employment within football;
- 24.2 Whether exceptional material is to be put before the Safeguarding Review Panel; and/or
- 24.3 Whether an oral hearing has previously been conducted pursuant to Regulation 10 in relation to the same matter.

EXCEPTIONAL MATERIAL

- 25.1 In considering an interim order under Regulation 5.3, an appeal against an interim order under Regulation 7 or whether or not to make any order under Regulation 16, as a general rule the Safeguarding Review Panel may not consider any material provided by either the Case Manager or the individual which the other party has not seen and had a reasonable opportunity to reply to.
- 25.2 Exceptionally, in respect of any of the matters set out at Regulation 24.1, the Case Manager may make an application to an Exceptional Material Panel for permission to submit material to the Safeguarding Review Panel that has not been sent to the individual ("exceptional material"), where the Case Manager considers that the exceptional material concerned should not be sent to the individual for any one or more of the following reasons:
- 25.2.1 Revealing it to the individual may create a risk of harm to any person or persons, and/or
- 25.2.2 Revealing it to the individual may amount to a criminal offence or otherwise be unlawful.
- 25.3 Where the Case Manager makes an application to an Exceptional Material Panel for permission to submit exceptional material to the Safeguarding Review Panel under Regulation 25.2, the Case Manager shall give notice of the application to the individual in writing at least fourteen days before the Exceptional Material Panel considers the application, unless the Case Manager considers that such written notice should not be given, as to give such notice may in itself:
- 25.3.1 Create a risk of harm to any person or persons; and/or
- 25.3.2 Amount to a criminal offence or otherwise be unlawful.
- 25.4 Any reply by an individual to a notice referred to in Regulation 25.3 must be passed to the Exceptional Material Panel for consideration.
- 25.5 The Exceptional Material Panel may, at its discretion, allow or reject the application in whole or in part.
- 25.6 In the event that the Exceptional Material Panel grants an order allowing the exceptional material to be submitted to the Safeguarding Review Panel, the Exceptional Material



Panel shall give consideration as to whether either or both of the following may be provided to the individual:

25.6.1 A redacted version of the exceptional material; and/or,

25.6.2 A summary of the exceptional material.

- 25.7 An Exceptional Material Panel shall be made up of one or more of the members of the Safeguarding Review Panel. A person that sits on an Exceptional Material Panel determining an application under Regulation 25.2 in relation to a particular individual may not be a member of the Safeguarding Review Panel that will have conduct of the case referred under Regulation 17 in relation to that individual.

SUPERVISION ORDERS

26. Unless otherwise discharged, a Supervision Order will last for the length of time ordered by the Panel. Before its expiry, The Association may apply for an extension, or further extensions, for a period not exceeding 3 years from the date of the first order

OTHER ORDERS AVAILABLE FOLLOWING RISK ASSESSMENT

27. Following a referral under Regulation 16, in addition to its ability to make an order under Regulation 17, the Safeguarding Review Panel may make any other order consistent with the aims of the Safeguarding Children Policy that it considers appropriate in the circumstances.

RIGHT OF APPEAL

- 28.1 A Participant or The Association may appeal to an Appeal Board any decision of the Safeguarding Review Panel made under Regulations 14.1.3, 15 or 16. Subject to Regulation 27.2, such appeals shall be conducted in accordance with the Regulations for Football Association Appeals. Subject to this right of appeal, decisions of the Safeguarding Review Panel shall be final and binding.
- 28.2 Notwithstanding paragraph 2.5 of the Regulations for Football Association Appeals, an Appeal Board convened to hear an appeal pursuant to Regulation 27.1 may in exceptional circumstances order that the appeal takes place as a full rehearing of the case. In exercising this discretion the Appeal Board shall give consideration, inter alia, to the following factors:
- 28.2.1 Whether the terms of any order imposed affect the individual's paid employment within football;
- 28.2.2 Whether exceptional material was put before the Safeguarding Review Panel; and/or
- 28.2.3 Whether an oral hearing was conducted by the Safeguarding Review Panel in making its decision.
- 28.3 The decision of the Appeal Board as to whether to grant a full rehearing of the case shall be final and binding.

WRITTEN MATERIAL

29. For the purposes of these Regulations, "written material" may include photographic, video, electronic and/or audio evidence.



GOALPOST AND PITCH SIZES

The FA receives many enquiries around pitch and goal sizes suitable for all age groups and therefore recommends the following should be applied where possible:-

Age grouping	Type	Recommended size of Goal Posts		Maximum Recommendation without runoff		Recommended size including runoff (Safety area around pitch)	
		(Height x width) ft		(Length x width) yds		(Length x width) yds	
Mini-Soccer U7/U8	5 v 5	6	12	40	30	46	36
Mini Soccer U9/U10	7 v 7	6	12	60	40	66	46
Youth U11/U12	9 v 9	7	16	80	50	86	56
Youth U13/U14	11 v 11	7*	21*	90	55	96	61
Youth U15/U16	11 v 11	8	24	100	60	106	66
Youth U17/U18	11 v 11	8	24	110	70	116	76
Over 18 Senior Ages	11 v 11	8	24	110	70	116	76

Note: County FAs and Leagues may have defined rules for their own competitions and reference should always be made to their handbooks for additional guidance and compliance.

The FA recommends that run-off's for natural grass pitches should be a minimum of 3 yards (or 3 metres) all around the pitch. For those clubs playing in the football pyramid the minimum safety run off is 1.83 metres (6 feet) but ideally at least 2 metres.

The run-off must be of natural grass and must not be of tarmac or concrete construction, with no barriers or obstructions evident within the run-off area. If Football Turf (3G) is to be used as a run-off, this should be constructed to meet the performance standards of full size pitches.

Where pitches neighbour others within a confined area, the minimum run-off between both pitches should ideally be 6 yards to allow for spectators watching either match.

The Laws of the Game may be modified in their application for matches for players of under 16 years of age, for women footballers, for veteran footballers (over 35 years) and for players with disabilities.

Any or all of the following modifications are permissible:-

- (a) the size of the field of play
- (b) the size, weight and material of the ball
- (c) the width between the goalposts and the height of the crossbar from the ground
- (d) the duration of the periods of play
- (e) substitutions

* If a pitch is to be provided for U13/14 it is recommended that 7 x 21 goalposts are provided. However, it should be noted that 8 x 24 would also be acceptable as not all sites will be able to provide specifically for this age group.



GOALPOST SAFETY GUIDELINES

Updated May 2014

The Football Association, along with the Department for Culture, Media and Sport, the Health and Safety Executive and the British Standards Institution, would like to draw your attention to the following guidelines for the safe use of goalposts.

Several serious injuries and fatalities have occurred in recent years as a result of unsafe or incorrect use of goalposts. Safety is always of paramount importance and everyone in football must play their part to prevent similar incidents occurring in the future:

1. For safety reasons goalposts of any size (including those which are portable and not installed permanently at a pitch or practice field) must always be anchored securely to the ground or have a weighted back bar.
 - Portable goalposts must be secured as per the manufacturer's instructions; this is also a requirement for the Laws of the Game.
 - Under no circumstances should children or adults be allowed to climb on, swing or play with the structure of the goalposts;
 - Particular attention is drawn to the fact that if not properly assembled and secured, portable goalposts may overturn; and
 - Regular inspections of goalposts must be carried out to check that they are properly maintained.
2. Portable goalposts should not be left in place after use. They should be either dismantled and removed to a place of secure storage, or placed together and suitable fixings applied to prevent unauthorised use at any time.
3. The use of metal cup hooks on any part of a goal frame was banned from the commencement of season 2007-08 and match officials have been instructed not to commence matches where such net fixings are evident for safety reasons. Nets may be secured by plastic fixings, arrow head shaped plastic hooks or tape and not by metal cup hooks. Any metal cup hooks should be removed and replaced. New goalposts should not be purchased if they include metal cup hooks.
4. Goalposts which are "home made" or which have been altered from their original size or construction should not be used under any circumstances as they potentially pose a serious safety risk
5. There is no BS/CEN standard for wooden goals and it is unlikely that wooden goals will pass a load or stability test. The FA recommends that wooden goals should be replaced with compliant metal, aluminium or plastic goalposts. All wooden goals previously tested by independent consultants have failed strength and stability tests.

For reference, you should note that The FA and BSI, in conjunction with the industry, have developed two standards for goalposts – BSEN 748 (2004) BS 8461:2005 +A1: 2009 and BS 8462: 2005 +A2: 2012. It is strongly recommended that you ensure that all goals purchased comply with the relevant standard. A Code of Practice BS 8461 has also been completed and copies of all of these three standards are available from the BSI.

Funding for the replacement of unsafe goals is available via the Football Foundation and eligibility criteria and further details can be obtained from their website.

The FA together with representatives from the industry, sports governing bodies and Government have prepared guidance notes for pitch users and pitch providers, which summarise the key priorities of the BSI's Code of Practice and provide further details on the information included above. These details are featured within the facilities section of The FA's website – www.TheFA.com

REMEMBER TO USE GOALPOSTS SAFELY AT ALL TIMES



THIRD GENERATION (3G) FOOTBALL TURF PITCHES (Artificial Grass)

There continues to be significant interest in the use of Third Generation Football Turf Pitches (3G) for clubs in the National League System and below.

Much of this interest, both from leagues and clubs within the non-League pyramid, seeks to understand The FA's position regarding the sanction of these pitches, particularly in FA Competitions.

Following the introduction of 3G Football Turf Pitches (FTP's) into some FA competitions, the FA Board and Council have now approved the use of such pitches in **all FA** competitions from season 2014/15

FA CUP

FA Trophy

FA Vase

FA Youth Cup

FA Women's Super League, FA Women's Premier League, FA Women's Cup

FA WSL Continental Cup

FA Sunday Cup

FA County Youth Cup

The use of such pitches is however dependent on compliance with conditions of use – a copy of these is available for download and should be read in association with these notes.

It has been agreed that matches for steps 3 – 6 of the football pyramid and FA competitions from next season may be played on 3G Football Turf Pitches that conform to the FIFA 1 performance standard in the qualifying competition, or the equivalent International Artificial Turf Standard (IATS). A pitch will need to meet the FIFA 2 star performance standard in the Competition proper, where a club from the Premier League or Football League is involved in the tie.

star performance standard, or the equivalent International Artificial Turf Standard (IATS).

To qualify for use, the pitch must be certified annually as meeting the FIFA 1 Star or IATS Standard and are listed on the FA's Register of 3G Football Turf pitches. The relevant certificate or report must be supplied to The FA and relevant competition before play is allowed.

3G Football Turf pitches are also allowed to be used for matches at Step 7 and Women's W2 and below, (including youth competitions) subject to the pitch meeting the correct performance criteria (relaxed from the FIFA 1 star). A pitch must be tested (by an accredited test institute) every three years and the certificate or report passed to the FA. The FA will give a decision on the suitability for use and add the pitch to the Register. This requirement will be effective from season 2014/15

Clubs should make their own risk assessment of whether such an installation is plausible or not given their individual circumstances. There is a risk that pitches may deteriorate over time and may not achieve the required standards at each period of retesting.



It is suggested that clubs negotiate suitable longevity warranties from the pitch manufacturers to ensure that the pitch will last in line with the club's business plan and intended usage levels. A sinking fund should be established to ensure sufficient funds are available when the surface needs replacing.

Clubs are encouraged to understand the full maintenance required, which may be necessary to validate any warranty. These pitches are not maintenance free and it is recommended that 1 hours maintenance is provided for every 10 hours use. This would increase for high activity use such as youth competitions or school use.

The FA together with representatives from the industry have prepared information regarding the design, installation, construction, maintenance and testing of Football Turf Pitches and The FA Facilities and Investment team can also offer advice to clubs considering installation. This information can be accessed within the facilities section of The FA's website www.TheFA.com.

Mark Pover
National Facilities & Investment Manager
May 2014



THE FOOTBALL ASSOCIATION EQUALITY POLICY

The FA is responsible for setting the standards and values to apply throughout football at every level. Football is for everyone; it belongs to, and should be enjoyed by, anyone who wants to participate in it.

The aim of this Policy is to ensure that everyone is treated fairly and with respect and that The FA is equally accessible to all.

All Participants should abide and adhere to this Policy and to the requirements of the Equality Act 2010.

The FA's commitment is to promote inclusion and to confront and eliminate discrimination whether by reason of age, gender, gender reassignment, sexual orientation, marital status or civil partnership, race, nationality, ethnic origin, colour, religion or belief, ability or disability, pregnancy and maternity and to encourage equal opportunities.

This Policy is fully supported by the Board of The FA and the Director of Football Governance and Regulation is responsible for the implementation of this Policy.

The FA will ensure that it treats people fairly and with respect and that it will provide access and opportunities for all members of the community to take part in, and enjoy, its activities.

The FA will not tolerate harassment, bullying, abuse or victimisation of a Participant, which for the purposes of this Policy and the actions and sanction applicable is regarded as discrimination, whether physical or verbal. The FA will work to ensure that such behaviour is met with appropriate action in whatever context it occurs.

The FA commits itself to the immediate investigation of any allegation, when it is brought to their attention, of discrimination and where such is found to be the case, The FA will require that the practice stop and impose sanctions as appropriate.

The FA is committed to inclusion and anti-discrimination and raising awareness and educating, investigating concerns and applying relevant and proportionate sanctions, campaigning, achieving independently verified equality standards, widening diversity and representation and promoting diverse role models are all key actions to promote inclusion and eradicate discrimination within football.

March 2013



RESPECT

Respect is The FA's response to a clear message from throughout the game that the health of football depends upon high standards of behaviour on and off the pitch.

- Respect is a behavioural code for Football
- Respect is about recognising that the integrity of the game is more important than the result of the match
- Respect is about creating an understanding of what is acceptable and unacceptable behaviour in Football
- Respect is about those involved taking responsibility for the consequences of their own actions
- Respect is about supporting match officials to do their job. Without them we don't have a game
- Respect is not a slogan. It is a collective responsibility of those involved in football to create a fair, safe and enjoyable environment in which the game can take place.

The following Respect Codes of Conduct outline the types of behaviour that will support a fair, safe and enjoyable game in this country. They also identify a range of sanctions which may be taken if these codes are not abided by.

YOUNG PLAYERS – RESPECT CODE OF CONDUCT

When playing football, I will:

- Always play to the best of my ability and for the benefit of my team
- Play fairly – I won't cheat, dive, complain or waste time.
- Respect my team-mates, the other team, the referee or my coach/team manager.
- Play by the rules, as directed by the referee
- Be gracious in victory and defeat – I will shake hands with the other team and referee at the end of the game
- Listen and respond to what my coach/team manager tells me
- Understand that a coach/team manager has to do what is best for the team and not one individual player
- Talk to someone I trust or the club welfare officer if I'm unhappy about anything at my club.
- I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:
 - I may:
 - Be required to apologise to my team-mates, the other team, referee or team manager
 - Receive a formal warning from the coach/team manager or the club committee
 - Be dropped or substituted
 - Be suspended from training
 - Be required to leave the club

In addition:

- My club, County FA or The FA may make my parent or carer aware of any infringements of the Code of Conduct
- The FA/County FA could impose a fine and suspension against my club



SPECTATORS – RESPECT CODE OF CONDUCT

We all bear a collective responsibility to set a good example and help provide a positive environment in which children can learn and enjoy the game.

Play your part and observe The FA's Respect Code of Conduct for spectators at all times

I will:

- Remember that children play for FUN.
- Applaud effort and good play as well as success.
- Respect the Referee's decisions even when you don't agree with them
- Appreciate good play from whatever team it comes from
- Remain behind the touchline and within the Designated Spectators' Area (where provided)
- Let the coach do their job and not confuse the players by telling them what to do
- Encourage the players to respect the opposition, referee and match officials
- Support positively. When players make a mistake offer them encouragement not criticism
- Never engage in, or tolerate, offensive, insulting, or abusive language or behaviour
- I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

I may be:

- Issued with a verbal warning from a club or league official
- Required to meet with the club, league or CFA Welfare Officer
- Required to meet with the club committee
- Obligated to undertake an FA education course
- Obligated to leave the match venue by the club
- Requested by the club not to attend future games
- Suspended or have my club membership removed
- Required to leave the club along with any dependents

In addition:

The FA/County FA could impose a fine and/or suspension on the club

Respect





COACHES, TEAM MANAGERS AND CLUB OFFICIALS – RESPECT CODE OF CONDUCT

We all bear a collective responsibility to set a good example and help provide a positive environment in which children can learn and enjoy the game. Play your part and observe The FA's Respect Code of Conduct at all times.

On and off the field, I will:

- Use my position to set a positive example for the young people I am responsible for
- Show respect to others involved in the game including match officials, opposition players, coaches, managers, officials and spectators
- Adhere to the laws and spirit of the game
- Promote Fair Play and high standards of behaviour
- Respect the match official's decision
- Never enter the field of play without the referee's permission
- Never engage in, or tolerate, offensive, insulting or abusive language or behaviour
- Be gracious in victory and defeat
- When working with players, I will:
 - Place the well-being, safety and enjoyment of each player above everything, including winning
 - Never engage in or tolerate any form of bullying
 - Encourage each player to accept responsibility for their own behaviour and performance
 - Ensure all activities I organise are appropriate for the players' ability level, age and maturity
 - Co-operate fully with others in football (e.g. officials, doctors, physiotherapists, welfare officers) for each player's best interests

I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

I may be:

- Required to meet with the club, league or County Welfare Officer
- Suspended by the club from attending matches
- Suspended or fined by the County FA
- Required to leave or be sacked by the club
- In addition:
 - My FA Coaching Licence may be withdrawn

Respect





MATCH OFFICIALS

We all have a responsibility to promote high standards of behaviour in the game.

The behaviour of the match officials has an impact, directly and indirectly, on the conduct of everyone involved in the game – both on the pitch and on the sidelines.

Play your part and observe The FA's Respect Code of Conduct of match officials at all time.

I will:

- Be honest and completely impartial at all times
- Apply the Laws of the Game and competition rules fairly and consistently
- Manage the game in a positive, calm and confident manner
- Deal with all instances of violence, aggression, unsporting behaviour, foul play and other misconduct
- Never tolerate offensive, insulting or abusive language or behaviour from players and officials
- Support my match official colleagues at all times
- Set a positive personal example by promoting good behaviour and showing respect to everyone involved in the game
- Communicate with the players and encourage fair play
- Respond in a clear, calm and confident manner to any appropriate request for clarification by the team captains
- Prepare physically and mentally for every match
- Complete and submit, accurate and concise reports within the time limit required for games in which I officiate.

I understand that if I do not follow the Code, any/all of the following actions may be taken by my County FA or The FA:

I may be:

- Required to meet with The FA/County FA Refereeing Official
- Required to meet with The FA/County FA Referees Committee

Respect





ADULT PLAYERS

We all have a responsibility to promote high standards of behaviour in the game

Play your part and observe The FA's Respect Code of Conduct for players at all times.

On and off the field, I will:

- Adhere to the Laws of The Game
- Display and promote high standards of behaviour
- Promote Fair Play
- Always respect the match official's decisions
- Never engage in public criticism of the match officials
- Never engage in offensive, insulting or abusive language or behaviour
- Never engage in bullying, intimidation or harassment
- Speak to my team-mates, the opposition and my coach/manager with respect.
- Remember we all make mistakes.
- Win or lose with dignity. Shake hands with the opposing team and the referee at the end of every game.

I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, County FA or The FA:

I may:

- Be required to apologise to team-mates, the other team, referee or team manager
- Receive a warning from the coach
- Receive a written warning from the club committee
- Be required to attend an FA education course
- Be dropped or substituted
- Be suspended from training
- Not be selected for the team
- Be required to serve a suspension
- Be fined
- Be required to leave the club
- In addition:
- The FA/County FA could impose a fine and/or suspension on the club

Respect





REGULATIONS RELATING TO ADVERTISING ON THE CLOTHING OF PLAYERS, CLUB OFFICIALS AND MATCH OFFICIALS

Introduction

These Regulations are made pursuant to FA Rule J2 and The Football Association's Regulation's for the Registration and Control of Referees.

All references to a club or clubs in these Regulations include any team, whether or not part of a club.

Clubs participating in International competitions must also comply with all relevant regulations of FIFA, UEFA and other Confederations.

It is recommended that clubs and football boot and clothing manufacturers seeking clarification of any of the regulations do so by referring to the specific competition rules and The Football Association.

We would encourage clubs and football boot and clothing manufacturers to seek feedback at the earliest possible time, in relation to designs and advertising from The Football Association and their specific competition. Clubs and manufacturers are reminded to obtain the necessary permissions before manufacture.

The Football Association have produced an on-line version of these regulations providing a practical guide on how to apply these formal regulations. This can be found at www.TheFA.com/football-rules-governance/more/kitadvertising

Definitions and Interpretation

"Advertising" means any designation, message, logo, trademark, name or emblem of any nature.

"Clothing" means the Match clothing of a Player, Club or Match Official and shall include without limitation shirts, shorts, socks, undershorts, t-shirts (or any other item of clothing worn under the shirt), sweat-bands, headbands, caps, tracksuits, gloves, waterproofs, sweat tops, sock tie-ups. Also, any outer garments worn by substitutes and Club Officials in the Technical Area at any time. Save where stated to the contrary, football boots are not considered as clothing.

"Clothing manufacturer" means any undertaking that carries out the business of the manufacture or licensing of football clothing and has been appointed by the Club concerned to supply the clothing.

"Club Officials" in these Regulations includes any Club Official as defined in the Rules who has team duties such as managers, coaches, physiotherapists, and doctors and includes any person who takes up a position in the Technical Area at any time during a Match

"Football boots" means any footwear worn during the period of a Match by a Player or Match Official.

[Note: In calculating the area of any advertising referred to in these Regulations, the usual mathematical formula will be used, and any outlines or box surrounds of the relevant designation, message, name, logo, emblem or mark, and all included space, shall be considered as part of the area of advertising. Please see the examples set out at the back of the Kit and Advertising regulations booklet. If any further guidance is needed, or a copy of the booklet, please contact Sue Ball at The FA – sue.ball@thefa.com]



A. GENERAL

1. Save as set out in these Regulations, advertising on clothing and football boots is prohibited during the period of a Match. This applies to Players, including substitutes, any others in the Technical Area, including Club Officials and to Match Officials. The rules of an Affiliated Association or Competition may provide that for matches under their jurisdiction a Club is obliged to obtain permission for any of the advertising listed in Section C below, subject always to these Regulations. Clubs must seek the permission of the Competition organiser in order to wear any items of clothing during any pre-match warm-up bearing a slogan or message not otherwise covered by these regulations eg a message of support regarding an ill team-mate.
2. Where the rules of an Affiliated Association or Competition require a Club to obtain permission under A(1), a new application for permission must be made to the appropriate body each time it is proposed to amend the advertising. Subject to the provisions of Section B2 and Section C(5) below, or any relevant provisions of the appropriate Competition, there is no restriction on the number of such applications that may be made during the course of each season.
3. Disciplinary action in accordance with the Rules may be taken against a Club, Player, Club Official or Match Official for any breach of these Regulations.
4. The appearance on, or incorporation in, any item of clothing (including football boots) of any distasteful, threatening, abusive, indecent, insulting, discriminatory or otherwise ethically or morally offensive message, or any political message, is prohibited. The advertising of tobacco products is prohibited.
5. A Club shall observe all recognised advertising standards and in particular those of the Advertising Standards Authority.
6. Advertising entailing the use of numerals is permitted only if such numerals clearly form part of the advertising and cannot in any way be confused with Players' shirt numbers.
7. No colour or design may be used in advertising that might create problems of identification for Match Officials and/or opponents. The colour and design of the clothing of opponents, goalkeepers and match officials must be taken into account.
8. Without limiting the effect of the above, in the case of a team comprising players all under the age of 18 years on 31 August in the current season, the appearance on or incorporation in any item of clothing of any reference whatsoever to a product, service or other activity which is considered by The Football Association as detrimental to the welfare, health or general interest of young persons, or is otherwise considered inappropriate, having regard to the age of the players, is prohibited.

It is the view of The Football Association that examples of such products, services or related activities would include, but are not limited to, alcohol and gambling. Generally, reference to a public house or restaurant may be permissible, unless the establishment primarily or exclusively exists for the supply and consumption of alcohol (which is likely to be reflected in its alcohol licensing conditions). Alcoholic drinks, breweries and products, services or activities related to gambling are unlikely to be permissible under any circumstances.



Prior to entering into any contractual agreement with a product, activity or service that may be considered to be detrimental or inappropriate to young persons, clubs should contact The Football Association to seek approval.

9. Any issues arising in relation to the interpretation or effect of these Regulations shall be referred to The Football Association for its determination, which shall be final and binding (subject to provisions relating to Match Officials).
10. A Club shall supply on demand to The Football Association any item of clothing for consideration as to whether it complies with these Regulations.

B. PERMITTED ADVERTISING (not relating to sponsors)

The following advertising is permitted:

1. Club emblem and name

(i) *On football boots*

The officially designated Club emblem (or part thereof), name, initials, nickname or a trademark registered by the Club, or a combination of such, may appear without restriction.

(ii) *On all other Clothing*

The officially designated Club emblem (or part thereof), name, initials, nickname or a trademark by the Club, or a combination of such, may appear:

- (a) once only on the front of the shirt, providing it does not exceed an area of 100 square centimetres; and
- (b) once only anywhere on the shorts providing it does not exceed an area of 50 square centimetres; and
- (c) once only on each sock providing it does not exceed an area of 50 square centimetres.

An additional officially designated Club emblem (or part thereof), name, initials, nickname or a trademark registered by the Club, or a combination of such, may appear on each sock or on any cap worn by a goalkeeper providing it does not exceed an area of 50 square centimetres and, where it appears on a sock, is covered when a football boot is worn.

- (d) once only on each sock tie-up providing it does not exceed an area of 100 square centimetres. The sock tie-up may show the Player's name, Player's squad number, Competition name, sponsor designation and date of match or any combination of the same. Clubs must receive the approval of the Competition for the use of sock tie-ups.

The officially designated Club emblem (or part thereof), name, initials, nickname, a trademark registered by the Club or web site address, may appear once only on the collar or collar zone of a shirt and/or tracksuit, provided such does not exceed an area of 12 square centimetres.

- (e) The club may incorporate one of its types of club identification or parts thereof, in jacquard weave form, as tonal print or by embossing the shirt



and/or shorts. There is no limitation as to the number, size and positioning of the type of club identification chosen.

The design of such jacquard weave may also be the names of individuals (eg club supporter) providing each is limited to 20 square centimetres, with unlimited repeats being acceptable. Clubs must receive the approval of the Competition to apply the names of individuals into a jacquard weave or similar technique.

The jacquard weave must be incorporated in the main colour and/or in one of the minor colours. It must not dominate, contain a contrasting colour, or affect the distinctiveness of the kit.

2. Clothing Manufacturer

(i) *On football boots*

The established mark, logo, name or model/style of football boots or their manufacturer, or a combination of the same, may appear without restriction.

(ii) *On all other Clothing*

The established mark, logo or name of a clothing manufacturer, or a combination of the same, may appear once only:

- (a) on the shirt and on the shorts provided it is an area no greater than 20 square centimetres:
- (b) on each of a goalkeeper's gloves, and on a goalkeeper's cap, provided such does not exceed an area of 25 square centimetres.
- (c) on each of an outfield player's gloves provided such does not exceed an area of 20 square centimetres.
- (d) on the front and back of any t-shirt or any other item of clothing worn under the shirt provided such does not exceed an area of 20 square centimetres and this is not visible outside the playing shirts during the period of the Match.
- (e) on undershorts worn under playing shorts provided such does not exceed an area of 20 square centimetres and this is not visible outside the playing shorts during the period of the Match.
- (f)
 - (i) The established mark, logo or name of a clothing manufacturer, or a combination of the same, may also appear up to twice on each sock between the top edge and the ankle, provided that it is an area no greater than 20 square centimetres for such mark, logo or name (or combination thereof) where it appears once on each sock or 10 square centimetres where it appears twice on each sock. It may be incorporated into the design of the socks, but must be limited to 10 square centimetres repeats and must be restricted to any turn-over on the socks.
 - (ii) An additional established mark, logo or name of a clothing manufacturer, or a combination of the same, may appear once only on each sock providing it does not exceed an area of 50



square centimetres and it is not visible when wearing a football boot.

- (g) (i) An additional established mark, logo or name of the clothing manufacturer may be used once or repeatedly on either/or both sleeves as part of the design on the trim or taping of shirts, shorts and socks. Such trim or taping shall be limited to down the outer seam of the shirt (armhole to the bottom of the shirt), or the length of the sleeve (neck to cuff), or across the bottom of each sleeve (cuffs) and to the bottom edge of the shorts or down the outer seam of the shorts and across the top edge of the socks.
- (ii) The mark, logo or name of the clothing manufacturer which appears once or repeatedly, as part of the design on the trim or taping of the shirts, shorts and socks shall be restricted to a maximum width of 10cm on the shirts and shorts and to a maximum width of 5cm on brand-new (unworn) socks.
- (h) The same established mark, logo or name or combination must appear on all clothing of all Players and Club Officials wherever such advertising appears. Once submitted to and approved by a Competition, the established mark, logo or name or combination on players' and club officials' clothing may not be modified during the course of that season, without the approval of the Competition.
- (i) In addition to the club identification, the manufacturer may incorporate one of its types of identification in jacquard weave form or by embossing in the shirt and/or shorts. The type of manufacturer identification chosen must not exceed 20 square centimetres. There is no limitation as to the number and positioning of the type of manufacturer identification chosen.

The jacquard weave must be incorporated in the main colour and/or one of the minor colours. It must neither dominate nor affect the distinctiveness of the kit.

3. Product marks and seals of quality

(i) *On football boots*

The official licensing product mark or seal of quality is permitted on the outside of football boots without restriction.

(ii) *On all other Clothing*

An official licensing product mark or seal of quality is permitted on the outside of the clothing only if Competition rules so allow. When placed on a shirt, such mark or seal may not exceed 10 square centimetres in size and shall be placed on an area which is hidden when the shirt is tucked inside the shorts.

A second, smaller licensing mark or seal of quality is allowed on the shirt which must not exceed 5 square centimetres and must be placed along the torso outer seam. In addition to any licensing product mark(s) or seal(s) of quality which may appear on the shirt, such a mark or seal is permitted on the shorts. It may not exceed 5 square centimetres.



4. Numbers

(i) *On football boots*

A Player's shirt number may appear on his boots without restriction.

(ii) *On all other Clothing*

Where the Competition rules require a number on the back of the shirt, it should be clearly legible and positioned in the centre of the back of the shirt.

The number should be between 20 cm and 35 cm in height with provision for each competition to set specific criteria.

A number may also appear on the front of the shorts which must correspond with the number on the shirt.

The number should be between 10 cm and 15 cm in height with provision for each competition to set specific criteria.

The officially designated logo or name of the Competition or combination of the same may appear once only on each of the player's shirt numbers providing the logo, name or combination does not exceed an area of 20 square centimetres. No other advertising or any other marking is allowed on players' shirt numbers.

5. Players Names and Personalisation

(i) *On football boots*

A Player's name, including any appropriate nickname or initials, may appear on that Player's boots without restriction. Other names, places, appropriate nicknames or numbers of personal significance to that Player (e.g. the name or birthday of a family member, or the number of playing appearances made) may also appear on that Player's boots without restriction.

(ii) *On all other Clothing*

The name of a player may appear on the back of shirts or tracksuits only if Competition rules so permit. The height of the lettering must not be greater than 7.5 centimetres.

6. Other Logos

(i) *On football boots*

Except as permitted by paragraphs 1 – 5 above, the appearance of any logo of any description on a Player's football boots is prohibited.

(ii) *On goalkeeper gloves*

A goalkeeper's name, including any appropriate nickname or initials, may appear on the goalkeeper's gloves providing such name etc does not exceed an area of 20 square centimetres.

(iii) *On all other Clothing*

(a) The officially designated logo or name of an Affiliated Association or Competition may appear once only on each sleeve of shirts, provided Affiliated Associations or Competition rules so permit. Such mark must appear between the shoulder seam and the elbow and must not exceed 100 square centimetres.



- (b) The officially designated logo, name of any awards or titles won in previous seasons or commemorative occasions (which may include any match details eg date, venue, opponents) may appear on shirts, provided such does not exceed an area of 100 square centimetres and permission has been granted from the Competition in which the kit is to be worn.
- (c) The national flag may appear once only on each sleeve of the playing shirt provided that Affiliated Associations and competition rules so permit and that it does not exceed an area of 25 square centimetres.
- (d) The officially designated name, logo or emblem of a registered charity may appear once only on shirts, provided that such name, logo or emblem does not exceed an area of 100 square centimetres. Alternatively, such a charity name, logo or emblem may appear on shirts in the space reserved for the main club sponsor, either alone or in combination with a club sponsor logo, provided that a total area of 200 square centimetres is not exceeded.

Before any such charity name, logo or emblem is used on a kit, permission must be granted from the Competition in which the kit is to be worn. Such permission may only be granted on a maximum of three occasions in any one season.

C. SPONSOR DESIGNATIONS

(i) *On football boots*

Except as permitted by paragraphs 1 – 5 above, the appearance of any advertising of any description, including sponsors' designations, on a Player's football boots is prohibited.

(ii) *On all other Clothing*

No sponsor advertising is permitted anywhere on the clothing of a Player on the field of play during a match except as provided for in this part C.

The following advertising is permitted:

1. **Playing kit**

- (a) On the clothing of a Player on the field of play, the following areas shall be permitted to be used for advertising
 - One single area not exceeding 200 square centimetres on the front of the shirt
 - One single area not exceeding 100 square centimetres on the back of the shirt; and
 - One single area not exceeding 100 square centimetres on the back of the shorts.
 - Once only on each sock tie-up providing it does not exceed an area of 100 square centimetres.

In the event that a Club or Competition elects to have an area of sponsor advertising only on the front of the shirt, and on no other item of playing



kit, that area may be increased to a maximum of 250 square centimetres if approved by the Competition.

One or more company may be advertised and, in respect of any one company, one or more of its products. The same advertising must appear in the same form on the clothing of all Players and Club Officials, wherever such advertising appears, throughout the entirety of the match.

- (b) Any advertising under C(1) must be clearly separated from the items described in B above.

2. Tracksuits and other clothing in the Technical Area

- (a) Advertising may appear on tracksuits, and other items of clothing other than the clothing of a Player, on the field of play during a match in accordance with the size and locations set out in C1.

The advertising carried on the tracksuits and other clothing worn by Players and Club Officials in the Technical Area can be either:

- (i) the same sponsor(s) as worn on the playing kit (home or away strips)
- (ii) be additional to the sponsors as worn on the playing kit
- (iii) a single sponsor that is an official partner of the relevant competition

- 3. Clubs may conclude sponsorship arrangements with different companies in respect of advertising permitted under C(1) above for both their 'home' and 'away' strips. Where Competition rules allow for a third strip to be worn, this may carry advertising as worn on either the "home" or "away" shirt. The third strip may carry an alternative sponsor advertisement with the permission of the Competition. The advertising must appear in the same form on the clothing of all Players and Club Officials wherever such advertising appears, throughout the entirety of the match.
- 4. Where a non-member Club wishes to include the name of a sponsor in its Club title, consent must be received in advance from the relevant Affiliated Association and where such consent is given, advertising on behalf of one company only shall be carried on the Club's match shirts, irrespective of the provisions of B (4) and C (1) above. No Full Member Club or Associate Member Club may include the name of a sponsor in its Club title without the consent of The Football Association.
- 5. No Club in Membership of the Football Conference, the Isthmian League, Northern Premier League or Southern Football League may include the name of a sponsor in its Club title without the consent of the competition and, in the case of a Full Member Club or Associate Member Club, the consent of The Football Association.
- 6. Clubs with more than one team may conclude separate shirt advertising agreements on behalf of each team.



D. MATCH OFFICIALS

No advertising of any nature, save as set out below, is permitted on Match Officials' clothing or football boots without the consent of The Football Association.

The following advertising is permitted:

1. The mark, logo or name of a clothing manufacturer or a combination of the same, may appear:
 - (a) once only on the shirt provided it is an area no greater than 20 square centimetres.
 - (b) once only on the shorts provided it is an area no greater than 12 square centimetres.
 - (c) incorporated into the design of the socks, but must be limited to an area no greater than 12 square centimetres.

2. **Jacquard Weave**

A jacquard weave or similar technique such as embossing shall be allowed providing each is limited to 20 square centimetres, with unlimited repeats being acceptable. The design of such jacquard weave may be the manufacturer's mark, logo or name. The jacquard weave shading shall be restricted to two shades differing from the base colour, using a standard Pantone reference manual.

3. **Sponsor Advertising**

Sponsor Advertising in accordance with FIFA Equipment Regulations is permitted only on shirt sleeves and the total surface area of the advertising shall not exceed 200 square centimetres. Any sponsorship contract must be made between the sponsor and The Football Association. Individual Affiliated Associations or Leagues are not permitted to enter into sponsorship contracts.

4. **Badges**

Match kit shirts may carry the recognised badge of the appropriate Competition once only, which must be on either site of the breast pocket. This badge must not exceed an area of 20 square centimetres and, where it contains the established trademark, trade name or logo of a sponsor of the Competition, must be approved by The Football Association in advance.

In addition to the recognised competition badge the match kit shirt may carry once only on either site of the breast pocket an officially designated badge of FIFA, The Football Association, the relevant Affiliated Association or the Referees' Association (where relevant).

5. **Sock Tie-Up**

Each sock tie-up may show the name and/or badge of appropriate Affiliated Association or the Referees' Association providing it does not exceed an area of 100 square centimetres.

No advertising is allowed.



STANDARD CLUB RULES

SUGGESTED RULES:

1. Name

The club shall be called (the “**Club**”).

2. Objects

The objects of the Club shall be to provide facilities, promote the game of Association Football, to arrange matches and social activities for its members and community participation in the same.

3. Status of Rules

These rules (the “**Club Rules**”) form a binding agreement between each member of the Club.

4. Rules and Regulations

- (a) The members of the Club shall so exercise their rights, powers and duties and shall, where appropriate use their best endeavours to ensure that others conduct themselves so that the business and affairs of the Club are carried out in accordance with the Rules and Regulations of The Football Association Limited (“**The FA**”), County Football Association to which the Club is affiliated (“**Parent County Association**”) and Competitions in which the Club participates, for the time being in force.
- (b) No alteration to the Club Rules shall be effective without prior written approval by the Parent County Association. The FA and the Parent County Association reserve the right to approve any proposed changes to the Club Rules.
- (c) The Club will also abide by The FA’s Child Protection Policies and Procedures, Codes of Conduct and the Equality Policy as shall be in place from time to time.

5. Club Membership

- (a) The members of the Club from time to time shall be those persons listed in the register of members (the “**Membership Register**”) which shall be maintained by the Club Secretary.
- (b) Any person who wishes to be a member must apply on the Membership Application Form and deliver it to the Club. Election to membership shall be at the discretion of the Club Committee and granted in accordance with the anti-discrimination and equality policies which are in place from time to time. An appeal against refusal may be made to the Club Committee in accordance with the Complaints Procedure in force from time to time. Membership shall become effective upon an applicant’s name being entered in the Membership Register.
- (c) In the event of a member’s resignation or expulsion, his or her name shall be removed from the Membership Register.



- (d) The FA and Parent County Association shall be given access to the Membership Register on demand.

6. Annual Membership Fee

- (a) An annual fee payable by each member shall be determined from time to time by the Club Committee and set at a level that will not pose a significant obstacle to community participation. Any fee shall be payable on a successful application for membership and annually by each member. Fees shall not be repayable.
- (b) The Club Committee shall have the authority to levy further subscriptions from the members as are reasonably necessary to fulfil the objects of the Club.

7. Resignation and Expulsion

- (a) A member shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Club Committee of his/her resignation. A member whose annual membership fee or further subscription is more than two (2) months in arrears shall be deemed to have resigned.
- (b) The Club Committee shall have the power to expel a member when, in its opinion, it would not be in the interests of the Club for them to remain a member. An appeal against such a decision may be made to the Club Committee in accordance with the Complaints Procedure in force from time to time.
- (c) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the income and assets of the Club (the “**Club Property**”).

8. Club Committee

- (a) The Club Committee shall consist of the following Club Officers: Chairperson, Vice Chairperson, Treasurer, Secretary and Minutes Secretary and up to 5 other members, elected at an Annual General Meeting.
- (b) Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next Annual General Meeting (“**AGM**”) unless otherwise resolved at an Extraordinary General Meeting (“**EGM**”). One person may hold no more than two positions of Club Officer at any time. The Club Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the or in their absence the The quorum for the transaction of business of the Club Committee shall be three.
- (c) Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.
- (d) Any member of the Club Committee may call a meeting of the Club Committee by giving not less than seven days’ notice to all members of the Club Committee. The Club Committee shall hold not less than four meetings a year.



- (e) An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.
- (f) Save as provided for in the Rules and Regulations of The FA, the Parent County Association and any applicable Competition, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.
- (g) The position of a Club Officer shall be vacated if such person is subject to a decision of The FA that such person be suspended from holding office or from taking part in any football activity relating to the administration or management of a football club.

9. Annual and Extraordinary General Meetings

- (a) An AGM shall be held in each year to:
 - (i) receive a report of the activities of the Club over the previous year;
 - (ii) receive a report of the Club's finances over the previous year;
 - (iii) elect the members of the Club Committee; and
 - (iv) consider any other business.
- (b) Nominations for election of members as Club Officers or as members of the Club Committee shall be made in writing by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary not less than 21 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the meeting.
- (c) An EGM may be called at any time by the Club Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition in writing, signed by not less than five members stating the purposes for which the Meeting is required and the resolutions proposed. Business at an EGM may be any business that may be transacted at an AGM.
- (d) The Secretary shall send to each member at their last known address written notice of the date of a General Meeting (whether an AGM or an EGM) together with the resolutions to be proposed at least 14 days before the meeting.
- (e) The quorum for a General Meeting shall be
- (f) The Chairperson, or in their absence a member selected by the Club Committee, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.
- (g) The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.



10. Club Teams

At its first meeting following each AGM the Club Committee shall appoint a Club member to be responsible for each of the Club's football teams. The appointed members shall be responsible for managing the affairs of the team. The appointed members shall present to the Club Committee at its last meeting prior to an AGM a written report of the activities of the team.

11. Club Finances

- (a) A bank account shall be opened and maintained in the name of the Club (the **"Club Account"**). Designated account signatories shall be the Club Chairperson, the Club Secretary and the Treasurer. No sum shall be drawn from the Club Account except by cheque signed by two of the three designated signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.
 - (b) The Club Property shall be applied only in furtherance of the objects of the Club. The distribution of profits or proceeds arising from the sale of Club Property to members is prohibited.
 - (c) The Club Committee shall have the power to authorise the payment of remuneration and expenses to any member of the Club (although a Club shall not remunerate a member for playing) and to any other person or persons for services rendered to the Club.
 - (d) The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.
 - (e) The Club may also in connection with the sports purposes of the Club:
 - (i) sell and supply food, drink and related sports clothing and equipment;
 - (ii) employ members (although not for playing) and remunerate them for providing goods and services, on fair terms set by the Club Committee without the person concerned being present;
 - (iii) pay for reasonable hospitality for visiting teams and guests; and
 - (iv) indemnify the Club Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).
 - (f) The Club shall keep accounting records for recording the fact and nature of all payments and receipts so as to disclose, with reasonable accuracy, at any time, the financial position, including the assets and liabilities of the Club. The Club must retain its accounting records for a minimum of six years.
 - (g) The Club shall prepare an annual **"Financial Statement"**, in such format as shall be available from The FA from time to time. The Financial Statement shall be verified by an independent, appropriately qualified accountant and shall be approved by members at general meeting. A copy of any Financial Statement shall, on demand, be forwarded to The FA.
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- (h) The Club Property, other than the Club Account, shall be vested in not less than two and no more than four custodians, one of whom shall be the Treasurer (“**the Custodians**”), who shall deal with the Club Property as directed by decisions of the Club Committee and entry in the Minute Book shall be conclusive evidence of such a decision.
- (i) The Custodians shall be appointed by the Club in a General Meeting and shall hold office until death or resignation unless removed by a resolution passed at a General Meeting.
- (j) On their removal or resignation a Custodian shall execute a Conveyance in such form as is published by The FA from time to time to a newly elected Custodian or the existing Custodians as directed by the Club Committee. The Club shall, on request, make a copy of any Conveyance available to The FA. On the death of a Custodian, any Club Property vested in them shall vest automatically in the surviving Custodians. If there is only one surviving Custodian, an EGM shall be convened as soon as possible to appoint another Custodian.
- (k) The Custodians shall be entitled to an indemnity out of the Club Property for all expenses and other liabilities reasonably incurred by them in carrying out their duties.

12. **Dissolution**

- (a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.
- (b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.
- (c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to another Club, a Competition, the Parent County Association or The FA for use by them for related community sports.



CLUB DIRECTORY

**AFC Allbright;** [Division 1]

Secretary: Mr Matthew Oliver, 31 Mid Water Crescent, Hampton Vale
Peterborough, PE7 8JT
(m) 07545 320962 (h) 01733 247413
E-mail: mdoliver92@sky.com

Ground: Council ground not allocated

Colours: Red/Black shirts, Black shorts and Black socks

AFC Barley Mow; [Division 5]

www.clubwebsite.co.uk/afcbarleymow

Secretary: Mr Thomas Peattie, 1 Church Street, Old Hurst, Huntingdon
PE28 3AF
(m) 07500 889343 (h) 01487 822995
E-mail: tompeattie@gmail.com

Ground: Council ground not allocated

Colours: Sky Blue shirts, Navy shorts and Navy socks

AFC Stanground; [Division 7]

Secretary: Mr Drew Springthorpe, The Carpenters Arms, 82 South Street
Stanground, Peterborough, PE2 8EZ
(m) 07969 301906
E-mail: drewspringthorpe@gmail.com

Ground: The Playing Fields, Lawson Avenue, Stanground, PE28NF

Colours: Gold/Black shirts, Black shorts and Black socks

Alconbury; (1902) [Division 4]

www.alconburycolts.co.uk

Secretary: Mr Christopher Butler, 59 High Street, Alconbury, PE28 4DP
(m) 07973 503322 (h) 01480 891245
E-mail: chris@cjbcomm.co.uk

Ground: Alconbury Sports & Social Club, Gt Nth Road, Alconbury PE28 4EX

Colours: Navy shirts, Navy shorts and Navy socks

Alconbury Colts; (1998) [Division 4]

www.alconburycolts.co.uk

Secretary: Mr Andrew Gardner, 16 Seathwaite, Huntingdon, PE29 6UY
(m) 07973 724506 (h) 01480 450691 (w) 01799 252205
E-mail: thfc_andyg@yahoo.co.uk

Ground: Alconbury Sports & Social Club, Gt Nth Road, Alconbury, PE28 4EX

Colours: Red/Blue shirts, Blue shorts and Blue socks

Bluntisham Blasters; (2007) [Division 2]

www.bluntishamblastersfc.co.uk

Secretary: Mrs Jacqueline Davies, Foxhollow, Colne Road, Bluntisham
Huntingdon, PE28 3LU
(m) 01487 740525 (h) 01487 740525
E-mail: jak_i_davies@btinternet.com

Ground: Bluntisham Playing Fields, Mill Lane, Bluntisham, PE28 3LR

Colours: Red shirts, Red shorts and Red socks

**Bluntisham Rangers;** [Division 2]

Secretary: Mr Wally Burgess, 13 Wood End, Bluntisham, PE28 3LE
(m) 07528 498672 (h) 01487 841504
*E-mail:*wallyburgess@hotmail.com

Ground: Mill Lane Recreation Field, Mill Lane, Bluntisham, PE28 3LR
Colours: Blue/Black shirts, Blue shorts and Blue socks

Brampton; (1895) [Division 4]

Secretary: Mrs Sally Houston, 25 Elizabethan Way, Brampton, PE28 4SU
(m) 07718 303074 (h) 01480 450837 (w) 01480 52451
*E-mail:*sallyhouston@sky.com

Ground: Brampton Memorial Playing Field, Thrapston Road, Brampton
PE28 4TB
Colours: Sky/Navy shirts, Navy shorts and Navy socks

Brampton Spartans; (1978) [Division 4]

<http://www.clubwebsite.co.uk/bramptonspartansfootball.club>

Secretary: Mrs Lorraine Ward, 20 Woodlands, Huntingdon, PE29 6JQ
(m) 07894 434920 (h) 01480 432340
*E-mail:*lorraineward@sky.com

Ground: Memorial Playing Fields, Thrapston Road, Brampton, Huntingdon
PE28 4TB
Colours: Blue/Red shirts, Blue shorts and Blue socks

Buckden; (1894) [Division 4]

Secretary: Mr Richard Holden, 10 Manor Gardens, Buckden, St Neots
PE19 5TN
(m) 07808 185576 (h) 01480 812818
*E-mail:*rick.holden@fsmail.net

Ground: Buckden Rec Ground / Village Hall Trust, Buckden Millennium
Community Centre, Burberry Road, Buckden, PE19 5UY
Colours: Black/White shirts, Black shorts and Black socks

Buckden Juniors; (1996) [Division 4]

www.buckdenjuniorfc.co.uk

Secretary: Mr Robert Crane, 46 Wertheim Way, Huntingdon, PE29 6UX
(h) 01480 434610
*E-mail:*robertcrane46@yahoo.co.uk

Ground: Buckden Rec Ground / Village Hall Trust, Buckden Millennium
Community Centre, Burberry Road, Buckden, PE19 5UY
Colours: Black/White shirts, Black shorts and Black socks

Bulls Head; [Division 3]

www.bulls-head-fc.co.uk

Secretary: Mrs Jenny Portway, 40 The Broad Walk, Eynesbury, PE19 2SG
(m) 07584 991870 (h) 01480 214567 (w) 01767 677155
*E-mail:*jenny@jtcranes.co.uk

Ground: Priory Park, Huntingdon Road, St Neots, PE19 4ED
Colours: Purple shirts, Purple shorts and Purple socks

**Bury Rangers;** (2011) [Division 2]

www.clubwebsite.co.uk/burysmurfs

Secretary: Mr Ben Colam, 2 Brands Close, Ramsey, Huntingdon, PE26 1RZ
(m) 07803 513741 (h) 01487 710322

Ground: Bury Parish Playing Field, Brookfield Way, Bury, PE26 2PE

Colours: Blue shirts, Blue shorts and Blue socks

Cardea; [Division 7]

<http://www.pitchero.com/clubs/cardeafc/>

Secretary: Mr Kevin Webster, 296 Eastern Avenue, Dogsthorpe, Peterborough
PE1 4PZ

(m) 07707 123092

E-mail: cardeafc@gmail.com

Ground: Council ground not allocated

Colours: Red/Black shirts, Red/Black shorts and Red/Black socks

Catworth; [Division 4]

www.catworthfc.co.uk

Secretary: Mr John Henson, 71 Devoke Close, Huntingdon, PE29 6XE

(m) 07908 500504 (h) 01480 454855

E-mail: john_poshfan@yahoo.co.uk

Ground: Victory Fields, Station Road, Catworth, Huntingdon, PE28 0PE

Colours: Orange shirts, Black shorts and Black socks

City of Peterborough Futsal; [Division 4]

Secretary: Miss Chloe Brown, 29a Burnt House Road, Turves, Whittlesey
Peterborough, PE7 2DP

(m) 07727 209172

E-mail: chloe_brown11@hotmail.co.uk

Ground: Reeves Way, Peterborough, PE1 5LQ

Colours: Orange shirts, Black shorts and Black socks

Earith United; [Division 2]

www.earithunitedfc.uk

Secretary: Mrs Julie Merry, 41 Greenfields, Earith, PE28 3QH

(m) 07738 561266 (h) 01487 843078

E-mail: merry@level22.co.uk

Ground: Earith Recreation Ground, Bridge End, Earith, PE28 3PT

Colours: Yellow shirts, Green shorts and Yellow socks

Eaton Socon; (1867) [Division 3]

www.eatonsoconfc.co.uk

Secretary: Mr Stephen Bird, 55 Devoke Close, Stukeley Meadows, Huntingdon
PE29 6XE

(m) 07562 495409

E-mail: sbird63@yahoo.co.uk

Ground: Football Ground, River Road, Eaton Ford, St Neots, PE19 7AU

Colours: Claret/Blue shirts, Claret shorts and Claret socks

**Eaton Socon Colts; (1998) [Division 3]**

Secretary: Mr Simon O'connor, 172 Monarch Road, Eaton Socon, PE19 8JP
(m) 07926 594394
E-mail: oconnorsimon1@sky.com

Ground: Football Ground, River Road, Eaton Ford, St Neots, PE19 7AU
Colours: Claret shirts, Blue shorts and Blue socks

Eynesbury Rovers; (1897) [Division 3]

www.clubwebsite.co.uk/eynesburyrovers

Secretary: Mrs Cathy Watts, 21 Philip Gardens, Eynesbury, PE19 2QJ
(m) 07787 567338 (h) 01480 381756
E-mail: cathywatts17@hotmail.com

Ground: Alfred Hall Memorial Field, Hall Road, Eynesbury, PE19 2SF
Colours: Royal Blue/White shirts, Royal Blue shorts and Royal Blue socks

Eynesbury Rovers Youth; (1897) [Division 3]

www.clubwebsite.co.uk/eynesburyrovers

Secretary: Mr Deryck Irons, 12 Hadleigh Close, Bedford, MK41 8JW
(h) 01234 268111
E-mail: deryckirons@aol.com

Ground: Ernulf Community School, Barford Road, Eynesbury, PE19 2SA
Colours: Royal Blue/White shirts, Royal Blue shorts and Royal Blue socks

Farcet United; (1992) [Division 1]

www.farcetunited.com

Secretary: Mrs Julie Prince, 54 Birchwood, Orton Goldhay, Peterborough
PE2 5UL
(m) 07984 620709 (h) 01733 758992
E-mail: joolsprince@yahoo.com

Ground: Queen's Park, Daimler Avenue, Yaxley, PE7 3AU
Colours: Maroon shirts, Maroon shorts and Sky socks

FC United Hammers; (2011) [Division 1]

www.fctunitedhammers.com

Secretary: Mrs Jeanette Clifton, 158 Wingfield, Orton Goldhay, Peterborough
PE2 5UW
(m) 07515 476021 (h) 01733 235311
E-mail: dannyclifton77@gmail.com

Ground: Matley Primary School, Orton Brimbles, Peterborough, PE2 5YQ
Colours: Claret shirts, Sky shorts and Claret socks

Feeder Soccer; [Division 7]

www.feedersoccer.co.uk

Secretary: Miss Estelle Johnson, Meadowbank Bungalow, Northey Road
Peterborough PE6 7YX
(m) 07849 312332 (h) 01733 223527
E-mail: estelle@feedersoccer.co.uk

Ground: Riverside Pavilion, Candy Street, Riverside, Peterborough, PE2 9RE
Colours: Royal Blue shirts, White shorts and Royal Blue socks

**Fenstanton;** [Division 6]

www.fenstantonfootballclub.com

Secretary: Mr Thomas Tilbury, 34 Beech Drive, St Ives, PE27 6UB
(m) 07738 156249
E-mail: ttilbury@gmail.com

Ground: Fenstanton Football Club, Hall Green Lane, Fenstanton, PE28 9JH
Colours: Yellow/Green shirts, Green shorts and Yellow socks

Fenstanton Youth; (2007) [Division 6]

Secretary: Mrs Nadine Taylor, 9 Mill Hill End, Hilton, Huntingdon, PE28 9NX
(m) 07943 243500 (h) 01480 830839
E-mail: tyfc@btinternet.com

Ground: Fenstanton Football Club, Hall Green Lane, Fenstanton, PE28 9JH
Colours: Red/Navy shirts, Navy shorts and Navy socks

Fletton Sports; [Division 1]

Secretary: Mrs Susan Munns, 52 Welland Close, Dogsthorpe, Peterborough
PE1 3SD
(m) 07540 474837 (h) 01733 358974
E-mail: susan@smunns.wanadoo.co.uk

Ground: Queens Park, Daimler Avenue, Yaxley, Peterborough, PE7 3AU
Colours: Blue shirts, Blue shorts and Blue socks

Godmanchester Rovers; (1911) [Division 5]

www.pitchero.com/clubs/godmanchesterroversfc

Secretary: Mr Roger Carpenter, 8 Betts Close, Godmanchester, PE29 2YA
(m) 07552 771338 (h) 01480 413849
E-mail: rogergrfc@gmail.com

Ground: Bearscroft Lane, Godmanchester, PE29 2LQ
Colours: Blue/White shirts, Blue shorts and White socks

Godmanchester Rovers Youth; (1982) [Division 5]

www.goddyrovers.co.uk

Secretary: Mrs Julie Gee, 3 Peregrine Close, Hartford, Huntingdon, PE29 1UZ
(m) 07703 296708 (h) 01480 413008 (w) 01480 459661
E-mail: julie_gee@sky.com

Ground: Hinchingsbrooke School, Brampton Road, Huntingdon, PE29 3BH
Colours: Royal Blue shirts, Royal Blue shorts and Royal Blue socks

Gransden; [Division 6]

www.gransdenfc.co.uk

Secretary: Mr David Gwilliam, 2 Byards Green, Potton, Sandy, SG19 2SB
(m) 07976 230051 (h) 01767 261810
E-mail: secretary@gransdenfc.co.uk

Ground: Caxton Road Sports Field, Caxton Road, Gt Gransden, SG19 3BH
Colours: Navy shirts, Navy shorts and Navy socks

**Gransden Youth;** (2007) [Division 3]

www.gransdenfc.co.uk

Secretary: Mr David Gwilliam, 2 Byards Green, Potton, Sandy, SG19 2SB
(m) 07976 230051 (h) 01767 261810
E-mail: secretary@gransdenfc.co.uk

Ground: Caxton Road Sports Field, Caxton Road, Gt Gransden, SG19 3BH
Colours: Navy shirts, Navy shorts and Navy socks

Great Paxton; (1966) [Division 4]

www.greatpaxtonfc.co.uk

Secretary: Mrs Wendy Fieldhouse, 38 Towgood Way, Great Paxton, St Neots
PE19 6RP
(m) 07840 947170 (h) 01480 475733
E-mail: wendyfieldhouse@yahoo.co.uk

Ground: Great Paxton Recreation Ground, High Street, Great Paxton
PE19 6RG
Colours: Green shirts, Green shorts and Green socks

Hampton; (2003) [Division 7]

www.hampton-footballclub.co.uk

Secretary: Mr Christopher Dann, 43 Eagle Way, Hampton Vale, Peterborough
PE7 8EL
(m) 07890 524397 (h) 01733 247181
E-mail: cadann65@aol.com

Ground: Hampton Community Sports Association, Beaumont Way
Hampton Hargate, Peterborough, PE7 8DN
Colours: Royal Blue shirts, Royal Blue shorts and Royal Blue socks

Hampton Sports; (2007) [Division 7]

Secretary: Mr Stuart Barrett, 156 Arundel Road, Walton, Peterborough
PE4 6JQ
(m) 07588 556422
E-mail: bstuart69@yahoo.co.uk

Ground: Beaumont Way, Hampton Hargate, Peterborough, PE7 8DN
Colours: Red/Black Stripes shirts, Black shorts and Black socks

Hemingford Colts; (1994) [Division 6]

Secretary: Mrs Caroline McKeating, c/o 23 Bridge Street, St Ives, PE27 5EH
(m) 07549 166478
E-mail: caroline.mckeating@ntlworld.com

Ground: Peace Memorial Field, Manor Road, Hemingford Grey, PE28 9BX
Colours: White/Red shirts, Black shorts and Red socks

**Hemingford Juniors;** (2006) [Division 6]

Secretary: Mrs Doris Seipke-Walker, 19 Victoria Terrace, Hemingford Road
St Ives, PE27 5HD
(m) 01480 493745 (h) 01480 493745 (w) 01480 493745
*E-mail:*hemjnrs@sky.com

Ground: Daintree Green, Daintree Way, Hemingford Grey
Colours: Red/Black shirts, Black shorts and Black socks

Hemingfords United; (1899) [Division 6]

www.clubwebsite.co.uk/hemutdfc

Secretary: Mrs Cheryl Noble, 14 Rideaway Drive, Hemingford Abbots
PE28 9AQ
(m) 07725 348228 (h) 01480 395221
*E-mail:*cheryl.noble@hotmail.co.uk

Ground: Peace Memorial Field, Manor Road, Hemingford Grey, PE28 9BX
Colours: Yellow shirts, Black shorts and Yellow socks

Houghton & Wyton Saturday; (2012) [Division 6]

www.clubwebsite.co.uk/houghtonwytonfootballclub

Secretary: Mr Lloyd Howard, 5 Leslie Green Road, Houghton, Huntingdon
PE28 2DF
(m) 07917 878185
*E-mail:*pinkus_lloyd@hotmail.com

Ground: Houghton Playing Fields, The Green, St Ives Road, Houghton
Huntingdon, PE28 2BJ

Colours: Red shirts, Black shorts and Red socks

Houghton & Wyton Sunday; (1994) [Division 6]

Secretary: Mr Clinton Orchard, 51 Woodall Close, Middleton, Milton Keynes
MK10 9JZ
(m) 07811 114216 (h) 01908 200008
*E-mail:*clintonorchard180@btinternet.com

Ground: Houghton Playing Fields, The Green, St Ives Road, Houghton
Huntingdon, PE28 2BJ

Colours: Maroon shirts, Black shorts and Maroon socks

Huntingdon Rovers; [Division 5]

Secretary: Miss Kimberley Jarrett, 2 Alberta Crescent, Huntingdon, PE29 1TL
(m) 07773 638516
*E-mail:*kimberley.jarrett@hotmail.com

Ground: Riverside Park, Hartford Road, Huntingdon, PE29 1XG

Colours: Blue shirts, Blue shorts and Blue socks

**Huntingdon Town;** (1980) [Division 5]

www.huntingdowntownfc.co.uk

Secretary: Mr Russell Yezek, 39 Thongsley, Huntingdon, PE29 1NU
(m) 07974 664818 (h) 01480 394903
E-mail: russell.yezek@ntlworld.com

Ground: Jubilee Park, Kings Ripton Road, Huntingdon, PE28 2NR
Colours: Red shirts, Red shorts and Red/Black socks

Huntingdon Town Ladies; (1992) [Division 5]

www.htlfc.org

Secretary: Miss Rachael Bowd, Church Farm, St. Marys Road
Ramsey St. Marys, Ramsey, PE26 2SN
(h) 07707 364008
E-mail: r.bowd2@hotmail.co.uk

Ground: Jubilee Park, Kings Ripton Road, Huntingdon, PE28 2NR
Colours: Red/Black shirts, Black shorts and Red socks

Huntingdon Town Rowdies Youth; (1980) [Division 5]

Secretary: Mr Andrew Maltby, 18 Ouse Road, St Ives, PE27 3FT
(m) 07881 913554 (h) 01480 382539 (w) 01223 702100
E-mail: andy.maltby@ntlworld.com

Ground: Jubilee Park, Kings Ripton Road, Huntingdon, PE28 2NR
Colours: Green/White shirts, Green shorts and Green/White socks

Huntingdon United; (2005) [Division 5]

Secretary: Mr William Small, 61 Prospero Way, Hartford, Huntingdon
PE29 1PQ
(m) 07545 114509
E-mail: lp.fc@btinternet.com

Ground: Sapley Park Playing Fields, Stoney Close, Sapley Road, Hartford
Huntingdon, PE29 1PT
Colours: White with Blue trim shirts, shorts and socks

Huntingdonshire Regional College; (2008) [Division 5]

www.hrcsport.co.uk

Secretary: Mr Gary Brown, 21 Norman Drive, Stilton, Peterborough, PE7 3RS
(m) 01733 240767 (h) 01733 240767
E-mail: soccerskills@hotmail.com

Ground: Huntingdonshire Regional College, California Road, Huntingdon
PE29 1SL
Colours: Blue/Black Stripes shirts, Black shorts and Black socks

IPTA; (2012) [Division 7]

Secretary: Mr Dominic Knighton, 6 Carleton Crest, Walton, Peterborough
PE4 6HF
(m) 07599 347897
E-mail: domknighton_01@hotmail.co.uk

Ground: Middleton Road, Middleton Road, Yaxley, PE7 3LU
Colours: Orange shirts, Orange shorts and Orange socks

**K C Cougars;** (1998) [Division 4]

Secretary: Mr Allister Moore, 16 Ashfield, Kimbolton, Huntingdon, PE28 0LD
(m) 07969 993873 (h) 01480 861925
*E-mail:*allistercpmoore@hotmail.com

Ground: Victory Fields, Station Road, Catworth, PE28 0PE

Colours: Blue/White shirts, Black shorts and Blue socks

Kimbolton; [Division 4]

Secretary: Mrs Punam Malhan, The Lodge, Askews Lane, Yaxley, PE7 3LA
(m) 07773 786482 (h) 01733 732066
*E-mail:*punammalhan@aol.com

Ground: Kimbolton School, Kimbolton, PE28 0EA

Colours: Orange shirts, Orange shorts and Orange socks

Little Paxton; (2012) [Division 3]

Secretary: Miss Clare MacKinnon, 7 Cambridge Gardens, St Neots, PE19 1JX
(m) 07590 038469
*E-mail:*debbs2727@yahoo.com

Ground: Priory Park, Huntingdon Road, St Neots, PE19 4ED

Colours: Sky Blue shirts, Royal Blue shorts and Sky Blue socks

Little Paxton Colts; (1995) [Division 3]

www.littlepaxtoncolts.co.uk

Secretary: Mr David Boden, 6 River Close, Little Paxton, St Neots, PE19 6NX
(m) 07767 884793 (h) 01480 217926 (w) 01438 821779
*E-mail:*alli.dave@sky.com

Ground: Little Paxton Primary School, Gordon Road, Little Paxton, St Neots
PE19 6NG

Colours: Sky Blue/White shirts, Navy shorts and Navy socks

Longueville; (2002) [Division 1]

Secretary: Mr Dean Penny, 30 Chippenham Mews, Orton Longueville
Peterborough, PE2 7ZB
(m) 07931 560248 (h) 01733 394370
*E-mail:*deanpenny@live.co.uk

Ground: Pearl Assurance Sports Ground (Woodlands), Splash Lane, Castor
Peterborough, PE5 7BD

Colours: Pink shirts, Black shorts and Black socks

Lord Protector United; [Division 5]

Secretary: Mr William Small, 61 Prospero Way, Hartford, Huntingdon
PE29 1PQ
(m) 07545 114509
*E-mail:*lp.fc@btinternet.com

Ground: Riverside Playing Field, Hartford Road, Huntingdon, PE29 1WS

Colours: Red/White shirts, Red/White shorts and Red/White socks

**LP Wanderers;** (1974) [Division 5]

Secretary: Mr William Small, 61 Prospero Way, Hartford, Huntingdon
PE29 1PQ
(m) 07545 114509
*E-mail:*lp.fc@btinternet.com

Ground: Sapley Park Playing Fields, Sapley Road, Hartford, Huntingdon
PE29 1PT

Colours: Anthracite/Aqua shirts,shorts and socks

Malborne United; (2014) [Division 1]

Secretary: Miss Sharon England, 41 Gretton Close, Orton Longueville
Peterborough, PE2 7WD
(m) 07814 147193 (h) 01733 235147
*E-mail:*sharonlengland@gmail.com

Ground: Bushfield Sports Centre, Orton Goldhay, Peterborough, PE2 5RQ

Colours: Red/Black shirts, Black shorts and Red/Black socks

Needingworth Colts; (2000) [Division 2]

www.needingworthcolts.co.uk

Secretary: Mrs Elsie Rundle, 10 Gainsborough Drive, St Ives, PE27 3HH
(m) 07923 496287 (h) 01480 530898
*E-mail:*Elsie.rundle@sky.com

Ground: Mill Fields, Mill Way, Needingworth, St Ives, PE27 4TG

Colours: Royal Blue shirts, Royal Blue shorts and Royal Blue socks

Needingworth United; (1907) [Division 2]

www.needingworthunitedfootballclub.co.uk

Secretary: Mr Patrick Cox, The Bungalow, Wistow Toll, Wistow, PE28 2QL
(m) 07811 776707 (h) 01487 823705
*E-mail:*gillcox02@yahoo.co.uk

Ground: Mill Fields, Mill Way, Needingworth, St Ives, PE27 4TG

Colours: Red/Black shirts, Red/Black shorts and Red/Black socks

Offord United; [Division 4]

Secretary: Mr Anthony Gardiner, 56 High Street, Offord D'arcy, St. Neots
PE19 5RH
(m) 07885 417315 (h) 01480 812555
*E-mail:*tgardiner@easynet.co.uk

Ground: Offord Recreation Ground, Alison Lane, Offord D'Arcy, PE19 5WA

Colours: Red shirts, Red shorts and Red socks

Offord United Kingfishers; [Division 4]

Secretary: Mr Anthony Gardiner, 56 High Street, Offord D'arcy, St. Neots
PE19 5RH
(m) 07885 417315 (h) 01480 812555
*E-mail:*tgardiner@easynet.co.uk

Ground: Offord Recreation Ground, Alison Lane, Offord D'Arcy, PE19 5WA

Colours: Red shirts, Red shorts and Red socks

**Park Farm Pumas;** (2010) [Division 1]

www.pitchero.com/clubs/parkfarmpumas

Secretary: Mrs Clare McAuley, 1 Helmsley Court, Peterborough, PE2 8XH
(m) 07941 324383

E-mail: turboburbo@yahoo.co.uk

Ground: Fletton Avenue Playing Fields, Fletton Avenue, Peterborough
PE2 8AX

Colours: Red/Black shirts, Black shorts and Red socks

Parkside; (2003) [Division 1]

www.clubwebsite.co.uk/parksideathletic0102

Secretary: Mrs Lynda Neale, 21 Meriton, Orton Goldhay, Peterborough
PE2 5RE

(m) 07887 360878 (h) 01733 753918

E-mail: lynneale2k5@yahoo.com

Ground: Bushfield Sports Centre, Orton Goldhay, Peterborough, PE2 5RQ

Colours: Blue shirts, Blue shorts and Blue socks

Parkside Athletic; (2003) [Division 1]

www.clubwebsite.co.uk/parksideathletic0102

Secretary: Mrs Lynda Neale, 21 Meriton, Orton Goldhay, Peterborough
PE2 5RE

(m) 07887 360878 (h) 01733 753918

E-mail: lynneale2k5@yahoo.com

Ground: Bushfield Sports Centre, Orton Goldhay, Peterborough, PE2 5RQ

Colours: Blue shirts, Blue shorts and Blue socks

Peterborough ICA Sports; [Division 1]

www.icasports.com

Secretary: Mr Ces Serluca, 101 Driffield Way, Peterborough, PE2 9RB
(m) 07827 446844 (h) 01733 311298

E-mail: ces@icasports.com

Ground: The Riverside Pavilion and Sports Complex, Candy Street
Woodston, Peterborough, PE2 9RE

Colours: Royal Blue shirts, Royal Blue shorts and Royal Blue socks

Peterborough Regional College; [Division 1]

www.peterborough.ac.uk

Secretary: Mr Matthew Flisher, Peterborough Regional College, Park Crescent
Peterborough, PE1 4DZ

(m) 07999 698475 (h) 01733 762151

E-mail: matthew.flisher@peterborough.ac.uk

Ground: Peterborough Regional College, Park Crescent, Peterborough
PE1 4RA

Colours: Green shirts, Green shorts and Green socks

**Phoenix;** [Division 7]

www.phxfc.co.uk

Secretary: Mrs Anna Devine, 15 Marketstede, Hampton Hargate, Peterborough
PE7 8FA
(m) 07557 528946

E-mail: phxfc@hotmail.co.uk

Ground: The Riverside Pavilion and Sports Complex, Candy Street,
Peterborough, PE2 9RE

Colours: Yellow/Red shirts, Black shorts and Black socks

Phoenix United; [Division 7]

Secretary: Mr Geoffrey Mason, 2 Walsham Road, Hampton Vale, Peterborough
PE7 8LY

(m) 07456 585544 (h) 01733 247614

E-mail: geoffmason03@aol.com

Ground: Phoenix School, Clayton Site, Orton Goldhay, Peterborough
PE2 5SD

Colours: Black/Yellow shirts, Black shorts and Black socks

Premiair; [Division 1]

Secretary: Mr Billy Wright, 17 Neptune Close, Peterborough, PE2 8GL

(m) 07763 187970 (h) 01733 361788

E-mail: billywright15@hotmail.com

Ground: Bushfield Sports Centre, Orton Goldhay, Peterborough, PE2 5RQ

Colours: Light Blue/White Stripes shirts, Blue shorts and Blue socks

Premier Decorators; (1992) [Division 1]

Secretary: Mr Chris Bartlett, 10 Leighton, Orton Malborne, Peterborough
PE7 3QW

(m) 07951 892561

E-mail: barters98@yahoo.co.uk

Ground: Council ground not allocated

Colours: Navy shirts, Navy shorts and Navy socks

Priory Parkside Colts; (1978) [Division 3]

www.clubwebsite.co.uk/prioryparkside

Secretary: Mrs Helen Smith, 5 Tennyson Place, Eaton Ford, St Neots
PE19 7LL

(m) 07512 751057 (h) 01480 215745

E-mail: helensmith1612@gmail.com

Ground: Priory Park, Huntingdon Road, St Neots, St Neots, PE19 4ED

Colours: Yellow shirts, Black shorts and Black socks

Queen's Head; (2011) [Division 6]

Secretary: Mrs Alison McCaul, 40 St. Johns Close, Needingworth, PE27 4TT

(m) 07736 463184 (h) 01480 462090

E-mail: alison@mccaul.me

Ground: St Ivo Outdoor Centre, California Road, St Ives, PE27 6SJ

Colours: Orange shirts, Black shorts and Orange socks

**R C S L Eastern;** [Division 1]

Secretary: Mr Paul Barnes, 19 Houghton Avenue, Stanground, Peterborough
PE2 8UR

(m) 07905 401901 (h) 01733 319154 (w) 07801 450443

E-mail: p14pwb5@virginmedia.com

Ground: Council ground not allocated

Colours: Gold shirts, Black shorts and Gold socks

RAFA Club St Neots; (2008) [Division 3]

Secretary: Miss Amy Roe, 26 Church Street, Langford, Biggleswade
SG18 9QT

(m) 07982 901534

E-mail: sparky0731@hotmail.co.uk

Ground: Priory Park, Huntingdon Road, St Neots, PE19 4ED

Colours: Green/Black shirts, Black shorts and Black socks

Ramsey Colts; (1995) [Division 2]

<http://www.pitchero.com/clubs/ramseycoltsfc/>

Secretary: Mr Andrew Ferrier, 7 Littlecote Grove, Walton, Peterborough
PE4 6BJ

(m) 07802 806111

E-mail: ramseycolts@sky.com

Ground: Krisfields, Mill Lane, Ramsey, Huntingdon, PE26 1EF

Colours: Yellow/Black shirts, Black shorts and Black socks

Ramsey Town; [Division 2]

Secretary: Mrs Judy Payne, 7 Signal Road, Ramsey, PE26 1NG

(m) 07876 240731

E-mail: judy.payne@cambshia.org

Ground: Ramsey FC, Cricket Field Lane, Ramsey, PE26 1PG

Colours: Amber shirts, Black shorts and Black socks

Riverside; (2010) [Division 1]

<http://www.riverside-footballclub.co.uk>

Secretary: Mrs Samantha Hutchings, 146 Paston Lane, Peterborough
PE4 6EU

(m) 07876 631685 (h) 01733 890255

E-mail: spiceysam@hotmail.com

Ground: Riverside Pavillion, Candy Street, Peterborough, PE2 9RE

Colours: Purple shirts, Black shorts and Purple socks

Riverside Rovers; (2008) [Division 1]

<http://www.riverside-footballclub.co.uk>

Secretary: Mrs Kuljit Senth, 15 Curlew Grove, Stanground, Peterborough
PE2 8SP

(m) 07818 028987 (h) 01733 342139

E-mail: kuljit.senth@travelcounsellors.com

Ground: Queens Park, Daimler Avenue, Yaxley, Peterborough, PE7 3AU

Colours: Navy shirts, Navy shorts and Navy socks

**Sawtry;** [Division 4]

www.sawtryfc.co.uk

Secretary: Mr Dean Pawsey, 61 Deer Park Road, Sawtry, PE28 5TU
(m) 07719 641431 (h) 01487 831403
E-mail: dean_pawsey@yahoo.co.uk

Ground: Greenfields, Ermine Street, Sawtry, PE28 5XE
Colours: Yellow shirts, Royal Blue shorts and Yellow socks

Sawtry Colts; (1983) [Division 4]

www.sawtrycolts.org

Secretary: Mr Stuart Bean, 15 Church Street, Sawtry, PE28 5SZ
(m) 07762 108198 (h) 01487 834478 (w) 01438 754413
E-mail: stewpot61@btinternet.com

Ground: Greenfields, Great North Road, Sawtry, PE28 5XN
Colours: Yellow/Blue shirts, Blue shorts and Blue socks

Somersham Centurians; [Division 2]

Secretary: Mrs Lesley McKeag, 12 Pennway, Somersham, PE28 3JJ
(m) 07598 435274 (h) 01480 322003
E-mail: lesleymckeag296@btinternet.com

Ground: Victory Hall, Parkhall Road, Somersham, PE28 3YA
Colours: Blue shirts, Black shorts and Black socks

Somersham Town; (1893) [Division 2]

www.somershamtownfc.co.uk

Secretary: Mr Matthew Dunster, 25 Queens Road, Somersham, PE28 3HR
(m) 07714 285991 (w) 01480 840699
E-mail: dunsters@hotmail.co.uk

Ground: West End Ground, St Ives Road, Somersham, PE28 3ER
Colours: Old Gold shirts, Black/Gold shorts and Black/Gold socks

Somersham Town Colts; (1997) [Division 2]

www.stcfc.co.uk

Secretary: Mr Alistair Robinson, 38 High Street, Needingworth, PE27 4SB
(m) 07734 736976 (h) 01480 460409 (w) 01223 811311
E-mail: ali.s.robinson@sky.com

Ground: Millennium Sports Ground, The Trundle, Somersham, PE28 3JS
Colours: Amber/Black shirts, Black shorts and Black socks

Somersham Town Youth; (2005) [Division 2]

www.somershamtownfc.co.uk

Secretary: Mr Alastair McCormick, 3 Harvey Drive, Somersham, PE28 3EF
(m) 07425 178839 (h) 01487 741069 (w) 01223 577349
E-mail: coachali@hotmail.co.uk

Ground: Millenium Sports Ground, The Trundle, Somersham, PE28 3JS
Colours: Amber/Black shirts, Black shorts and Black socks

**St Ives Rangers; (1972) [Division 6]**

www.stivesrangers.co.uk

Secretary: Mr Robert Brindley, 4 Audley Close, St Ives, PE27 6UJ
(m) 07753 916642 (h) 01480 391919
E-mail: robert.brindley@ge.com

Ground: St Ivo Outdoor Centre, California Road, St Ives, PE27 6SJ
Colours: Blue/Black shirts, Black shorts and Blue socks

St Ives Rangers Colts; (1972) [Division 6]

www.stivesrangers.co.uk

Secretary: Mr Edward Hodson, 2 Arran Way, St Ives, PE27 3DT
(m) 07877 194202 (h) 01480 381787
E-mail: hodson5@ntlworld.com

Ground: St Ivo Outdoor Centre, California Road, St Ives, PE27 6SJ
Colours: Blue/Black shirts, Black shorts and Blue socks

St Ives Town FC; (1887) [Division 6]

www.stivestownfc.co.uk

Secretary: Mrs Marina Howlett, 49 Coldhams Crescent, Huntingdon
PE29 1UE
(m) 07951 760481 (h) 01480 384130 (w) 01480 416229
E-mail: sitfcsecretary@aol.com

Ground: St Ives Town FC, Westwood Road, St Ives, PE27 6DH
Colours: White/Black shirts, Black shorts and Black/White socks

St Neots Town FC; (1879) [Division 3]

www.stneotstownfc.co.uk

Secretary: Mr Gary Wilson, 1 Green Gables, Eaton Ford, St Neots, PE19 7SL
(m) 07733 304549 (h) 01480 217614 (w) 01480 477774
E-mail: gwilson1@btinternet.com

Ground: St Neots Town FC, Rowley Park, Kester Way, St Neots, PE19 6SN
Colours: Blue shirts, Blue shorts and Blue socks

St Neots Town Youth & Saints; [Division 3]

Secretary: Mrs Marian Izzard, 73 Ridgeway, Eynesbury, St Neots, PE19 2QZ
(m) 07989 546466
E-mail: marfrador@yahoo.co.uk

Ground: St Neots Town FC, Rowley Park, St Neots, PE19 6SN
Colours: Blue shirts, Blue shorts and Blue socks

Stanground Sports; [Division 7]

Secretary: Mr Keith Denham, 6 Daffodil Court, Yaxley, Peterborough, PE7 3FY
(m) 07775 211416 (h) 01733 245674
E-mail: keith.denham@live.co.uk

Ground: Stanground College, Peterborough Road, Peterborough PE7 3BY
Colours: Green/Black shirts, Black shorts and Black socks

**Stanground Sports Youth;** (2003) [Division 7]

Secretary: Mr Keith Denham, 6 Daffodil Court, Yaxley, Peterborough, PE7 3FY
(m) 07775 211416 (h) 01733 245674
E-mail: keith.denham@live.co.uk

Ground: Stanground College, Peterborough Road, Peterborough, PE7 3BY
Colours: Green/Black shirts, Black shorts and Black socks

Staploe and Duloe; (2007) [Division 3]

Secretary: Mr Ian Bygraves, 30 Duloe, St. Neots, PE19 5HP
(m) 07880 544924 (h) 01480 407265
E-mail: ianbygraves@tiscali.co.uk

Ground: Duloe Playing Fields, Woodhouse Lane, Duloe, PE19 5HP
Colours: White shirts, Black shorts and Black socks

Stilton United; (1920) [Division 7]

Secretary: Mr Terrence Baker, 66 Church Close, Stilton, Peterborough
PE7 3RG
(m) 07867 484451 (h) 01733 713741
E-mail: terry68baker@aol.co.uk

Ground: Yaxley FC, In2itive Park, Leading Drove, Yaxley, PE7 3NA
Colours: Red/Black Quarter shirts, Black shorts and Black socks

Stilton United Colts; (2008) [Division 7]

Secretary: Mrs Melissa Clarke, 11 Walnut Way, Stilton, Peterborough
PE7 3XL
(m) 07889 035833 (h) 01733 245366
E-mail: melissa.clarke9@btinternet.com

Ground: Stilton Playing Fields, High Street, Stilton, PE7 3RA
Colours: Blue shirts, Blue shorts and Blue socks

Stukeley Meadows Youth; (2007) [Division 5]

www.stukeleymeadowsyfc.co.uk

Secretary: Mrs Jo Haddock, 27 Bradshaw Close, Huntingdon, PE29 7BN
(m) 07753 251196
E-mail: stukeley.meadowsyfc@gmail.com

Ground: The Recreation Field, Rear of The Three Horseshoes
Ermine Street, Great Stukeley, Huntingdon, PE28 4AH
Colours: Red/White shirts, Red shorts and Red socks

Warboys Colts; (1987) [Division 2]

www.warboyscolts.co.uk

Secretary: Mrs Karen Bullard, 11 Statfold Green, Warboys, PE28 2TG
(m) 07947 470372 (h) 01487 824533
E-mail: kaz.manic@sky.com

Ground: Warboys Sports Field, Forge Way, Warboys, PE28 2TN
Colours: Red/Black shirts, Black shorts and Black socks

**Warboys Town:** (1885) [Division 2]

www.clubwebsite.co.uk/warboystownfc1001

Secretary: Mr Rick Blatt, 5 Madcroft Close, Warboys, Huntingdon, PE28 2SJ
(m) 07983 342962 (h) 01480 843803 (w) 01487 824007
E-mail: rickblatt@hotmail.co.uk

Ground: Warboys Town FC, Forge Way, Warboys, PE28 2TN

Colours: Red shirts, Red shorts and Red socks

Woodston Dynamo: (1970) [Division 1]

Secretary: Mrs Emma Statham, 29 Gloucester Road, Old Fletton, Peterborough
PE2 8BH

(m) 07929 340936 (h) 01733 777010

E-mail: stathamem@yahoo.co.uk

Ground: Celta Recreation Ground, Celta Road, Fletton, Peterborough
PE2 9JD

Colours: Blue/White/Red shirts, White shorts and Red socks

Woodston Rovers: (2011) [Division 1]

Secretary: Mr Mark McPolin, 193 Crabtree, Paston, Peterborough, PE4 7EL
(m) 07510 119102

E-mail: woodstonroversfc@gmail.com

Ground: Council Ground not allocated

Colours: Yellow shirts, Yellow shorts and Blue socks

Yaxley: (1900) [Division 7]

www.yaxleyfc.com

Secretary: Mr Chris Dann, 43 Eagle Way, Hampton Vale, Peterborough
PE7 8EL

(m) 07890 524397 (h) 01733 247181

E-mail: cadann65@aol.com

Ground: In2itive Park, Leading Drove, Yaxley, PE7 3NA

Colours: Blue shirts, Blue shorts and Blue socks

Yaxley British Legion: [Division 7]

Secretary: Mr Alan Clemenson, 11 Meadow Walk, Yaxley, Peterborough
PE73EX

(m) 07800 922061 (h) 01733 244473

E-mail: clem.11@talktalk.net

Ground: Queens Park, Daimler Avenue, Yaxley, PE7 3AU

Colours: Orange shirts, Black shorts and Orange socks

Yaxley Juniors: (1900) [Division 7]

www.yaxleyfc.com

Secretary: Mr Chris Dann, 43 Eagle Way, Hampton Vale, Peterborough
PE7 8EL

(m) 07890 524397 (h) 01733 247181

E-mail: cadann65@aol.com

Ground: Recreation Ground, Middleton's Road, Yaxley, PE7 3LR

Colours: Blue shirts, Blue shorts and Blue socks



STANDARD CODE OF RULES FOR YOUTH COMPETITIONS

This document contains the Standard Code of Rules developed by The Football Association and additions, for Youth Competitions. Youth Competitions may add to the core of the Standard Code, which is mandatory, providing the additions are approved by the sanctioning association and do not conflict with the mandatory Rules or any relevant principles and policies established by the FA. Guidance from the sanctioning association should be sought in advance if there is any doubt as to the acceptability of additional Rules.

This Standard Code of Rules is mandatory for all Youth Competitions. Competitions seeking sanction must draft their Rules in conformity with the code putting them in the correctly numbered Rule and showing the standard heading. The mandatory element is printed in normal text and the optional elements of the Standard Code in italics.

It should be noted that in many cases Rules are so printed because they are alternatives and the procedure to apply should be retained and the others omitted. In all cases where a line is shown the necessary name, address, number or wording to complete this Rule must be inserted.

NOMENCLATURE AND CONSTITUTION

1. (A) This Competition shall be designated theLeague/Cup and known as the(*sponsorship title*) and shall consist of not more thanClubs approved by the sanctioning authority.

The Competition will provide football in accordance with the agreed youth formats published under FA Rule C4(A). This Competition will reproduce the relevant FA Rule in its handbook and on its website to ensure clarity and compliance with Rule 8(B).

- (B) All such Member Clubs must be affiliated to an affiliated County Football Association and their names and particulars shall be returned annually by the appointed date on the Form "D" to the County Football Association. The area covered by the Competition Membership shall be

This Competition shall apply annually for sanction to the Football Association(s) and the constituent teams of Member Clubs may be grouped in divisions, *each not exceeding in number.*

(C) Inclusivity and Non-discrimination

- (i) This Competition and each Member Club must be committed to promoting inclusivity and to eliminating all forms of discrimination
- (ii) This Competition and each Member Club does not and must not [by its rules or regulations or] in any manner whatsoever unlawfully discriminate against any person within the meaning and scope of the Equality Act 2010 or any law, enactment, order or regulation relating to discrimination (whether by age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise).
- (iii) This Competition and each Member Club must make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise.
- (iv) Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate sanctioning Association for investigation.



For Leagues intending to become Charter Standard Leagues:

- (D) *This Competition wishes to become a designated Charter Standard League. Existing Member Clubs have two years (until the end of the 2015-16 season) to achieve the Charter Standard club award or face expulsion from the League. New Member Clubs have one year to achieve the Charter Standard club award. The League has the right to refuse membership to a Club if it fails to demonstrate commitment to achieving the award.*

For Leagues that are already Charter Standard Leagues:

- (E) *As an FA Charter Standard League this Competition requires all its Clubs to have achieved FA Charter Standard League status by yyyy (insert date – two years from when Charter Standard League status was awarded to the Competition). The League management committee may expel any club that has failed to achieve Charter Standard status by this date. New Member Clubs have one year to achieve the Charter Standard club award. The League has the right to refuse membership to a Club if it fails to demonstrate commitment to achieving the award*
- (F) *This Competition and its Clubs shall support the FA's Respect programme. As such it recognises that everyone in football has a collective responsibility to create a fair, safe and enjoyable environment in which the game can take place. A Respect League values the courtesy and fairness by opposing players, club officials and spectators. The League and its Clubs will seek to play fixtures in a fair, competitive but not antagonistic environment.*
- (G) *Member Clubs shall not enter any of their teams playing in the Competition in any other Competitions (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee of the Competition.*
- (H) *At the Annual General Meeting or a Special General Meeting called for the purpose, a majority of the delegates present shall have power to decide or adjust the compilation of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 12.*

ENTRY FEE, SUBSCRIPTION, DEPOSIT

2. (A) Applications by Clubs for admission to this Competition *or the entry of an additional team(s)* must be made in writing to the Secretary and must be accompanied by an Entry Fee of per team which shall be returned in the event of non-election.

At the discretion of a majority of the accredited voting members present applications, of which due notice has been given, may be received at the Annual General Meeting or a Special General Meeting. The Entry Fee shall apply.

When Rule 12(B) is applied and a team seeks a transfer, or is compulsorily transferred to another division, no Entry Fee shall be payable.

- (B) The Annual Subscription shall be £per Club/Team playing 11-a-side football, £per Club/Team playing 9v9 football and £ per Club / Team playing Mini-Soccer payable on or before the in each year.
- (C) Each Club shall, *within days/on the day of election*, pay a Deposit of which shall be returnable to Clubs on leaving the Competition provided they have fulfilled their fixtures and complied with all orders of the Management Committee.
- (D) A Club shall not participate in this Competition until the Entry Fee, Annual Subscription and Deposit have been paid.
- (E) Clubs must advise annually to the Secretary in writing by of itsCounty Football Association affiliation number for the forthcoming Season, *failing which they shall be fined*
Clubs must advise the Secretary in writing, or on the prescribed form, of details of its Headquarters, Officers and any other information required by the Competition.



OFFICERS

3. The Officers of the Competition shall be determined by the Annual General Meeting and elected thereat.
(N.B. Auditors/Verifiers are not Officers).

MANAGEMENT, NOMINATION, ELECTION

4. (A) The Competition shall be governed in accordance with the Rules and Regulations of The Football Association by a Management Committee comprised of the Officers and members who shall be elected at the Annual General Meeting. All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by The Association from time to time.
- (B) Retiring Officers shall be eligible to become candidates for re-election without nomination. All other candidates for election as Officers or Members of the Management Committee shall be nominated to the Secretary in writing, signed by the Secretaries of two Member Clubs, not later than in each year. Names of the candidates for election shall be circulated with the notice of the Annual General Meeting. In the event of there being no nomination in accordance with the foregoing for any office, nominations may be received at the Annual General Meeting
- (C) The Management Committee shall meet at least quarterly.
On receiving a requisition signed by two-thirds of the Members of the Management Committee the Secretary shall convene a meeting of the Committee.
- (D) Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.
- (E) All communications received from Clubs must be conducted through their nominated Officers.

POWERS OF MANAGEMENT

5. (A) The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. *The decisions of all sub-committees shall be reported to the Management Committee for ratification.* The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of The Football Association or affiliated Association.
- (B) Subject to the permission of the.....County Football Association having been obtained the Management Committee may order a match or matches to be played each season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any Club which may have withdrawn during the season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the season. (See Rule 6(e)).
- (C) Each Member of the Management Committee shall have the right to attend and vote at all Management Committee Meetings and have one vote thereat, but no Member shall be allowed to vote on any matters directly appertaining to such Member or to the Club so represented or where there may be a conflict of interest. (This shall apply to the procedure of any sub-committee).
In the event of the voting being equal on any matter, the Chairman shall have a second or casting vote.
- (D) The Management Committee shall have powers to apply, act upon and enforce the Rules of the Competition and shall also have jurisdiction over all matters affecting the Competition, including any not provided for in the Rules.



With the exception of Rules 5(I), 6(H), 10(A), 11 and 19, for any breaches of Rule a formal written charge must be issued. The respondent shall be given seven days from the date of notice to reply to the charge and given the opportunity to:-

- (i) Accept or deny the charge
- (ii) Submit in writing a case of mitigation, or
- (iii) Put their case before the Management Committee.

All breaches of the Laws of the Game, Rules and Regulations of The Football Association shall be dealt with in accordance with FA Rules by the appropriate Association.

With the exception of Clubs playing at Step 7 of the Football Pyramid and the FA Women's Premier League, the maximum fine permitted for any breach of a Competition rule is £250 and, when setting any fine, the Competition must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

- (E) All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 16.

Decisions of the Management Committee must be notified in writing to those concerned withindays.

- (F) Members of the Management Committee shall constitute a quorum for the transaction of business of the Management Committee and Members shall constitute a quorum for the transaction of business by any sub-committee of the Competition.
- (G) The Management Committee, as it may deem necessary, shall have power to fill, in an acting capacity, any vacancies that may occur amongst their number.
- (H) A Club having failed to comply with an order or instruction of the Management Committee, or failing to satisfactorily attend to the business and/or the correspondence of the Competition shall be liable to be fined or otherwise penalised at the discretion of the Management Committee.
- (I) All fines and charges shall be paid within 14 days of the date of posting of the written notification.
Any Club failing to do so will be fined a maximum of £50. Further failure to pay the fine including the additional sum within 14 days will result in fixtures being withdrawn until such time as the outstanding payments are settled.
- (J) *A member of the Management Committee appointed by the Competition to attend a meeting or match may have any expenses incurred refunded by the Competition.*
- (K) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the Annual General or Special General Meeting called to decide the constitution and the commencement of the Competition season.
- (L) No participant under the age of 18 can be fined.
- (M) Leagues who organise Mini Soccer for teams playing U7, U8, U9 and U10 football may not, with the exception of Rules 6, 10(A), 11(D), 14 and 19 fine clubs for breaches of League Rules.
- (N) For those leagues defined under Rule 5(M) when a team fails to fulfil either a festival or development fixture and pitch hire costs have been incurred, the Organising Competition will be empowered to order the defaulting club to pay these costs and charge an administration fee of up to £10.
- (O) The business of the Competition as determined by the Management Committee *may/shall* be transacted by electronic mail or facsimile.



ANNUAL GENERAL MEETING

- 6. (A) The Annual General Meeting shall be held not later than in each year. At this meeting the following business shall be transacted provided that at least Members are present and entitled to vote:-
 - (i) To receive and confirm the Minutes of the preceding Annual General Meeting.
 - (ii) To consider any business arising there from.
 - (iii) To receive and adopt the Annual Report, Balance Sheet and Statement of Accounts.
 - (iv) Election of Clubs to fill vacancies (as recommended by the Management Committee).
 - (v) Constitution of the Competition for ensuing season.
 - (vi) Election of Officers and Management Committee.
 - (vii) Appointment of Auditors.
 - (viii) Alteration of Rules, if any (of which notice has been given).
 - (ix) Fix the date for the commencement of the season and kick off times applicable to the Competitions.
 - (x) Other business of which due notice shall have been given and accepted as being relevant to an Annual General Meeting.
- (B) A copy of the duly *audited/verified* Balance Sheet, Statement of Accounts and Agenda shall be forwarded to each Club at least fourteen days prior to the meeting, and to the County Football Association(s).
- (C) A signed copy of the duly *audited/verified* Balance Sheet and Statement of Accounts shall be sent to the County Football Association(s) within fourteen days of its adoption by the Annual General Meeting.
- (D) Each *Member Club/team* shall be empowered to send two delegates to an Annual General Meeting. Each Club shall be entitled to one vote only. Fourteen days' notice shall be given of any Meeting.
- (E) Clubs who have withdrawn their Membership of the Competition during the season being concluded or who are not continuing Membership shall be entitled to attend but shall vote only on matters relating to the season being concluded. *This provision will not apply to Clubs expelled in accordance with Rule 17.*
- (F) All voting shall be conducted by a show of voting cards unless a ballot be demanded by at least of the delegates qualified to vote or the Chairman so decides.
- (G) No individual shall be entitled to vote on behalf of more than one Member Club.
- (H) Any continuing Member Club failing to be represented at the Annual General Meeting without satisfactory reason being given *shall/may* be fined
- (I) Officers and Management Committee members shall be entitled to attend and vote at an Annual General Meeting.

AGREEMENT TO BE SIGNED

- 7. The Chairman and the Secretary of each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the Application for Membership for the coming season, or upon indicating that the Club intends to compete.

"We, (A),of (Chairman) and (B) of (Secretary) of Football Club have been provided with a copy of the Rules and Regulations of the Competition and do hereby agree for and on behalf of the said Club, if elected or accepted into Membership, to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 16."



Any alteration of the Chairman and /or Secretary on the above Agreement must be notified to the County Football Association(s) to which the Club is affiliated and to the Secretary of the Competition.

(Note: The spaces above are intended for the inclusion of the signatures and addresses of officers and members).

QUALIFICATION OF PLAYERS

8. (A) (i) Contract players, as defined in Football Association Rules, are not permitted in this Competition with the exception of those Players who are registered under Contract with the same Club who have a team operating at Steps 1 to 6 of the National League System.

It is the responsibility of each Club to ensure that any Player signing a registration form for that Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 12 and over crossing borders including Wales, Scotland and Ireland.

- (ii) No player registered with a Premier League or Football League Academy under the Elite Player Performance Plan contained within Youth Development Rules will be permitted to play in this Competition. Details of the Youth Development Rules are published on the FA website.
- (iii) While serving in any branch of Her Majesty's Regular Forces, a player must first obtain the consent of his Association Secretary before signing a registration form to play for a Club.
- (B) A registered youth playing member of a Club is one who, being in all other respects eligible, has:-

(i) *Signed a fully and correctly completed Competition registration form in ink, countersigned by his /her parent or guardian and by an Officer of the Club, and who has been registered with the (Registrations) Secretary days prior to playing and whose completed registration counterfoil has been received by the Club prior to playing. The registration document must incorporate any known serious medical conditions of the player and emergency contact details of the player's parents or guardians. These details must be available at matches and training events the player attends within the management of the Club or Competition.*

(ii) *Signed a fully and correctly completed Competition registration form in ink on a match day prior to playing, countersigned by an Officer of the Club and witnessed by an Officer of the opposing Club, and submitted to the (Registrations) Secretary within two days (Sundays excluded) subsequent to the match. The player shall not again play until the Club is in possession of the completed counterfoil. A maximum of players may be registered in this way. The registration document must incorporate any known serious medical conditions of the player and emergency contact details of the players' parents or guardians. These details must be available at matches and training events the player attends within the management of the Club or Competition.*

Registration forms may also be submitted to the (Registrations) Secretary by facsimile machine prior to the player playing. The original document must be forwarded by post within three days of the match to the appropriate Officer.

The registration document must incorporate a current passport-size photograph of the player seeking registration together with proof of the player's date of birth.

If a player's age is required for registration purposes a Competition must accept an original birth certificate or a photocopy. In cases where the birth certificate is not available a Competition is required to accept a photocopy of the player's passport or other official document issued by a Government Agency attesting to the player's date of birth.



(C) A child who has not attained the age of six shall not play, and shall not be permitted or encouraged to play, in a match of any kind.

The relevant age for each player is determined by his or her age as at midnight on 31 August of the relevant playing season.

i.e. Children who are aged 6 as at midnight on 31 August in a playing season together with those who attain the age of 6 during the playing season will be classed as Under 7 players for that playing season. Children who are aged 7 as at midnight on 31 August in a playing season will be classed as Under 8 players for that playing season, and so on.

Notwithstanding the above, a child is permitted to play up in the age group above his or her chronological age group, irrespective of any changes of format or competition structure, save that a child who attains the age of 6 after 31 August is permitted to play only in the Under 7 age group, and may not play in the Under 8 age group, for that playing season.

The age groups that children are eligible to play in are set out in the table below, along with the permitted football formats for each of those age groups. Children shall not play, and shall not be permitted or encouraged to play, in a match between sides of more than the stated number of players, according to their age group:

Age on 31 August of the relevant playing season	Eligible Age Groups	Maximum Permitted Format
6	Under 7	5v5
	Under 8	
7	Under 8	5v5
	Under 9	7v7
8	Under 9	7v7
	Under 10	
9	Under 10	7v7
	Under 11	9v9
10	Under 11	9v9
	Under 12	
11	Under 12	9v9
	Under 13	11v11
12	Under 13	11v11
	Under 14	
13	Under 14	11v11
	Under 15	
14	Under 15	11v11
	Under 16	
15	Under 16	11v11
	Under 17	
	Under 18	
16	Under 17	11v11
	Under 18	
	Open Age	



(D) *A team shall not include any player/more thanplayers who has/have taken part in any or more senior competition matches during the current season unless a period ofdays has elapsed since they played.*

For the purpose of this Competition a senior competition(s) is/are

(E) A player having taken part in matches for any Club affiliated to any County Football Association shall not be allowed to join, be transferred to, or sign for a Club in the Competition without first proving to the officials of the intended Club that the player has discharged all reasonable financial liabilities to the previous Club or Clubs, and a Club official may not accept such player's signature without first ascertaining whether such claims have been discharged to the satisfaction of the Club, or Clubs, for which the player last played.

(F) *A fee of shall be paid for each player registered.*

Registration forms shall be obtained from the (*Registrations*) Secretary on *prepayment ofper form.*

(G) The Management Committee shall decide all registration disputes.

In the event of a player signing a registration form or having a registration submitted for more than one Club priority of registration shall decide for which Club the player shall be registered. The (*Registrations*) Secretary shall notify the Club last applying to register the player of the fact of the previous registration.

(H) It shall be deemed misconduct for a player to:-

(i) Play for more than one Club in the Competition in the same season without first being transferred.

(ii) Having signed for one Club in the Competition, sign for another Club in the Competition in that season, except for the purpose of a transfer.

(iii) Submit a signed registration form for registration that the player had wilfully neglected to accurately or fully complete.

(I) (i) The Management Committee shall have the power to accept the registration of any player subject to the provisions of clauses (ii) and (iii) below.

(ii) The Management Committee shall have power to refuse, cancel or suspend the registration of any player who has been charged and found guilty of registration irregularities. (Subject to Rule 16).

(iii) The Management Committee shall have power to make application to refuse or cancel the registration of any player charged and found guilty of undesirable conduct (subject to Rule 16) subject to the right of appeal to the FA or the relevant County Football Association.

Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a participant from being involved in this Competition. Application should be made to the parent County of the Club the player is registered or intending to be registered with.

(iv) For a player who has previously had a registration removed in accordance with clause (iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.

(Note: Action under Clause (iii) shall not be taken against a player for misconduct until the matter has been dealt with by the appropriate Association, and then only in cases of the player bringing the Competition into disrepute and will in any case be subject to an Appeal to the Football Association. All decisions must include the period of restriction. For the purpose of this Rule, bringing the competition into disrepute can only be considered



where the player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in a period of two years or less from the date of the first offence for any team playing in this Competition.)

- (J) Subject to FA Rule C2(a) dealing with players without a written contract when a player desires a transfer, the Club the player wishes to transfer to shall submit a transfer form to the (*Registrations*) Secretary accompanied by a fee of Such transfer shall be referred by the (*Registrations*) Secretary to the Club for which the player is registered. Should this Club object to the transfer it should state its objections in writing to the (*Registrations*) Secretary and to the player concerned within seven days of receipt of the transfer form. Upon receipt of the Club's consent, or upon its failure to give written objection within seven days, the (*Registrations*) Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or days after receipt of such transfer.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

- (K) A player may not be registered for a Club nor transferred to another Club in the Competition after [date]except by special permission of the Management Committee.
- (L) A Club shall keep a list of the players it registers and a record of the games in which they have played, and shall produce such records upon demand by the Management Committee.

In the event a Club has more than one team in an age group, each team must be clearly identifiable but not designated 'A' or 'B' or 1st or 2nd. In such cases, players will be registered for one team only. A player so registered will be allowed to play for his Club in a younger or older age group within the provisions of Rule 8(B).

- (M) A register containing the names of all players registered for each Club, with the date of registration, shall be kept by the (*Registrations*) Secretary and shall be open to the inspection of any duly appointed Member Club representative at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one Season only.
- (N) A player shall not be eligible to play for a team in any special championship, promotion or relegation deciding match (as specified in Rule 12(A)) unless the player has played games for that team in this Competition in the current season.
- (O) *A player who has played for a team in the Division times or more shall not in that season be eligible to play in a lower Division except by permission of the Management Committee.*

(Note: There are many differing procedures to cover eligibility of players in various divisions of which the above is only one example. A Competition should adopt a Rule to suit their particular requirements.)

- (P) (i) Any team playing an unregistered or otherwise ineligible player or players may/shall have the points gained in the match deducted from its total and may be fined and/or otherwise dealt with at the discretion of the Management Committee.
- (ii) In addition the team *may/shall* have points deducted from its total at the discretion of the Management Committee and may be dealt with in any further manner which is thought to be fit.
- (iii) The Management Committee may, at its discretion, award the points available in the match in question to the opponents, subject to the match not being ordered to be replayed.

(The following Clause applies to Competitions involving players in full-time secondary education):-

- (Q) (i) Priority must be given at all times to school and school organisations activities. This is not applicable for under 17/18 football.



- (ii) The availability of children must be cleared with the Head Teachers (except for Sunday Competitions).
- (iii) **A child under the age of 15 as at midnight on 31 August in a playing season, shall not be permitted to play in a match during that playing season where any other player is older or younger than that child by two years or more.**

CLUB COLOURS. CLUB NAME

9. (A) Every Club must register the colour of its shirts and shorts with the Secretary by (date) who shall decide as to their suitability.

Goalkeepers must wear colours which distinguish them from other players and the referee.

No player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any team not being able to play in its normal colours as registered with the Competition shall notify the colours in which they will play to its opponents at leastdays before the match.

If, in the opinion of the referee, two Clubs have the same or similar colours, the *away/home* team shall make the change. Any team not having a change of colours or delaying the kick-off by not having a change shall be fined

The Secretary of the Competition may request shirts to be submitted if complaints are received as to lack of distinguishing colours, and the Management Committee may refuse to permit any shirts or shorts as they think fit. *Shirts must be numbered.*

- (B) Any Club wishing to change its name and/or colours must obtain permission from its affiliated County Football Association and from the Management Committee.

PLAYING SEASON. CONDITIONS OF PLAY TIMES OF KICK-OFF. POSTPONEMENTS. SUBSTITUTES

10. (A) The Annual General Meeting shall determine the date for the commencement of the season in accordance with Football Association Rules. Original fixtures arranged by the (*Fixtures*) Secretary, or at a meeting specially convened for that purpose, to be held no later than, must not be arranged for a date later than seven days preceding the concluding date.

If mutually arranged at a meeting a list of fixtures must be forwarded to the (Fixtures) Secretary within seven days of the meeting. Fixtures are deemed to be accepted unless objections are received by the (Fixtures) Secretary within fourteen days of their issue.

Any Club failing to be represented at a fixture meeting or otherwise infringing this Rule shall be liable for a fine of and the Management Committee or the (Fixtures) Secretary shall arrange that Club's fixtures.

- (B) All matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board or, for Mini-Soccer, and 9v9 football, the Laws as set down by The Football Association.

Clubs must take all reasonable precautions to keep their grounds in a playable condition. All matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home team a match has to be replayed, the Management Committee shall have power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for matches in the Competition and to order the Club concerned to play its fixtures on another ground.

Football Turf Pitches (3G Artificial Pitches) are allowed in this Competition providing they meet the required performance standards and are listed on the FA's Register of Football Turf Pitches. For clubs playing at Step 7 and below, all Football Turf Pitches used must



be on the FA's register and must be tested (by an accredited test institute) every three years and the results passed to The FA. The FA will give a decision on the suitability for use and add the pitch to the Register.

The home Club is also responsible for advising participants of footwear requirements when confirming match arrangements in accordance with Rule 10(D).

All matches shall have a duration as set out below unless a shorter time (not less thanminutes) is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves.

For Mini-Soccer – The maximum duration of play shall be two halves of 20 minutes each way. The maximum playing time in any one day for under 7 and under 8 age groups is 40 minutes and for under 9 and under 10 age groups is 60 minutes.

For Youth football – The duration of play shall be as follows unless it is mutually agreed by all parties to reduce the time. For under 11 and under 12, 30 minutes each half; for under 13 and 14, 35 minutes each half; under 15 and under 16, 40 minutes each half; under 17 and under 18, 45 minutes each half.

The minimum time for any game will not be less than 20 minutes each half for players in the under 14 age group and below and 25 minutes each half for all other age groups.

No player participating in an under 17 division or lower age group as at midnight on 31st August in any season shall be permitted to play more than one game or, in the event the competition allows the playing of a double-header, i.e. two separate matches, 100 minutes per day in this Competition.

The times of kick-off shall be fixed at the AGM. Any Club failing to commence at the appointed time *shall/may* be fined a sum not exceedingor be otherwise dealt with as the Management Committee may determine.

Referees must order matches to commence at the appointed time and must report all late starts to the Competition.

The home team must provide at least two footballs fit for play and the referee shall make a report to the Competition if the footballs are unsuitable.

A size 3 ball will be used for age groups U7 to U9.

A size 4 ball will be used for age groups U10 to U14.

A size 5 ball will be used for all other age groups.

Goal nets must be used.

- (C) Except by permission of the Management Committee all matches must be played on the dates originally fixed but priority shall be given to The Football Association and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a match with the consent of the (*Fixtures*) Secretary.

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days' notice of the match (unless otherwise mutually agreed).

- (D) The Secretary of the home Club must give notice in writing of full particulars of the location of, and access to, the ground and time of kick-off to the *match officials* and the Secretary of the opposing Club at least clear days prior to the playing of the match. **The away Club shall seek and acknowledge receipt of such particulars.**

Any Club failing to comply with this Rule shall be liable to a fine of

- (E) In the event of a Club playing in any match with less than players they *may/shall* be fined for each missing player. A minimum ofplayers will constitute a team for a Competition match.
- (F) (i) Home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall have power to inflict a fine, deduct



points from the defaulting Club, *award the points from the match in question to the opponents*, order the defaulting Club to pay any expenses incurred by the opponents or otherwise deal with them except the award of goals. *Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a match to be played on a neutral ground or on the opponent's ground if they are satisfied that such action is warranted by the circumstances.*

- (ii) Any Club with more than one team in the Competition shall always fulfil its fixture, within the Competition, in the following order of precedence:- First Team, Reserve Team, A Team. Clubs in breach of this requirement shall be fined a sum not exceedingor otherwise dealt with by the Management Committee.
- (iii) Any club unable to fulfil a fixture or where a fixture has been postponed for any reason must, without delay, give notice to the (*Fixtures*) Secretary, the Competition *Referees Appointments* Secretary, the Secretary of the opposing Club and the match officials. Any Club failing to comply shall be dealt with by the Management Committee who may inflict a fine.
- (iv) In the event of a match not being played or abandoned owing to causes over which neither Club has control, it shall be played in its entirety on a date to be mutually agreed by the two Clubs and approved by the Management Committee. Failing such agreement and notification to the (*Fixtures*) Secretary within days the Management Committee shall have power to order the match to be played on a named date or on or before a given date. *Providing gate money is taken and retained the visiting Club shall receive their actual standard class rail or bus fares or the equivalent forpersons, or car allowance atp per mile for transportingpersons, or hire charge of a coach (receipt to be submitted). The residue (if any) to be equally divided between the two Clubs after deducting the cost of advertising, printing, posting, police and match officials charges. The home Club shall take the whole of the proceeds of the second match.*
- (v) The Management Committee shall review all matches abandoned in cases where it is consequent upon the conduct of either or both teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a match was abandoned owing to the conduct of one team or its Club member(s) they shall be empowered to award the points for the match to the opponent. In cases where a match has been abandoned owing to the conduct of both teams, or their Club member(s), the Management Committee shall rule all points for the match as void. No fine(s) can be applied by the Management Committee for an abandoned match.
- (vi) The Management Committee shall review any match that has taken place where either or both teams were under a suspension imposed upon them by the Association or Affiliated Association. In each case the team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 8(O) above. Where both teams were under suspension the game must be declared null and void.
- (G) A Club may at its discretion and in accordance with the Laws of the Game use substitute players in any match in this Competition who may be selected from(3,4,5,6 or 7) players.

For Mini-Soccer – any number of substitutions may be used at any time with the permission of the Referee. Entry onto the field of play will only be allowed during a stoppage in play. A player who has been replaced may return to the play as a substitute for another player. A Team must not have a squad greater than double the size of its team in an age group.



For Youth Football – for teams in the under 18 age group and below, a player who has been substituted himself becomes a substitute and may replace another player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

The referee shall be informed of the names of the substitutes not later thanminutes before the start of the match.

A player who has been selected, appointed or named as a substitute before the start of the match but does not actually play in the game shall not be considered to have been a player in that game within the meaning of Rule 8 of this Competition.

- (H) The half time interval shall be ofminutes duration, but it shall not exceed fifteen minutes. The half time interval may only be altered with the consent of the referee.
- (I) *The Competition shall require all players and club officials to have signed the FA's Respect Codes of Conduct and produce these if so requested by the Management Committee.*

Prior to each match the participating teams and officials shall conduct the 'Respect' handshake and/or participating teams to offer 'three cheers' and handshakes to the opposing team after the match.

The participating clubs taking part in the fixture shall identify a team captain designated with a captain's armband who has a responsibility to offer support in the management of the on-field discipline of his/her team mates. If the participating players are considered to be too young to take on this role a member of the team coaching staff should provide this support.

Each home club shall make arrangements for the provision of designated areas for spectators. This area can be marked by an additional painted line, the use of cones, a roped off area or use of a temporary spectator barrier. The area for spectators should start two metres from the touchline on both sides of the pitch. Each area should run the full length of the pitch. It is recognised, however, that the alignment of some public pitches does not allow for this arrangement in which case other appropriate arrangements should be made.

REPORTING RESULTS

11. (A) The (*Registration/Fixtures*) Secretary must receive withindays of the date played, the result of each Competition match in the prescribed manner. This must include the forename(s) and surname of the team players (in block letters) *and also the Referee markings required by Rule 13, or any other information required by the Competition.* Failure to do so will incur a fine of and/or the Club being dealt with as the Management Committee decide.
- (B) *The Home Club/both clubs shall telephone/SMS/email/notify the result of each match to the by Clubs in default shall be fined.*
- (C) The match result notification, correctly completed, shall be signed by a responsible member of the Club. Failure to do so will result in a fine of
- NB. If the fixed penalty exceeds £20 the Club must be charged as detailed in Rule 5(D).
- (D) Leagues are permitted to collect but not to publish results for fixtures they organise for U7, U8, **U9 and U10** Mini Soccer. They may require a Club to confirm that a set fixture has been played. A maximum fine of £5 may be imposed for a breach of this Rule.

DETERMINING CHAMPIONSHIP

12. (A) Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn match. The teams gaining the highest number of points in their respective Divisions at the conclusion shall be adjudged the winners. Matches must not be played for double points.



In the event of two or more teams being equal on points team rankings may be determined by deciding match(es) played under conditions determined by the Management Committee.

- (B) *Automatic promotion and relegation shall be applied for the firstand last teams in each Division except as provided for hereunder, subject to the provisions of Rule 1(B).*
- (i) *Should one or more teams withdraw from any one Division after the fixtures have commenced an equal number of teams to those withdrawing in that Division shall not be automatically relegated.*
 - (ii) *Vacancies occurring after the conclusion of the season may be filled in any of the following ways:*
 - (a) *retention of otherwise relegated team(s)*
 - (b) *additional promotion of the next ranked team(s) from the Division below*
 - (c) *election*
 - (iii) *The last teams in the lowest Division shall retire, but be eligible for re-election except as below, and be subject to the conditions of paragraph (B)(i) above.*
 - (iv) *When a senior team is relegated to a lower Division of which its reserve team is a member, or entitled to be a member, such reserve team must accept relegation to, or retain its position in, the next lower Division; and should the senior team be relegated to the lowest Division its reserve team automatically retires from the Competition.*
 - (v) *Should either or both of the leading teams in any of the Divisions have its senior team in the next higher Division, promotion shall fall, at the discretion of the General Meeting, to the next highest team or teams in the Division concerned.*
- (C) *In the event of a team not completing 75% of its fixtures for the season all points obtained by or recorded against such defaulting team shall be expunged from the Competition table.*
- (D) *Where a promotion and/or relegation link exists between Competitions,Clubs, providing they meet the appropriate grading criteria, will be eligible to make application to theCompetition at their Annual General Meeting. Should the Champion Club not wish for promotion or, alternatively, not have the necessary grading criteria, then the orplaced Club will be eligible under the same conditions.*

At the end of each season and depending on the geographical location of Clubs gaining promotion to or being relegated from theCompetition, it may be necessary for the Competition either (a) to accept a Club from the Competition, or (b) have a Club transferred to the same Competition.

The bottom Clubs in the..... Competition will be relegated. Each relegated Club will be allocated either to theCompetition or to the Competition recommended as most appropriate by the Joint Liaison Committee. Clubs will be promoted to the Competition from the Competition, and theCompetition providing that each Club is either the Champion Club or Runner-up or placed Club and has the necessary grading criteria.

In the event of there being no eligible Club wishing promotion or not having the necessary grading criteria from any of the Competitions, this will reduce the number of Clubs to be relegated from theCompetition.

If onlyClubs are eligible or wish for promotion, the bottom Clubs in theCompetition will be relegated. If only Club is eligible or wishes promotion, only the bottom Club in theCompetition will be relegated.

If no Clubs are eligible, or wish for promotion, no Clubs will be relegated from the Competition.



In the event of aCompetition Club not being placed in the bottom Clubs at the end of the season, wishing to resign from the Competition at the end of the season, or having been excluded under Rule onlyClubs will be relegated at the end of the season.

In the event of aCompetition Club opting to be relegated or being relegated under Rule such Club or Clubs will replace the Club or Clubs otherwise due for relegation.

REFEREES

13. (A) Registered Referees (and Assistant Referees where approved by the FA or County FA) for all matches shall be appointed in a manner approved by the Management Committee and by the sanctioning Association(s).
- (B) In the event of the non-appearance of the appointed Referee the *appointed senior Assistant Referee shall take charge and a substitute Assistant Referee appointed by the competing Teams*. In cases where there are no officially appointed Assistant Referees, or where the competition has been unable to appoint a Referee, the Clubs shall agree upon a Referee. A Referee thus agreed upon shall, for that game, have the full powers, status and authority of a registered Referee.
- (C) *Where Assistant Referees are not appointed each Team shall provide a Club Assistant Referee. Failure to do so will result in a fine of being imposed on the defaulting Club.*
- (D) The appointed Referee shall have power to decide as to the fitness of the ground in all matches and the decision shall be final *subject to either in the case of a ground of a Local Authority or the owners of a ground, the Representative of that body is the sole arbiter and whose decision must be accepted unless the ground is declared fit for play.*
- (E) Subject to any limits/provisions laid down by the sanctioning Association, Match Officials appointed under this Rule shall be paid a match fee of and travel expenses of *per mile/or inclusive of travel expenses.*
The Home Club shall pay the Officials their fees and/or expenses *before/immediately after* the match.
- (F) In the event of a match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to *full fee plus expenses/half fee plus expenses/expenses only*. Where a match is not played owing to one Club being in default, that Club shall be ordered to pay the Officials, if they attend the ground, their full fee and expenses.
- (G) A Referee not keeping his or her engagement, and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Association with which he or she is registered.
- (H) Each Club shall, in a manner prescribed from time to time by The Football Association, award marks to the Referee for each match and the name of the Referee and the marks awarded shall be submitted to the Competition on the prescribed Form provided. Clubs failing to comply with this Rule shall be liable to be fined or dealt with as the Management Committee shall determine.
- (I) The Competition shall keep a record of the markings and, on the Form provided by the prescribed date each season, shall submit a summary to The Football Association/County Football Association.
- (J) *The Referee shall submit a report Form, supplied by the Competition, giving the result of the match, the number of players in each team and the time of kick-off to the (Registration) Secretary within two days of the match.*
- (K) *Referees and Assistant Referees shall be supplied, each Season, with a copy of the Competition Rules free of charge.*



- (L) *Referees and Assistant Referees shall have undertaken a Respect briefing offered by the FA/County FA or the League.*

CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF A CLUB

14. (A) After 31st December in the current Season a Club intending, or having a provisional intention, to withdraw a team from the Competition on completion of its fixtures and fulfilment of all other obligations to the Competition must notify the Secretary in writing by 31st March/ each Season or be liable to a fine not exceeding

All Clubs wishing to remain in membership of the Competition for the following Season must confirm their intention to do so, in writing, to the Secretary by

- (B) A Club shall not be allowed to withdraw any or all of its teams from the Competition after the *Annual General Meeting/arrangement of fixtures* for the following Season. Any Club infringing this Rule shall be liable to a fine not exceeding per team and shall also be liable for its share of any call which may be made under Rule 5(D).
- (C) The Membership for the coming season having been decided at a Special General Meeting held for that purpose *not earlier than nor later than* or at the Annual General Meeting *held not later than* the Competition shall have the right, irrespective of other provisions in this Rule, to refuse to permit a Club to withdraw its team(s) in order to join another Competition and may hold the Club to its engagements.
- (D) In the event of a Member Club which is an unincorporated association withdrawing and/or disbanding it shall be immediately liable to discharge all its financial and other obligations to the Competition.

In the event that any such obligation remains undischarged after a period of twenty-one (21) days then such obligation shall be met by the then current Club Members, excluding those under the statutory school leaving age. Until a Member's pro rata obligation is discharged in full the Member shall not be allowed to participate in the Competition, which may apply to the Club's Parent County Association for a suspension order.

PROTESTS AND COMPLAINTS

15. (A) (i) All questions of eligibility, qualifications of players or interpretations of the Rules shall be referred to the Management Committee.
- (ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the Referee before the commencement of the match. Any Club lodging such protest and not proceeding with it shall be deemed guilty of a breach of this Rule and shall be dealt with by the Management Committee.
- (B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged in duplicate with the Secretary within days (excluding Sundays) of the match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A Member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.
- (C) Any dispute occurring between Clubs in the Competition shall be referred for determination by the Management Committee whose decision shall be binding upon all parties subject to Rule 16.
- (D) No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum of This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club



making a losing or frivolous protest or complaint to pay the expenses of the enquiry or to order that the costs to be shared by the parties.

- (E) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days prior to the protest or complaint being heard.
- (i) All parties must have received days' notice of the Hearing should they be instructed to attend.
- (ii) Should a Club elect to state its case in person then they should forward a deposit of £..... and indicate such when forwarding the written response.
- (F) When dealing with a protest or complaint the Management Committee shall take into consideration the possession by the protesting or complaining Club of any information which, if properly used, might have avoided the protest or complaint.

BOARD OF APPEAL

16. Within 14 days of the posting of written notification of any decision of the Management Committee or the Competition, a Club, Official or Player against whom action is taken may appeal against such decision by lodging particulars in duplicate with the Secretary of theFootball Association, including a fee of, for adjudication of a Board of Appeal. The grounds of appeal shall be in accordance with FA Rules. The Board of Appeal may order the appeal fee to be forfeited and shall decide by whom the costs of the appeal shall be borne. The decision of the Board of Appeal is final and binding on all parties concerned.

No appeal can be lodged against a decision taken at an Annual or Special General Meeting unless this is on the ground of unconstitutional conduct.

EXCLUSION OF CLUBS OR TEAMS MISCONDUCT, CLUBS, OFFICIALS, PLAYERS

17. (A) At the Annual General Meeting or Special General Meeting called for the purpose in accordance with the provisions of Rule 19, Notice of Motion having been duly circulated on the Agenda, the accredited delegates present shall have the power to exclude any Club or Team from further membership which must be supported by (more than) two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot.
- (B) At the Annual General Meeting, or at a Special General Meeting called for the purpose, in accordance with the provisions of Rule 19, the accredited delegates present shall have the power to exclude from further participation in the Competition any *Club or team of a Club* whose conduct has, in their opinion, been undesirable, which must be supported by (more than) two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.
- (C) Any official or member of a Club proved guilty of either a breach of Rule, other than field offences, or of inducing or attempting to induce a player or players of another Club in the Competition to join them shall be liable to expulsion or such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of Clauses (A) and (B) of this Rule.
- (D) *Any Club or Team failing to completeof its fixtures in any season shall (unless the conditions are beyond their control, or the accredited delegates present at the Annual General Meeting or a Special General Meeting decide otherwise by a majority of two-thirds (2/3) of the votes cast) be debarred from membership the following season.*



TROPHY:- LEGAL OWNERS, CONDITIONS OF TAKING OVER, AGREEMENT TO BE SIGNED. AWARDS.

18. (A) The following agreement shall be signed on behalf of the winners of the Cup or Trophy:-

“We A and B, the Chairman and Secretary ofFC, members of and representing the Club, having been declared winners ofCup or Trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the Cup or Trophy to the Competition Secretary on or before If the Cup or Trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair.”

Failure to comply will result in a fine as determined by the Management Committee.

(B) At the close of each Competition awards may/shall be made to the winners and runners-up if the funds of the Competition permit.

SPECIAL GENERAL MEETINGS

19. Upon receiving a requisition signed by two-thirds of the Clubs in membership the Secretary shall call a Special General Meeting.

The Management Committee may call a Special General Meeting at any time.

At least seven days' notice shall be given of either meeting under this Rule, together with an agenda of the business to be transacted at such meeting.

Each Member Club shall be empowered to send two delegates to all Special General Meetings. Each Club shall be entitled to one vote only, as will members of the Management Committee.

Any continuing Member Club failing to be represented at a Special General Meeting without satisfactory reason being given *shall/may* be fined

Officers and Management Committee members shall be entitled to attend and vote at all Special General Meetings.

ALTERATION TO RULES

20. Alterations, for which consent has been given by the sanctioning Association, shall be made to these Rules only at the Annual General Meeting or at a Special General Meeting specially convened for the purpose called in accordance with Rule 19. Any alteration made during the playing season to the Rule relating to the qualification of players shall not take effect until the following season.

Notice of proposed alterations to be considered at the Annual General Meeting shall be submitted to the Secretary by in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs by and any amendments thereto shall be submitted to the Secretary by The proposals and proposed amendments thereto shall be circulated to Clubs with the notice of the Annual General Meeting. A proposal to change a Rule shall be carried if [a majority] of those present, entitled to vote **and voting** are in favour.

A copy of the proposed alterations to Rules to be considered at the Annual General Meeting or Special General Meeting shall be submitted to the sanctioning Football Association days prior to the date of the meeting.

FINANCE

21. (A) The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.



- (B) All expenditure in excess of £ shall be approved by the Management Committee. Cheques shall be signed by at least two Officers nominated by the Management Committee.
- (C) The financial year of the Competition will end on
- (D) The books, or a certified balance sheet, of a Competition shall be prepared and shall be *audited/verified* annually by some suitable person(s) who shall be appointed at the Annual General Meeting.

INSURANCE

22. All Clubs must have public liability insurance cover of at least ten million pounds (£10,000,000).

DISSOLUTION

23. (A) Dissolution of the Competition shall be by resolution approved at a Special General Meeting by a majority of three quarters of the members present and shall take effect from the date of the relevant Special General Meeting.
- (B) In the event of the dissolution of the Competition, the members of the Management Committee are responsible for the winding up of the assets and liabilities of the Competition.
- (C) The Management Committee shall deal with any surplus assets as follows:
- (i) Any surplus assets, save for a Trophy or any other presentation, remaining after the discharge of the debts and liabilities of the Competition shall be transferred only to another Competition or Affiliated Association or The Football Association Benevolent Fund or to such other charitable or benevolent object in the locality of the Competition as determined by resolution at or before the time of winding up, and approved in writing by the sanctioning Association.
 - (ii) If a Competition is discontinued for any reason a Trophy or any other presentation shall be returned to the Donor if the conditions attached to it so provide or, if not, dealt with as the sanctioning Association may decide.



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